The Corporation of the Township of
La Corporation du Canton de
Dubreuilville

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ORDRE DU JOUR

Agenda

Séance régulière du conseil qui aura lieu
à 19 h, le mercredi 11 février 2026
Regular council meeting scheduled for Wednesday,
February 11, 2026 at 7:00 p.m.

1. OUVERTURE
CALL TO ORDER 7:01 p.m.

- Reconnaissance des terres autochtones par la Mairesse / *Indigenous land acknowledgement by the Mayor;*

2. PRÉSENCE
ROLL CALL

	In attendance	Absent	With Notice	Without Notice
Mayor Beverly Nantel	X			
Councillor Hélène Perth	X			
Councillor Julila Hemphill	X			
Councillor Krystel Lévesque	X			
Councillor Jr. Vallières	X			
CAO-Clerk	X			
Treasurer/Tax Collector				
Infrastructure Superintendant				
Misc. Municipal Employees				

3. APPEL ET DÉCLARATION D'INTÉRÊT PÉCUNIAIRE None
DECLARATION OF CONFLICT

4. ADOPTION DE L'ORDRE DU JOUR
APPROVAL OF AGENDA

5. ADOPTION DES PROCÈS-VERBAUX
ADOPTION OF MINUTES

5.1 Procès-verbal daté du 14 janvier 2026 de la réunion régulière du conseil municipal / *Regular Municipal Council meeting minutes dated January 14, 2026*; **(Resolution)**

6. DÉLÉGATIONS
DELEGATIONS

7. CORRESPONDANCE
CORRESPONDENCE

7.1 Procès-verbal daté du 27 novembre 2025 du Conseil d'administration des services du district d'Algoma / *Algoma District Services Administration Board (ADSAB) meeting minutes dated November 27, 2025*; et / and **(Information / Resolution)**

7.2 Procès-verbal daté du 8 novembre 2025 du Groupe des maires nord-est-supérieur / *Northeast Superior Mayors Group meeting minutes dated November 8, 2025*; et / and **(Information / Resolution)**

7.3 Procès-verbal daté du 22 octobre 2025 de la Santé publique Algoma / *Algoma Public Health meeting minutes dated October 22, 2025*; et / and **(Information / Resolution)**

7.4 Mise à jour du Code de prévention des Incendies de l'Ontario – Exigences élargies en matière de détecteurs de monoxide de carbone en vigueur / *Ontario Fire Code Update – Expanded Carbon Monoxide Alarm Requirements*; et / and **(Information / Resolution)**

7.5 Lettre datée du 16 janvier 2026 de la Corporation du Canton de St. Joseph au sujet d'une demande de support relative à une contribution du ministère de la Santé envers l'augmentation des taxes de santé publique d'Algoma / *Letter dated January 16, 2026 from the Corporation of the Township of St. Joseph with regards to a request for support concerning Ministry of Health contributions to Algoma Public Health levy increases*; et / and **(Support / Resolution)**

7.6 Lettre datée du 14 janvier 2026 de Crime Stoppers au sujet d'une demande de support financier pour assister envers leur programme de sécurité publique / *Letter dated January 14, 2026, from Crime Stoppers with regards to a request for financial support concerning helping towards their public safety program*; et / and **(Support / Resolution)**

7.7 Lettre datée du 15 janvier 2026 de la Corporation de la Ville de Aylmer au sujet d'une demande de support concernant à exhorter tous les niveaux de gouvernement à revoir et à renforcer la législation et les politiques relatives aux infractions violentes et sexuelles commises contre les enfants */ Letter dated January 15, 2026 from the Corporation of the Town of Aylmer with regards to a request for support concerning urging all levels of government to review and strengthen legislation and policies related to violent and sexual offences against children*; et / and **(Support / Resolution)**

7.8 Courriel daté du 29 janvier 2026 de FONOM au sujet d'une demande de support concernant "the Birth of Change" */ Email dated January 29, 2026, from FONOM with regards to a request for support concerning the Birth of Change*; et / and **(Support / Resolution)**

7.9 Courriel daté du 28 janvier 2026 de la Ville de Plympton-Wyoming au sujet d'une demande de support concernant la sécurité des autobus scolaires et les systèmes de caméras de surveillance des bras d'arrêt */ Letter dated January 28, 2026, from the Town of Plympton-Wyoming with regards to a request for support concerning school bus safety and stop-arm camera systems*; et / and **(Support / Resolution)**

7.10 Lettre datée du 2 février 2026 de la Municipalité de Markstay Warren au sujet d'une demande de support concernant la fermeture du laboratoire LifeLabs dans le Grand Sudbury */ Letter dated February 2, 2026, from the Municipality of Markstay Warren with regards to a request for support concerning the closure of the LifeLabs Laboratory in Greater Sudbury*; **(Support / Resolution)**

8. RAPPORT DES COMITÉS ET DÉPARTEMENTS / *REPORTS FROM COMMITTEES AND DEPARTMENTS*

8.1 Rapport pour le conseil daté du 30 janvier 2026 du Surintendant de l'infrastructure au sujet du remplacement de l'élévateur au centre récréatif / *Council report dated January 30, 2026 from the Infrastructure Superintendent with regards to the replacement of the elevator at the recreation centre*; et / and **(Resolution)**

8.2 Rapport pour le conseil daté du 28 janvier 2026 de l'Agente de développement économique au sujet d'une demande de financement pour le projet d'aire de jeux et parc aquatique pour enfants / *Council report dated January 28, 2026 from the Economic Development Officer with regards to a request for funding for the children's playground and splashpad project*; et / and **(Resolution)**

8.3 Lettre datée du 23 janvier 2026 du Conseil du détachement de supérieur est de la police provinciale au sujet du budget 2026 approuvé / *Letter dated January 23, 2026 from the Superior East OPP Detachment Board with regard to the approved 2026* budget; et / and **(Resolution)**

8.4 Nouvelle politique relative au paiement et à la gestion des heures supplémentaires / *New Time in Lieu (TIL) Payout and Management Policy*; et / and **(Resolution)**

8.5 Discussion générale concernant des sujets variés municipaux / *General discussion with regards to various municipal subjects*; **(Information / Resolution)**

9. RÉGLEMENTS / *BY-LAWS*

9.1 Arrêté-municipal no. 2026-05, étant un règlement visant à confirmer les travaux du Conseil de la Corporation du Canton de Dubreuilville à sa séance régulière tenue le 11 février 2026 / *By-Law No. 2026-05 being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on February 11, 2026*; et / and **(Resolution)**

9.2 Arrêté-municipal no. 2026-06, étant un règlement visant à conclure une entente de paiement de transfert de l'Ontario entre Sa Majesté le Roi du chef de l'Ontario, représenté par le solliciteur général, et la Corporation du Canton de Dubreuilville / *By-Law No. 2026-06, being a By-law to enter into an Ontario transfer payment agreement between His Majesty the King in Right of Ontario, as represented by the Solicitor General, and the Corporation of the Township of Dubreuilville*; et / and **(Resolution)**

9.3 Arrêté-municipal no. 2026-07, étant un règlement visant à conclure une entente de services professionnels entre Frise Policy & Finance Inc. et la Corporation du Canton de Dubreuilville / *By-Law No. 2026-07, being a By-law to enter into a Client Engagement Agreement for professional services between Frise Policy & Finance Inc. and the Corporation of the Township of Dubreuilville*; **(Resolution)**

10. AJOUT / *ADDENDUM*

11. ASSEMBLÉE A HUIS CLOS / *CLOSED SESSION*

12. AJOURNEMENT / *ADJOURNMENT*

COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville
Prenez le temps de vivre Experience the Freedom

Moved By: Krystel
Seconded By: Hélène

DATE: **February 11, 2026**
Resolution No. 26-017

Whereas that the agenda for the regular municipal council meeting dated February 11, 2026, be adopted as submitted.

✓		
Carried	**Defeated**	**Deferred**

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof:

COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville
Prenez le temps de vivre Experience the Freedom

Moved By: Hélène
Seconded By: Krystel

DATE: **February 11, 2026**
Resolution No. 26-018

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and approve the following municipal council meeting minutes as submitted:

- Regular Municipal Council meeting minutes dated January 14, 2026.

✓
Carried | **Defeated** | **Deferred**

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof:

THE CORPORATION OF THE TOWNSHIP OF DUBREUILVILLE

-MINUTES-
Regular Council Meeting held on
January 14, 2026, at 7:00 p.m.
Council Chambers

PRESENT Mayor, B. Nantel
Councillor, H. Perth
Councillor, K. Lévesque
Councillor, J. Hemphill

ABSENT: Councillor, Jr. Vallières without notice

STAFF: CAO-Clerk, Shelley B. Casey
EDO – Chantal Croft

Mayor B. Nantel called the meeting to order at 7:04 p.m.

26-001 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the agenda for the regular municipal council meeting dated January 14, 2026, be adopted as submitted.

Carried

26-002 Moved By: Councillor H. Perth
Seconded By: Councillor J. Hemphill

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and approve the following municipal council meeting minutes as submitted:

- Regular Municipal Council meeting minutes dated December 10, 2025.

Carried

26-003 Moved By: Councillor J. Hemphill
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and support the attached letter dated December 19, 2025, from the Corporation of the City of Brandford with regards to a request for support concerning a call for reform and publication of the Ontario Sex Offender Registry – Councillor Samwell, as presented.

Carried

26-004 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas the Ontario Municipal Employees Retirement System (OMERS) Pension Fund serves over 1,000 employers and over half a million employees and retirees from diverse groups including: municipal governments, school boards, libraries, police and fire departments, children's aid societies, and electricity distribution companies; and

WHEREAS the long-standing jointly-sponsored governance model with two corporate boards has provided stability, accountability, and fairness for both plan members and employers for more than two decades; and

WHEREAS the Government of Ontario has passed legislative changes to OMERS governance structure through Bill 68; and

WHEREAS these changes would replace the current OMERS Sponsors Corporation with a new Sponsors Council that would lose its corporate status and independent resources; and

WHEREAS the proposed model could allow pension decisions affecting municipal employers and employees to be made without meaningful municipal oversight, increasing financial risk for municipalities and local taxpayers; and

WHEREAS municipalities are already under significant financial strain and cannot absorb additional pension costs without consequences for property taxes or local services;

THEREFORE BE IT RESOLVED THAT the Corporation of the Township of Dubreuilville does not support the legislative changes to the OMERS Act contained in Bill 68 and requests that the Government of Ontario reconsider the advisability of proceeding with these changes;

FURTHER BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville supports the Association of Municipalities of Ontario (AMO) in calling on the Government of Ontario to maintain the current OMERS governance model, with two corporate Boards, as the structure that would best deliver on the long-term interests of municipalities, taxpayers, and employees;

BE IT FURTHER RESOLVED THAT this resolution be circulated to:

- The Honourable Rob Flack, Minister of Municipal Affairs and Housing;
- The Honourable Peter Bethlenfalvy, Minister of Finance;
- MPP, Algoma-Manitoulin, Bill Rosenberg; and
- The Association of Municipalities of Ontario (AMO).

Carried

26-005 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

WHEREAS the Nuclear Waste Management Organization (NWMO) is a consortium of nuclear power companies whose mission is to site and develop a deep geological repository for high-level nuclear waste from all of Canada's nuclear power reactors; and

WHEREAS the NWMO project involves transportation, processing, burial and abandonment of an estimated 100,000 tonnes of highly radioactive nuclear fuel waste; and

WHEREAS there are scientific and public concerns about the risks of radioactive exposures along the transportation route and in the region of and downstream from a nuclear waste burial repository site under both normal operating and accident conditions; and

WHEREAS there is no deep geological repository for high-level radioactive waste operating anywhere in the world; and

WHEREAS there are many scientific and technical uncertainties related to deep geological repositories and the NWMO's project remains in a conceptual stage of development; and

WHEREAS the NWMO emphasized for over a decade that it would not proceed without an "informed and willing host", but has excluded those living downstream and along the transportation route from its definition of "host" and from its determination of willingness; and

WHEREAS Grand Council Treaty #3, Nishnawbi Aski Nation, Anishnabek Nation and many individual First Nations and municipalities and public interest groups along the transportation route and downstream from the site have expressed their opposition to the NWMO's project, making it clear that they are informed and unwilling; and

WHEREAS the NWMO announced in November 2024 that it had selected the Revell site between Ignace and Dryden in northwestern Ontario; and

WHEREAS this announcement was made despite Wabigoon Lake Ojibway Nation's having expressed "willingness" only for site characterization, and having specified that this does not signify approval of the project; and

WHEREAS a federal impact assessment of the NWMO's project commenced on January 5th, 2026;

NOW THEREFORE, BE IT RESOLVED THAT the Corporation of the Township of Dubreuilville urges the federal government to direct the owners of high-level nuclear waste (Ontario Power Generation, Hydro Quebec and New Brunswick Power) to establish secure storage solutions for the nuclear waste in the vicinity of their reactor stations where the waste has been generated and is currently stored, as an alternative to the NWMO project; and

FURTHER BE IT RESOLVED THAT the federal government ensure that the impact assessment and regulatory and licensing processes for the NWMO project are comprehensive and include the impacts and risks of nuclear waste transportation and processing, and the long-term safety of the project, including alternative means of carrying out the project activities including nuclear waste transfers, transportation and processing.

Carried

26-006 Moved By: Councillor K. Lévesque
Seconded By: Councillor J. Hemphill

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and support the attached letter dated January 6, 2026, from the Corporation of the Town of Moosonee with regards to a request for support concerning strengthening self-defence protections and addressing rising home invasions in Ontario, as presented.

Carried

26-007 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and support the attached resolution dated December 18, 2025, from The United Counties of Leeds and Grenville with regards to a request for support concerning the creation of a new, standardized municipal code of conduct, and integrity commissioner inquiry process, as presented.

Carried

26-008 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and support the attached letter dated November 5, 2025, from the Corporation of the Municipality of South Huron with regards to a request for support concerning the collaboration action and sustainable waste management, including the use of incineration, as presented.

Carried

26-009 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and approve the attached Statement of Remuneration and Expenses Paid to /for Members of Council in 2025, prepared by the Treasurer/Tax Collector and dated January 14, 2026, as presented.

Carried

26-010 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and approve the attached Council Report dated January 14, 2026, prepared by the Treasurer/Tax Collector with regards to our Employee Benefits Group Insurance Program Renewal with Victor Insurance, as presented.

Carried

26-011 Moved By: Councillor J. Hemphill
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and approve the attached Strongman Challenge Dubreuilville meeting minutes dated August 14, 21 and 27, 2025, as well as September 4 and 15, 2025, as presented.

Carried

26-012 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that By-Law No. 2026-01, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on January 14, 2026, be adopted as presented.

Carried

26-013 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that By-Law No. 2026-02, being a By-law to provide that in the year 2026 a levy be made before the adoption of the estimates for the year, be adopted as presented.

Carried

26-014 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that By-Law No. 2026-03, being a By-law to authorize the borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2026, be adopted as presented.

Carried

26-015 Moved By: Councillor K. Lévesque
Seconded By: Councillor J. Hemphill

Whereas that By-Law No. 2026-04, being a By-law to authorize the execution of an Agreement with Ornge to receive funding under the Helipad operation and maintenance funding program, be adopted as presented.

Carried

26-016 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that this regular municipal council meeting dated January 14, 2026, hereby adjourn at 9:28 p.m.

Carried

Mayor

THE CORPORATION OF THE TOWNSHIP OF DUBREUILVILLE 1989 ONTARIO

CAO-Clerk

COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville
Prenez le temps de vivre Experience the Freedom

Moved By: Julila
Seconded By: Jr.

DATE: February 11, 2026
Resolution No. 26-019

Whereas that the following be received as information only:

7.1 Algoma District Services Administration Board (ADSAB) meeting minutes dated November 27, 2025; and

7.2 Northeast Superior Mayors Group meeting minutes dated November 8, 2025; and

7.3 Algoma Public Health meeting minutes dated October 22, 2025; and

7.4 Ontario Fire Code Update – Expanded Carbon Monoxide Alarm Requirements.

✓

Carried | **Defeated** | **Deferred**

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof:

Algoma District Services Administration Board
Conseil d'administration des services du district d'Algoma

Minutes - Regular Board Meeting

November 27, 2025, 5:00 p.m.

Members Present:	Rick Bull Charles Flintoff Cheryl Fort Sally Hagman Blair MacKinnon Norman Mann Melanie Pilon Harry Stewart Lynn Watson Jacqui Nagel
Members Absent:	Marcel Baron, with regret

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1. Opening of Meeting

The Board Chair opened the meeting and welcomed Board Members and staff.

2. Indigenous Land Acknowledgement

3. Opportunity for Declaration of Pecuniary Interest

4. Minutes

Moved by: Lynn Watson
Seconded by: Harry Stewart

RESOLVE THAT: the Board approve the minutes of the September 25, 2025 regular Board Meeting as distributed.

CARRIED

5. Approval of Agenda

Added Item 9.10 - Legal Matter

Moved by: Rick Bull
Seconded by: Sally Hagman

RESOLVE THAT: the Board approve the agenda of the November 27, 2025 regular Board Meeting as amended.

CARRIED

6. Correspondence

7. Other Business

7.1 ADSAB Finance

7.1.1 Finance Board Report - Financial Report for the period ended September 30, 2025

The Chief Financial Officer provided an overview of the ADSAB Financial Report for the period ended September 30, 2025.

7.1.2 ADSAB Financial Report - for the period ended September 30, 2025

Moved by: Charles Flintoff
Seconded by: Jacqui Nagel

RESOLVE THAT: the Board approve the ADSAB Financial Report for the period ended September 30, 2025, as distributed.

CARRIED

7.1.3 Borrowing Facility to repay existing long-term loans

The Chief Financial Officer noted that the Toronto-Dominion Bank loan will be utilized to repay existing CIBC mortgages as they come due.

Moved by: Sally Hagman
Seconded by: Charles Flintoff

RESOLVE THAT: the Corporation be and it is hereby authorized to borrow the sum of:

a. Six Million, Five Hundred Thousand Dollars ($6,500,000.00) from the Toronto-Dominion Bank to repay existing long-term loans on existing properties pursuant to the terms and conditions of the Letter Agreement dated August 26, 2025 (Facility #6) and all other documents as required to give effect to this loan; and

b. The Chief Administrative Officer and the Director of Finance are hereby authorized for and on behalf of the Corporation to execute and deliver any and all such other documents and writings as may be necessary or desirable for fulfilling the Corporation's obligations under the said Letter Agreement and to do such other acts and things as may be necessary or desirable for fulfilling the Corporation's obligations under the terms of the Letter Agreement with the Toronto-Dominion Bank.

c. Notwithstanding the foregoing, as each mortgage on the list below matures it is at the sole discretion of the Corporation to request an advance to payout each mortgage upon the maturity date under the Toronto-Dominion Bank loan.

Summary of Mortgages - ATTACHED

CARRIED

7.2 Children's Services

7.2.1 Ontario Child Care and Early Years Funding Guidelines and 2026 Allocations

The Chief Financial Officer provided an overview of the Ontario Child Care and Early Years Funding Guidelines and 2026 Funding Allocations.

7.2.1.1 MEDU Memo - Ontario Child Care and Early Years Funding Guidelines and 2026 Allocations

7.2.1.2 Finance - Board Report - Ontario Child Care and Early years Funding Guidelines and 2026 Allocations

7.2.2 Children's Services Board Report - Early Years & Child Care Service System Plan 2025-2029

The Director of Children's Services provided an overview of the Early Years & Child Care Service System Plan 2025-2029.

7.2.3 ADSAB - Early Years & Child Care Service System Plan

Moved by: Rick Bull
Seconded by: Jacqui Nagel

RESOLVE THAT: the Board approve the Algoma District Services Administration Board Early Years and Child Care Service System Plan 2025-2029.

7.3 Paramedic Services Board Report - Call Volume and Response Time Performance Measures - Q3

The Chief of Paramedic Services provided an overview of Call Volumes and Response Time Performance.

7.4 ADSAB - General Presentation - Member Municipalities

The CAO proposed to hold a general meeting with member municipalities in April or May of 2026, once the audit is completed, with the option of attending virtually. This approach would be consistent with ADSAB's Procedural By-Law. Discussion ensued. Direction was given to hold a

general meeting for member municipalities following the regular April/May Board meeting.

7.5 ADSAB Board meeting - January 2026

The CAO proposed to set the next regular Board meeting virtually on January 8, 2026 to hold Chair/Vice Chair elections, establish committees, set meeting schedule for 2026 and action any urgent items.

Moved by: Lynn Watson
Seconded by: Harry Stewart

RESOLVE THAT: the Board approve that the January Regular Board Meeting be held on Thursday, January 8, 2026.

CARRIED

8. Open Question and Answer

Board member Sally Hagman shared that Algoma Public Health launched 2025 Public Health Champions - Early Years Edition. Nominations accepted until January 21, 2026, for four categories: Parent/Caregiver Champion, Professional Champion, Youth/Student Champion and Organization Champion.

Board member Jacqui Nagel inquired why attendance noted in the minutes lists only board members but not staff. The CAO explained that that was past practice with a focus on voting members.

9. In Camera Session

Moved by: Charles Flintoff
Seconded by: Rick Bull

RESOLVE THAT: the Board move into closed session.

CARRIED

9.1 Housing Services - Blind River Housing Project - Update

9.2 Housing Services - Property Acquisition - Wawa

9.3 Housing Services - Proposed Property Acquisition - Elliot Lake

9.4 Nisoonag - Spanish Homes - Update

9.5 Children's Services - New Child Care Centre - Update

9.6 Paramedic Services - Thessalon Ambulance Base Renovation

9.7 ADSAB - Staffing Plan - Update

9.8 Management Compensation

9.9 Personnel Matters

9.10 Legal Matter

10. Return to Open Session

Moved by: Lynn Watson
Seconded by: Melanie Pilon

RESOLVE THAT: the Board return to open session.

CARRIED

Moved by: Charles Flintoff
Seconded by: Sally Hagman

RESOLVE THAT: the Board approve the purchase of property located at 44 Third Avenue, Wawa, ON, P0S 1K0 and legally described as PCL 634 SEC MICH SRO; LT 1089 PL M131 MCMURRAY; MICHIPICOTEN from 359087 Ontario Limited in the amount of $750,000. The Chief Administrative Officer and/or the Chief Financial Officer are authorized to sign an Agreement of Purchase and Sale between Algoma District Services Administration Board (Buyer) and 359087 Ontario Limited (Seller).

CARRIED

Moved by: Lynn Watson
Seconded by: Sally Hagman

WHEREAS the property municipally known as 4 Pine Road, Elliot Lake, Ontario and legally described as PIN 31628-0401 (LT) is owned by the Elliot Lake Municipal Non-Profit Housing Corporation ("ELMNP");

AND WHEREAS ELMNP has requested that the Algoma District Services Administration Board ("ADSAB") assume ownership and operation of the property and integrate it into ADSAB's social housing portfolio;

AND WHEREAS ELMNP has a going concern issue as a stand-alone entity, and ADSAB is prepared to acquire the property and maintain it as part of its existing public housing program;

NOW THEREFORE BE IT RESOLVED THAT:

1. ADSAB approves the acquisition of the property known as 4 Pine Road, Elliot Lake, Ontario from ELMNP.
2. ADSAB authorizes its officers and solicitors to prepare and execute all documents and instruments necessary to complete the transfer of title, including as Agreement of Purchase and Sale, a Transfer/Deed of Land, and all ancillary instruments required to effect the conveyance.
3. The Chief Administrative Officer and the Chief Financial Officer are hereby authorized to sign, deliver and register all such documents on behalf of ADSAB.
4. ADSAB confirms its intention to assume full responsibility for operation, management and maintenance of the property as part of ADSAB's social

housing portfolio, maintaining existing rent subsidy arrangement for twelve subsidized tenants.

5. Upon completion of the transfer, notice of acquisition may be given to the Ministry of Municipal Affairs and Housing for information purposes only.

CARRIED

Moved by: Lynn Watson
Seconded by: Sally Hagman

RESOLVE THAT: the Board approve Management Compensation for 2026 as presented.

For (8): Rick Bull, Charles Flintoff, Sally Hagman, Blair MacKinnon, Melanie Pilon, Harry Stewart, Lynn Watson, and Jacqui Nagel

Against (1): Cheryl Fort

CARRIED (8 to 1)

11. Adjournment

Moved by: Harry Stewart
Seconded by: Melanie Pilon

RESOLVE THAT: the regular Board Meeting of November 27, 2025, be adjourned.

CARRIED

Northeast Superior Mayors Group Meeting
Saturday, November 8th, 2025 – 3:30 p.m.
Racine Lake Lodge, Chapleau ON

MINUTES

1. CALL TO ORDER & NOTE MEMBERS PRESENT

Mayor Bignucolo called to order at 3:32 p.m.

Present	**Regrets**
Mayor Beverly Nantel, Dubreuilville	Mayor Cheryl Fort, Hornepayne
Mayor Melanie Pilon, Wawa	Mayor Jim Moffat, Manitouwadge
Mayor Ryan Bignucolo, Chapleau	Brian Baker, CAO, Manitouwadge
Mayor Tara Hart, White River	Judith Meyntz, CAO, Chapleau
	Shelley Casey, CAO, Dubreuilville
	Manuela Batovanja, CAO/Clerk, Hornepayne
	Marilyn Parent Lethbridge, CAO/Clerk, White River
	Maury O'Neill, CAO/Clerk, Wawa
	Linda Bouchard-Berzel, MNEDG, Wawa
	Tracy Amos, General Manager, SECFDC
	Heidi Trudeau, CDO, SECFDC

Guests

Gaétan Malette – MPP Kapuskasing/Timmins/Mushkegowuk

Media: None

Public: None

2. LAND ACKNOWLEDGEMENT

3. REVIEW OF ADDENDUM & APPROVAL OF AGENDA

Moved by: Mayor Nantel **Seconded by: Mayor Pilon** **R.** Verbal

RESOLVED THAT the agenda for the Northeast Superior Mayors Group as of Saturday, November 8th, 2025, be approved,

CARRIED.

4. ANNOUNCEMENTS

None

5. DECLARATION OF PECUNIARY INTEREST AND THE GENERAL NATURE THEREOF

Nil

6. APPROVAL OF MINUTES: September 10th, 2025

Moved by: Mayor Nantel Seconded by: Mayor Pilon **R.** Verbal

RESOLVED THAT the minutes for the Northeast Superior Mayors Group as of Wednesday, September 10th, 2025, be approved,

CARRIED.

Business Arising from Minutes:
Nil

7. DELEGATIONS AND VISITORS

Gaétan Malette, MPP, provided an update on the Federal Budget. Noted that there was not a lot of support for the forestry sector and highlighted his support. Expressed his gratitude for being included in the Mayors meeting and congratulated us on coming together for the benefit of the region.

8. Old Business

8.1 Outstanding Listing

SECFDC to follow up with Robin at Bill Rosenburg's office on drive test issue. The ongoing action list was tabled to the next meeting.

9. NEW BUSINESS

a) Northeast Superior Mayors Group Terms of Reference

Update meeting section to include phrasing that encourages Mayors Group to host meetings in various communities for educational purposes.

Example of education and learning how other communities do things differently included a brief conversation about the way Chapleau manages their waste disposal**. Action items:** Mayor Hart agreed to reach out to Réjean Raymond to get information about "Bear Bins" that have significantly reduced cost and made waste disposal more efficient. She will distribute to all communities around the table.

b) MTO

- Ask for updates and evaluate signage needs. Chapleau did not get sign, unsure if Hornepayne did. Dubreuilville received.

- Schedule a meeting. Remind MTO that all correspondence should be shared with all Mayors.
- Put all MTO Action items on a grid and attach action items.
- Focus on maintenance standards on Sultan Industrial Road
- Mayor Pilon will continue to take the lead on communications with MTO on behalf of the Mayors Group.
-

c) ROMA Delegations

- MTO – Mayor Pilon to liaise with Judith. Chapleau to request regional delegation to include update of Good Roads Socio-Economic impact study and all correspondence to date.
- Northern Economic Development and Growth – Wawa to request regional delegation with Minister Pirie. Will provide draft for review, Monday, November 17th or earlier.
- Minister of Solicitor General – Regarding OPP-Regional Wawa to request regional delegation – will provide draft for review, Monday, November 17th or earlier.

d) OPP Detachment

- As noted above.

e) Other

Stop the Spray

- Discussed not actionable. Gaétan Malette, MP to provide educational material that can be shared amongst your council regarding the subject.

Chip Subsidy

- Must encourage Municipalities, Industry etc. to find a permanent fix, you can't run a business off Subsidies. Discussed not actionable. Mayor Bignucolo to reach out to Mayor Dave Plourde, Kapuskasing and President of FONOM to inquire what the long-term, sustainable plan is.

Small Northern New Residential Property Tax Class
Moved by: Mayor Nantel Seconded by: Mayor Pilon R.Verbal

Moved the attached resolution. Please have your individual council support the resolution if you already haven't. The Mayors Group agreed that this is an important issue for the north.

WHEREAS there is a visible disparity between the northern and southern population of Ontario; and

WHEREAS northern Ontario has an abundance of opportunity in the form of municipally serviced Building lots for both Industry and population growth; and

WHEREAS property taxes discourage and prohibit the construction of new residential single family dwellings; and

WHEREAS the addition of a small northern new residential property tax class and subclass would Create an incentive for the building of new homes in small northern communities;

THEREFORE BE IT RESOLVED that the Northeast Superior Mayors Group does herby Request that the Honorable Minister Peter Bethlenflavy, the Minister of Finance, amends the

Assessment Act to include a small northern new residential property tax class and subclass.

