



By-Law No. 2025-48

Being a By-law to establish user fees and charges administered by the Corporation of the Township of Dubreuilville

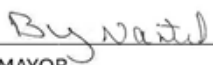
WHEREAS section 9 & 10 of the *Municipal Act, 2001, S.O. 2001, c.25*, authorizes municipal councils to establish fees or charges for persons;

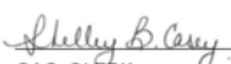
AND WHEREAS the Council for the Corporation of the Township of Dubreuilville considers it appropriate, pursuant to section 391 of the *Municipal Act*, to establish fees for certain municipal services, activities, or charges provided or undertaken by or on its behalf;

NOW, THEREFORE, BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville hereby enacts as follows:

1. That the user fees or service charges set forth in Schedule "A" attached hereto and incorporated herein are hereby approved and shall become effective and be implemented as of January 1, 2026.
2. That such services and activities covered by this by-law shall only be provided subsequent to receipt of the applicable fee or charge.
3. That By-Law No. 2025-38 is hereby repealed.
4. This By-law shall come into force and be effective on January 1, 2026.

READ a first, second and third time and be finally passed this 10th day of December 2025.


MAYOR


CAO-CLERK



The Corporation of the Township of Dubreuilville

User fees and Charges By-Law No. 2025-48

Updated April 13, 2026



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General Services

Fax Charges

Fee Detail	Unit	Price	HST	Total Price
1 to 5 Pages	Page	4.42	0.58	5.00
6 to 10 pages	Page	8.85	1.15	10.00
over 10 pages	Page	17.70	12.30	20.00

Photocopy Costs

Black Ink - Regular Price	Copy	0.53	0.07	0.60
Black Ink - Non-Profit Groups	Copy	0.44	0.06	0.50
Black Ink - with own paper	Copy	0.31	0.04	0.35
Colour Ink - Regular Price	Copy	1.15	0.15	1.30
Colour Ink - Non-Profit Groups	Copy	0.62	0.08	0.70
Colour Ink - with own paper	Copy	0.49	0.06	0.55
Picture Printing - Regular Price (8½ X 11)	Page	3.54	0.46	4.00
Picture Printing - with own paper (8½ X 11)	Page	2.65	0.35	3.00
Canadian Firearm Licence Picture	Picture	8.85	1.15	10.00

Laminating Cost

Business Card Size	Card	1.99	0.26	2.25
Letter Size	Page	3.98	0.52	4.50
Legal Size	Page	5.97	0.78	6.75
Menu Size (11X17)	Page	7.96	1.04	9.00

Freedom of Information

Copy or re-production of documents related to Municipal Property Owners	1 to 5 pages	4.42	0.58	5.00
	6 to 10 pages	8.85	1.15	10.00
	over 10 pages	17.70	2.30	20.00

Commissioner Services				
Fee Detail	Unit	Price	HST	Total Price
Document Certification Resident	Each	8.85	1.15	10.00
Document Certification Non- Resident	Each	22.11	2.88	25.00
Sale of Property	Each	35.40	4.60	40.00
Marriage				
Marriage License	Each	100.00		100.00
Registration Fee	Each	75.00		75.00
Marriage Ceremony	Each	225.00		225.00
Marriage Ceremony outside regular business hours	Each	275.00		275.00
Cancellation of ceremony administration fee	Each	100.00		100.00
Rental of Municipal Buildings				
Multi-Hall with no use of kitchen/Bar	Per Day	125.00	16.25	141.25
Multi-Hall with use of kitchen/Bar	Per Day	175.00	22.75	197.75
Multi-Hall with no use of kitchen/Bar (Non-Profit)	Per Day	50.00	6.50	56.50
Multi-Hall with use of kitchen/Bar (Non-Profit)	Per Day	80.00	10.40	90.40
Multi-Hall for a Funeral	2 days	75.00	9.75	84.75
Access to rental space before and/or after event	Per Day	30.00	3.90	33.90
Members of Parliament	No Charge			
Council Room (per Approval)	Per Day	100.00	13.00	113.00
Coffee or water jug for meeting or training on	Per Day	22.12	2.88	25.00
Locker Items	Per Rental	25.00		25.00
• Tables and chairs are included with any hall rental (to remain on site) • All organizations/committees under the Township have free hall rentals ➤ Strongman Challenge Dubreuilville ➤ Dubreuilville Volunteer Fire Department ➤ Recreation Committee and any other newly created organization				

Rental Machinery				
Fee Detail	Unit	Price	HST	Total Price
Skyjack	Per day	100.00	13.00	113.00
Skyjack	Per week (7 days)	400.00	52.00	452.00
Kubota w/operator (sweeping) upon availability	Per hour	100.00	13.00	113.00
Grader w/operator (immediately within urban settlement area)	Per hour	134.74	17.26	152.36
• L'Orée des Bois High School takes care of the annual inspection fee; therefore, has free use of the Skyjack • Renter in charge of mobilization of skyjack (no deliveries)				
Rental of winter equipment				
Snowshoes	Per day	5.00	0.65	5.65
Financial Services				
Outstanding Accounts				
Interest on Outstanding Accounts (A/R)	Monthly	1.25%		
Lottery Licences				
Break Open Ticket	Per Box	20.00		20.00
Raffles	Prize value	3%		
Bingos	Prize value	3%		
Bingos (weekly or monthly) ex: T.V. Bingo	Event	5.00		5.00
Business Licences				
Non - Resident 48 hrs. max	Visit	100.00		100.00
Non - Resident	Annual	650.00		650.00
❖ Refer to By-Law 2024-49				

Property Taxes and Water & Wastewater (Utilities)				
Fee Detail	Unit	Price	HST	Total Price
Tax/Utility Certificate	1 item includes both	75.00		75.00
Copy or re-production of documents	1 to 5 pages	4.42	0.58	5.00
	6 to 10 pages	8.85	1.15	10.00
	over 10 pages	17.70	2.30	20.00
Property Taxes Interest	Monthly	1.25%		
Water & Wastewater Interest	July & December	5%		
Registered Letter Charges	Each	25.00		25.00
Reconsideration for Water billing (Inspection)	Each	100.00		100.00
Miscellaneous				
NSF Service Charges	Each	40.00		40.00
Building Services				
Building Permit				
First \$1,000 Estimated Value of Construction	Value	50.00		50.00
Each Additional \$1,000 thereafter	Value	10.00		10.00
Demolition Permit				
First 1,800 square feet	Area	50.00		50.00
Each Additional 1,000 square feet thereafter	Area	25.00		25.00
Any secondary building over 400 square feet	Area	40.00		40.00
Miscellaneous Permit				
Permit Renewal	Per Application	45.00		45.00
Inside & Outside Wood Appliance	Per Application	40.00		40.00
Moving Permit	Per Application	40.00		40.00
Locate Lot Boundaries easement	Per Lot	50.00	6.49	56.49
Occupancy Permit / Inspection Fee	Each	75.00		75.00
Compliance Letter	Each	88.50		88.50

❖ Refunds will not be issued for Permit cancellation

Land Use Planning

Applications

Fee Detail	Unit	Price	HST	Total Price
Zoning By-Law Amendment & Temporary Use By-Law	Each	1,500.00		1,500.00
Removal of a Holding Provision	Each	600.00		600.00
Minor Variance	Each	600.00		600.00
Consent (Severance)	Each	1,250.00		1,250.00
Consolidation of abutting lands / Deeming By-Law	Each	700.00		700.00
Site Plan Control	Each	1,500.00		1,500.00
Par Site Plan Control	Each	600.00		600.00
Draft Plan Approval for Plan of Subdivision		3,500.00		3,500.00
Official Plan Amendment	Each	1,500.00		1,500.00
Schedule of maximum hourly fees				
1. Solicitor	Hourly	375.00		375.00
2. Project Engineer / Senior Engineer	Hourly	150.00-200.00		150.00-200.00
3. Planner	Hourly	150.00		150.00
4.Support Staff	Hourly	75.00		75.00
❖ Refer to By-Law 2023-24				

Recreation Centre

Arena Hall Rental

Fee Detail	Unit	Price	HST	Total Price
Arena Hall with no use of kitchen/bar	Per Day	125.00	16.25	141.25
Arena Hall with use of kitchen/bar	Per Day	175.00	22.75	197.75
Arena Hall with no use of kitchen/bar (non-profit)	Per Day	50.00	6.50	56.50
Arena Hall with use of kitchen/bar (non-profit)	Per Day	80.00	10.40	90.40
Access to rental space before and/or after event	Per Day	30.00	3.90	33.90
Arena Hall for a Funeral	2 Days	75.00	9.75	84.75

- **Tables and chairs are included with any hall rental (to remain on site)**
- **All organizations/committees under the Township have free hall rentals**
 - **Strongman Challenge Dubreuilville**
 - **Dubreuilville Volunteer Fire Department**
 - **Recreation Committee and any other newly created organization**

Arena Ice Surface

Adult / non-residents	Per Hour	81.42	10.58	92.00
Adults / non-residents (Tournament)	Per Hour	99.12	12.88	112.00
Local Highschool Students	Per Hour	59.29	7.71	67.00
Minor Hockey – WSFSC / Local Elementary students	Per Hour	40.71	5.29	46.00
Alamos Gold Inc.	Per Hour	94.69	12.31	107.00
Public Skating	Per Person	2.00		2.00