BE IT FURTHER RESOLVED that this resolution be forwarded to the Honourable Doug Ford Premier of Ontario; Bill Rosenberg, MPP, Algoma-Manitoulin; the Honourable Minister Peter Bethlenfalvy, Minister of Finance; the Honourable Minister George Pirie, Minister of Northern Economic Development and Growth; the Honourable Minister Rob Flack, Ministry of Municipal Affairs and Housing; all northern Ontario Ministers; AMO; FONOM; NOMA; NEOMA; and small northern Ontario municipalities.

CARRIED.

Plant Youth Program for Algoma Letter of Support

- Will provide letter of support attached.

10. GENERAL DISCUSSION - ROUNDTABLE:

11. NEXT MEETING

Wednesday February 4th, 2026, via Zoom

12. MEETING CLOSE

Moved by: Mayor Hart

RESOLVED THAT the meeting closed at 5:35 pm

Board of Health Meeting
MINUTES

Wednesday, October 22, 2025 - 5:00 pm
SSM Algoma Community Room | Videoconference

	BOARD MEMBERS	APH MEMBERS
PRESENT:	Sally Hagman Donald McConnell - 2nd Vice-Chair Luc Morrissette Suzanne Trivers - Board Chair Jody Wildman - 1st Vice-Chair Natalie Zagordo	Dr. Jennifer Loo - Medical Officer of Health/CEO Dr. John Tuinema - Associate Medical Officer of Health & Director of Health Protection Rick Webb - Director of Corporate Services Kristy Harper - Director of Health Promotion & Chief Nursing Officer Leslie Dunseath - Manager of Accounting Services Leo Vecchio - Manager of Communications Tania Caputo - Board Secretary
GUESTS:	Hilary Gordon - Manager of School Health & Community Wellness, Angela Piaskoski - Health Promotion Specialist, Infectious Diseases	
REGRETS:	BOH members Julila Hemphill, Sonny Spina and Sonia Tassone	

1.0 Meeting Called to Order - 5:00 pm

S. Trivers welcomed the Board of Health members, read the land acknowledgment, took roll call, and asked for declarations of conflict of interest, to which none were declared.

a. Land Acknowledgment

b. Roll Call

c. Declaration of Conflict of Interest

2.0 Adoption of Agenda

RESOLUTION 2025-90
Moved: S. Hagman
Seconded: L. Morrissette

THAT the Board of Health agenda dated October 22, 2025, be approved as presented.

CARRIED

3.0 Delegations / Presentations

a. Mental Health Promotion Framework

H. Gordon and A. Piaskoski from the School Health & Community Wellness Team presented.

4.0 Adoption of Minutes of Previous Meeting

RESOLUTION 2025-91
Moved: S. Hagman
Seconded: N. Zagordo

THAT the Board of Health meeting minutes dated September 24, 2025, be approved as presented.

CARRIED

5.0 Business Arising from Minutes

Not applicable.

6.0 Reports to the Board

a. Medical Officer of Health and Chief Executive Officer Reports

MOH Report - October 2025

Dr. J. Loo presented.

- Program Highlight - Immunization of School-aged Children and Youth
- Chief Medical Officer of Health (CMOH) Measles Memo

RESOLUTION 2025-92
Moved: D. McConnell
Seconded: J. Wildman

THAT the report of the Medical Officer of Health and CEO be accepted as presented.

CARRIED

b. Finance and Audit

i. Finance and Audit Committee Chair Report

J. Wildman presented a summary of the October 8, 2025 Finance and Audit Committee Meeting.

RESOLUTION 2025-93	**Moved:**	J. Wildman
	Seconded:	S. Hagman

THAT the report of the Finance and Audit Committee Chair Report be accepted as presented.

CARRIED

ii. Unaudited Financial Statements ending August 31, 2025.

L. Dunseath presented the Financial Statements.

RESOLUTION 2025-94	**Moved:**	J. Wildman
	Seconded:	L. Morrissette

THAT the Board of Health accepts the Unaudited Financial Statements for the period ending August 31, 2025, as presented.

CARRIED

iii. Briefing Note - Investment Options for Reserve Fund

- **02-05-065 - Algoma Board of Health Reserve Fund -** ***for information***
- **Historical Use of APH Reserve Funds**

L. Dunseath presented.

RESOLUTION 2025-95	**Moved:**	D. McConnell
	Seconded:	N. Zagordo

THAT the Board of Health accepts the recommendation of the Finance and Audit Committee to leave 100% of the Reserve Fund as is at this time.

CARRIED

7.0 New Business/General Business

Not applicable.

8.0 Correspondence - requiring action

Not applicable.

9.0 Correspondence - for information

a. alPHa Information Break - Fall 2025

b. alPHa Fall Symposium November 5-7, 2025 (virtual) - S. Trivers will attend.

c. alPHa AGM and Conference, June 8-10, 2026

- Board members can notify the Board Secretary if they are interested in attending.

10.0 Addendum

Not applicable.

11.0 In-Camera - 5:55 pm

For discussion of labour relations and employee negotiations, matters about identifiable individuals, **adoption of in camera minutes, security of the property of the board,** litigation or potential litigation.

RESOLUTION 2025-96	**Moved:**	J. Wildman
	Seconded:	N. Zagordo

THAT the Board of Health go in-camera.

CARRIED

12.0 Open Meeting - 6:49 pm

Resolutions resulting from the in-camera meeting:

Security Camera Upgrades

RESOLUTION 2025-99	**Moved:**	J. Wildman
	Seconded:	N. Zagordo

THAT the Finance and Audit Committee recommends that the Board of Health approve the use of reserve funds, if required, to support upgrades to the security camera system at its Sault Ste. Marie Office.

CARRIED

13.0 Announcements / Next Committee Meetings:

Governance Committee Meeting

Wednesday, November 5, 2025 @ 5:00 pm
SSM Algoma Community Room | Video Conference

Finance and Audit Committee Meeting

Wednesday, November 12, 2025 @ 5:00 pm
SSM Algoma Community Room | Video Conference

Board of Health

Wednesday, November 26, 2025 @ 5:00 pm
SSM Algoma Community Room | Video Conference

14.0 Adjournment - 6:50 pm

RESOLUTION 2025-100	**Moved:**	L. Morrissette
	Seconded:	D. McConnell

THAT the Board of Health meeting adjourns.

CARRIED

Suzanne Trivers, Chair

November 26, 2025
Date

Tania Caputo, Secretary

November 26, 2025
Date

Mise à jour du Code
de prévention des incendies de l'Ontario
Ontario Fire Code Update

Exigences élargies en matière de détecteurs de monoxyde de carbone en vigueur à compter du 1er janvier 2026, *en vertu du règlement de l'Ontario* ***87/25.***
Expanded Carbon Monoxide (CO) Alarm Requirements effective January 1, 2026, *under O. Reg.* ***87/25.***







Maisons Existantes: Existing Homes:

Les détecteurs sont obligatoires à chaque étage de l'habitation, ce qui va au-delà des exigences actuelles qui prévoient uniquement leur installation à proximité des chambres à coucher.

Alarms are mandatory on every storey of the dwelling, exceeding the current requirements of only being near sleeping areas.

Immeubles résidentiels à logements multiples: Multi-Unit Residential Buildings:

Les détecteurs de monoxyde de carbone seront obligatoires dans tous les appartements concernés, les locaux techniques et, dans certains cas, les couloirs publics.

CO alarms will be required in all applicable units, service rooms, and in some cases, public corridors.

Établissements de soins: Care Occupancies:

Les établissements tels que les résidences-services et certains foyers collectifs doivent installer des détecteurs de monoxyde de carbone dans les appartements et les parties communes afin de protéger les résidents vulnérables.

Facilities like residential care and some group homes must install CO alarms in both units and common areas to protect vulnerable residents.

Ces changements visent à protéger les populations les plus vulnérables et à garantir que les détecteurs sont en places là ou le risque d'exposition au monoxyde de carbone est le plus élevé.

These changes aim to safegard our most vulnerable populations and ensure the alarms are placed in areas where the risk of CO exposure is highest.

Achetez seulement les détecteurs certifiés:
Only purchase alarms with approved certification:

Pour toute question concernant les exigences relatives aux avertisseurs de monoxyde de carbone, veuillez communiquer avec votre service d'incendie local.
For specific questions regarding CO alarm requirements, please contact your local fire department.

Dubreuilville
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COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville
Prenez le temps de vivre Experience the Freedom

Moved By: Krystel
Seconded By: Hélène

DATE: **February 11, 2026**
Resolution No. 26-020

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and support the attached letter dated January 16, 2026 from the Corporation of the Township of St. Joseph with regards to a request for support concerning Ministry of Health contributions to Algoma Public Health levy increases, as presented.

✓

Carried | **Defeated** | **Deferred**

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof:

The Corporation of the Township of St. Joseph

1669 Arthur Street
P.O Box 187
Richards Landing, ON P0R 1J0
Telephone: 705-246-2625 / Fax: 705-246-3142
www.stjosephtownship.com

January 16, 2026

Minister of Health, Sylvia Jones
VIA EMAIL: sylvia.jones@ontario.ca

RE: Provincial Contributions to Algoma Pubic Health Levy Increases

At their January 14, 2026 meeting, Council for the Township of St. Joseph passed resolution #2026-07 requesting the Province increase contributions to Algoma Public Health (attached).

The Township of St. Joseph understands The Ministry of Health has confirmed an increase of only 1% to its provincial funding contribution to Algoma Public Health for 2026. The Province of Ontario mandates that Public Health Units deliver a range of programs and services under provincial legislation, standards, and directives. This 1% increase is insufficient to accommodate rising costs associated with the operation of Algoma Public Health, including staffing, provincially mandated programs, service delivery obligations, and inflationary pressures.

Insufficient provincial funding for provincially mandated public health programs results in additional operational costs being downloaded to municipalities through higher levy requirements. Increased municipal levies may lead to higher property taxes, creating unnecessary and undue financial hardship for families within the Algoma District. Public health services are a mandated provincial responsibility, and it is essential that the Province assume its appropriate share of the financial increases necessary to sustain these services.

The Council of the Township of St. Joseph requests that the Ministry of Health review and increase its funding contribution to regional Public Health Units for 2026 beyond the proposed 1% to better share the public health responsibilities that are provincially mandated. The Township of St. Joseph urges the Province of Ontario to fully fund the costs associated with provincially mandated public health programs and assume responsibility for its appropriate portion of public health cost increases to prevent these costs from being downloaded to municipalities, who's primary source of revenue is the Property Tax Levy.

Respectfully,

Amanda Richardson
CAO/Clerk-Treasurer

cc all municipalities within the Algoma District, the Minister of Health, the Premier of Ontario, the Federation of Northern Ontario Municipalities (FONOM), and the Algoma District Municipal Association (ADMA).

The Corporation of The Township of St. Joseph

COUNCIL RESOLUTION

Date: January 14, 2026

Resolution #: 2026-07

Moved By: Cameron Ross

Seconded By: Steven Adams

BE RESOLVED THAT the report from the Deputy Clerk regarding the increased 2026 levy from Algoma Public Health be received;

AND THAT the Council of the Township of St. Joseph acknowledges that:

1. The Ministry of Health has confirmed an increase of only 1% to its provincial funding contribution to Algoma Public Health for 2026;
2. The Province of Ontario mandates that Public Health Units deliver a range of programs and services under provincial legislation, standards, and directives;
3. This 1% increase is insufficient to accommodate rising costs associated with the operation of Algoma Public Health, including staffing, provincially mandated programs, service delivery obligations, and inflationary pressures;
4. Insufficient provincial funding for provincially mandated public health programs results in additional operational costs being downloaded to municipalities through higher levy requirements; and
5. Increased municipal levies may lead to higher property taxes, creating unnecessary and undue financial hardship for families within the Algoma District; and
6. Public health services are a mandated provincial responsibility, and it is essential that the Province assume its appropriate share of the financial increases necessary to sustain these services.

NOW THEREFORE BE IT RESOLVED THAT the Council of the Township of St. Joseph requests that the Ministry of Health review and increase its funding contribution to regional Public Health Units for 2026 beyond the proposed 1%;

AND THAT the Province be urged to fully fund the costs associated with provincially mandated public health programs and assume responsibility for its appropriate portion of public health cost increases, in order to prevent these costs from being downloaded to municipalities;

AND THAT a copy of this resolution be forwarded to all municipalities within the Algoma District, the Minister of Health, the Premier of Ontario, the Federation of Northern Ontario Municipalities (FONOM), and the Algoma District Municipal Association (ADMA).

☑ Carried ☐ Defeated ☐ Deferred

RECORDED VOTE

Name	**Yea**	**Nay**
Steven Adams		
Ashley Irwin		
Greg Senecal		
Cameron Ross		
Jody Wildman		
Total		

Joseph (Jody) Wildman, Mayor

COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville
Prenez le temps de vivre Experience the Freedom

Moved By: Julila
Seconded By: Hélène

DATE: February 11, 2026
Resolution No. 26-021

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and support the attached letter dated January 14, 2026, from Crime Stoppers with regards to a request for a $500 financial contribution for the year 2026 concerning helping towards their public safety program, as presented.

Carried	Defeated	Deferred
	✓	

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof:

CRIME STOPPERS

580 Second Line East

Sault Ste. Marie, ON P6B 4K1

(705) 759-5081

info@saultcrimestoppers.com

www.saultcrimestoppers.com

Executive Directors

Michael Goodship, CPA, CGA
Chair/Treasurer

Velvet Redmond Harten
Vice-Chair

Directors

Andrew Bessell

Brian Lester

Spencer Sharabura

Coordinators

Cst. Ashley Nickle, OPP
Algoma District
Program Coordinator

Kendra Addison
Sault Ste. Marie
Program Coordinator

Support

Henry Jin
Volunteer Assistant Coordinator

SAY it HERE

January 14, 2026

Mayor Beverly Nantel
Township of Dubreuilville
23 Pine Street, P.O. Box 367
Dubreuilville, Ontario P0R 1G0

Call for Municipal Support – Helping Crime Stoppers Reach Its $10,000 Regional Goal for 2026

Dear Mayor and Members of Council,

The Board of Directors of Crime Stoppers of Sault Ste. Marie and Algoma District is writing to request your municipality's direct support through a $500 contribution for the 2026 calendar year.

Crime Stoppers is a proven, cost-effective public safety program that serves every municipality in Algoma District by providing a secure, anonymous way for residents to report information related to crime. These tips assist investigations conducted by the Ontario Provincial Police and local police services, often leading to arrests, case resolutions, and the prevention of further harm.

For 2026, Crime Stoppers has set a clear and achievable regional objective: to raise $10,000 through modest municipal contributions across Algoma District. This funding target is essential to maintaining core operations, including tip processing, secure reporting technology, public awareness initiatives, and reward payments. Without this support, the sustainability of the program is placed at risk.

A contribution of $500 per municipality is intentionally structured to be fiscally reasonable while collectively ensuring the continued availability of Crime Stoppers services across the region. When municipalities participate together, the burden on any one community remains minimal, while the impact is substantial.

Crime Stoppers does not receive guaranteed or base operational funding. Our ability to function depends on the shared commitment of the communities we serve. The municipalities that recognize the value of preventative, community-driven public safety solutions. Your municipality's participation directly strengthens regional collaboration and demonstrates leadership in supporting effective crime prevention.

We are asking Council to consider this request as part of its 2026 budget planning and to join neighbouring municipalities in helping Crime Stoppers reach its $10,000 funding goal. This collective investment ensures that residents across Algoma District continue to have access to a trusted,

anonymous reporting system that supports law enforcement and protects community safety.

Should Council require additional information or wish to discuss this request further, we would be pleased to provide supporting materials or attend a meeting at your convenience. Please feel free to reach me directly at (705) 255-7783 or brian@saultcrimestoppers.com.

Thank you for your consideration and for your ongoing commitment to the safety and well-being of your community and the broader Algoma District.

Sincerely,

Brian Lester

Verified by signNow
01/14/2026 22:06:59 UTC
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Brian Lester, Director
Crime Stoppers of Sault Ste. Marie and Algoma District

COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville
Prenez le temps de vivre Experience the Freedom

Moved By: Krystel
Seconded By: Julila

DATE: February 11, 2026
Resolution No. 26-022

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and support the attached letter dated January 15, 2026 from the Corporation of the Town of Aylmer with regards to a request for support concerning urging all levels of government to review and strengthen legislation and policies related to violent and sexual offences against children, as presented.

✓

Carried | **Defeated** | **Deferred**

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof:

The Corporation of the Town of Aylmer
46 Talbot Street West, Aylmer, Ontario N5H 1J7
Office: 519-773-3164 Fax: 519-765-1446
www.aylmer.ca

January 15, 2026

The Right Honourable Mark Carney, P.C., M.P. Prime Minister of Canada
Office of the Prime Minister
80 Wellington Street
Ottawa, ON
K1A 0A2
Mark.carney@parl.gc.ca

Dear Prime Minister

Re: Support for the City of Welland's Call to Action for Justice and Protection of Canada's Children

At their Regular Meeting of Council on January 15, 2026, the Council of the Town of Aylmer endorsed the following resolution:

> Whereas the Town of Aylmer supports the City of Welland's call to action for justice and protection of Canada's children; and,
>
> Whereas the safety and well-being of children is a fundamental responsibility shared by all levels of government; and,
>
> Whereas recent incidents involving sexual offences against children have deeply affected communities across Ontario and Canada, raising serious concerns about public safety and the adequacy of existing legislative protections; and,
>
> Whereas violent sexual crimes against children represent some of the most serious offences under the Criminal Code of Canada and have lifelong impacts on victims, families, and communities; and,
>
> Whereas municipalities play a critical role in advocating for policies that protect residents and promote safe communities; and,
>
> Whereas there is a growing concern that gaps in bail, sentencing, parole eligibility, and offender monitoring allow high-risk individuals to re-enter communities pre-maturely, placing children at continued risk;
>
> Now therefore be it resolved that the Council of the Town of Aylmer formally urges all levels of government to review and strengthen legislation and policies related to violent and sexual offences against children, including but not limited to:

The Corporation of the Town of Aylmer
46 Talbot Street West, Aylmer, Ontario N5H 1J7
Office: 519-773-3164 Fax: 519-765-1446
www.aylmer.ca

1. Bail and Sentencing Provisions - ensuring that individuals charged with or convicted of violent sexual offences against children are subject to the strictest possible bail conditions and sentencing outcomes that reflect the severity of these crimes;

2. Parole and Early Release - limiting parole eligibility, statutory release, or other forms of early release for offenders convicted of sexual offences against children who pose ongoing risks to public safety;

3. Sex Offender Monitoring - strengthening the National Sex Offender Registry and related provincial tools to improve accuracy, enforcement, and timely access to information for law enforcement; and

4. Victim and Community Safety - prioritizing the protection of children and community safety within the justice system above administrative or procedural efficiencies;

And be it further resolved that copies of this resolution by forwarded to:
The Premier of Ontario
The Attorney General of Ontario
The Solicitor General of Ontario
The Prime Minister of Canada
The Minister of Justice and Attorney General of Canada
Member of Provincial Parliament, Rob Flack
Member of Parliament, Andrew Lawton
The Federation of Canadian Municipalities (FCM) and;
All 444 Ontario Municipalities

And be it further resolved that Council encourages municipalities to adopt similar resolutions to work collaboratively to present a unified municipal voice advocating for stronger protections for children across Canada.

Yours sincerely,

Owen Jaggard
Director of Legislative Services/Clerk | Town of Aylmer
46 Talbot Street West, Aylmer, ON N5H 1J7
519-773-3164 Ext. 4913 | Fax 519-765-1446
ojaggard@town.aylmer.on.ca | www.aylmer.ca

CC:

Hon. Doug Ford doug.fordco@pc.ola.org
Hon. Doug Downey doug.downey@pc.ola.org
Hon. Michael S. Kerzner michael.kerzner@pc.ola.org
Hon. Sean Fraser sean.fraser@parl.gc.ca

The Corporation of the Town of Aylmer
46 Talbot Street West, Aylmer, Ontario N5H 1J7
Office: 519-773-3164 Fax: 519-765-1446
www.aylmer.ca

Hon. Rob Flack rob.flack@pc.ola.org
Mr. Andrew Lawton andrew.lawton@parl.gc.ca
Mayor Frank Campion c/o Theresa Ettore Theresa.ettore@welland.ca
Federation of Canadian Municipalities resolutions@fcm.ca
All municipalities

COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville

Prenez le temps de vivre Experience the Freedom

Moved By: Krystel
Seconded By: Helene

DATE: **February 11, 2026**
Resolution No. 26-023

WHEREAS prescription drug diversion, particularly involving regulated opioids and other controlled medications, presents a serious and growing risk to public health, community safety, and vulnerable populations across Ontario, including Northern and rural communities; and

WHEREAS evidence from law enforcement, health professionals, and community drug strategy partners demonstrates that diverted prescription medications are contributing to substance misuse, criminal activity, and increased strain on health, social, and enforcement systems throughout Northern Ontario; and

WHEREAS the Partnership and Collaboration Project, "The Birth of Change" (written by the North Bay Police Services and Community Drug Strategy of North Bay & Area), brings together law enforcement, addiction medicine specialists, pharmacists, public health partners, and community organizations to address prescription diversion through a collaborative, evidence-based, and multi-sector approach; and

WHEREAS the project identifies practical regulatory, prescribing, dispensing, and prevention measures intended to reduce diversion while maintaining appropriate access to medically necessary pain management and addiction treatment services; and

WHEREAS municipalities across Northern Ontario are experiencing the downstream impacts of prescription diversion, including pressures on emergency services, policing, housing stability, and community well-being;

THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of Dubreuilville formally supports the Partnership and Collaboration Project, "The Birth of Change" and its objectives to reduce prescription drug diversion through coordinated, evidence-based action; and

BE IT FURTHER RESOLVED that the Corporation of the Township of Dubreuilville calls on the Province of Ontario, including the Ministry of Health and the Ministry of Mental Health and Addictions, to review and give serious consideration to the project's recommendations, including regulatory, prescribing, dispensing, and prevention strategies aimed at mitigating prescription diversion while protecting patient care; and

BE IT FURTHER RESOLVED that the Corporation of the Corporation of the Township Dubreuilville encourages continued provincial engagement with municipalities, law enforcement, health professionals, pharmacists, and community partners to ensure that solutions are practical, regionally appropriate, and responsive to the realities faced by Northern Ontario communities; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Minister of Health, the Associate Minister of Mental Health and Addictions, Sgt. Brad Reaume, Northern Ontario Members of Provincial Parliament, FONOM, NOMA, AMO and ROMA.

✓		
Carried	**Defeated**	**Deferred**

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof:

From: FONOM Office/ Bureau de FONOM <fonom.info@gmail.com>
Sent: Thursday, January 29, 2026 6:18 PM
Subject: DRAFT Municipal Resolution - The Birth of Change (1)

Good morning

Please share this Resolution with your Mayor, Council, Senior Management and your Community Safety and Wellbeing person.

The attached DRAFT Municipal Resolution - The Birth of Change is for your council's consideration. There is also a supporting Document attached, created by the North Bay Police Service.

If a member of your Council would like to bring it forward to your next meeting, please let your Clerk know.

Suggested comment in support of this change

Colleagues, I'm bringing this resolution forward because prescription drug diversion is no longer an abstract or distant issue; it's something municipalities across Northern Ontario are dealing with every day.

When legally prescribed medications are sold, traded, or misused, the impacts fall squarely at the local level. We see it through increased pressure on our police services, emergency responders, hospitals, housing systems, and community supports. These are municipal impacts, even if the tools to address them largely sit with the Province.

What I appreciate about the "Birth of Change" initiative is that it doesn't approach this issue from just one angle. It brings together police, health professionals, pharmacists, addiction specialists, and community partners to identify practical, evidence-based approaches to reduce diversion while protecting access to medically necessary treatment for those who genuinely need it.

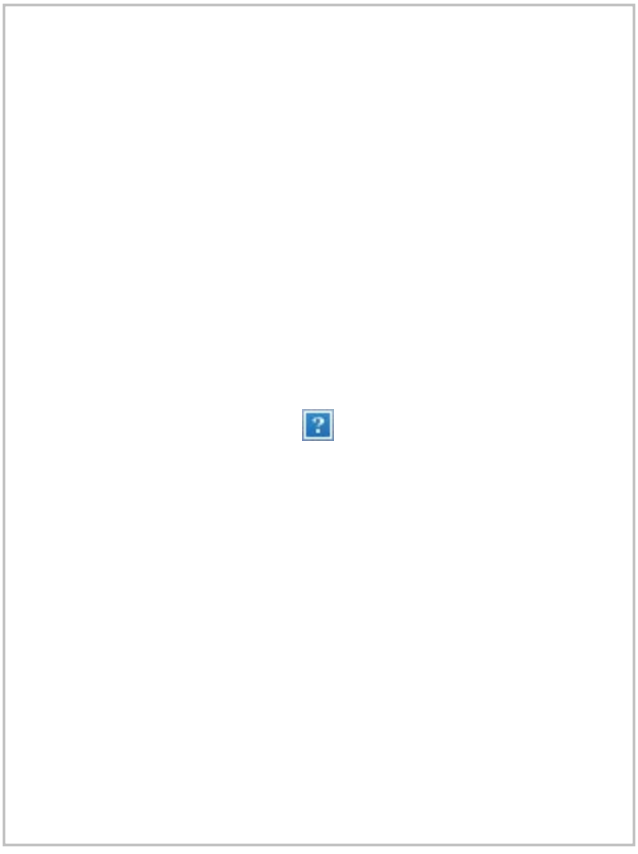
This resolution does ***not*** *require our municipality to assume new responsibilities or enforce new rules. It simply adds our voice to a growing call for the Province to seriously review the recommendations coming from this collaborative work and to continue engaging municipalities as part of the solution.*

By supporting this resolution, we are saying two things:
First, that prescription diversion is a real public health and community safety issue affecting our residents.
Second, Northern Ontario communities deserve solutions that reflect our realities, not one-size-fits-all approaches.

I believe passing this resolution is a responsible and constructive way for our council to support safer communities and encourage meaningful provincial action, and I ask for Council's support.

Talk soon, Mac.

Mac Bain
Executive Director
The Federation of Northern Ontario Municipalities
665 Oak Street East, Unit 306
North Bay, ON, P1B 9E5
Ph. 705-498-9510



Support for the Prescription Diversion Partnership and Collaboration Project
"The Birth of Change"

_____ moved**, SECONDED** by **_____, that**

WHEREAS prescription drug diversion, particularly involving regulated opioids and other controlled medications, presents a serious and growing risk to public health, community safety, and vulnerable populations across Ontario, including Northern and rural communities; and

WHEREAS evidence from law enforcement, health professionals, and community drug strategy partners demonstrates that diverted prescription medications are contributing to substance misuse, criminal activity, and increased strain on health, social, and enforcement systems throughout Northern Ontario

WHEREAS the **Partnership and Collaboration Project, "The Birth of Change"** (written by the North Bay Police Services and Community Drug Strategy of North Bay & Area), brings together law enforcement, addiction medicine specialists, pharmacists, public health partners, and community organizations to address prescription diversion through a collaborative, evidence-based, and multi-sector approach

WHEREAS the project identifies practical regulatory, prescribing, dispensing, and prevention measures intended to reduce diversion while maintaining appropriate access to medically necessary pain management and addiction treatment services; and

WHEREAS municipalities across Northern Ontario are experiencing the downstream impacts of prescription diversion, including pressures on emergency services, policing, housing stability, and community well-being;

THEREFORE BE IT RESOLVED that the _____*Municipality*_____ formally supports the **Partnership and Collaboration Project, "The Birth of Change"** and its objectives to reduce prescription drug diversion through coordinated, evidence-based action; and

BE IT FURTHER RESOLVED that _____Municipality_____ calls on the **Province of Ontario**, including the **Ministry of Health** and the **Ministry of Mental Health and Addictions**, to review and give serious consideration to the project's recommendations, including regulatory, prescribing, dispensing, and prevention strategies aimed at mitigating prescription diversion while protecting patient care; and

BE IT FURTHER RESOLVED that _____Municipality_____ encourage continued provincial engagement with municipalities, law enforcement, health professionals, pharmacists, and community partners to ensure that solutions are practical, regionally appropriate, and responsive to the realities faced by Northern Ontario communities; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the **Minister of Health**, the **Associate Minister of Mental Health and Addictions**, **Sgt. Brad Reaume**, **Northern Ontario Members of Provincial Parliament**, **NOMA**, **AMO** and **ROMA.**

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District of Nipissing

Partnership and Collaboration
“the birth of change”

Det. B. Reaume
Co-Chair

Ms. P. Cliche, R.N.
Co-Chair

Prescription Diversion Project
November 2025

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Partnership and Collaboration
"the birth of change"

Location of Project:
The Prescription Diversion project is underway in the Nipissing District, located in Northeastern Ontario, established in 1858. The district seat is North Bay. North Bay is a diverse community with a population of 52,662 and a regional trading area of 112,000, covering the districts of Nipissing, Parry Sound, Timmins, Temiskaming Shores, and Cobalt.
The North Bay Census Agglomeration includes the Municipalities of East Ferris, Callander, and the Townships of Bonfield and Chisholm. Unorganized townships include Nipissing North and the Municipality of Powassan. As of the 2021 Census, the total population of North Bay, CA is 71,736.
English is the primary language, with a smaller French-speaking community. Indigenous people comprise 10.7% of the population, with the majority identifying as First Nations.
Three general hospitals operate in the Nipissing District: North Bay Regional Health Centre, West Nipissing General Hospital, and Mattawa General Hospital.
The region receives policing services from the North Bay Police Service, Ontario Provincial Police, both municipal and regional offices, and the Anishinabek. Police Service.

Definition of Prescription Diversion:
Diversion occurs when a prescription holder receives medication from a pharmacist/dispenser and is then traded or sold. This may come in many forms, as low-impactful as a benefit holder assisting a family member with costs or non-narcotic medication.
Diversion is the illegal distribution or abuse of prescription drugs, or their use is not intended by the prescriber. The vast majority of diversion includes the sale or trade of prescribed narcotics for currency or a more desired narcotic like fentanyl and analogs of fentanyl.

Background:
In February 2025, the Street Crime Unit of the North Bay Police Service recognized that Prescription Diversion within the community was continuing to increase. Detective Brad Reaume reported that he had been informed by a dealer that he had arrested "that everyone diverts their medication". This person continued to relay statements such as they are like "candy on the streets, kids are buying them," and "you're doing the same thing you did with oxy's all over again."

During the execution of several search warrants, 8mg Dilaudid pills and prescription bottles were found routinely, and during one search warrant, over 1000 pills were discovered. Hydromorphone is being sold and traded for a preferred narcotic- Fentanyl (Analogs). The pills are then sold for a profit to low-tolerance individuals and introduction to substance abusers. A concerning factor is that young people are seeking out dealers to purchase these pills. Methadone, a Schedule ll narcotic used to treat Opioid use disorder, is also sold and traded for the preferred drug of choice. (**See Appendix A: Slide deck *Diversion North Bay.ppt)***

In February 2025, a series of meetings took place with various stakeholders and partners to begin addressing the issue strategically. Detective Brad Reaume and Patricia Cliche from the

Partnership and Collaboration
"the birth of change"

Community Drug Strategy – North Bay & Area assumed the roles of Chairs for the Prescription Diversion Project.
A series of meetings from February through to March 10, 2025, were hosted with addiction physicians presenting the issue and soliciting input and recommendations from the prescribers. Also in February, an awareness letter, "Withdraw Management & Opiate Prescribing Issue," was sent to all addiction physicians as well as to the Department of General & Family Practice at the North Bay Regional Hospital.

On May 2, 2025, Detective Brad Reaume and Pat Cliche met with our local MPP, Vic Fedeli, to communicate the issue of diversion and address some regulatory changes. MPP Fedeli advised us to speak directly to the staff at the Ministry of Mental Health and Addictions, and that at the first opportunity, he would pass on information to the Associate Minister Honourable Vijay Thanigasalam.

On May 27, 2025, a Media Release was posted to communicate and raise awareness around the issue of diversion and the types of medications that are a risk to individuals who are not regulated consumers. (**See Appendix B: Media Release**)

During July 2025, we had the opportunity to discuss the issue of Prescription Diversion via a virtual platform with three staff members from the Ministry of Mental Health and Addictions. The meeting was an opportunity to discuss future steps and plans regarding the North Bay project, ensuring to share and keep the Ministry up to date on plans and progress.

In our past experiences with our development of Bill 33 – Safeguarding our Communities Act, it was realized that the pharmacists were Gatekeepers to assist in the success of projects. We scheduled two meetings with all our local pharmacy outlets to seek their recommendations to address this concern.

First meeting was held on April 10 with some suggested recommendations, and on August 28, 2025, a large symposium with pharmacists, enforcement, addiction physician from Sudbury, partners from the local Mental Health & Addiction Committee and a Lived experience person who stated she had lost two partners to overdose but that she had "trafficked her prescriptions over 10,000 times." The participants revealed crucial facts relating to actual diversion, indicating that prescription holders quickly (within 24 hours) divert their prescriptions for sale or trade. This key fact is supported by police investigations, where diverted medications were discovered and supports the regulatory changes recommended.

This issue of diversion is also not isolated to one community; it is widespread across the province. In Timmins, Police seized $1.26 million in drugs and arrested 22 people, the result of a major drug operation in Timmins and Attawapiskat First Nation. Project Albion was conducted in conjunction with the Timmins Police Service, the Ontario Provincial Police, and it began in September 2024. They also seized $100,000 in cash. Among the drugs seized were: fentanyl, crystal methamphetamine, methamphetamine pills, cocaine, oxycodone (Percocet and

OxyContin pills), hydromorphone pills, morphine pills, psilocybin, lorazepam, Ritalin, MDMA, two motor vehicles, a rifle, a conducted energy weapon, and various paraphernalia consistent with drug trafficking.
Finally, in London, Ontario, CBC news reported on July 8, 2024, that about half of the opioids seized by London, Ont., police last year were prescribed Dilaudids.
Dilaudids made up roughly 15,000 of the hydromorphone pills seized in 2023.

Goal for Prescription Diversion:
To work with various community pharmacists, prescribers and committee members to explore potential best practices/strategies and regulatory options that may mitigate the impact of prescription diversion.

Objective for Prescription Diversion:
To convene working forums with identified pharmacists, prescribers and committee members under one umbrella to focus on the issues surrounding prescription diversion and then to develop multiple strategies aimed a reducing or eliminating the issue.

Deliverables: (Strategies-Recommendations)

(A) Recommendations: Addiction Physicians on March 10, 2025

1. Utilization of screening tool by all prescribing physicians in our area to ensure consistent screening of all clients.
2. Prescribing physicians will schedule and document a call-back screening program as a pilot.
3. The NBPS will notify the individual physician via a private text with a photo of all and any identified prescription bottles discovered during a search. It is the responsibility of the physician to then notify and speak to the client. (A legal discussion currently ongoing to determine if this contravenes privacy regulation)
4. Future meetings will be arranged with the community pharmacy outlets.
5. Suggestions that we re-initiate the return of Methadone bottles to the pharmacy or clinics used.

(B) Recommendations: Pharmacy Outlets on April 30, 2025

1. Return of Methadone Bottles to the pharmacy or clinic, but must be consistent across all pharmacy outlets. Develop a Best Practice regulation so that all outlets are compliant.
2. **Call-back** process for a pre-determined time period. Zero tolerance policy for clients if not compliant; they will be obligated to speak to their physician and be subject to a quantitative urine sampling investigation. The pharmacy will do if funding is available for consultation fees, which will sufficiently i**nterfere** with hydromorphone diversion.
3. Investigate the feasibility of a written, signed contract between the patient and physician. Violation of regulations will result in the immediate termination of the prescription.
4. Remove Dilaudid 8 mg (Hydromorphone) from provincial pharmacy coverage, **OR** develop a standard and accepted callback regulation requiring prescribers to call back

patients on a random basis to demonstrate the medication has not been diverted. This will be done on a no less than 4 times per year, and there shall be no announcement of this regulation.

5. Physicians, when prescribing, observe the client taking Kadian. This will **eliminate** Kadian in our communities.

(C) Recommendations: August 28, 2025

Regulatory Recommendations for Prescription Diversion

Opioid diversion poses a significant risk to both public health and community safety. Our committee believes that these recommendations strike a balance between ensuring appropriate access to necessary pain medications and safeguarding our communities from the risks associated with diversion. A multifaceted approach will also provide patients with safer, evidence-based alternatives for managing pain and addictions.

All pharmacy outlets in Ontario must remain consistent and compliant with all approved regulations regarding prescription diversion.

1. Formulary Adjustments

- **Delist from the Ontario Drug Benefit (ODB) Formulary**
  - Dilaudid (hydromorphone) 8mg tablets: DIN 00786543 and all its generic interchangeables
  - Hydromorph Contin 24mg (DIN 02125382) and 30mg (DIN 02125390), and 4.5 mg (DIN 02359502) capsules with all their generic interchangeables
- **Restrict access to higher-strength formulations from General Benefits to Limited Use (LU) or Exceptional Access Program (EAP)**
  - Dilaudid 4 mg tabs (DIN 00125121) and all its generic interchangeables
  - Hydromorph Contin 18mg caps (DIN 02243562) and all its generic interchangeables

2. Dispensing Regulations

- If Kadian is to be provided, the administration **must be observed.** There is to be no take-home prescription. Exceptions under certain circumstances, such as when the provider is closed for the weekend.
- Implement legislation limiting opioid dispensing to a **maximum 14-day supply**
- Establish a **random "call-back" program**, allowing pharmacists/physicians to request that patients return their dispensed opioid medications in their original containers for verification and count
- A **nominal $5:00 fee** would be reimbursed under ODB for each callback, limited to four (4) callbacks per client per year
- Require that all **methadone carry bottles be returned** with their original label intact for patients to receive their next carry supply.

3. **Enhanced Pain Management Options**

- Expand provincial coverage to support a multifaceted approach to acute pain management to include:
- Addition of non-opioid options to the ODB formulary, muscle relaxants, tramadol, and tramacet, anti-inflammatories such as ketorolac
- Short-term coverage for physiotherapy, chiropractic care, massage therapy, and psychotherapy

4. Alternatives to Opioid Detoxification

- Explore and implement non-opioid-based approaches to detoxification, reducing reliance on opioids in the recovery pathway.

(D) Other recommendations and suggested prevention strategies

- Legislative changes are needed, such as delisting higher strengths of opioids and limiting prescription quantities to reduce diversion and encourage reflection on dosage choices.
- Improve regulations and reporting mechanisms to address prescription diversion and trafficking.
- Review concerns around the lack of coverage for alternative pain management treatments, suggesting this contributes to addiction issues and the need to consider broader healthcare system reforms.
- Potential strategies to detect and prevent prescription diversion, including the use of technology for remote medication monitoring.
- Reporting of physicians if it is known that they are aware their client is diverting their medication and ignore the issue. Should they be reported to their college for them to review their practice?
- A creation of a clear reporting channel for pharmacists and physicians that can be implemented quickly.
- The need to address this issue proactively to avoid legal challenges, similar to a Class Action suit with Oxycodone.

Actions to Address Prescription Diversion

1. Seek approval from the Ministry of Mental Health and Addictions for our submitted Proposal of September 18, 2025. and presently the latest format
   Partnership and Collaboration – "the birth of change"
2. Increase public education and awareness not only in schools but also among the general public.
3. The need to review and recommend some mandatory guidelines for the use of Methadone, such as the actual consulting during treatment and determining the length of time that a client remains on Methadone.
4. Seek approval and letters of support from various partnerships throughout our Province.

Appendices:

Appendix A: Slide Deck – Diversion North Bay ppt.
Appendix B: Media Release
Appendix C: Prescription Diversion Membership
Appendix D: Sample Motion to approve Prescription Diversion Submission

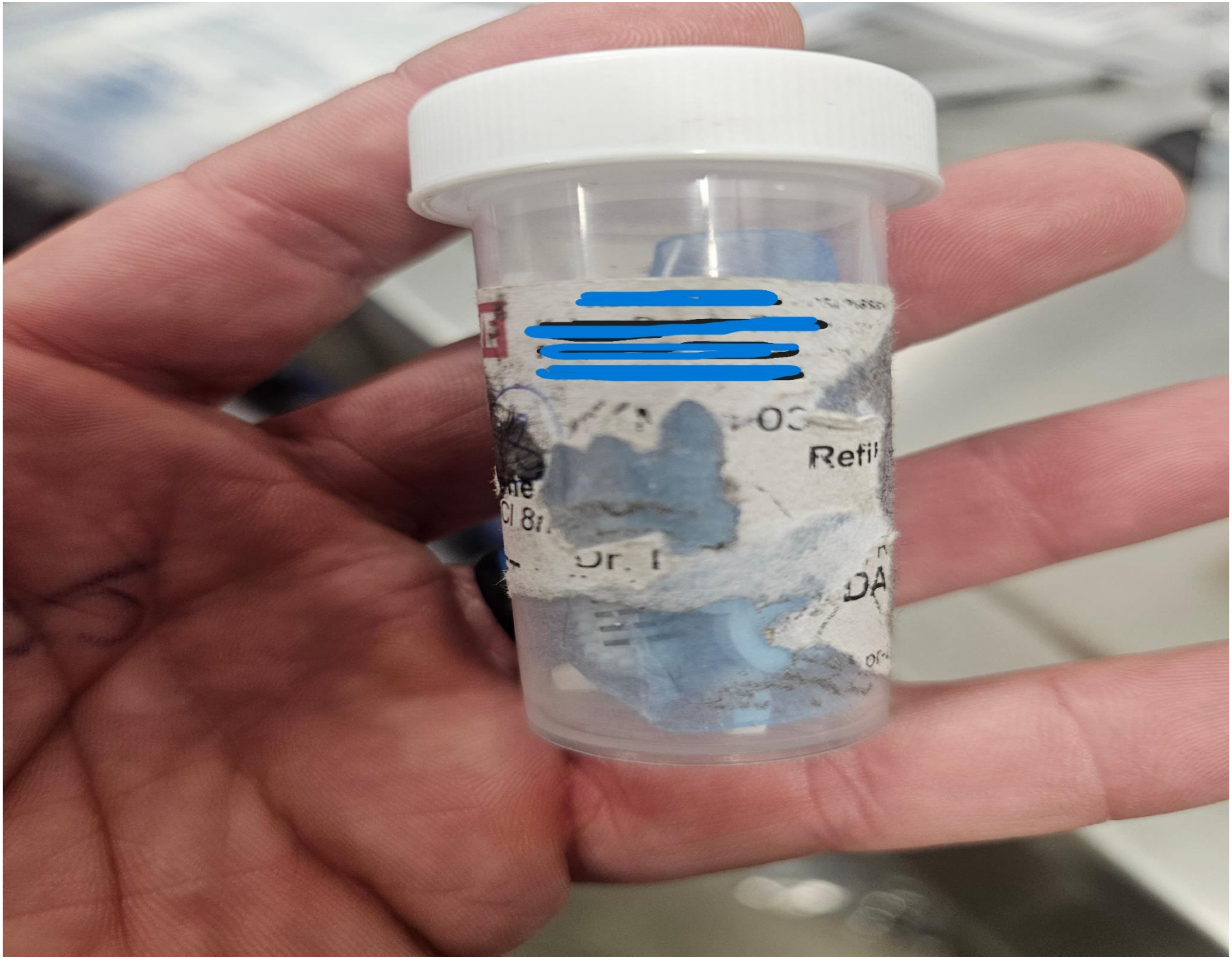
Diversion Trends – North Bay April 30 2025

Diversion – is the trade/sale of prescribed medications

Alarming conversations with traffickers who have expressed concerns “They’re flooding the streets like candy” “Kids are asking for them”

“Your doing the same thing you did with oxys”

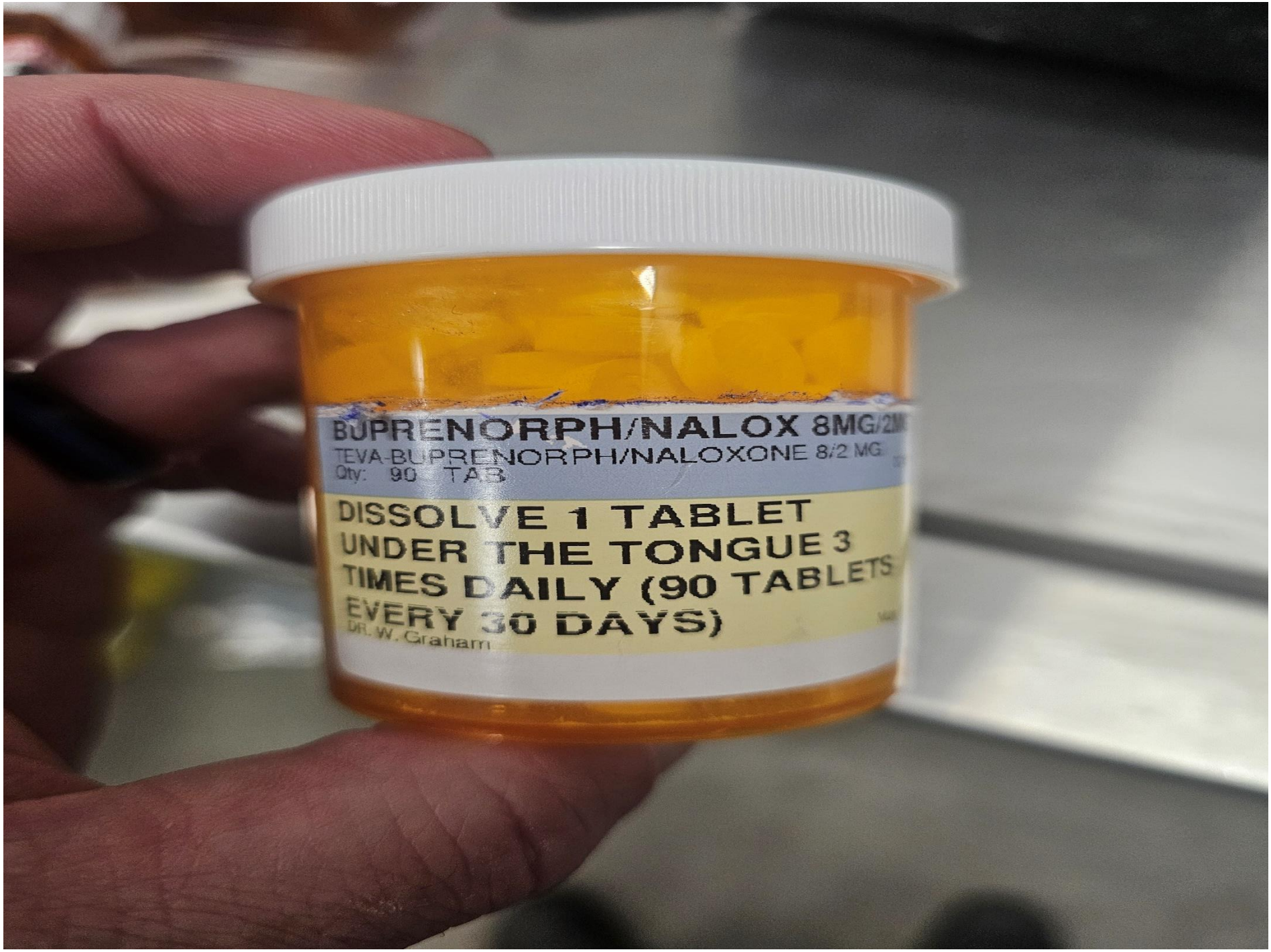

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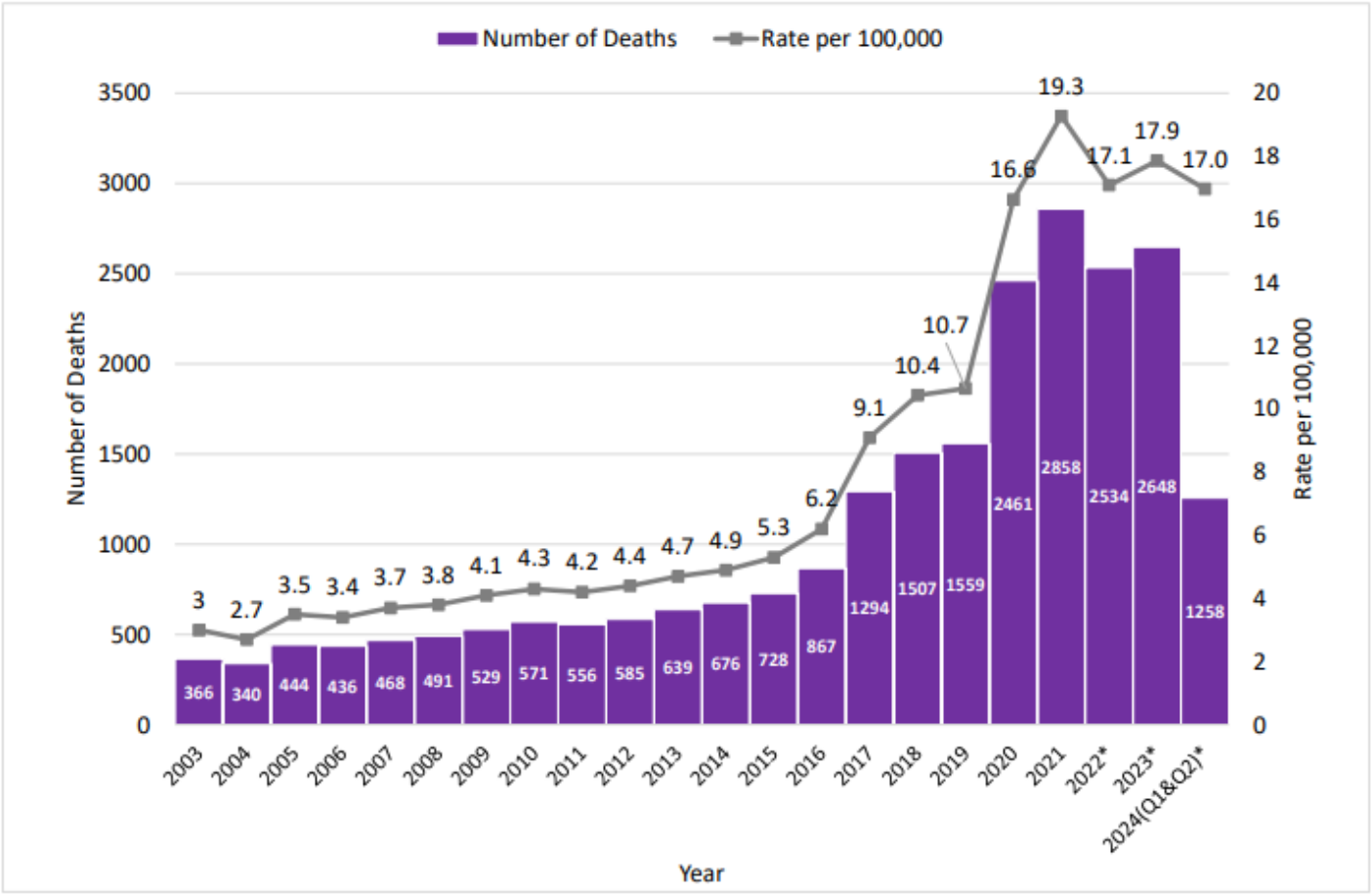
e-evidence.com) on 30 Apr 2025






BUPRENORPH/NALOX 8MG/2M
TEVA-BUPRENORPH/NALOXONE 8/2 MG
Qty: 90 TAB
DISSOLVE 1 TABLET
UNDER THE TONGUE 3
TIMES DAILY (90 TABLETS
EVERY 30 DAYS)
DR. W. Graham

Opioid toxicity deaths in Ontario by year, 2003-2024 Q2

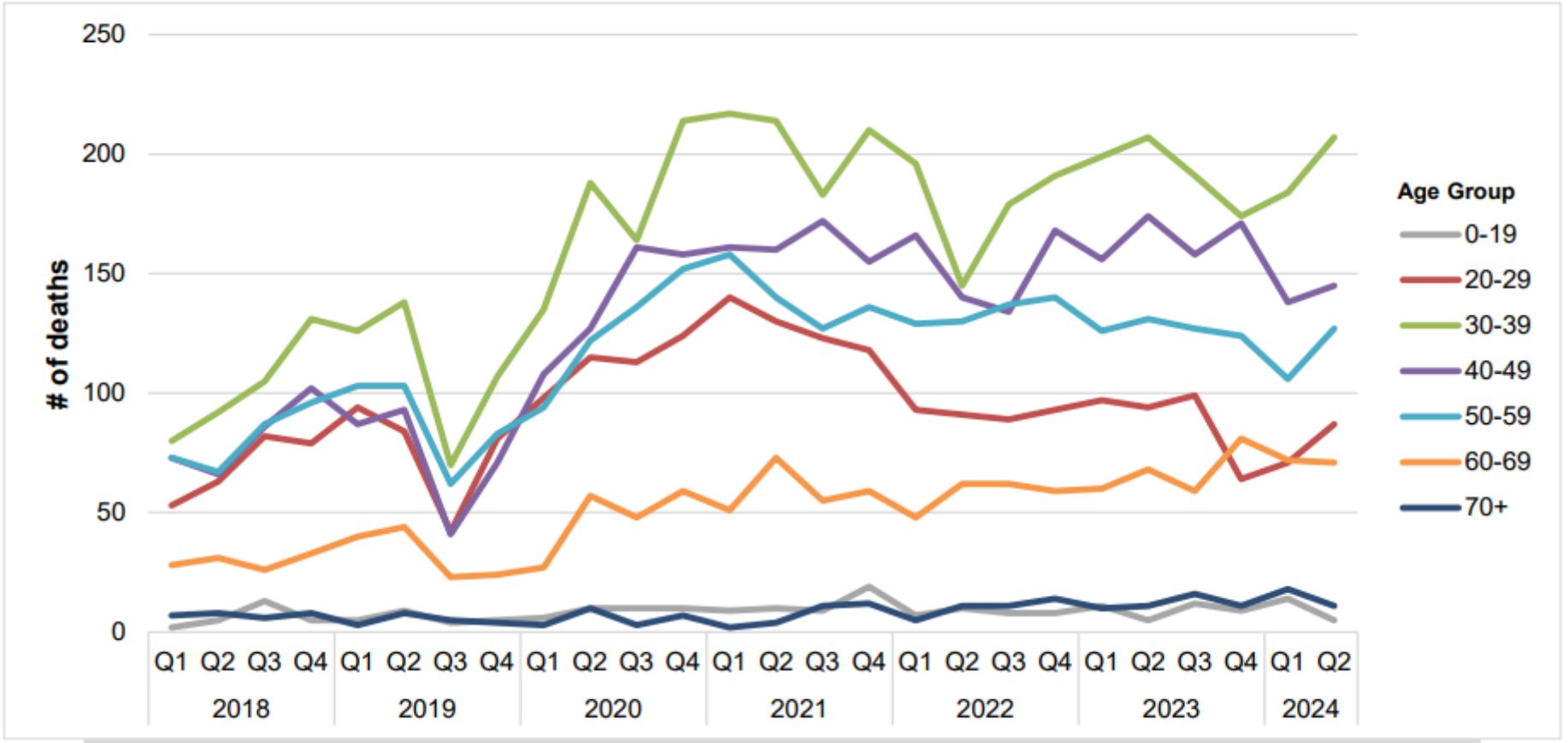


In **2021**, the mortality rate for opioid toxicity in Ontario was 19.3 per 100,000 population; **more than double** the rate in 2017 (9.1).

In **2024(Q1&Q2)**, the mortality rate has **decreased by 12%** compared to 2021, however remains **59% higher** than in 2019.

Source: Office of Chief Coroner (OCC) - Data effective October 28, 2024
Includes confirmed and probable opioid toxicity deaths and ongoing investigations where information may be pending. Data are preliminary and subject to change.

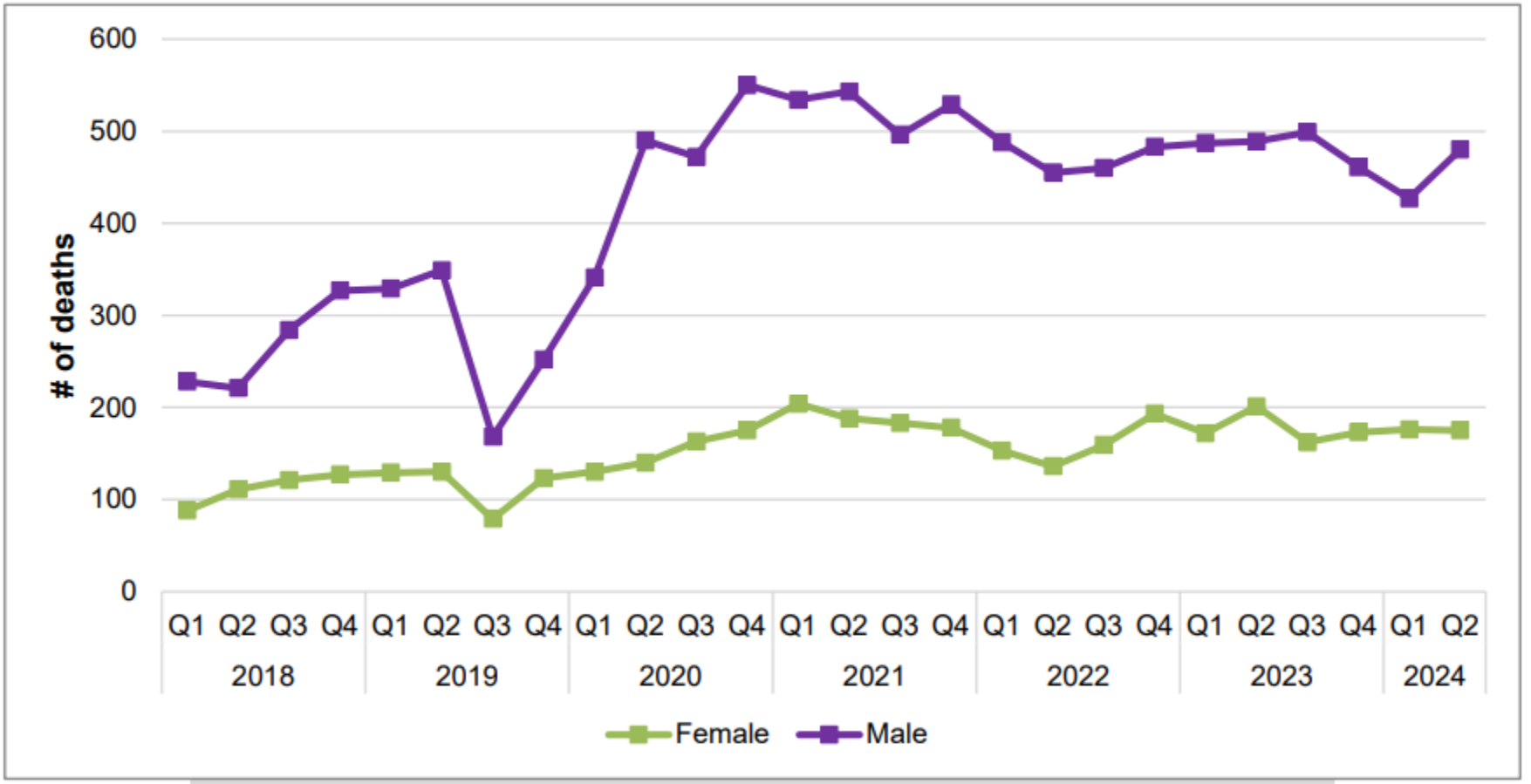
Opioid toxicity deaths in Ontario by age group, 2018-2024 Q2



Age groups **30-59** continue to be **most impacted**, accounting for 73% of deaths in Q2 2024.

Source: Office of Chief Coroner (OCC) - Data effective October 28, 2024.
Includes confirmed and probable opioid toxicity deaths and ongoing investigations where information may be pending. Data are preliminary and subject to change.

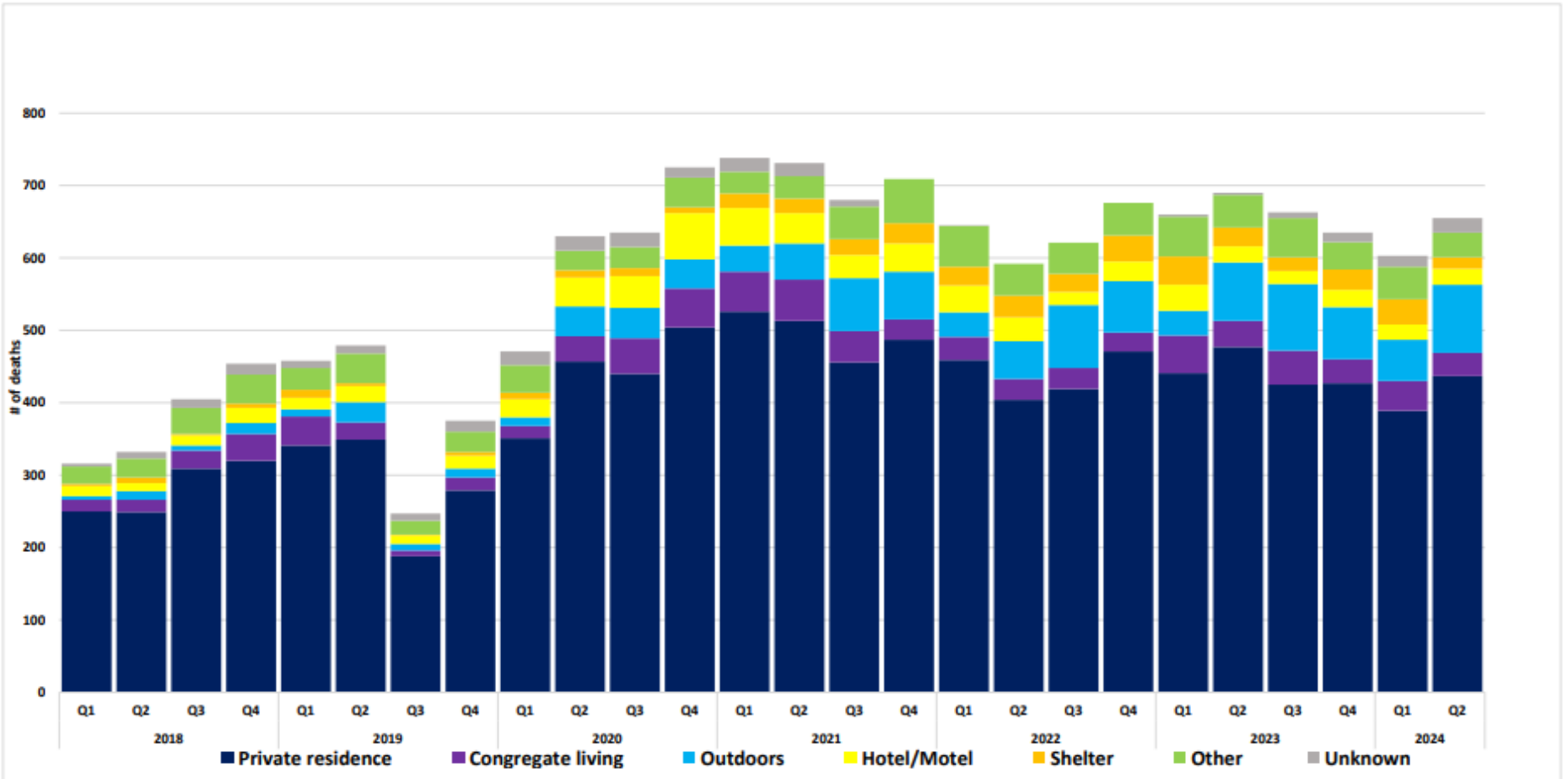
Opioid toxicity deaths in Ontario by sex, 2018-2024 Q2



3 in 4 deaths have been among **males** since the start of the pandemic.

Source: Office of Chief Coroner (OCC) - Data effective October 28, 2024.
Includes confirmed and probable opioid toxicity deaths and ongoing investigations where information may be pending. Data are preliminary and subject to change.

Locations of Incident among Opioid Toxicity Deaths in Ontario, 2018-2024 Q2



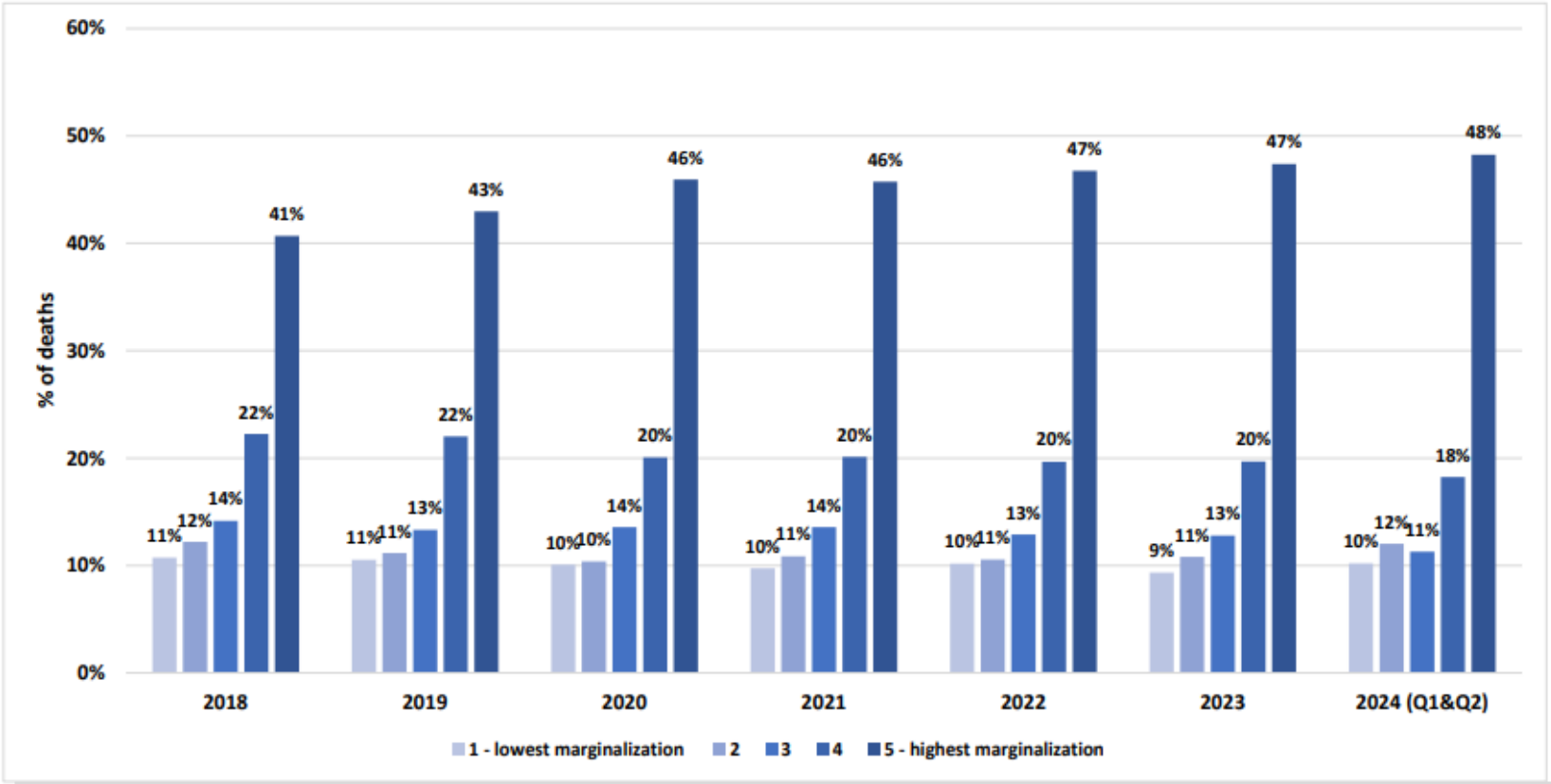
The majority of fatal opioid toxicity events (nearly 7 in 10) occur in private residences.

Source: Office of Chief Coroner (OCC) - Data effective October 28, 2024.

Includes confirmed and probable opioid toxicity deaths and ongoing investigations where information may be pending. Data are preliminary and subject to change.

'Other' locations of incident include: Correctional Facility, in Custody, Hospital/Clinic, in a Vehicle, Public building, and Industrial (Construction Site, Factory, Plant, Warehouse, Mine)

Material Resources Marginalization Index among opioid toxicity deaths in Ontario, 2018-2024 Q2



Nearly half of all opioid toxicity deaths occur among people living in areas experiencing the highest level of material resource marginalization (i.e., extreme difficulty attaining basic material needs).

Source: Office of Chief Coroner (OCC) - Data effective October 28, 2024.Includes confirmed and probable opioid toxicity deaths and ongoing investigations where information may be pending. Data are preliminary and subject to change.

Based on postal code of residence where available; if missing, then postal code of incident is used. The 2021 Ontario Marginalization (ON-MARG) Index uses dissemination area (defined as a "relatively stable geographic unit with average population of 400 to 700 persons") and material resources quintiles. The material resources dimension is related to poverty and the inability to attain basic material needs such as housing, food, clothing, and education. It is a known limitation that ON-MARG may not be able to accurately represent Indigenous reserves, Indigenous people living off reserve or institutionalized populations (nursing homes, penitentiaries etc.) due to how the information is collected in the census.

Substances involved in opioid toxicity deaths in Ontario, 2018-2024 Q2

	% of Opioid Toxicity Deaths by Year						
	2018	2019	2020	2021	2022	2023	2024 (Q1&Q2)
Non-Pharmaceutical Opioids							
Total fentanyl/Fentanyl analogues	67.9	75	85.7	88.8	83.4	86.2	83
Fentanyl	64.4	53.4	85.5	87.9	81.8	82.3	76.2
Carfentanil	6.3	31.4	0.5	4.3	7.6	3.1	1.5
Other Fentanyl Analogues**	1.4	1.3	1.2	0.6	1.7	22	24.2
*Detection of Fluorofentanyl**	0	0	0	0.8	6.4	42.5	47.6
*Detection of Butyryl/Isobutyryl/Methyl-fentanyl**	0	0	0	0	0	1.3	27.8
Nitazenes*	0	0	0	0.2	0.8	0.6	0.9
Heroin	7.2	4.1	1.7	0.8	0.4	0.7	0.8
Opioids Indicated for Pain							
Codeine	4.6	2.6	1.9	1.4	1.5	1.4	1.5
Oxycodone	11.1	9.1	4.9	3.8	5.7	4.6	5.3
Hydromorphone	10.8	10.1	6.1	5.9	6.9	7.5	8.4
Tramadol	1.1	0.6	0.4	0.2	0.4	0.4	0.6
Morphine	10.7	8	5.2	4	5.7	5.4	5
Opioid Agonist Treatment							
Methadone	12.9	12.9	10.4	10.3	9.5	8.7	10.1
Buprenorphine	0.1	0.3	0.3	0.1	0.1	0.4	0.4
Other Substances							
Total Stimulant(s)	43.5	48.3	56.9	59.3	59.9	67.3	66.7
Methamphetamine	16.3	20.5	25.8	30.2	32.1	34.9	36.2
Cocaine	32.2	34.4	41.6	40	39.6	47.9	45.1
Other Stimulants	2.4	1.4	1.7	1.2	1.3	2.2	2.3
Alcohol	13.7	12.6	12.8	10.6	12.2	11.6	10.3
Benzodiazepines	11.9	8.4	9.1	11.1	11.2	31.8	43.1
*Detection of nonpharmaceutical benzodiazepines**	32.7	29.8	45	63.8	48.8	64.7	64
*Detection of xylazine**	0	0	0.2	2.1	2.5	3.1	4

Fentanyl continues to contribute to the majority (76.2%) of opioid toxicity deaths.
Stimulants are involved in nearly 7 in 10 opioid toxicity deaths.

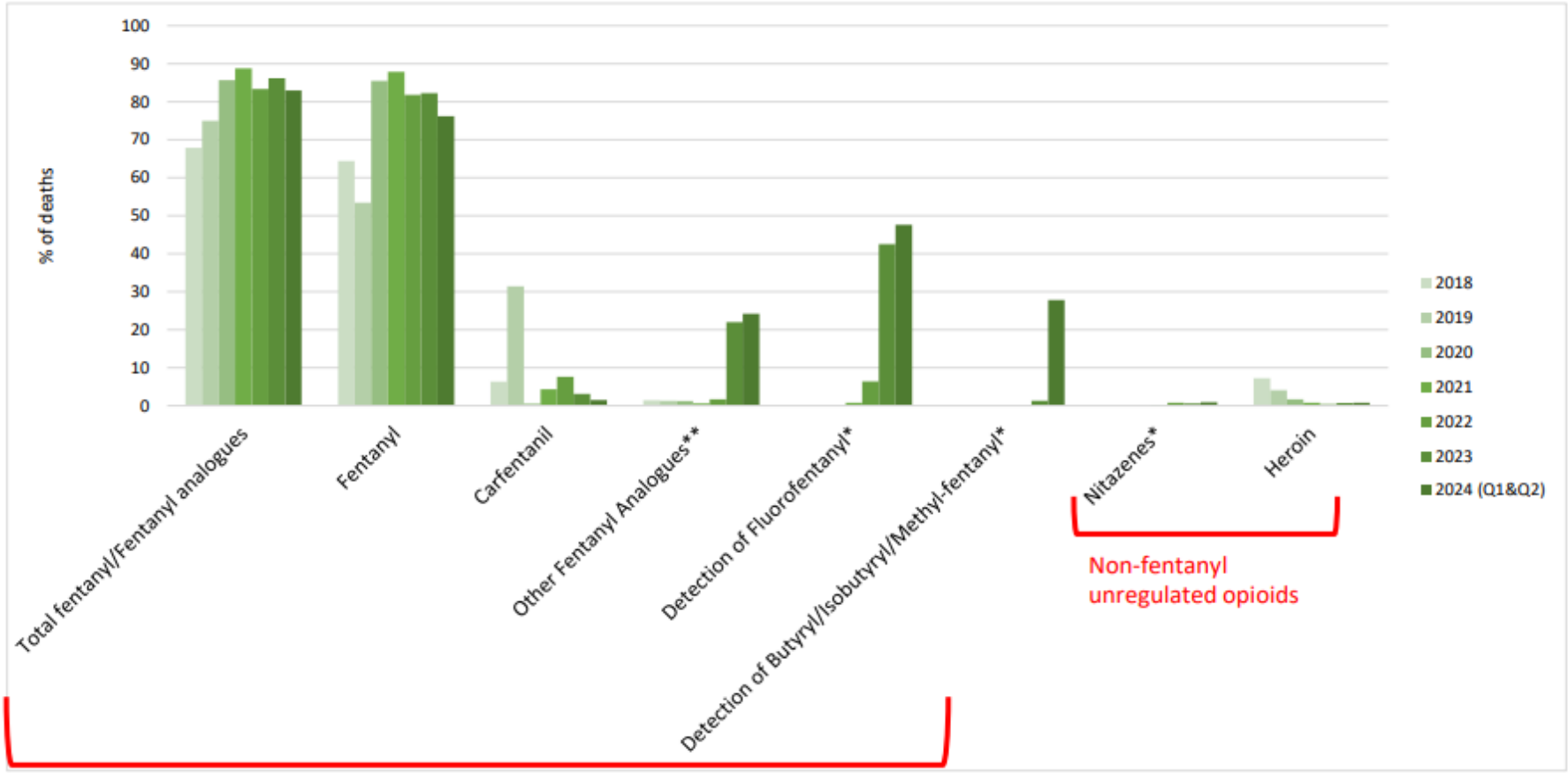
Source: Office of Chief Coroner (OCC) - Data effective October 28, 2024.

Includes confirmed opioid toxicity deaths only. Data are preliminary and subject to change. Data reflect substances attributed to cause of death unless otherwise indicated.

**Due to evolving toxicology methods and best practices around quantifying and defining toxic levels of novel fentanyl analogues, nitazenes, non-pharmaceutical benzodiazepines, and xylazine, these substances may not be consistently characterized in the cause of death.*

***Includes Para-fluorobutyryl Fentanyl, Cyclopropylfentanyl, Furanylfentanyl, Despropionyl Fentanyl, Furanyl UF 17, Butyryl/Isobutyryl/Methyl-fentanyl, Fluorofentanyl, and Acetylfentanyl*

Unregulated Opioids Involved in Opioid Toxicity Deaths in Ontario, 2018-2024 Q2



In 2024 to date (Q1&Q2):

Fentanyl/Fentanyl Analogues are attributed to over 4 in 5 opioid toxicity deaths.

Fluorofentanyl is detected in nearly half of opioid toxicity deaths.

Butyryl/Isobutyryl/Methyl-fentanyl is detected in nearly 3 in 10 opioid toxicity deaths.

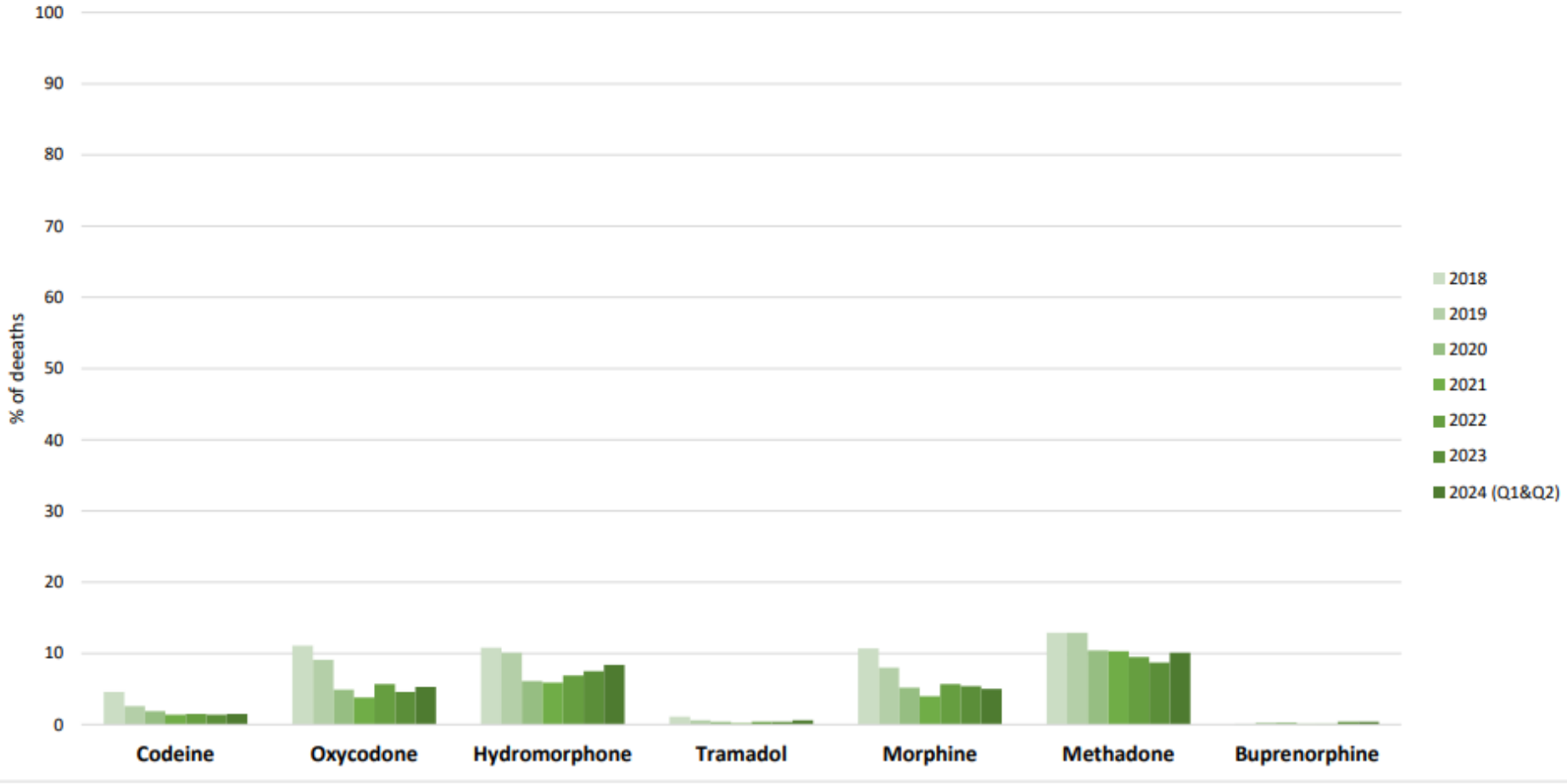
Source: Office of Chief Coroner (OCC) - Data effective October 28, 2024.

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Regulated Opioids Involved in Opioid Toxicity Deaths in Ontario, 2018-2024 Q2

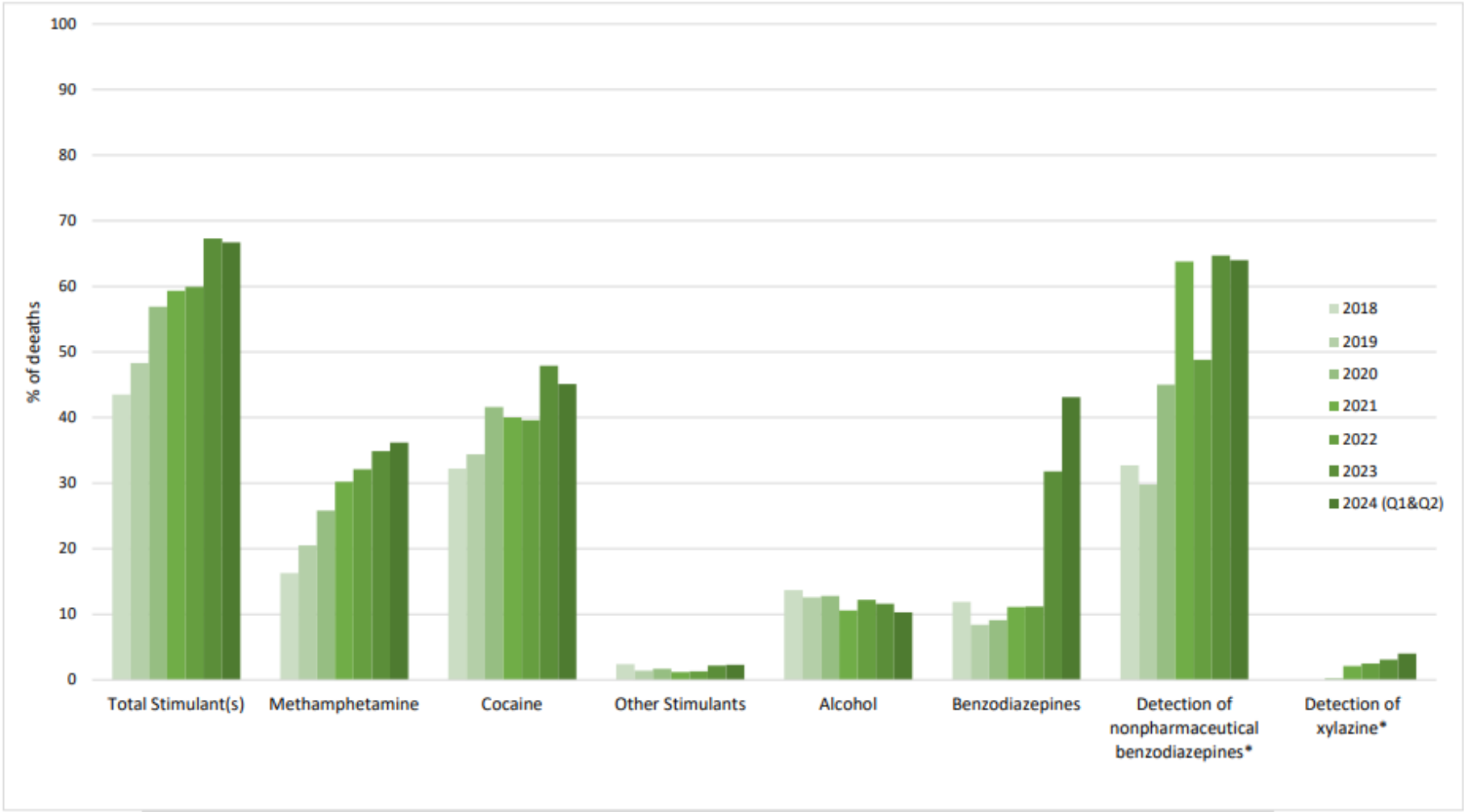


Regulated Opioids in the absence of fentanyl are attributed to death in less than 1 in 6 in opioid toxicity deaths (Q1&Q2 2024).

Source: Office of Chief Coroner (OCC) - Data effective October 28, 2024.

Includes confirmed opioid toxicity deaths only. Data are preliminary and subject to change. Data reflect substances attributed to cause of death unless otherwise indicated.

Other Substances Involved in Opioid Toxicity Deaths in Ontario, 2018-2024 Q2

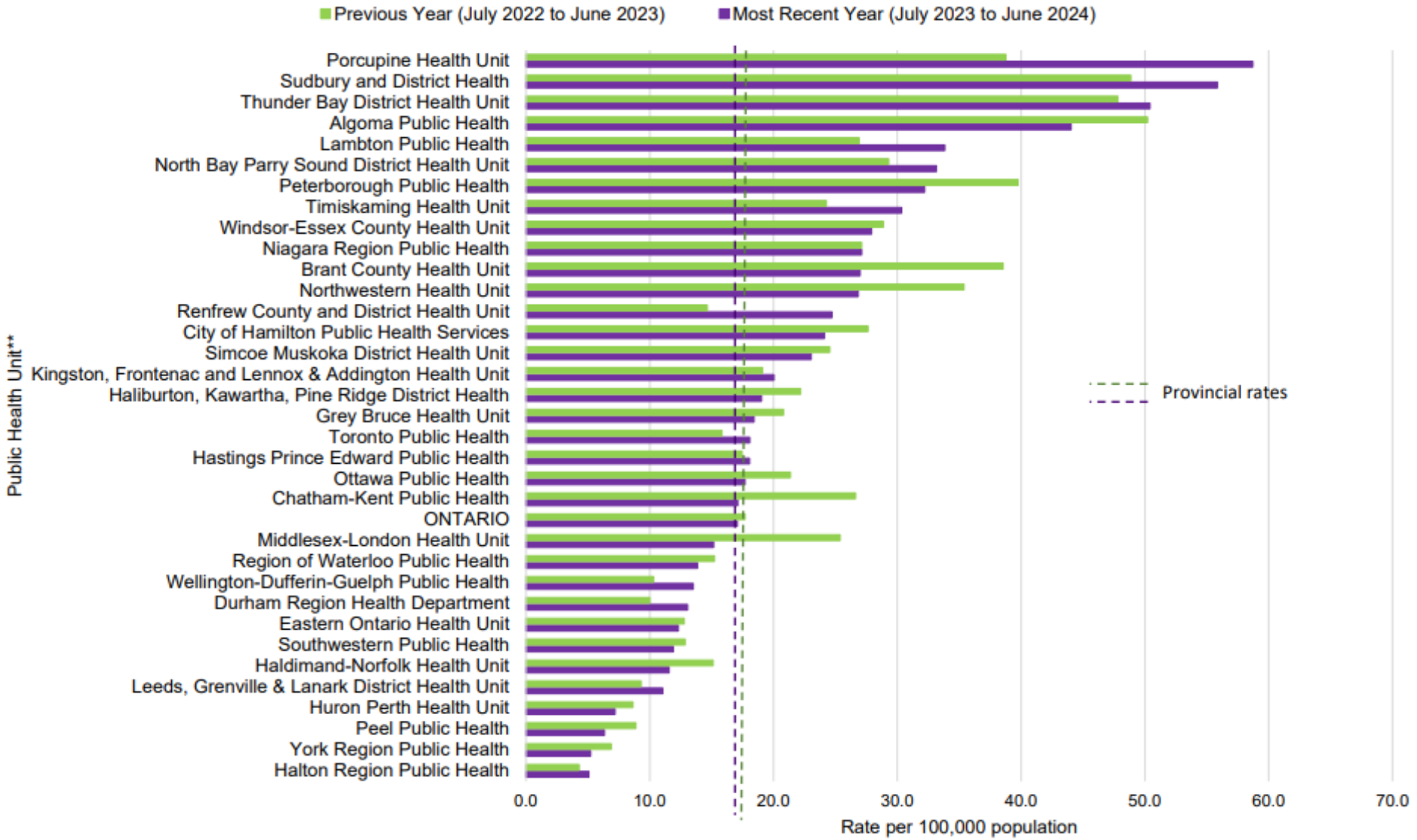


Benzodiazepines are involved in over 3 in 5 opioid toxicity deaths (Q1&Q2 2024).
Cocaine is involved in over 2 in 5 opioid toxicity deaths (Q1&Q2 2024).

Source: Office of Chief Coroner (OCC) - Data effective October 28, 2024.
Includes confirmed opioid toxicity deaths only. Data are preliminary and subject to change. Data reflect substances attributed to cause of death unless otherwise indicated.
**Due to evolving toxicology methods and best practices around quantifying and defining toxic levels of novel fentanyl analogues, nitazenes, non-pharmaceutical benzodiazepines, and xylazine, these substances may not be consistently characterized in the cause of death.*

Opioid toxicity mortality rate by PHU region - Annual

Most recent two years of data available*



Source: Office of Chief Coroner (OCC) - Data effective October 28, 2024.

*includes both confirmed and probable opioid-related deaths, preliminary and subject to change

**based on location of incident

Opioid Toxicity Mortality Rate by Census Subdivision (CSD)

Ten (10) CSDs with the highest mortality rates in 2024 Q1&Q2:

Census Subdivision**	Opioid toxicity* mortality rate per 100,000 population (annualized)	Number of Opioid toxicity deaths
SAULT STE. MARIE	64.2	24
THUNDER BAY	59.6	33
SARNIA	56.7	21
TIMMINS	52.4	11
PETERBOROUGH	51.5	22
NORTH BAY	47.8	13
ORILLIA	46.3	8
GREATER SUDBURY	45.0	38
WINDSOR	41.7	48
BRANTFORD	40.8	22
Ontario (for reference)	17.0	1258

Source: Office of Chief Coroner (OCC) - Data effective October 28, 2024.
*Includes both confirmed and probable opioid-related deaths; **preliminary and subject to change.**
**Based on location of incident. Among CSDs with >30,000 population.

Contact Information

Det Brad Reaume –
breaume@northbaypolice.on.ca

MEDIA RELEASE

North Bay Police Service

COMMUNITY DRUG STRATEGY
NORTH BAY & AREA

For immediate release

on May 27, 2025

Media Release
"Prescription Diversion"

The North Bay Police Service has identified an increased presence of diverted prescription opioids within the North Bay community. Prescribed substances such as hydromorphone, morphine sulphate, and medications for Opiate Agonist Treatment are frequently encountered in drug investigations, and there have recently been significant quantities showing up in police investigations revealing evidence of diversion. Diversion occurs when an individual, who is prescribed medication, sells, trades, or gives their narcotics to someone else. Once these narcotics enter the community, they pose a risk to individuals who are not regulated consumers.

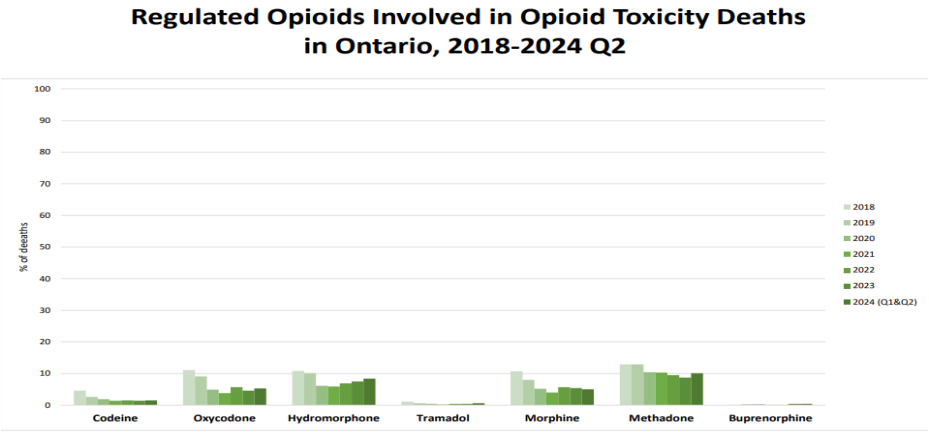
To address this growing concern, the Community Drug Strategy and North Bay Police have been working with local prescribers and pharmacists, to explore potential prevention strategies and regulatory options that may mitigate the impact of prescription diversion in both the community and surrounding areas. Everyone involved has expressed a strong willingness to partner in identifying and implementing solutions.

Medications are a vital part of our lives and are essential for effectively treating various conditions and diseases. When medications are no longer needed or have expired, it is imperative that you dispose of them safely and properly.

Proper disposal is crucial to prevent the accidental or intentional misuse of medications. Take action by dropping off your unused or expired medications at participating pharmacies where this service is available free of charge any day of the week.

Remember, selling your prescription medications is not just discouraged; it is illegal under the Control Drugs and Substance Act (CDSA) and carries serious penalties. Make the responsible choice and dispose of medications correctly.

According to the Office of the Chief Coroner, Regulated Opioid use is involved in just under one in 6 deaths



Regulated Opioids in the absence of fentanyl are attributed to death in less than 1 in 6 in opioid toxicity deaths (Q1&Q2 2024).

15

Source: Office of Chief Coroner (OCC) - Data effective October 28, 2024.
Includes confirmed opioid toxicity deaths only. Data are preliminary and subject to change. Data reflect substances attributed to cause of death unless otherwise indicated.

For further inquiries please contact:
Patricia Cliche: Chairperson, Community Drug Strategy, North Bay & Area
Email: pat17@sympatico.ca
Phone: 705-840-7272
Det. Sgt. Brad Reaume: Street Crime Unit, North Bay Police Service
Email: breaume@northbaypolice.on.ca
Phone: 705-497-5555 ext. 7441

Prescription Diversion Project
Membership

Name	Agency	Contact Information
Pat **Cliche** -Co- Chair	Community Drug Strategy	Pat17@sympatico.ca 705-472-8172. Home 705-840-7272. Mobile 705-472-4422. Fax
Detective Sgt. Brad **Reaume** Co-Chair	North Bay Police Service	breaume@northbaypolice.on.ca 705-497-5555 ext. 7441 705- 845-1097 mobile
OPP	To be announced	
Constable Tyeler **Commanda**	Anishinabek Police Services	tcommanda@apcops.org 705-472-0270
Shelley **Ortepi**	Callander IDA 93 Main St. #412	Shelley.ortepi@gmail.com 705-752-3388. Work 705- 471-7190. Mobile
Mary Genevieve **Godreau Kmith**	Shoppers Drug Mart Associate 1247 Josephine Street and 664 276 Lakeshore Drive	mgodreau@shoppersdrugmart.ca 705-497-8542 and 705-476-3244. ext.33. work 705-471-4911. Mobile
Pam **Simpson**	Pharmasave Robinson's 2547 Trout Lake Road	Pam.simpson@robpharm.ca 705- 495-4515 705- 493-1515
Dr. Michael **Franklyn**	Addiction Medicine Physician From Sudbury – works in addictions, Corrections, mental health, COMPASS youth hub and teaches at NOSM	mfranklyn@nosm.ca 705-626-8833

Prescription Diversion Motion

We, the undersigned, formally support the motion for "Partnership and

Collaboration – the birth of change" passed on the date of

November 21, 2025, in North Bay, Ontario.

Moved by: _____

Seconded by: _____

Name of Agency/Organization

_____

Partnership and Collaboration
"the birth of change"

Detective Brad Reaume
North Bay City Police
705- 497-5555 ext. 7441
breaume@northbaypolice.on.ca

Ms. Patricia Cliche – RN
Community Drug Strategy Committee
705-840-7272 – Mobile
pat17@sympatico.ca

COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville
Prenez le temps de vivre Experience the Freedom

Moved By: Krystel
Seconded By: Julila

DATE: February 11, 2026
Resolution No. 26-024

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and support the attached letter dated January 28, 2026, from the Town of Plympton-Wyoming with regards to a request for support concerning school bus safety and stop-arm camera systems, as presented.

Carried	Defeated	Deferred
	✓	

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof:

Town of Plympton-Wyoming
546 Niagara Street, PO Box 250
Wyoming, ON N0N 1T0

January 28, 2026

The Honourable Doug Ford
Premier of Ontario

The Honourable Prabmeet Sarkaria
Minister of Transportation
Province of Ontario

Re: Municipal Support for School Bus Safety and Stop-Arm Camera Systems

Dear Premier Ford and Minister Sarkaria,

On behalf of the **Town of Plympton-Wyoming**, I am writing to express our strong support for enhanced school bus safety measures across Ontario, including the implementation of school bus stop-arm camera systems and other child-safety technologies.

Illegal passing of stopped school buses remains a serious and widespread issue throughout the province, occurring an estimated 30,000 times per day. These violations place children at unacceptable risk and continue to result in preventable injuries and fatalities. Municipalities require effective, modern enforcement tools to address this dangerous behaviour.

The Town of Plympton-Wyoming supports provincial investment in and expansion of school bus stop-arm camera systems under Part XIV.3 (School Bus Camera Systems) of the Highway Traffic Act. These systems have demonstrated success in deterring illegal passing, improving driver compliance, and strengthening accountability. Provincial funding and implementation support would help ensure municipalities of all sizes can deploy this technology equitably.

We also support the Let's Remember Adam – Stop for the School Bus campaign, launched in memory of Adam Ranger, a five-year-old child who tragically lost his life when a driver failed to stop for a school bus displaying its flashing lights and stop arm. This tragedy highlights the urgent need for continued public education, enforcement, and the use of technology to better protect children travelling to and from school.

We respectfully call on the Province of Ontario to provide municipalities with the necessary funding tools, legislative support, and implementation guidance to advance school bus stop-arm camera systems and complementary child-safety initiatives across Ontario.

Protecting children on our roads is a shared responsibility. Through strong provincial leadership and municipal partnership, meaningful progress can be made to prevent further tragedies and enhance road safety for families across Ontario.

Thank you for your attention to this important matter.

Sincerely,

Gary Atkinson, Mayor
Town of Plympton-Wyoming

cc:
The Honourable Steve Clark, Government House Leader
Association of Municipalities of Ontario (AMO)
Ontario Municipalities

COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville
Prenez le temps de vivre Experience the Freedom

Moved By: Krystel
Seconded By: Hélène

DATE: February 11, 2026
Resolution No. 26-025

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and support the attached letter dated February 2, 2026, from the Municipality of Markstay Warren with regards to a request for support concerning the closure of the LifeLabs Laboratory in Greater Sudbury, as presented.

✓

Carried | **Defeated** | **Deferred**

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof:

MUNICIPALITY OF | MUNICIPALITÉ DE
MARKSTAY
WARREN

February 2, 2026

The Honourable John Vanthof, MPP
Timiskaming–Cochrane
Legislative Assembly of Ontario
Queen's Park
Toronto, ON M7A 1A5

RE: Concerns Regarding the Closure of the LifeLabs Laboratory in Greater Sudbury

Dear MPP Vanthof,

On behalf of the Council of the Municipality of Markstay-Warren, I am writing to express our serious concerns regarding the announced closure of the LifeLabs laboratory facility in Greater Sudbury.

The Sudbury LifeLabs facility plays a critical role in providing timely diagnostic services for residents throughout Northern Ontario, including those in Markstay-Warren and surrounding communities. The planned transition of laboratory processing services to facilities located in the Greater Toronto Area raises serious concerns regarding longer turnaround times, potential service disruptions, and increased risks to patient care. Particularly during winter months and periods of inclement weather that frequently affect northern transportation routes.

Reliable access to diagnostic testing is essential to the health and well-being of our residents. Many of our citizens rely on timely laboratory results to support urgent and ongoing medical treatment. Any delays or disruptions may result in adverse health outcomes, particularly for seniors, rural residents, and vulnerable populations.

Council is also concerned about the potential loss of skilled laboratory professionals from our region, further weakening already strained healthcare services across Northern Ontario.

The Municipality of Markstay-Warren respectfully urges the Province of Ontario to engage with LifeLabs and the Ministry of Health to explore options that would maintain local laboratory processing capacity in Sudbury and ensure that residents of Northern Ontario continue to receive timely, high-quality diagnostic services.

Thank you for your attention to this important matter. We appreciate your continued advocacy on behalf of Northern Ontario communities and respectfully request your support in addressing this issue.

Sincerely,

Marc Serré, CAO/Clerk
Municipality of Markstay-Warren
Encl. Closure of Sudbury's LifeLab Laboratory Resolution
cc: The Honourable Doug Ford, Premier of Ontario
The Honourable Sylvia Jones, Minister of Health
MPP France Gélinas, Nickel Belt
MPP John Vanthof, Timiskaming–Cochrane
Association of Municipalities of Ontario (AMO)
Northern Ontario Municipal Association (NOMA)
LifeLabs Ontario

Resolution Page
Regular Council Meeting

MUNICIPALITY OF | MUNICIPALITÉ DE
MARKSTAY
WARREN

Agenda Number:	14.c.
Resolution Number	2026-RCM-029
Title:	Closure of Sudbury's LifeLabs Laboratory
Date:	February 2, 2026

Moved by:
Seconded by:

WHEREAS LifeLabs has announced the planned closure of its laboratory processing facility in Greater Sudbury, with services being transferred to facilities in Southern Ontario; and

WHEREAS the Sudbury LifeLabs laboratory currently provides essential diagnostic testing services to residents of Markstay-Warren and communities throughout Northern Ontario; and

WHEREAS the closure raises serious concerns regarding increased turnaround times for critical medical testing, potential service disruptions, and risks to patient care due to transportation delays, particularly during winter months and adverse weather conditions; and

WHEREAS timely access to laboratory diagnostics is a critical component of an effective healthcare system and is essential to the health and well-being of rural, senior, and vulnerable populations;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Markstay-Warren hereby expresses its opposition to the closure of the LifeLabs laboratory in Greater Sudbury;

AND FURTHER BE IT RESOLVED that Council formally requests the Province of Ontario, the Ministry of Health, and LifeLabs to reconsider this decision and to maintain local laboratory processing capacity in Sudbury to ensure reliable and timely diagnostic services for Northern Ontario residents;

AND FURTHER BE IT RESOLVED that the attached draft communication and a copy of this resolution be forwarded to:

- The Honourable Doug Ford, Premier of Ontario
- The Honourable Sylvia Jones, Minister of Health
- MPP France Gélinas, Nickel Belt
- MPP John Vanthof, Timiskaming–Cochrane
- Association of Municipalities of Ontario (AMO)
- Northern Ontario Municipal Association (NOMA)
- LifeLabs Ontario

CARRIED **DEFERRED** **DEFEATED**

Mayor

COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville
Prenez le temps de vivre Experience the Freedom

Moved By: Hélène
Seconded By: Krystel

DATE: February 11, 2026
Resolution No. 26-026

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and approve the attached Council report dated January 30, 2026 from the Infrastructure Superintendent with regards to the replacement of the elevator at the recreation centre per funding approval, as presented.

✓		
Carried	**Defeated**	**Deferred**

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof:

Dubreuilville

Prenez le temps de vivre Experience the Freedom

Council Report

FROM: Francis DeChamplain **DATE:** January 30, 2026

SUBJECT: Elevator Replacement – Eddy K. Lefrançois Recreation Centre

PURPOSE

The purpose of this report is to seek Council approval to apply for Ontario Trillium Foundation funding to support the replacement of the non-functional elevator at the Eddy K. Lefrançois Recreation Centre, a key municipal facility serving the public.

BACKGROUND

The Eddy K. Lefrançois Recreation Centre is a central community facility that hosts recreation programming, public events, meetings, and regional tournaments. The building includes an elevator that provides access to upper-level public and program areas.

The elevator was **installed in the mid-1990s** and has experienced ongoing mechanical issues for many years. The system has now reached the end of its service life and is **no longer operational**. Due to obsolete components and repeated failures, the elevator cannot be repaired in a safe or cost-effective manner.

ACCESSIBILITY AND COMMUNITY IMPACT

The lack of a functioning elevator creates a significant **accessibility barrier** for seniors, persons with disabilities, caregivers with strollers, and individuals with temporary mobility limitations. As a result, not all members of the public are able to access all areas of this municipally operated facility.

Restoring elevator access is necessary to ensure the Eddy K. Lefrançois Recreation Centre remains **inclusive, safe, and usable** for the community at large.

SERVICE DISRUPTION AND OPERATIONAL IMPACT

In addition to accessibility concerns, the ongoing failure of the elevator has resulted in **frequent service disruptions** during community events and programs. The elevator has a long history of unreliability and has repeatedly failed **at times when it was most needed**, including during public events, meetings, and periods of high attendance.

When the elevator is not operational, staff are unable to adequately accommodate residents and visitors who require barrier-free access. This limits the Municipality's ability to **deliver community events and services at an appropriate and equitable level**, and places staff in a reactive position during events rather than allowing them to focus on program delivery, customer service, and public safety.

The continued unreliability of the elevator negatively affects the overall user experience and undermines the Recreation Centre's role as a fully accessible community gathering space.

HISTORICAL REPAIR COSTS

The elevator, originally installed in the mid-1990s, has required frequent and costly repairs as it has aged beyond its intended service life. The Municipality has made sustained efforts to maintain elevator service through repeated repairs over an extended period.

Between **2011 and 2025**, a total of **$29,518.99** was spent on elevator repairs, including:

2025 – $1,953.96	**2024** – $982.82	**2023** – $3,438.79	**2022** – $4,320.97
2021 – $5,910.23	**2018** – $6,983.75	**2016** – $1,072.20	**2015** – $2,781.87
2014 – $662.19	**2012** – $735.71	**2011** – $676.50	

Despite this ongoing investment, the elevator has now failed completely. Continued repairs are **no longer viable or fiscally responsible**, and full replacement represents the most sustainable long-term solution.

PROPOSED SOLUTION

Staff recommend the **full replacement of the existing elevator system** at the Eddy K. Lefrançois Recreation Centre.

Based on a contractor quote from **KLP Elevators & Lifts Inc.**, the project scope includes:

- Removal of the existing, non-functional elevator
- Supply and installation of a new **Savaria V1504 enclosed vertical lift**
- Installation of accessible doors, controls, and safety features
- Required electrical and mechanical integration
- Final testing and inspection

The new elevator will comply with the **Ontario Building Code** and the **Accessibility for Ontarians with Disabilities Act (AODA)**.

FINANCIAL IMPLICATIONS

The total estimated cost of the elevator replacement project is **$48,500 (tax exempt)**.

Staff propose applying to the **Ontario Trillium Foundation – Community Building Fund (Capital Stream)** for funding assistance. No project costs will be incurred prior to receiving written funding approval. Under this program, projects may be eligible for **up to 100% funding of eligible capital costs**, and no municipal matching contribution is

required. Any ancillary or ineligible costs will be addressed through the municipal budget, if required.

FUNDING OPPORTUNITY
The Ontario Trillium Foundation Capital Stream supports projects that **repair, renovate, or retrofit community facilities** to improve accessibility and public use. Elevator replacement is an eligible capital expense under this program.

The application intake period runs from **February 4, 2026, to March 4, 2026**.

TIMELINE
If funding is approved, the proposed project timeline is:

- **Design finalization and procurement:** Spring 2026
- **Installation:** Summer/Fall 2026
- **Testing and commissioning:** Fall 2026

Recommendation
That Council **authorize the submission of an application to the Ontario Trillium Foundation (OTF) – Community Building Fund (Capital Stream)** for funding toward the full replacement of the elevator at the Eddy K. Lefrançois Recreation Centre, and further authorize the Mayor and Clerk to sign any documents required to support the application and, if funding is approved, to enter into any necessary agreements related to the project.

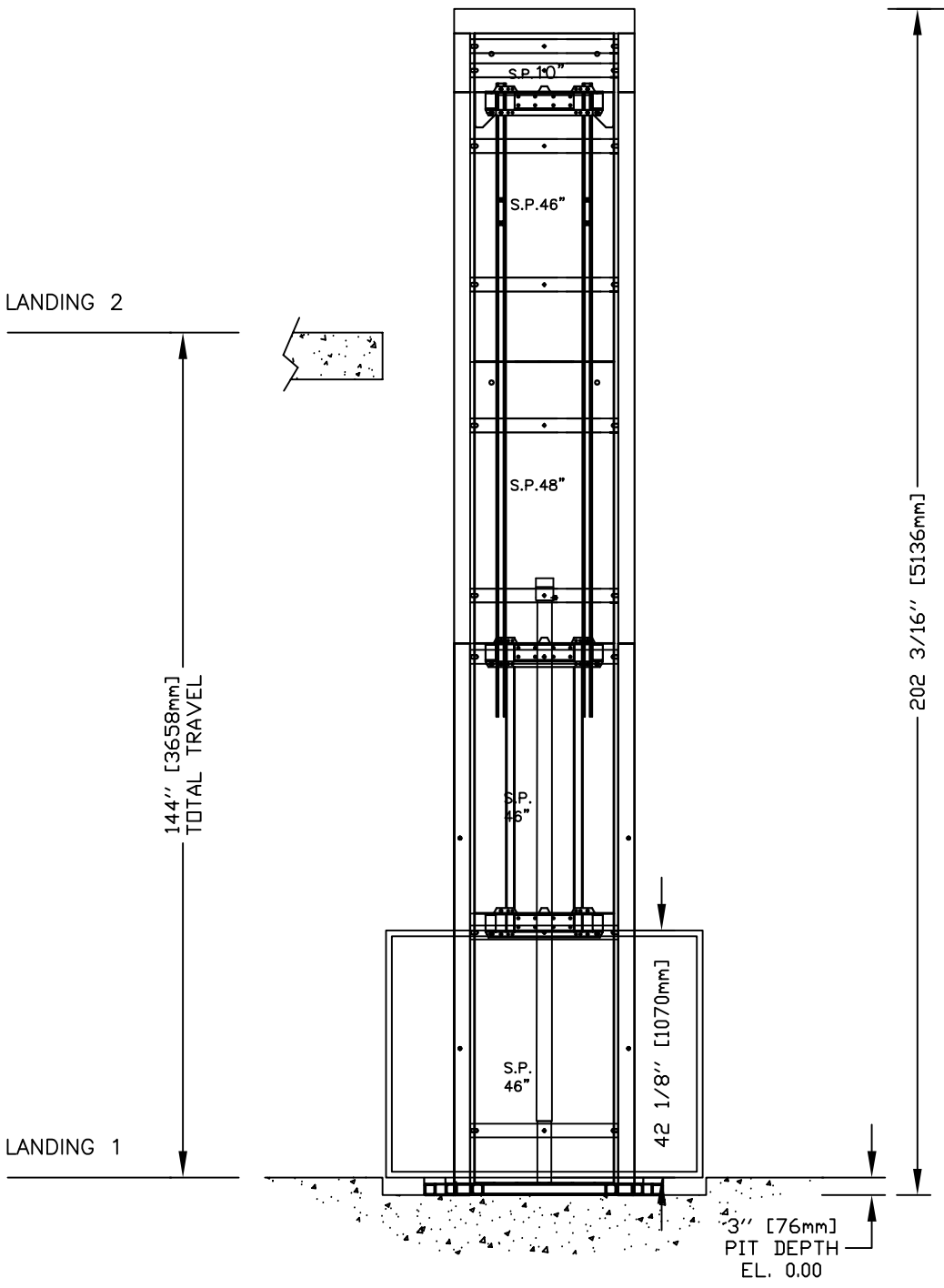
CONCLUSION
Replacing the elevator at the Eddy K. Lefrançois Recreation Centre will restore full accessibility, eliminate long-standing physical barriers, and ensure the facility continues to serve residents of all abilities. Given that the elevator was installed in the mid-1990s, has exceeded its expected service life, and has caused repeated service disruptions during community events, full replacement is the most responsible and sustainable solution. Applying for OTF funding provides an opportunity to complete this essential accessibility project with external financial support.

ATTACHMENTS

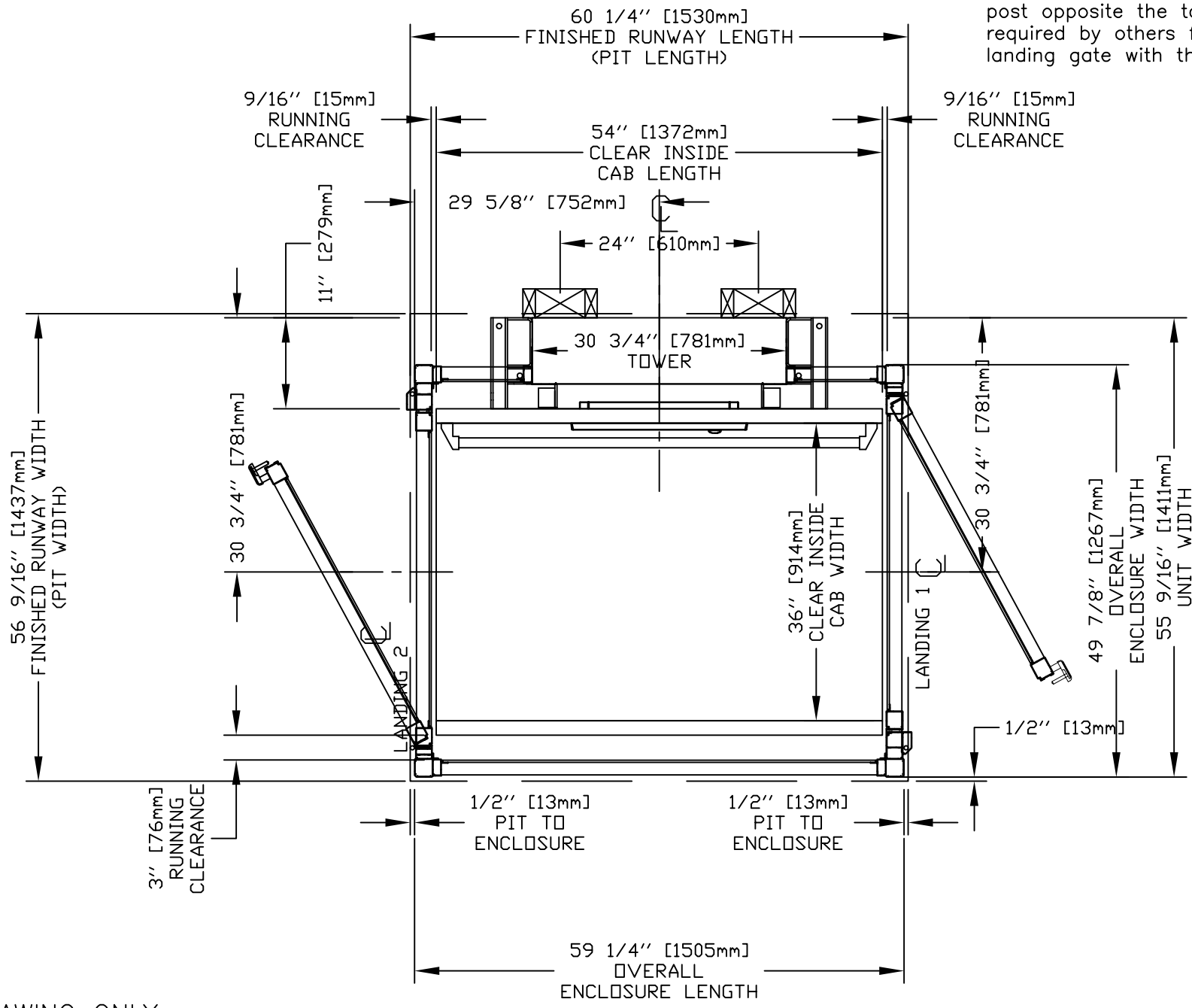
- KLP Elevators & Lifts Inc. Quote

Francis DeChamplain	**Chantal Croft**	**Shelley B. Casey**
Infrastructure Superintendent	**EDO**	**CAO-Clerk**

ENCLOSURE DOOR WIDTH DOESN'T ALWAYS MATCH INSIDE PLATFORM DIMENSION. IF THERE ARE CONCERNS ABOUT THE DOOR SWING CONFLICTING WITH AN OBSTRUCTION, PLEASE REQUEST FURTHER DETAIL.



TOWER DETAIL



PLEASE NOTE:
Reinforcement of the corner post opposite the tower required by others for the top landing gate with this swing

PRELIMINARY DRAWING ONLY

DRAWING APPROVAL:

THIS DRAWING REFLECTS OUR INTERPRETATION OF THE INFORMATION PROVIDED BY THE DEALER ON THE ORDER FORM. THIS INFORMATION IS THE DEALER'S RESPONSIBILITY, AND IS THE BASIS FROM WHICH THIS LIFT IS DESIGNED AND MANUFACTURED. PLEASE INDICATE THE REQUESTED ACTION BY CHECKING ONE OF THE FOLLOWING BOXES AND SIGNING BELOW TO AUTHORIZE COMPLETION OF THIS ORDER.

☐ APPROVED WITH NO EXCEPTIONS
MANUFACTURE PRODUCT AS PER DRAWING

☐ APPROVED WITH EXCEPTIONS, NO REAPPROVAL REQUIRED
MAKE CHANGES AS NOTED, NO REAPPROVAL DRAWING REQUIRED

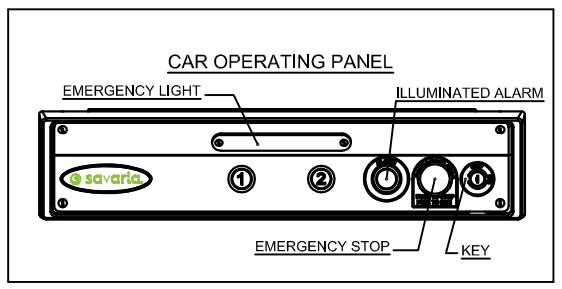
☐ CHANGE AS NOTED, REAPPROVAL REQUIRED
MAKE CHANGES AS NOTED, SEND CORRECTED DRAWING FOR REAPPROVAL BEFORE MANUFACTURE

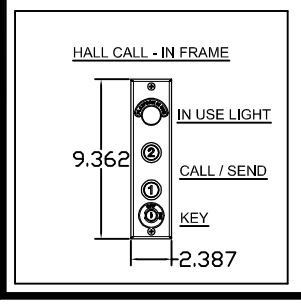
CHANGES REQUEST:

1. _____
2. _____
3. _____
4. _____

SIGNATURE: _____ DATE: _____

CAUTION: ONCE THE DRAWING IS APPROVED, JOB CANCELLATION FEES WILL APPLY





OFFICE USE ONLY:	
CONFIGURATION VERSION STAMP:	0.0
MODULE VERSION STAMP:	B-S-8.9.2

GENERAL ARRANGEMENT

ENCLOSED VERTICAL WHEELCHAIR PLATFORM LIFT

CUSTOMER: KLP ELEVATORS AND LIFTS

PROJECT: DUBREUILVILLE ARENA

ADDRESS: No. Street, City

DATE: 01-14-26

REVISION DATE: 01-14-26

COMPLETED BY: KURTIS@KLPELEVATOR.C

Part No. V-1504 ENCLOSURE

Variant No. 1217398

savaria

JOB No. P00000

SHEET No. 1 OF 4

PROVISIONS BY OTHERS

GENERAL

HOISTWAY – THE HOISTWAY MUST BE DESIGNED AND BUILT IN ACCORDANCE WITH "LIFTS FOR PERSONS WITH PHYSICAL DISABLITIES" OR "PRIVATE RESIDENCES LIFTS FOR PERSONS WITH PHYSICAL DISABLITIES" AND ALL PROVINCIALS AND LOCAL CODES.

PLUMB RUNWAY – DUE TO CLOSE RUNNING CLEARANCES OWNER/AGENT MUST ENSURE THAT HOISTWAY AND PIT (WHERE PROVIDED) ARE LEVEL, PLUMB (-/+ 1/8" (3 mm)) AND SQUARE AND ARE IN ACCORDANCE WITH THE DIMENSIONS ON THESE DRAWINGS.

MINIMUM OVERHEAD CLEARANCE- OWNER/AGENT MUST ENSURE MINIMUM OVERHEAD CLEARANCE IS IN COMPLIANCE WITH CODES.

CONSTRUCTION SITE- OWNER/AGENT TO PROVIDE ALL MASONRY, CARPENTRY AND DRYWALL WORK AS REQUIRED AND SHALL PATCH AND MAKE GOOD (INCLUDING FINISH PAINTING) ALL AREAS WHERE WALLS/FLOORS MAY REQUIRE TO BE CUT, DRILLED OR ALTERED IN ANY WAY TO PERMIT THE PROPER INSTALLATION OF THE LIFT.

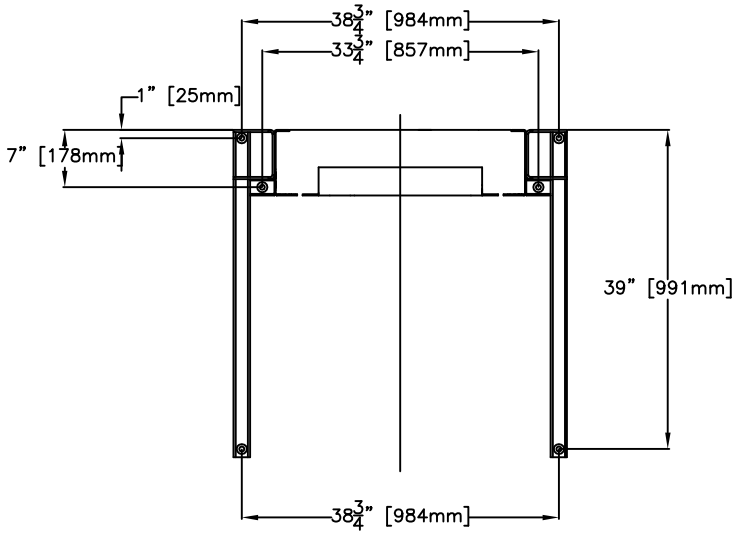
DIMENSIONS- CONTRACTOR/CUSTOMER TO VERIFY ALL DIMENSIONS AND REPORT ANY DISCREPANCIES TO OUR OFFICE IMMEDIATELY.

STRUCTURAL

FLOOR/SUPPORT WALL LOADS- CONTRACTOR TO ASSURE THAT BUILDING AND SHAFT WILL SAFELY SUPPORT ALL LOADS IMPOSED BY THE LIFT EQUIPMENT. REFER TO THE LOAD DIAGRAM ON THIS DRAWING.

MAST TO BE SECURELY FASTENED- WHERE REQUIRED THE MAST MUST BE SECURELY FASTENED TO THE STRUCTURAL SUPPORT WALL. REFER TO WALL / FLOOR SUPPORT LOAD DIAGRAM AND WALL LAG DIMENSIONS ON THIS DRAWING.

WHERE DOORS ARE REQUIRED- SUITABLE LINTELS MUST BE PROVIDED BY OWNER/AGENT. DOOR FRAMES ARE NOT DESIGNED TO SUPPORT OVERHEAD WALL LOADS.



LOADS CALCULATED ON BASED ON ANCHOR POINTS EVERY 48" EVERY TOWER SECTION NEEDS TO BE ANCHORED. IF SPACING IS INCREASED, LOADS PER BRACKETS WILL INCREASE ACCORDINGLY.

ELECTRICAL

GENERAL– ELECTRICAL EQUIPMENT AND WIRING TO COMPLY WITH SECTION 38 OF CSA C22.1 (CANADA) OR SECTION 620 OF NEC ANSI/NFPA 70 (USA).

POWER SUPPLY- 120VAC, 20A, 60HZ, 1PH CIRCUIT THROUGH A FUSE DISCONNECT WITH AUXILIARY CONTACT ON MAIN POWER SUPPLY. PROVIDE TWO 18 AWG CONDUCTORS BETWEEN CONTACT AND CONTROLLER.

LIGHTING- LIGHTING OF 100 LX MIN. AT PLATFORM AND LANDINGS. LIGHTING WITH SWITCH AND ELECTRICAL GFCI OUTLET IN HOISTWAY PIT.

PHONE- IF A TELEPHONE CIRCUIT IS REQUIRED, JACK OR PHONE ARE PROVIDED ON THE CAR. A DEDICAED ANALOG PHONE LINE (NO VOIP) IS REQUIRED TO BE PROVIDED BY OTHERS TO THE CONTROLLER FOR VOIP, PLEASE CONTACT SAVARIA.

SAVARIA LINK REMOTE MONITORING – NOT APPLICABLE

Not required

ENTRANCES

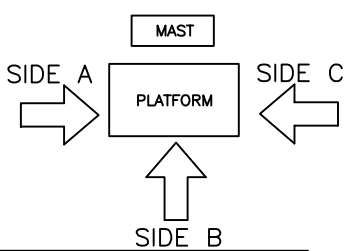
UPPER LANDING GATES- WHERE REQUIRED, SMOOTH SOLID BARRIERS ARE TO BE SUPPLIED AND INSTALLED ON BOTH SIDES OF ENTRANCE AT UPPER LEVEL AND MUST BE A MINIMUM OF 42" (1067 mm) HIGH. ENTRANCE ASSEMBLY MUST BE IN PLACE PRIOR TO THIS PROVISION.

FASCIA PANEL BELOW UPPER LEVEL ENTRANCE- WHERE REQUIRED, FASCIA PANEL MUST BE FASTENED TO A SOLID WALL AND BE PERPENDICULAR TO THE FLOOR AND WALLS. HOISTWAY FASCIA IS NOT SELF-SUPPORTING FOR LONG, CONTINUOUS RUNS VOID OF ENTRANCES. ADEQUATE SUPPORT FOR THE FASCIA MUST BE PROVIDED.

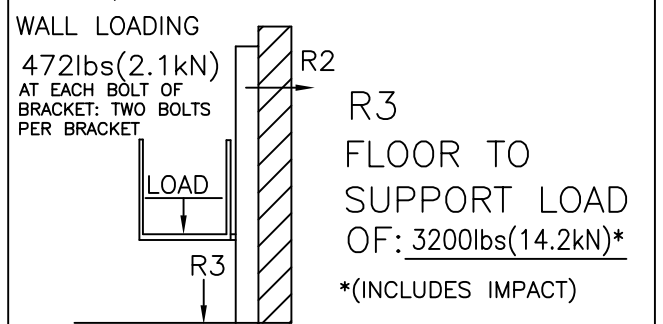
ENTRANCE ASSEMBLIES- ENTRANCE ASSEMBLIES MUST BE ADJUSTED TO ALIGN WITH PLATFORM AND INTERLOCK EQUIPMENT. OTHERS TO ALLOW AN ADEQUATE ROUGH OPENING.

RETURN WALLS- RETURN WALLS AT ENTRANCES MUST BE BUILT-IN BY OTHERS AFTER ENTRANCE ASSEMBLIES ARE IN PLACE. ENTRANCE ASSEMBLY MUST BE SECURELY FASTENED TO WALLS.

ENTRANCE LOCATIONS



WALL / FLOOR SUPPORT LOAD DIAGRAM



472lbs(2.1kN) IS DEAD LOAD PLUS LIVE LOAD AT ALLOWABLE STRESS DESIGN LEVELS. STRUCTURAL ENGINEER OF RECORD MUST CALCULATE THE SITE-SPECIFIC SEISMIC LOAD AND WIND LOAD.

SPECIFICATIONS

GENERAL	
CLASSIFICATION:	Enclosed Vertical Wheelchair Platform Lift
APPLIED CODE:	CAN/CSA-B355-19
SPECIAL NOTE:	
MODEL:	V-1504 Enclosure
CAPACITY:	750 lbs (341 kg)
NOMINAL SPEED:	16 fpm (0.081 m/s)
TRAVEL:	144" (3658 mm)
PIT DEPTH:	3" (76 mm)
PLATFORM SIZE:	36" X 54" (914 mm X 1372 mm)
POWER SUPPLY:	24dc120aV,20A,60Hz,SINGLE PHASE
BATTERY BACK UP:	up and down direction

JACK UNIT	
STROKE:	84" (2134 mm)
PLUNGER O/D:	2.0" (51 mm)
CYL. O/D:	2.625" (67 mm)
CYL. I/D:	2.25" (57 mm)

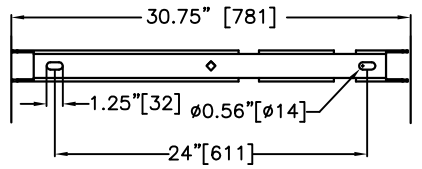
CONTROLLER	
MODEL:	V-1504
TYPE:	CPFS
QPS #:	LR1390-7R5
AMP:	100 A
MFR.:	SAVARIA

POWER UNIT	
MOTOR:	3.0 HP, 24V DC
FLOW:	1.15 Gal/min (4.35L/min)

CAB FINISH	
	Steel W Paint

HYDRAULIC DATA	
OIL TYPE:	UNIVIS 32 INDOOR DEXRON ATF OUTDOOR
GALLONS REQ'D:	1.5 Gal (5.68 L)
MAXIMUM WORKING PRESSURE:	2500 psi (17.2 MPa)
RELIEF PRESSURE:	WPx125% MAX.
MAXIMUM RELIEF PRESSURE:	2500 psi (17.2 MPa)
HYDRAULIC HOSE:	1/4" (6.4 mm) ID
BURST:	20000 psi (137.9 MPa)
FITTINGS:	1/4" (6.4 mm) NPT MALE

SUSPENSION CHAIN	
2X #50 ROLLER CHAIN	
BREAKING STRENGTH:	7171 lbs (31.9 kN) each
SAFETY BRAKE:	TYPE 'A'



MOUNTING BRACKET

DOORS / GATES / CALL STATIONS

	LANDING 1	LANDING 2	LANDING 3	LANDING 4
DOOR TYPE	Enclosure 80" Door	42" Gate		
ENTRANCE SIDE	c	a		
DOOR SWING	lh	lh		
DOOR INSERT	Clear Plexiglass	Clear Plexiglass		
LOCK TYPE	See lock model below	See lock model below		
AUTO DOOR OPENER	None	None		
CUSTOM DOOR WIDTH				
CUSTOM DOOR HEIGHT				
IN FRAME CALL STN.	yes	yes		
CALL STN. TYPE	Call/Send Buttons	Call/Send Buttons		
CALL STN. KEYED	Off Pos. Removeable	Off Pos. Removeable		
CALL STN. STOP BUTTON	no	no		
CALL STN. MOUNTING	Flush Mount In Frame	Flush Mounted In Frame		
INSULATED PRODOOR KIT	No	No		

LOCK MODEL: STAYA-2131-B024-MAJ S-MKIT-LN

OPTIONS PROVIDED

EMERGENCY PENDENT PLUG IN MANUAL LOWERING BOX

WINGS:	no	RAMP:	No Ramp Required
TOUCH UP PAINT:	2 can(s)	EXTRA KEYS:	8
BUILDING:	Public Building	WALL FASTENERS:	lag
LIGHT CURTAIN:	no	UNDERPAN SENSOR:	no
PHONE OR PHONE PLUG:	Hands free phone	UNIT COLOUR:	Standard Color - Almond Beige
FLOOD SWITCH:	no	FLOOR:	Anti-Skid Paint (Grey)
REMOTE MACHINE ROOM:	Not required	FOLD SEAT:	no
LOCATION:	INDOOR		

OFFICE USE ONLY:	
CONFIGURATION VERSION STAMP:	0.0
MODULE VERSION STAMP:	B-S-8.9.2

DATA SHEET

ENCLOSED VERTICAL WHEELCHAIR PLATFORM LIFT

CUSTOMER: KLP ELEVATORS AND LIFTS

PROJECT: DUBREUILVILLE ARENA

ADDRESS: No. Street, City

DATE: 01-14-26

REVISION DATE: 01-14-26

COMPLETED BY: KURTIS@KLPELEVATOR.C

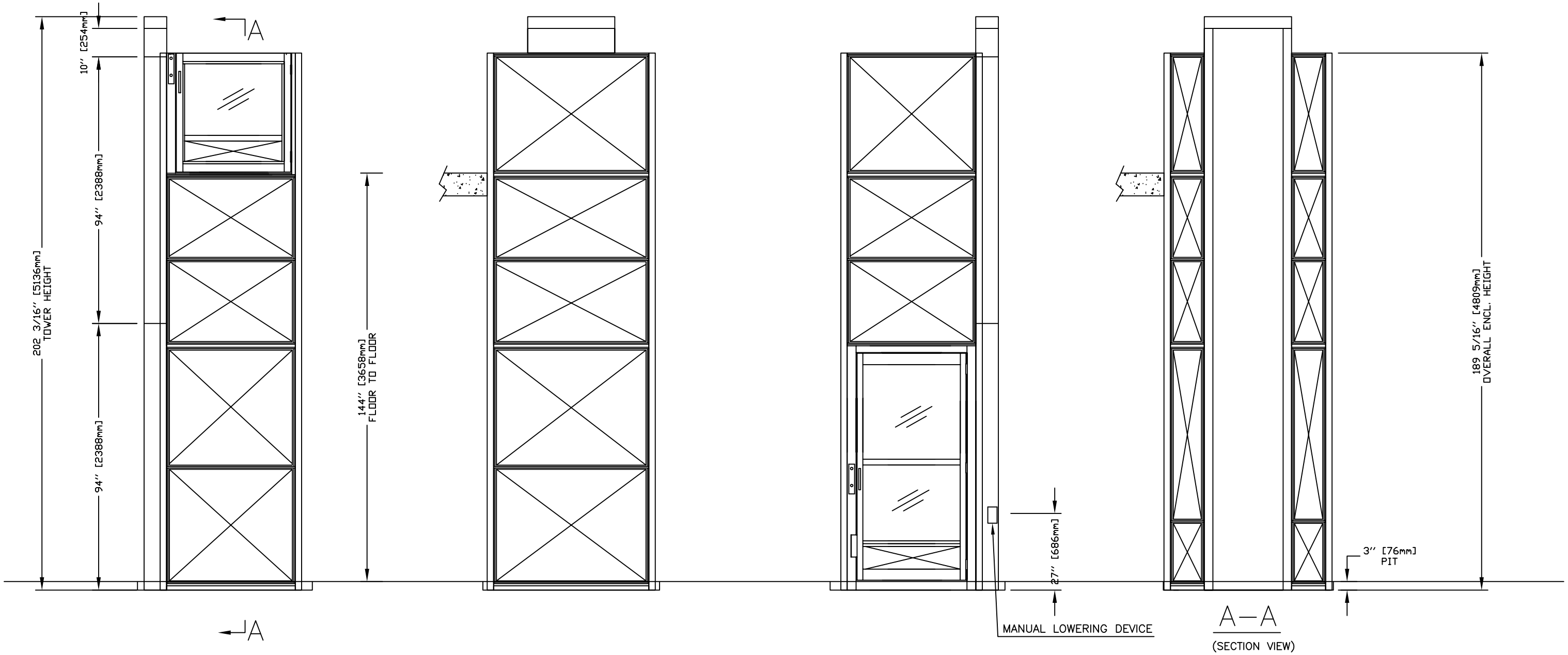
Part No. V-1504 ENCLOSURE

Variant No. 1217398

savaria

JOB No. P00000

PANEL DRAWING



INSERT STYLE: DOOR & GATE

SHEET METAL

CLEAR PLEXIGLASS

INSERT STYLE: Enclosure

SHEET METAL

GLASS MEETING CODE

OFFICE USE ONLY:	
CONFIGURATION VERSION STAMP:	0.0
MODULE VERSION STAMP:	B-S-8.9.2

ELEVATION VIEWS

ENCLOSED VERTICAL WHEELCHAIR PLATFORM LIFT

CUSTOMER: KLP ELEVATORS AND LIFTS

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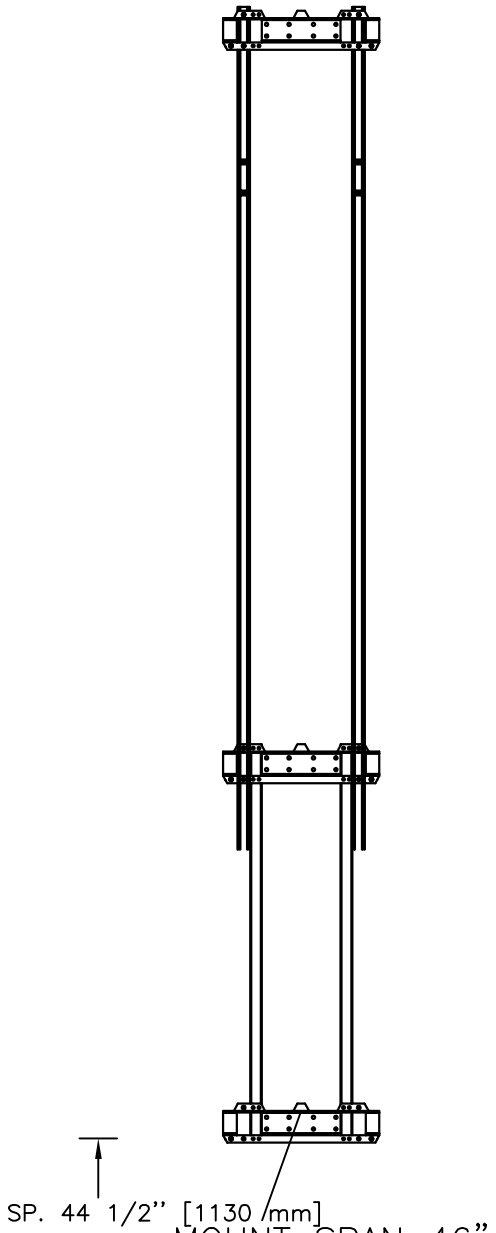
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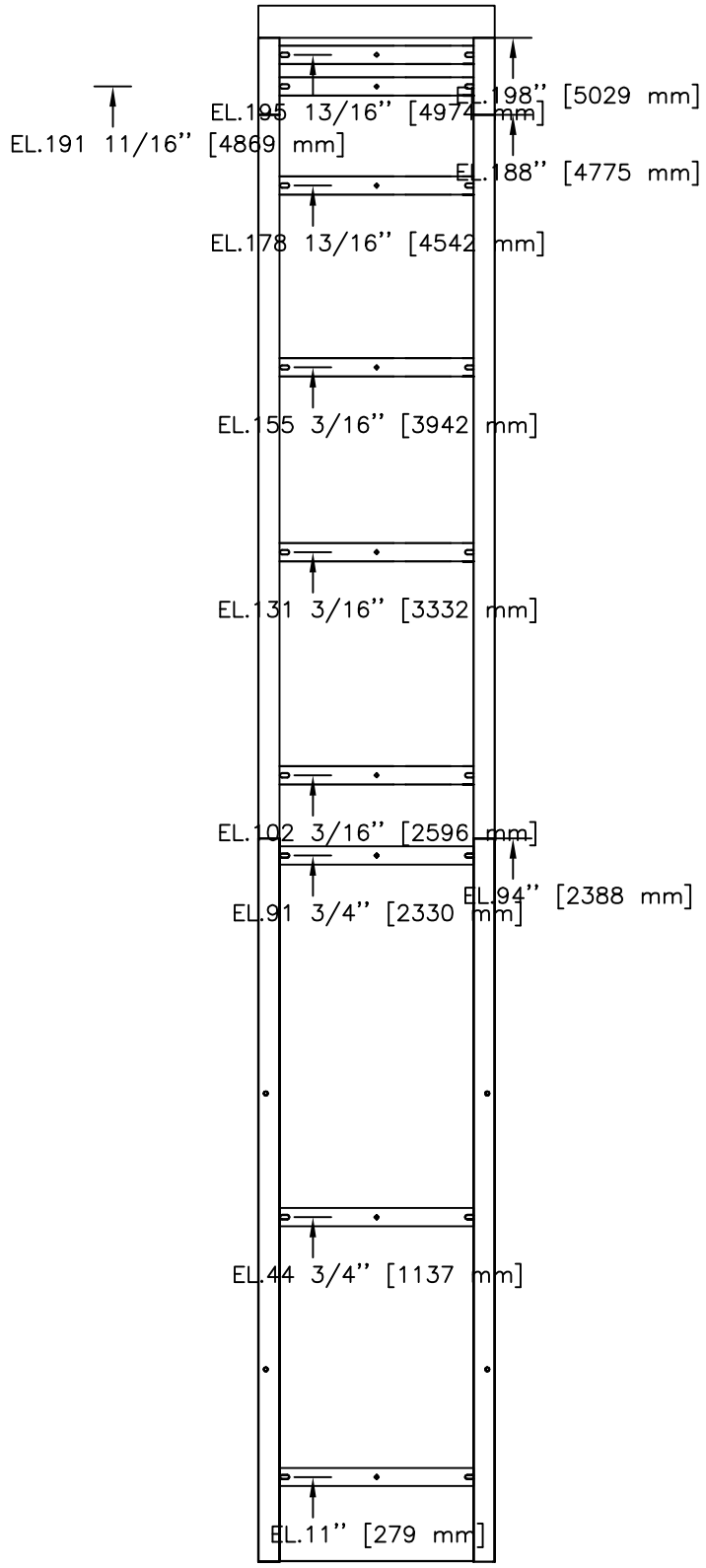
savaria

JOB No. P00000

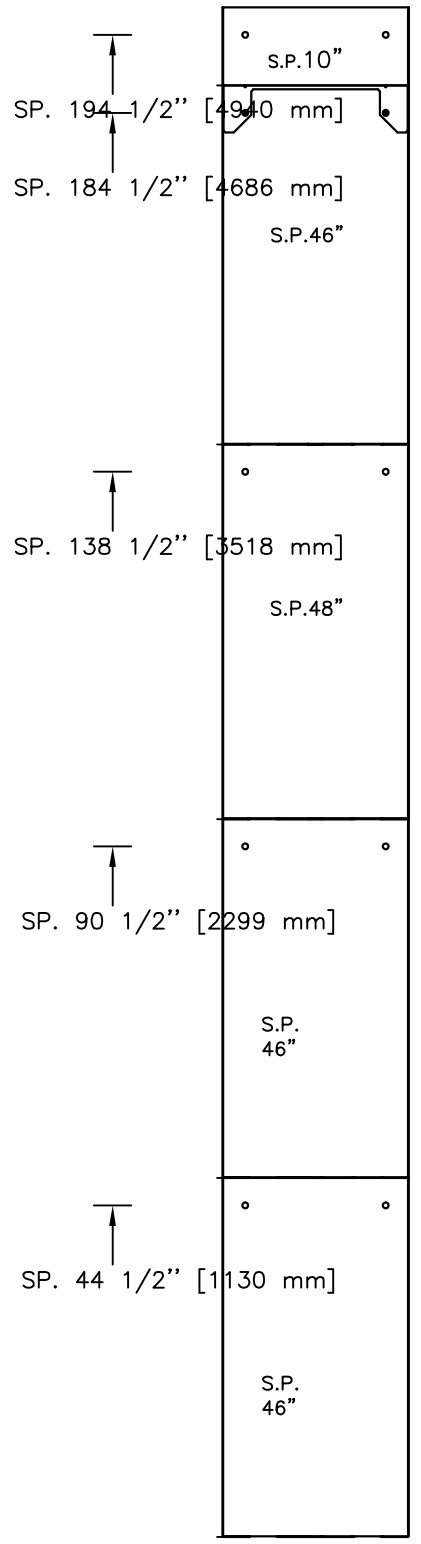
SHEET No. 3 OF 4



MOUNT SPAN 46"



EL: MOUNTING BRACKET POSITION



SP: SERVICE PANEL

LOADS CALCULATED ON BASED ON ANCHOR POINTS EVERY 48''
EVERY TOWER SECTION NEEDS TO BE ANCHORED. IF SPACING
IS INCREASED, LOADS PER BRACKETS WILL INCREASE ACCORDINGLY

ELEVATION VIEWS

ENCLOSED VERTICAL WHEELCHAIR PLATFORM LIFT

OFFICE USE ONLY:	
CONFIGURATION VERSION STAMP:	0.0
MODULE VERSION STAMP:	B-S-8.9.2

CUSTOMER: KLP ELEVATORS AND LIFTS
PROJECT: DUBREUILVILLE ARENA
ADDRESS: No. Street, City
DATE: 01-14-26
REVISION DATE: 01-14-26
COMPLETED BY: KURTIS@KLPELEVATOR.C

Part No. V-1504 ENCLOSURE
Variant No. 1217398
savaria
JOB No. P00000
SHEET No. 4 OF 4

QUOTE

Payment terms
40% due on acceptance
40% due on delivery of equipment to site
20% due on completion of installation (Tssa inspection)

Date: January 14, 2026
Quote # 397
Valid for 90 days

To: Francis DeChamplain
Township of
Dubreuilville

Location: Dubreuilville Arena

Qty	Description	Hrs.	Rate	
1	Supply and install Savaria v1504 enclosure lift, removal of existing lift			48500.00
	Does not include provisions by others on page 2 of job drawings			
			Subtotal	48500.00
			Sales Tax	Exempt
			Total	48500.00

Accepted by_____ Make all checks payable to Company Name, Thank you for your business!

KLP elevators and lifts Inc

1180 Airport Rd, Sault Ste Marie, On P6A 5K6 ***kurtis@klpelevator.ca*** ***705-992-3111***

COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville

Prenez le temps de vivre Experience the Freedom

Moved By: Julila
Seconded By: Krystel

DATE: **February 11, 2026**
Resolution No. 26-027

WHEREAS the Council of the Corporation of the Township of Dubreuilville is committed to enhancing recreational infrastructure and improving the quality of life for residents, particularly children and families; and

WHEREAS the Township proposes to undertake the Dubreuilville Children's Playground and Splash Pad Project, involving the purchase and installation of a new playground structure and splash pad; and

WHEREAS the Township intends to apply for funding under the Northern Ontario Heritage Fund Corporation (NOHFC) Community Enhancement Program in the amount of $500,000 to support this project; and

WHEREAS Council has allocated a municipal contribution in the amount of $226,957, funded from the Park Reserve (Splash Pad), toward the total project cost; and

WHEREAS Council acknowledges that it is responsible for covering any project cost overruns should they occur;

NOW THEREFORE BE IT RESOLVED THAT:

1. Council approves the submission of an application to the Northern Ontario Heritage Fund Corporation for funding under the Community Enhancement Program for the Dubreuilville Children's Playground and Splash Pad Project;

2. Council confirms the municipal contribution of $226,957, to be funded from the Park Reserve (Splash Pad);

3. Council commits to covering any project cost overruns should they occur; and

4. Council authorizes the Mayor and CAO-Clerk to sign all required documents and to take any necessary actions to give effect to this resolution.

Carried ✓	Defeated	Deferred

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof:

Council Report

FROM: Chantal Croft, Economic Development Officer **DATE:** January 28, 2026

SUBJECT: NOHFC Application – Dubreuilville Children's Playground and Splashpad Project

PURPOSE

The purpose of this report is to seek Council approval to submit an application to the **Northern Ontario Heritage Fund Corporation (NOHFC)** under the **Community Enhancement Program** for funding toward the **Dubreuilville Children's Playground and Splashpad Project**, and to confirm the Township's financial commitment to the project.

BACKGROUND

The Township of Dubreuilville has identified the need to enhance its recreational infrastructure to better serve children, families, and visitors. As part of this initiative, the Township is proposing the **Dubreuilville Children's Playground and Splashpad Project**, which involves the purchase and installation of a new playground structure and a splash pad.

This project aligns with Council's strategic objectives related to community well-being, youth engagement, and the creation of inclusive, accessible public spaces. The proposed facilities will provide a safe and engaging outdoor recreation area and contribute positively to the quality of life in the community.

To support the implementation of this project, Township staff have prepared an application to the **NOHFC Community Enhancement Program**.

FUNDING DETAILS

The total project funding structure is as follows:

- **NOHFC Funding Request:** $500,000
- **Municipal Contribution:** $226,957
- **Municipal Funding Source:** *Park Reserve (Splash Pad)*

Council has allocated the municipal contribution through the Township's financial planning process. The Township also acknowledges its responsibility to cover any project cost overruns should they occur.

ANALYSIS / DISCUSSION

Township staff consulted with a NOHFC advisor, who advised that funding decisions are not expected before **May 2026** and that project implementation timelines may be flexible, potentially extending into **Fall 2026 or Spring 2027**, subject to funding approval.

A Request for Proposal (RFP) for the design and construction of the playground and splash pad has been issued, and an Addendum has been provided to proponents to clarify timelines, scope,

and submission requirements. These clarifications ensure a fair and competitive procurement process while aligning with NOHFC funding expectations.

The proposed project is consistent with NOHFC program objectives, particularly in supporting community infrastructure, economic resilience, and quality of life in Northern Ontario communities.

FINANCIAL IMPLICATIONS

The Township's financial commitment of **$226,957** has been allocated from the **Park Reserve (Splash Pad)**. Approval of this report confirms Council's commitment to this contribution and to covering any project cost overruns, should they arise.

There are no unbudgeted financial impacts associated with the recommendation contained in this report.

RECOMMENDATION

THAT Council approve the submission of an application to the Northern Ontario Heritage Fund Corporation under the Community Enhancement Program for funding in the amount of $500,000 for the Dubreuilville Children's Playground and Splashpad Project;

AND THAT Council confirms the municipal contribution of **$226,957,** to be funded from the **Park Reserve (Splash Pad);**

AND THAT Council commits to covering any project cost overruns associated with the project;

AND THAT Council authorizes the Mayor and the CAO-Clerk to sign all required documents and take all necessary actions necessary to give effect to this resolution.

ATTACHMENTS

- Draft Council Resolution
- NOHFC Funding Support Letter

Francis DeChamplain	**Chantal Croft**	**Shelley B. Casey**
Infrastructure Superintendent	**EDO**	**CAO-Clerk**

Council Resolution

Resolution No.: _____
Moved by: _____
Seconded by: _____

Re: NOHFC Application – Dubreuilville Children's Playground and Splashpad Project

WHEREAS the Council of the Corporation of the Township of Dubreuilville is committed to enhancing recreational infrastructure and improving the quality of life for residents, particularly children and families; and

WHEREAS the Township proposes to undertake the **Dubreuilville Children's Playground and Splashpad Project**, involving the purchase and installation of a new playground structure and splash pad; and

WHEREAS the Township intends to apply for funding under the **Northern Ontario Heritage Fund Corporation (NOHFC) Community Enhancement Program** in the amount of **$500,000** to support this project; and

WHEREAS Council has allocated a municipal contribution in the amount of **$226,957**, funded from the **Park Reserve (Splash Pad)**, toward the total project cost; and

WHEREAS Council acknowledges that it is responsible for covering any project cost overruns should they occur;

NOW THEREFORE BE IT RESOLVED THAT:

1. **Council approves** the submission of an application to the Northern Ontario Heritage Fund Corporation for funding under the Community Enhancement Program for the **Dubreuilville Children's Playground and Splashpad Project**;
2. **Council confirms** the municipal contribution of **$226,957**, to be funded from the **Park Reserve (Splash Pad)**;
3. **Council commits** to covering any project cost overruns should they occur; and
4. **Council authorizes** the Mayor and CAO-Clerk to sign all required documents and to take any necessary actions to give effect to this resolution.

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville
Prenez le temps de vivre Experience the Freedom

January 28, 2026

NOHFC
c/o Linda Bouchard-Berzel, Northern Development Advisor
48 Mission Road, P.O. Box 1370
Wawa ON P0S 1K0

RE: Confirmation of Municipal Funding Allocation for Dubreuilville Children's Playground and Splashpad Project

Dear Sir or Madam:

On behalf of the Municipal Council of the Corporation of the Township of Dubreuilville**,** Council hereby confirms its approval of the Township's application to the **Northern Ontario Heritage Fund Corporation (NOHFC)** for funding under the **Community Enhancement Program** for the **Dubreuilville Children's Playground and Splashpad Project**.

The Township is seeking NOHFC funding in the amount of **$500,000** to support the purchase and installation of a new playground structure and splash pad within the community of Dubreuilville.

Council further confirms its commitment to contribute **$226,957** toward the total project cost. This municipal contribution has been formally allocated through the Township's financial planning process and will be funded from the Reserve for Park (Splash Pad)**.** The Township also confirms that it will be responsible for covering any project cost overruns should they occur.

Funding has been allocated by the municipality to support this initiative, which reflects Council's ongoing commitment to enhancing recreational infrastructure and improving the quality of life for our residents. The proposed playground structure and splash pad will provide a safe, inclusive, and engaging outdoor recreation space, particularly benefiting children, youth, and families.

The municipal contribution will serve as the foundational investment to support the successful delivery of this project. Council views this initiative as an important step toward fostering community well-being, promoting physical activity, and creating vibrant public spaces for current and future residents.

The Township of Dubreuilville is pleased to submit this application for NOHFC funding and respectfully requests your support to advance this important community project. Should you require any additional documentation or clarification regarding the allocated funds, project scope, or planning status, please do not hesitate to contact us.

Sincerely,

By Nantel

Beverly Nantel
Mayor
On behalf of the Municipal Council of the Corporation of the Township of Dubreuilville

COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville
Prenez le temps de vivre Experience the Freedom

Moved By: Krystel
Seconded By: Julila

DATE: February 11, 2026
Resolution No. 26-028

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and approve the attached letter dated January 23, 2026 from the Superior East OPP Detachment Board with regards to their approved 2026 budget and our share in the amount of $2,500, as presented.

✓

Carried | **Defeated** | **Deferred**

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof:

SUPERIOR EAST OPP DETACHMENT BOARD
CONSEIL DU DÉTACHEMENT DE SUPERIOR EAST DE LA POLICE PROVINCIALE

SUPERIOR EAST OPP DETACHMENT
DÉTACHEMENT DE SUPERIOR EAST DE LA POLICE PROVINCIALE

January 23, 2026

SENT VIA EMAIL: scasey@dubreuilville.ca

CAO, Mayor and Members of Council
Township of Dubreuilville
23 Pine Street
Dubreuilville ON P0S 1B0

Re: Superior East OPP Detachment Board - Approved 2026 Budget

The Superior East OPP Detachment Board (SEOPPB) approved its 2026 Annual Budget estimates at its meeting on November 18, 2025. Attached is a copy of the approved budget and each member community's share of the budget for 2026 is $2,500 which may be remitted to the SEOPPB before the end of February.

A normal operating year for the Board would require about $4,000 per member Municipality, however, the Superior East Board agreed to reduce the 2026 levy for this year due to a surplus in the 2025 year. A portion of the 2025 surplus was applied to 2026 operating costs.

Under provincial legislation, O.P.P. detachment boards are required to prepare estimates on an annual basis detailing the total amount necessary to cover the operational expenses of the board, excluding the remuneration of board members. The SEOPPB has approved that the remuneration of board members be set at $150 for every member and $200 for the Chair per meeting attended. Board costs are allocated equally among all municipalities that receive OPP policing services from the Superior East Detachment including Wawa, White River, Hornepayne, Chapleau and Dubreuilville.

Attached is your invoice. Please remit your payment of $2,500 via cheque to Superior East OPP Board c/o the Municipality of Wawa, Box 500, Wawa ON P0S 1K0.

Should you wish to discuss the budget or regional policing with Chair Paul Bernier or Treasurer Heather Rainville, please email SEOPPB@wawa.cc to arrange a meeting. On behalf of the Superior East OPP Board, I look forward to serving the Board and our communities in 2026.

Sincerely,

Maury O'Neill
c/o Superior East OPP Board

cc: SEOPP Members
Staff Sergeant Fellinger

Account Item	2025 Actuals	2026 Budget	Explanation and Notes	Board Approved
REVENUE				
Grants and other	$0	$0	None anticipated.	$0
Contribution from partner municipalities at $2,500 each	$35,000.00	$12,500	$2,500 each x 5 communities. Normal year would require $4,000 each to meet an annual $20,000 budget.	$12,500
2025 Carry-Over	$0	$16,734		
TOTAL REVENUE	**$35,000**	**$29,234**		
EXPENSES				
Advertising	$0.00	$0	Meeting Notices to be posted on-line for free	$0
Administrative Services inc. Secretarial and Bookkeeping	$5,000.00	$3,600	$300 per month = 6 hours per month at $50/hour	$3,600
Insurance	$8,048.16	$4,025	Renewal Paid Nov 2025	$4,025
Board Remuneration Per Diems Per Meeting	$2,750.00	$4,800	Each member (6) @ $150 x 4 mtg = $3,600 Chair @ $200 x 6 mt = $1,200 Total $4,800 (maximum not to be exceeded). Paid annually.	$4,800
Board Travel and Training (out of town)	$0.00	$1,500	One trip budgeted for one member to attend regional workshop	$1,500
Board Meeting Costs inc. Travel (in town)	$0.00	$500	Majority Board Meetings to be virtual attendance. One meeting planned in-person and costs to cover mileage/lunch.	$500

Account Item	2025 Actuals	2026 Budget	Explanation and Notes	Board Approved
Board Information Technology	$500.00	$0	Wawa ZOOM and email and website account provided in-kind for meetings.	$0
Community Safety & Well-Being Plan	$0.00	$0	Plans completed in each municipality.	$0
Finance - Accounting inc. Bank Account Fees	$113.50	$150	Bank fees inc.	$150
Legal and Consulting	$0.00	$0	None anticipated	$0
Membership Fees - OAPSB	$1,064.05	$1,100	2026 fee confirmed and due in January 2026	$1,100
Office Equipment	$0.00	$1,500	One computer for record keeping and bookkeeping.	$1,500
Office Supplies	$189.94	$280	Miscellaneous – paper, postage, ink, etc	$280
Records Management and Storage	$0.00	$0	All records to be kept electronically and housed in wawa's system in 2026 in-kind	$0
Website, Email and Zoom – Hosting and Maintenance	$600.00	$1,200	$100 hosting fee for web pages per month x 12 = $1,200 and OPP email. To be billed Wawa.	$1,200
SUB-TOTAL	**$18,265.65**	**$18,655**		
Other (reserve fund/future costs)	$0.00	$10,579		
TOTAL EXPENSES	**$18,265.65**	**$29,234**	**Revenue equals expenses.**	
SURLUS/DEFICIT	**$16,734.35**	**$0**	**2025 = $35,000 – $18,265.65 = $16,734.35 carry-over to 2026**	

COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville

Prenez le temps de vivre Experience the Freedom

Moved By: Krystel
Seconded By: Julila

DATE: **February 11, 2026**
Resolution No. 26-029

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and approve the attached Time In Lieu (TIL) Payout and Management Policy, as presented.

✓

Carried | **Defeated** | **Deferred**

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof:

CORPORATION OF THE TOWNSHIP OF DUBREUILVILLE
ADMINISTRATIVE POLICIES AND PROCEDURES

Section of Manual	Effective Date
- T -	February 11, 2026

Subject

TIME IN LIEU (TIL) PAYOUT AND MANAGEMENT POLICY

Department	Resolution No. 26-029
INFRASTRUCTURE & RECREATION	By-law No.
	Repeal

1. Purpose

The purpose of this policy is to establish a clear, consistent, and transparent framework for the management, accumulation, approval, and payout of Time in Lieu (TIL) for Infrastructure and Recreation municipal employees. This policy recognizes the operational demands of municipal services and provides flexibility to ensure service continuity while protecting employee wellbeing and financial accountability.

2. Scope

This policy applies to all full-time, part-time, and permanent seasonal employees within the Infrastructure and Recreation Departments who are eligible for overtime or time in lieu as defined by their employment contract, collective agreement (if applicable), and provincial employment legislation.

3. Definitions

- Time in Lieu (TIL): Compensatory time off earned in place of paid hours over and above regular scheduled hours.
- Overtime: Authorized hours worked in excess of regular scheduled hours.
- CAO-Clerk: The Chief Administrative Officer/Clerk, acting as the final authority for approvals and payouts under this policy.
- Operational Necessity: Circumstances where service delivery, public safety, infrastructure protection, or community programming requires extended work hours.

4. Guiding Principles

- Operational continuity and public service delivery are the highest priorities.
- TIL is the preferred method of compensation where operationally feasible.
- Payout of TIL is an exception, not the norm.
- Fiscal responsibility and budget compliance must be maintained.

- Employee wellness, fatigue management, and work-life balance must be considered.

5. Accumulation of Time in Lieu

5.1 Authorized extra hours and/or overtime may be banked as TIL at the applicable overtime rate, consistent with employment agreements and legislation.

5.2 TIL must be pre-authorized by the immediate supervisor unless emergency or operationally critical circumstances apply.

5.3 TIL balances shall be recorded and tracked through the municipality's approved payroll/timekeeping system.

6. Use of Time in Lieu

6.1 Employees are encouraged to take TIL as paid time off whenever operationally feasible.

6.2 Scheduling of TIL shall be subject to supervisory approval and operational requirements.

6.3 TIL should normally be used within the calendar year it is earned unless otherwise approved.

7. Payout of Time in Lieu

7.1 General Rule

Time in lieu shall normally be taken as paid time off rather than paid out.

7.2 Discretionary Authority

The CAO-Clerk may authorize payout of accrued TIL under the following circumstances:

- Operational requirements prevent the employee from taking time off;
- Staffing shortages or seasonal demands make leave impractical;
- Infrastructure emergencies or critical service delivery needs;
- End-of-year balance management;
- Employee separation (retirement, resignation, termination);
- Exceptional circumstances as determined by the CAO-Clerk.

7.3 Approval Process

- Requests for TIL payout must be submitted in writing through the employee's supervisor.
- Supervisors shall provide a recommendation based on operational impact.
- Final approval rests solely with the CAO-Clerk.

8. Financial Controls

8.1 All TIL payouts must be within approved departmental budgets.

8.2 Finance shall monitor accumulated TIL liabilities quarterly.

8.3 The CAO-Clerk may direct mandatory reduction of TIL balances where financial risk is identified.

9. Maximum Accumulation Limits (where CAO-Clerk desires controls)

The municipality may establish maximum TIL accumulation thresholds (through employment agreements), after which:

- Mandatory time-off scheduling may be required, or
- CAO-Clerk may direct payout or reduction strategies.

10. Reporting and Transparency

- The Financial Department shall provide quarterly TIL balance reports to the CAO-Clerk.
- Annual reporting may be provided as part of financial oversight, audit and budgeting processes.

11. Compliance

This policy shall operate in compliance with:

- Employment Standards legislation
- Employment agreements
- Municipal bylaws and administrative policies

Where conflict exists, legislative or collective agreement provisions shall prevail.

12. Policy Authority

This policy is administered under the authority of the CAO-Clerk, who retains discretionary decision-making powers regarding interpretation, application, and exception approval.

13. Review and Amendments

This policy shall be reviewed every five (5) years or as operationally required and may be amended by administrative authority and Council approval, as applicable.

COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville
Prenez le temps de vivre Experience the Freedom

Moved By: Hélène
Seconded By: Krystel

DATE: February 11, 2026
Resolution No. 26-030

Whereas that By-Law No. 2026-05, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on February 11, 2026, be adopted as presented.

✓

Carried	Defeated	Deferred

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof:

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville

Prenez le temps de vivre Experience the Freedom

By-Law No. 2026-05

Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on February 11, 2026.

WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS Section 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that the powers of a municipal corporation are to be exercised by its Council; and

WHEREAS Section 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Dubreuilville at the February 11, 2026, meeting be confirmed and adopted through a confirmatory by-law;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville enacts the following as a By-Law:

1. The actions of the Council of the Corporation of the Township of Dubreuilville in respect of each recommendation and in respect of each motion and resolution passed, and other action taken by Council at the February 11, 2026, meeting is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-Law.

2. That where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above-mentioned minutes or with respect to the exercise of any powers by the Council in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.

3. That the Mayor and the CAO-Clerk of the Corporation of the Township of Dubreuilville are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor and the CAO-Clerk are hereby directed to execute all documents necessary on behalf of the Corporation of the Township of Dubreuilville and to affix the Corporate Seal thereto.

4. That this By-law shall come into force and take effect upon the passing thereof.

READ a first, second and third time and be finally passed this 11th day of February 2026.

MAYOR

CAO-CLERK



COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville
Prenez le temps de vivre Experience the Freedom

Moved By: Hélène
Seconded By: Krystel

DATE: February 11, 2026
Resolution No. 26-031

Whereas that By-Law No. 2026-06, being a By-law to enter into an Ontario transfer payment agreement between His Majesty the King in Right of Ontario, as represented by the Solicitor General, and the Corporation of the Township of Dubreuilville, be adopted as presented.

✓

Carried	Defeated	Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof:

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville

Prenez le temps de vivre Experience the Freedom

By-Law No. 2026-06

Being a By-law to enter into an Ontario transfer payment agreement between His Majesty the King in Right of Ontario, as represented by the Solicitor General, and the Corporation of the Township of Dubreuilville

WHEREAS the Corporation of the Township of Dubreuilville deems it desirable to enter into an Ontario transfer payment agreement between His Majesty the King in Right of Ontario, as represented by Solicitor General, and the Corporation of the Township of Dubreuilville to provide financial assistance for the purchase of new equipment for cancer prevention for the Volunteer Fire Department;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville enacts as follows:

1. That the Mayor and the CAO-Clerk be authorized to execute an Ontario transfer payment agreement between His Majesty the King in Right of Ontario, as represented by the Solicitor General, and the Corporation of the Township of Dubreuilville in accordance with Appendix "1" attached to this By-Law.

2. That this By-law shall come into force and take effect upon its reading and being passed.

READ a first, second and third time and be finally passed this 11th day of February 2026.

MAYOR

CAO-CLERK

THE CORPORATION OF THE TOWNSHIP OF DUBREUILVILLE 1989 ONTARIO

ONTARIO FIRE PROTECTION GRANT TRANSFER PAYMENT AGREEMENT

THE AGREEMENT, effective as of the (The **"Effective Date"**)

B E T W E E N:

His Majesty the King in right of Ontario
as represented by the Solicitor General

(referred to as the **"Province")**

- and -

TOWNSHIP OF DUBREUILVILLE

(the **"Recipient")**

CONSIDERATION

In consideration of the mutual covenants and agreements contained in this Agreement and for other good and valuable consideration, the receipt and sufficiency of which are expressly acknowledged, the Province and the Recipient agree as follows:

1.0 ENTIRE AGREEMENT

1.1 **Schedules to the Agreement.** The following schedules form part of the Agreement:

Schedule "A" -	General Terms and Conditions
Schedule "B" -	Project Specific Information and Additional Provisions
Schedule "C" -	Project
Schedule "D" -	Budget
Schedule "E" -	Payment Plan
Schedule "F" -	Reports

1.2 **Entire Agreement.** The Agreement constitutes the entire agreement between the Parties with respect to the subject matter contained in the Agreement and supersedes all prior oral or written representations and agreements.

2.0 CONFLICT OR INCONSISTENCY

2.1 **Conflict or Inconsistency.** In the event of a conflict or inconsistency between the Additional Provisions and the provisions in Schedule "A", the following rules will apply:

(a) the Parties will interpret any Additional Provisions in so far as possible, in a way that preserves the intention of the Parties as expressed in Schedule "A"; and

(b) where it is not possible to interpret the Additional Provisions in a way that is consistent with the provisions in Schedule "A", the Additional Provisions will prevail over the provisions in Schedule "A" to the extent of the inconsistency.

3.0 COUNTERPARTS

3.1 **One and the Same Agreement.** The Agreement may be executed in any number of counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

4.0 AMENDING THE AGREEMENT

4.1 This Agreement may be amended upon the agreement of all Parties, which shall be executed in writing.

5.0 ACKNOWLEDGEMENT

5.1 The Recipient acknowledges that:

(a) by receiving Funds, it may become subject to legislation applicable to organizations that receive funding from the Government of Ontario;

(b) His Majesty the King in right of Ontario has issued expenses, perquisites, and procurement directives and guidelines pursuant to the *Broader Public Sector Accountability Act*, 2010 (Ontario);

(c) the Funds are:

(i) to assist the Recipient to carry out the Project and not to provide goods or services to the Province;

(ii) funding for the purposes of the *Public Sector Salary Disclosure Act*, 1996 (Ontario);

(d) the Province is not responsible for carrying out the Project;

(e) the Province is bound by the Freedom of Information and Protection of Privacy Act (Ontario) and that any information provided to the Province in connection with the Project or otherwise in connection with the Agreement may be subject to disclosure in accordance with that Act; and

(f) the Province is bound by the Financial Administration Act (Ontario) ("FAA") and, pursuant to subsection 11.3(2) of the FAA, payment by the Province of Funds under the Agreement will be subject to,

(i) an appropriation, as that term is defined in subsection 1(1) of the FAA, to which that payment can be charged being available in the Funding Year in which the payment becomes due; or

(ii) the payment having been charged to an appropriation for a previous fiscal year.

SIGNATURE PAGE FOLLOWS

The Parties have executed the Agreement on the dates set out below.

HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the Solicitor General

Date

Name: Carrie Clark

Title: Deputy Fire Marshal

TOWNSHIP OF DUBREUILVILLE

February 11, 2026
Date

Name: Brigitte Tremblay

Treasurer / Tax Collector
Title:

I have authority to bind the Recipient

Date

Name:

Title:

I have authority to bind the Recipient

SCHEDULE "A"
GENERAL TERMS AND CONDITIONS

A1.0 INTERPRETATION AND DEFINITIONS

A1.1 Interpretation. For the purposes of interpretation:

(a) words in the singular include the plural and vice-versa;

(b) words in one gender include all genders;

(c) the headings do not form part of the Agreement; they are for reference only and will not affect the interpretation of the Agreement;

(d) any reference to dollars or currency will be in Canadian dollars and currency; and

(e) "include", "includes" and "including" denote that the subsequent list is not exhaustive.

A1.2 Definitions. In the Agreement, the following terms will have the following meanings:

"Additional Provisions" means terms and conditions set out in Schedule "B".

"Agreement" means this agreement entered into between the Province and the Recipient, all of the schedules listed in section 1.1, and any amending agreement entered into pursuant to section 4.1.

"Budget" means the budget attached to the Agreement as Schedule "D".

"Business Day" means any working day, Monday to Friday inclusive, excluding statutory and other holidays, namely: New Year's Day; Family Day; Good Friday; Easter Monday; Victoria Day; Canada Day; Civic Holiday; Labour Day; Thanksgiving Day; Remembrance Day; Christmas Day; Boxing Day and any other day on which the Province has elected to be closed for business.

"Effective Date" means the date set out at the top of the Agreement.

"Event of Default" has the meaning ascribed to it in section A12.1.

"Expiry Date" means the expiry date set out in Schedule "B".

"Funding Year" means.

(a) in the case of the first Funding Year, the period commencing on the Effective Date and ending on the following March 31; and

(b) in the case of Funding Years subsequent to the first Funding Year, the

period commencing on April 1 following the end of the previous Funding Year and ending on the following March 31 or the Expiry Date, whichever is first.

"Funds" means the money the Province provides to the Recipient pursuant to the Agreement.

"Indemnified Parties" means His Majesty the King in right of Ontario, His ministers, agents, appointees, and employees.

"Loss" means any cause of action, liability, loss, cost, damage, or expense (including legal, expert and consultant fees) that anyone incurs or sustains as a result of or in connection with the Project or any other part of the Agreement.

"Maximum Funds" means the maximum set out in Schedule "B".

"Notice" means any communication given or required to be given pursuant to the Agreement.

"Notice Period" means the period of time within which the Recipient is required to remedy an Event of Default pursuant to section A12.3(b) and includes any such period or periods of time by which the Province extends that time.

"Parties" means the Province and the Recipient.

"Party" means either the Province or the Recipient.

"Proceeding" means any action, claim, demand, lawsuit, or other proceeding that anyone makes, brings or prosecutes as a result of or in connection with the Project or with any other part of the Agreement.

"Project" means the undertaking described in Schedule "C" and as may be amended from time to time.

"Records Review" means any assessment the Province conducts pursuant to section A7.4.

"Reports" means the reports described in Schedule "F".

A2.0 REPRESENTATIONS, WARRANTIES AND COVENANTS

A2.1 General. The Recipient represents, warrants, and covenants that:

(a) it is, and will continue to be a validly existing legal entity with full power to fulfill its obligations under the Agreement;

(b) it has, and will continue to have, the experience and expertise necessary to carry out the Project;

(c) it is in compliance with, and will continue to comply with, all federal and

provincial laws and regulations, all municipal by-laws, and any other orders, rules, and by-laws related to any aspect of the Project, the Funds, or both; and

(d) unless otherwise provided for in the Agreement, any information the Recipient provided to the Province in support of its request for funds (including information relating to any eligibility requirements) was true and complete at the time the Recipient provided it and will continue to be true and complete.

A2.2 Execution of Agreement. The Recipient represents and warrants that it has:

(a) the full power and capacity to enter into the Agreement; and

(b) taken all necessary actions to authorize the execution of the Agreement.

A2.3 Governance. The Recipient represents, warrants and covenants that it has, will maintain, in writing, and will follow:

(a) procedures to enable the Recipient's ongoing effective functioning;

(b) decision-making mechanisms for the Recipient;

(c) procedures to enable the Recipient to manage Funds prudently and effectively;

(d) procedures to enable the Recipient to complete the Project successfully;

(e) procedures to enable the Recipient to identify risks to the completion of the Project and strategies to address the identified risks, all in a timely manner;

(f) procedures to enable the preparation and submission of all Reports required pursuant to Article A7.0; and

(g) procedures to enable the Recipient to address such other matters as the Recipient considers necessary to enable the Recipient to carry out its obligations under the Agreement.

A2.4 Supporting Proof. Upon the request of the Province, the Recipient will provide the Province with proof of the matters referred to in Article A2.0.

A3.0 TERM OF THE AGREEMENT

A3.1 Term. The term of the Agreement will commence on the Effective Date and will expire on the Expiry Date unless terminated earlier pursuant to Article A11.0 or Article A12.0.

A4.0 FUNDS AND CARRYING OUT THE PROJECT

A4.1 Funds Provided. The Province will:

(a) provide the Recipient with Funds up to the Maximum Funds for the purpose of carrying out the Project;

(b) provide the Funds to the Recipient in accordance with the payment plan attached to the Agreement as Schedule "E"; and

(c) deposit the Funds into an account designated by the Recipient provided that the account:

(i) resides at a Canadian financial institution;

(ii) is in the name of the Recipient; and

(iii) is registered in TPON.

A4.2 Limitation on Payment of Funds. Despite section A4.1:

(a) the Province is not obligated to provide any Funds to the Recipient until the Recipient provides the certificates of insurance or other proof required pursuant to section A10.2;

(b) the Province is not obligated to provide instalments of Funds until it is satisfied with the progress of the Project; and

(c) the Province may adjust the amount of Funds it provides to the Recipient based upon the Province's assessment of the information the Recipient provides to the Province pursuant to section A7.2.

A4.3 Use of Funds and Carrying Out the Project. The Recipient will do all of the following:

(a) carry out the Project in accordance with the Agreement;

(b) use the Funds only for the purpose of carrying out the Project;

(c) spend the Funds only in accordance with the Budget;

(d) not use the Funds to cover any cost that has been or will be funded or reimbursed by one or more of any third party, ministry, agency, or organization of the Government of Ontario.

A4.4 Interest-Bearing Account. If the Province provides Funds before the Recipient's immediate need for the Funds, the Recipient will place the Funds in an interest-bearing account in the name of the Recipient at a Canadian financial institution.

A4.5 Interest. If the Recipient earns any interest on the Funds, the Province may do either or both of the following:

(a) deduct an amount equal to the interest from any further instalments of Funds;

(b) demand from the Recipient the payment of an amount equal to the interest.

A4.6 Interest. Rebates, Credits, and Refunds. The Province will calculate Funds based on the actual costs to the Recipient to carry out the Project, less any costs (including taxes) for which the Recipient has received, will receive, or is eligible to receive, a rebate, credit, or refund.

A5.0 RECIPIENT'S ACQUISITION OF GOODS OR SERVICES, AND DISPOSAL OF ASSETS

A5.1 Acquisition. If the Recipient acquires goods, services, or both with the Funds, it will do so through a process that promotes the best value for money.

A5.2 Disposal. The Recipient will not, without the Province's prior consent, sell, lease, or otherwise dispose of any asset purchased or created with the Funds or for which Funds were provided, the cost of which exceeded the amount as set out in Schedule "B" at the time of purchase.

A6.0 CONFLICT OF INTEREST

A6.1 Conflict of Interest Includes. For the purposes of Article A6.0, a conflict of interest includes any circumstances where:

(a) the Recipient; or

(b) any person who has the capacity to influence the Recipient's decisions, has outside commitments, relationships, or financial interests that could, or could be seen by a reasonable person to, interfere with the Recipient's objective, unbiased, and impartial judgment relating to the Project, the use of the Funds, or both.

A6.2 No Conflict of Interest. The Recipient will carry out the Project and use the Funds without an actual, potential, or perceived conflict of interest unless:

(a) the Recipient:

(i) provides Notice to the Province disclosing the details of the actual, potential, or perceived conflict of interest; and

(ii) requests the consent of the Province to carry out the Project with

an actual, potential, or perceived conflict of interest;

(b) the Province provides its consent to the Recipient carrying out the Project with an actual, potential, or perceived conflict of interest; and

(c) the Recipient complies with any terms and conditions the Province may prescribe in its consent.

A7.0 REPORTING, ACCOUNTING AND REVIEW

A7.1 Province Includes. For the purposes of sections A7.4, A7.5 and A7.6, "Province" includes any auditor or representative the Province may identify.

A7.2 Preparation and Submission. The Recipient will:

(a) submit to the Province at the address set out in Schedule "B":

(i) all Reports in accordance with the timelines and content requirements set out in Schedule "F";

(ii) any other reports in accordance with any timelines and content requirements the Province may specify from time to time;

(b) ensure that all Reports and other reports are:

(i) completed to the satisfaction of the Province; and

(ii) signed by an authorized signing officer of the Recipient.

A7.3 Record Maintenance. The Recipient will keep and maintain for a period of seven years from their creation:

(a) all financial records (including invoices and evidence of payment) relating to the Funds or otherwise to the Project in a manner consistent with either international financial reporting standards or generally accepted accounting principles or any comparable accounting standards that apply to the Recipient; and

(b) all non-financial records and documents relating to the Funds or otherwise to the Project.

A7.4 Records Review. The Province may, at its own expense, upon twenty-four hours' Notice to the Recipient and during normal business hours, enter upon the Recipient's premises to conduct an audit or investigation of the Recipient regarding the Recipient's compliance with the Agreement, including assessing

any of the following:

(a) the truth of any of the Recipient's representations and warranties;

(b) the progress of the Project;

(c) the Recipient's allocation and expenditure of the Funds.

A7.5 Inspection and Removal. For the purposes of any Records Review, the Province may take one or both of the following actions:

(a) inspect and copy any records and documents referred to in section A7.3; and

(b) remove any copies the Province makes pursuant to section A7.5(a).

A7.6 Cooperation. To assist the Province in respect of its rights provided for in section A7.5, the Recipient will cooperate with the Province by:

(a) ensuring that the Province has access to the records and documents wherever they are located;

(b) assisting the Province to copy records and documents;

(c) providing to the Province, in the form the Province specifies, any information the Province identifies; and

(d) carrying out any other activities the Province requests.

A7.7 No Control of Records. No provision of the Agreement will be construed to give the Province any control whatsoever over any of the Recipient's records.

A7.8 Auditor General. The Province's rights under Article A7.0 are in addition to any rights provided to the Auditor General pursuant to section 9.1 of the Auditor General Act (Ontario).

A8.0 COMMUNICATIONS REQUIREMENTS

A8.1 Acknowledge Support. Unless the Province directs the Recipient to do otherwise, the Recipient will in each of its Project-related publications, whether written, oral, or visual, including public announcements or communications:

(a) acknowledge the support of the Province for the Project;

(b) ensure that any acknowledgement is in a form and manner as the Province directs;

(c) indicate that the views expressed in the publication are the views of the Recipient and do not necessarily reflect those of the Province; and

(d) obtain prior written approval from the Province before using any logo or symbol of the Government of Ontario, the Ministry of the Solicitor General or the Office of the Fire Marshal in any communications including press releases, published reports, radio and television programs and public or private meetings, or in any other type of promotional material, relating to the Project or this Agreement.

A8.2 Notice of Project-Related Communications. Unless the Province directs the Recipient to do otherwise, the Recipient will provide written notice to the Province a minimum of 14 Business Days in advance of all Project-related publications, whether written, oral, or visual, including public announcements or communications.

A9.0 INDEMNITY

A9.1 Indemnify. The Recipient will indemnify and hold harmless the Indemnified Parties from and against any Loss and any Proceeding, unless solely caused by the gross negligence or wilful misconduct of the Indemnified Parties.

A10.0 INSURANCE

A10.1 Insurance. The Recipient represents, warrants, and covenants that it has, and will maintain, at its own cost and expense, with insurers having a secure A.M. Best rating of B+ or greater, or the equivalent, all the necessary and appropriate insurance that a prudent person carrying out a project similar to the Project would maintain, including commercial general liability insurance on an occurrence basis for third party bodily injury, personal injury, and property damage, to an inclusive limit of not less than the amount set out in Schedule "B" per occurrence, which commercial general liability insurance policy will include the following:

(a) the Indemnified Parties as additional insureds with respect to liability arising in the course of performance of the Recipient's obligations under, or otherwise in connection with, the Agreement;

(b) a cross-liability clause;

(c) contractual liability coverage; and

(d) at least 30 days' written notice of cancellation.

A10.2 Proof of Insurance. The Recipient will,

(a) provide to the Province, either,

(i) certificates of insurance that confirm the insurance coverage required by section A10.1; or

(ii) other proof that confirms the insurance coverage required by section A10.1; and

(b) in the event of a Proceeding, and upon the Province's request, the Recipient will provide to the Province a copy of any of the Recipient's insurance policies that relate to the Project or otherwise to the Agreement, or both.

A11.0 TERMINATION ON NOTICE

A11.1 Termination on Notice. This Agreement may be terminated by the Province at any time without liability, penalty, or costs upon giving at least thirty (30) days prior written Notice to the Recipient.

A11.2 When Termination Effective. Termination under Article A11.1 will take effect as provided for in the Notice.

A11.3 Consequences of Termination on Notice by the Province. If the Province terminates the Agreement pursuant to section A11.1, the Province may take one or more of the following actions:

(a) cancel further installments of Funds;

(b) demand from the Recipient the payment of any Funds remaining in the possession or under the control of the Recipient; and

(c) determine the reasonable costs for the Recipient to wind down the Project, and do the following:

(i) permit the Recipient to offset such costs against the amount the Recipient owes pursuant to section A11.2(b);

(ii) subject to section A4.1(a), provide Funds to the Recipient to cover such costs.

A12.0 EVENT OF DEFAULT, CORRECTIVE ACTION, AND TERMINATION FOR DEFAULT

A12.1 Events of Default. Each of the following events will constitute an Event of Default:

(a) in the opinion of the Province, the Recipient breaches any representation, warranty, covenant, or other term of the Agreement, including failing to do any of the following in accordance with the terms and conditions of the Agreement:

(i) carry out the Project;

(ii) use or spend Funds; or

(iii) provide, in accordance with section A7.2, Reports or such other reports as the Province may have requested pursuant to section A7.2(a)(ii);

(b) the Recipient's operations, its financial condition, its organizational structure or its control changes such that it no longer meets one or more of the eligibility requirements of the program under which the Province provides the Funds;

(c) the Recipient makes an assignment, proposal, compromise, or arrangement for the benefit of creditors, or a creditor makes an application for an order adjudging the Recipient bankrupt, or applies for the appointment of a receiver;

(d) the Recipient ceases to operate.

A12.2 Consequences of Events of Default and Corrective Action. If an Event of Default occurs, the Province may, at any time, take one or more of the following actions:

(a) initiate any action the Province considers necessary in order to facilitate the successful continuation or completion of the Project;

(b) provide the Recipient with an opportunity to remedy the Event of Default;

(c) suspend the payment of Funds for such period as the Province determines appropriate;

(d) reduce the amount of the Funds;

(e) cancel further instalments of Funds;

(f) demand from the Recipient the payment of any Funds remaining in the

possession or under the control of the Recipient;

(g) demand from the Recipient the payment of an amount equal to any Funds the Recipient used, but did not use in accordance with the Agreement;

(h) demand from the Recipient the payment of an amount equal to any Funds the Province provided to the Recipient;

(i) demand from the Recipient the payment of an amount equal to the costs the Province incurred or incurs to enforce its rights under the Agreement, including the costs of any Records Review and the costs it incurs to collect any amounts the Recipient owes to the Province; and

(j) upon giving Notice to the Recipient, terminate the Agreement at any time, including immediately, without liability, penalty or costs to the Province.

A12.3 Opportunity to Remedy. If, pursuant to section A12.2(b), the Province provides the Recipient with an opportunity to remedy the Event of Default, the Province will give Notice to the Recipient of:

(a) the particulars of the Event of Default; and

(b) the Notice Period.

A12.4 Recipient not Remedying. If the Province provides the Recipient with an opportunity to remedy the Event of Default pursuant to section A12.2(b), and:

(a) the Recipient does not remedy the Event of Default within the Notice Period;

(b) it becomes apparent to the Province that the Recipient cannot completely remedy the Event of Default within the Notice Period; or

(c) the Recipient is not proceeding to remedy the Event of Default in a way that is satisfactory to the Province,

the Province may extend the Notice Period, or initiate any one or more of the actions provided for in sections A12.2(a), (c), (d), (e), (f), (g), (h), (i) and (j).

A12.5 When Termination Effective. Termination under Article A12.0 will take effect as provided for in the Notice.

A13.0 FUNDS AT THE END OF A FUNDING YEAR

A13.1 Funds at the End of a Funding Year. Without limiting any rights of the Province under Article A12.0, if, by the end of a Funding Year, the Recipient has not spent all of the Funds allocated for that Funding Year as provided for in

the Budget, the Province may take one or both of the following actions:

(a) demand from the Recipient payment of the unspent Funds;

(b) adjust the amount of any further instalments of Funds accordingly.

A14.0 FUNDS UPON EXPIRY

A14.1 Funds Upon Expiry. Upon expiry of the Agreement, the Recipient will pay to the Province any Funds remaining in its possession, under its control, or both.

A15.0 DEBT DUE AND PAYMENT

A15.1 Payment of Overpayment. If at any time the Province provides Funds in excess of the amount to which the Recipient is entitled under the Agreement, the Province may:

(a) deduct an amount equal to the excess Funds from any further instalments of Funds; or

(b) demand that the Recipient pay to the Province an amount equal to the excess Funds.

A15.2 Debt Due. If, pursuant to the Agreement:

(a) the Province demands from the Recipient the payment of any Funds, an amount equal to any Funds or any other amounts owing under the Agreement; or

(b) the Recipient owes to the Province any Funds, an amount equal to any Funds or any other amounts owing under the Agreement, whether or not the Province has demanded their payment,

such amounts will be deemed to be debts due and owing to the Province by the Recipient, and the Recipient will pay the amounts to the Province immediately, unless the Province directs otherwise.

A15.3 Interest Rate. The Province may charge the Recipient interest on any money owing to the Province by the Recipient under the Agreement at the then current interest rate charged by the Province of Ontario on accounts receivable.

A15.4 Payment of Money to Province. The Recipient will pay any money owing to the Province by cheque payable to the "Ontario Minister of Finance" and delivered to the Province at the address set out in Schedule "B".

A15.5 Fails to Pay. Without limiting the application of section 43 of the Financial Administration Act (Ontario), if the Recipient fails to pay any amount owing under the Agreement, His Majesty the King in right of Ontario may deduct any unpaid amount from any money payable to the Recipient by His Majesty the King in right of Ontario.

A16.0 NOTICE

A16.1 Notice in Writing and Addressed. Notice will be:

(a) in writing;

(b) delivered by email, postage-prepaid mail, personal delivery, courier or fax; and

(c) addressed to the Province or the Recipient as set out in Schedule "B", or as either Party later designates to the other by Notice.

A16.2 Notice Given. Notice will be deemed to have been given:

(a) in the case of postage-prepaid mail, five Business Days after the Notice is mailed; or

(b) in the case of fax, one Business Day after the Notice is delivered; and

(c) in the case of email, personal delivery or courier on the date on which the Notice is delivered.

A16.3 Postal Disruption. Despite section A16.2(a), in the event of a postal disruption:

(a) Notice by postage-prepaid mail will not be deemed to be given; and

(b) the Party giving Notice will give Notice by email, personal delivery, courier or fax.

A17.0 CONSENT BY PROVINCE AND COMPLIANCE BY RECIPIENT

A17.1 Consent. When the Province provides its consent pursuant to the Agreement:

(a) it will do so by Notice;

(b) it may attach any terms and conditions to the consent; and

(c) the Recipient may rely on the consent only if the Recipient complies with

any terms and conditions the Province may have attached to the consent.

A18.0 SEVERABILITY OF PROVISIONS

A18.1 Invalidity or Unenforceability of Any Provision. The invalidity or unenforceability of any provision of the Agreement will not affect the validity or enforceability of any other provision of the Agreement.

A19.0 WAIVER

A19.1 Condonation not a waiver. Failure or delay by the either Party to exercise any of its rights, powers or remedies under the Agreement will not constitute a waiver of those rights, powers or remedies and the obligations of the Parties with respect to such rights, powers or remedies will continue in full force and effect.

A19.2 Waiver. Either Party may waive any of its rights, powers or remedies under the Agreement by providing Notice to the other Party. A waiver will apply only to the specific rights, powers or remedies identified in the Notice and the Party providing the waiver may attach terms and conditions to the waiver.

A20.0 INDEPENDENT PARTIES

A20.1 Parties Independent. The Recipient is not an agent, joint venturer, partner or employee of the Province and the Recipient will not represent itself in any way that might be taken by a reasonable person to suggest that it is or take any actions that could establish or imply such a relationship.

A21.0 ASSIGNMENT OF AGREEMENT OR FUNDS

A21.1 No Assignment. The Recipient will not, without the prior written consent of the Province, assign any of its rights or obligations under the Agreement.

A21.2 Agreement Binding. All rights and obligations contained in the Agreement will extend to and be binding on:

(a) the Recipient's heirs, executors, administrators, successors, and permitted assigns; and

(b) the successors to His Majesty the King in right of Ontario.

A22.0 GOVERNING LAW

A22.1 Governing Law. The Agreement and the rights, obligations and relations of the

Parties will be governed by and construed in accordance with the laws of the Province of Ontario and the applicable federal laws of Canada. Any actions or proceedings arising in connection with the Agreement will be conducted in the courts of Ontario, which will have exclusive jurisdiction over such proceedings.

A23.0 FURTHER ASSURANCES

A23.1 Agreement into Effect. The Recipient will:

(a) provide such further assurances as the Province may request from time to time with respect to any matter to which the Agreement pertains; and

(b) do or cause to be done all acts or things necessary to implement and carry into effect the terms and conditions of the Agreement to their full extent.

A24.0 JOINT AND SEVERAL LIABILITY

A24.1 Joint and Several Liability. Where the Recipient comprises more than one entity, each entity will be jointly and severally liable to the Province for the fulfillment of the obligations of the Recipient under the Agreement.

A25.0 RIGHTS AND REMEDIES CUMULATIVE

A25.1 Rights and Remedies Cumulative. The rights and remedies of the Province under the Agreement are cumulative and are in addition to, and not in substitution for, any of its rights and remedies provided by law or in equity.

A26.0 FAILURE TO COMPLY WITH OTHER AGREEMENTS

A26.1 Other Agreements. If the Recipient:

(a) has failed to comply with any term, condition, or obligation under any other agreement with His Majesty the King in right of Ontario or one of His agencies (a "**Failure**");

(b) has been provided with notice of such Failure in accordance with the requirements of such other agreement;

(c) has, if applicable, failed to rectify such Failure in accordance with the requirements of such other agreement; and

(d) such Failure is continuing,

the Province may suspend the payment of Funds for such period as the Province determines appropriate.

A27.0 SURVIVAL

A27.1 Survival. The following Articles and sections, and all applicable cross-referenced Articles, sections and schedules, will continue in full force and effect for a period of seven years from the date of expiry or termination of the Agreement: Article 1.0, Article 2.0, Article A1.0 and any other applicable definitions, section A2.1(a), sections A4.4, A4.5, A4.6, section A5.2, section A7.1, section A7.2 (to the extent that the Recipient has not provided the Reports or other reports as the Province may have requested and to the satisfaction of the Province), sections A7.3, A7.4, A7.5, A7.6, A7.7, A.8, Article A8.0, Article A9.0, Article A10.0, section A11.2, sections A12.1, sections A12.2(d), (e), (f), (g), (h), (i), and (j), Article A13.0, Article A14.0, Article A15.0, Article A16.0, Article A18.0, section A21.2, Article A22.0, Article A24.0, Article A25.0, and Article A27.0.

-- END OF GENERAL TERMS AND CONDITIONS --

SCHEDULE "B"
PROJECT SPECIFIC INFORMATION AND ADDITIONAL PROVISIONS

Maximum Funds	**$16,610**
Expiry Date	**March 31, 2026**
Amount for the purposes of section A5.2 (Disposal) of Schedule "A"	**$ 5,000**
Insurance	**$ 2,000,000**
Contact information for the purposes of Notice to the Province	**Name:** Program Development & Analytics Unit, Office of the Fire Marshal, Public Safety Division Ministry of the Solicitor General **Attention:** Katrina Nedeljkovich, Operations Manager **Address:** 2284 Nursery Road, Midhurst, ON L0L 1N0 **Fax:** (705) 305-4595 **Email:** Katrina.nedeljkovich@Ontario.ca / OFMGrants@ontario.ca
Contact information for the purposes of Notice to the Recipient	**Name:** Pascale Gamache **Position:** Administrative Assistant **Address:** , , , **Phone:** 705-884-2340X129 **Email:** pgamache@dubreuilville.ca
Contact information for the senior financial person in the Recipient organization (e.g., CFO, CAO) – to respond as required to requests from the Province related to the Agreement	**Name:** Brigitte Tremblay **Position:** Treasurer **Address:** , , , **Phone:** 705-884-2340X128 **Email:** btremblay@dubreuilville.ca

Additional Provisions:

None

SCHEDULE "C"
PROJECT

The Ministry of the Solicitor General, Office of the Fire Marshal received Treasury Board (TB) approval to support the municipal fire service in acquiring critical equipment and other needs (health and safety, minor infrastructure and specialized tools) to improve and enhance the level of fire protection
service being provided. These approved funds are provided through what is known as the Fire Protection Grant.

Year two of the Fire Protection Grant focuses on firefighter health and safety (specifically, cancer prevention measures) minor infrastructure updates and support for Lithium-Ion Incident Responses. These themes were chosen based on feedback from fire stakeholders across Ontario about the challenges and risks firefighters face in performing their duties.

The Ministry has identified five categories of eligibility:

- Cancer Prevention – Equipment and Supplies (such as exhaust extraction systems in the fire station or washing machines for firefighting gear to remove contaminants, etc.)
- Cancer Prevention - Personal Protective Equipment (such as facepieces, balaclavas, etc.)
- Cancer Prevention – Minor Infrastructure (such as showers in the fire station, etc.)
- Technology – Minor Infrastructure (such as bringing internet to fire stations that do not currently have access to improve connectivity and training opportunities, etc.)
- Lithium-Ion Incident Response – Equipment and Supplies (such as extinguishing agents, fire decontamination systems and safety solutions)

The grant application window opened August 13, 2025 and closed September 30, 2025.

TOWNSHIP OF DUBREUILVILLE is approved for $16,610

Funding to support the purchase of Purchase of Cancer Prevention - PPE - two (2) complete sets of bunker gear, four (4) personal SCBA face pieces, one (1) Self-contained Breathing Apparatus (SCBA), and four (4) protective hoods as well as three (3) FPS heads up display and one (1) universal mask..

SCHEDULE "D"
BUDGET

Funding will be provided to TOWNSHIP OF DUBREUILVILLE upon execution of this Agreement.

Funding will be provided to TOWNSHIP OF DUBREUILVILLE explicitly for the purchase of one, or a combination of, the items prescribed within the listed summary in Schedule "C". Copies of all invoices and receipts for said items will be provided to the Office of The Fire Marshal as part of the Report Back described in Schedule "F" that forms part of this agreement.

The funds must be committed to the project as approved by March 31st, 2026. Subsequently, the funds must be spent by the municipality by the end of Provincial Financial Quarter Three (Q3) (December 31, 2026).

SCHEDULE "E"
PAYMENT PLAN

E.1 MAXIMUM FUNDS

The Maximum Funds to be provided by the Province to the Recipient under this Agreement is set out in Schedule "B".

E.2 PAYMENT SCHEDULE

The Funds will be provided to the Recipient for the Funding Year subject to the Agreement having been signed by the Province.

SCHEDULE "F"
REPORTS

As a condition of the Fire Protection Grant, a report back to the Office of the Fire Marshal must be received, through the Transfer Payment Ontario or as otherwise directed, by the end of Provincial Financial Quarter, Q3, to outline how the grant funding was utilized, and the benefit(s) seen at the department level.

As part of the report back, the municipality is required to provide copies of all invoices and receipts for the items purchased for the approved project(s) as noted in Schedule "C".

COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville
Prenez le temps de vivre Experience the Freedom

Moved By: Hélène Perth
Seconded By: Krystel Lévesque

DATE: February 11, 2026
Resolution No. 26-032

Whereas that By-Law No. 2026-07, being a By-law to enter into a Client Engagement Agreement for professional services between Frise Policy & Finance Inc. and the Corporation of the Township of Dubreuilville, be adopted as presented.

✓

Carried | **Defeated** | **Deferred**

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	___	___
Councillor Krystel Lévesque	___	___
Councillor Julila Hemphill	___	___
Councillor Jr. Vallières	___	___
Mayor Beverly Nantel	___	___

Declaration of Pecuniary Interest and General Nature Thereof:

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville

Prenez le temps de vivre Experience the Freedom

BY-LAW No. 2026-07

Being a By-law to enter into a Client Engagement Agreement for professional services between Frise Policy & Finance Inc. and the Corporation of the Township of Dubreuilville

WHEREAS the Corporation of the Township of Dubreuilville deems it desirable to retain the Consultant to provide professional advisory and consulting services related to municipal finance, taxation, assessment, policy analysis, data analysis, and related matters, as may be requested by authorized representatives of the Client and accepted by the Consultant;

BE IT THEREFORE RESOLVED THAT the Corporation of the Township of Dubreuilville enacts as follows:

1. That the CAO-Clerk and the Mayor of the Corporation of the Township of Dubreuilville are hereby authorized to execute an agreement between Frise Policy & Finance Inc. and the Corporation of the Township of Dubreuilville to retain the Consultant for the provision of professional advisory and consulting services related to municipal finance, taxation, assessment, policy analysis, data analysis, and other related matters, in accordance with the client engagement agreement attached as Schedule "1" to this By-Law.

2. That this By-Law shall come into force and take effect upon its reading and being passed.

READ a first, second and third time and be finally passed this 11th day of March 2026.

MAYOR

CAO-CLERK

THE CORPORATION OF THE TOWNSHIP OF DUBREUILVILLE 1989 ONTARIO

CLIENT ENGAGEMENT AGREEMENT

This Client Engagement Agreement (the "Agreement") is made as of the Effective Date set out below.

BETWEEN:

Frise Policy & Finance Inc.

(the "Consultant")

AND:

The Corporation of the Township of Dubreuilville

(the "Client")

1. Purpose and Structure of Agreement

This Agreement establishes the general terms and conditions under which the Consultant may provide advisory, analytical, and professional services to the Client from time to time. The specific scope, timing, and pricing of services will be set out in one or more written engagement schedules, statements of work, proposals, or similar documents (each an "Engagement Schedule") agreed to by the parties.

This Agreement is intended to support both ad-hoc assignments and longer-term, ongoing advisory relationships.

2. Engagement of Services

The Client retains the Consultant to provide professional advisory and consulting services related to municipal finance, taxation, assessment, policy analysis, data analysis, and related matters, as may be requested by authorized representatives of the Client and accepted by the Consultant (the "Services").

The Consultant will perform the Services in a professional manner consistent with generally accepted standards applicable to the nature of the Services.

3. Engagement Schedules

Each Engagement Schedule shall, as applicable:

a) Describe the scope of Services to be provided;

b) Identify any deliverables or outputs;

c) Specify fees, billing arrangements, or pricing assumptions; and/or

d) Identify the expected duration or term.

Unless expressly stated otherwise, each Engagement Schedule is governed by and incorporated into this Agreement.

4. Client Responsibilities

The Client shall:

a) Provide timely instructions, decisions, approvals, and access to information required for the performance of the Services;

b) Designate authorized personnel to provide instructions to the Consultant; and

c) Ensure that information supplied to the Consultant is complete and accurate to the best of the Client's knowledge.

5. Fees and Billing

a) Fees for the Services shall be billed on an hourly basis, except where a flat-rate fee, fixed price, or specific cost arrangement is expressly set out in an applicable Engagement Schedule.

b) Unless otherwise specified in an Engagement Schedule, the Consultant's prevailing standard hourly rate for professional services is $300 per hour as of the date of this Agreement. The Consultant may apply lower hourly rates for administrative, technical, or support tasks where appropriate. Any material changes to standard hourly rates will be communicated to the Client in advance.

c) Disbursements and third-party costs are not included in professional fees unless expressly stated. Any material disbursements or third-party engagements will be undertaken only with the Client's prior approval.

d) Invoices shall be rendered periodically and are payable within thirty (30) days of receipt, unless otherwise agreed in writing.

e) Applicable taxes shall be added to all invoices.

7. Term and Termination

This Agreement shall commence on the Effective Date and continue until terminated in accordance with this section.

Either party may terminate this Agreement or any Engagement Schedule without cause upon thirty (30) days' written notice.

Upon termination, all fees and expenses incurred up to the effective termination date shall become immediately due and payable.

8. Advisory Nature of Services and Decision-Making Responsibility

The Services provided by the Consultant are advisory in nature. The Client retains sole responsibility for all decisions made or actions taken based on the Services.

The Consultant does not exercise decision-making authority on behalf of the Client unless expressly agreed in writing.

9. Reliance on External Information

In performing the Services, the Consultant may rely on information, data, systems, or materials obtained from the Client or from third-party sources ("External Information").

The Consultant does not verify or warrant the accuracy or completeness of External Information and assumes no responsibility for errors or omissions arising from such information.

10. Limitation of Liability

To the fullest extent permitted by law:

a) The Consultant shall not be liable for any indirect, consequential, special, or punitive damages; and

b) The Consultant's total aggregate liability arising out of or relating to the Services shall not exceed the fees paid by the Client to the Consultant in respect of the Engagement Schedule giving rise to the claim during the three (3) months preceding the event giving rise to liability.

The Client acknowledges that these limitations are fundamental to the Agreement.

11. Confidentiality

Each party shall treat as confidential any non-public information obtained from the other party in connection with the Services and shall not disclose such information except as required by law or with the other party's consent.

12. Information Access, Data Sources, and Privacy

a) The Client agrees to supply the Consultant with such data, documents, records, and information, including access thereto, as the Consultant may reasonably require from time to time in order to perform the Services. This may include authorizing and facilitating the Consultant's access to applicable municipal, provincial, or third-party data systems or platforms used by the Client in connection with taxation, assessment, or municipal finance matters.

b) Without limiting the generality of the foregoing, the parties acknowledge that access to certain assessment-related systems and platforms administered or overseen by the Municipal Property Assessment Corporation (including Municipal Connect or successor systems) may require the Client to attest that a valid written agreement is in place with the Consultant governing the provision of services. The Client confirms that this Agreement is intended to satisfy such requirement, where applicable, for the purpose of authorizing access.

c) The Consultant acknowledges that any access to client systems, data platforms, or external data sources (including assessment-related systems administered by the Municipal Property Assessment Corporation) is subject to all applicable legislative, regulatory, and contractual terms and conditions governing their use. The Consultant agrees to comply fully with all such requirements and shall use such access and information solely for the purpose of performing the Services.

d) The parties acknowledge that records, information, and work product created or obtained in connection with the Services may be subject to the Municipal Freedom of Information and Protection of Privacy Act (Ontario) ("MFIPPA") or similar access-to-information and privacy legislation. The Consultant agrees to:

    i. Keep all client data and records secure and confidential;

    ii. Use any personal information solely as authorized by the Client and only for the purpose of performing the Services;

    iii. Implement reasonable administrative, technical, and physical safeguards to protect personal information against unauthorized access, use, or disclosure; and

    iv. Provide records in its custody or control to the Client within a reasonable time upon request, including where required to support the Client's statutory obligations under MFIPPA.

e) The Client acknowledges that disclosure of records may be required by law, court order, or tribunal process, and that such disclosure obligations prevail over any confidentiality provisions in this Agreement.

13. Intellectual Property

Unless otherwise agreed in writing, the Consultant retains all intellectual property rights in methodologies, tools, models, templates, and analytical frameworks used or developed in the course of providing the Services. The Client is granted a non-exclusive right to use deliverables produced specifically for the Client for internal purposes.

14. Independent Contractor

The Consultant is an independent contractor and nothing in this Agreement creates a partnership, joint venture, agency, or employment relationship.

15. Assignment

Neither party may assign this Agreement without the prior written consent of the other, such consent not to be unreasonably withheld.

16. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.

17. Entire Agreement and Amendments

This Agreement, together with all Engagement Schedules, constitutes the entire agreement between the parties and supersedes all prior agreements or understandings. Any amendment must be in writing and signed by both parties.

18. Notices

Notices under this Agreement shall be given in writing and delivered personally or by electronic means to the addresses specified by the parties.

19. Effective Date

The Effective Date of this Agreement is February 3, 2026

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

THE CORPORATION OF THE TOWNSHIP OF DUBREUILVILLE

Per: Brigitte Tremblay Date: 2/5/26

Name: Brigitte Tremblay

(I have the authority to bind the Corporation)

FRISE POLICY & FINANCE INC.

_____

Peter Frise, Principal

Engagement Schedule A: General Property Tax Policy Support

This Engagement Schedule forms part of the Client Engagement Agreement between the Client and the Consultant.

Scope of Services

At the direction of authorized Client staff and as requested from time to time, the Consultant shall provide general advisory and analytical support related to municipal property tax policy, assessment, and taxation matters (the "Services").

Such Services may include, but are not limited to:

1. Preparation of an annual property tax policy study and related report, where requested and agreed upon on a flat-fee basis;
2. Ad hoc review, analysis, discussion, or interpretation of property tax policy studies, reports, or related materials;
3. General guidance and professional advice with respect to the Client's tax policy framework, options, and considerations; and
4. Advisory support relating to specific properties, circumstances, or tax policy issues, or other related engagements falling within the Consultant's area of expertise.

The Services are advisory in nature and will be provided as expressly directed by the Client from time to time.

Deliverables

Deliverables, where applicable, may include written reports, memoranda, presentations, data analysis, or verbal advice, depending on the nature of the Services requested.

Fees and Billing

Unless otherwise specified, Services under this Engagement Schedule shall be billed in accordance with Section 5 of the Agreement. Any flat-fee work or specific pricing arrangements shall be confirmed in writing prior to commencement.

Term

This Engagement Schedule is effective upon execution and remains in effect unless terminated in accordance with the Agreement.

COUNCIL RESOLUTION

The Corporation of the Township of
La Corporation du Canton de
Dubreuilville
Prenez le temps de vivre Experience the Freedom

Moved By: Hélène
Seconded By: Julila

DATE: **February 11, 2026**
Resolution No. 26-033

Whereas that this regular municipal council meeting dated February 11, 2026 hereby adjourn at 8:11 p.m.

✓

Carried | **Defeated** | **Deferred**

RECORDED VOTE:	**YES**	**NO**
Councillor Hélène Perth	____	____
Councillor Krystel Lévesque	____	____
Councillor Julila Hemphill	____	____
Councillor Jr. Vallières	____	____
Mayor Beverly Nantel	____	____

Declaration of Pecuniary Interest and General Nature Thereof: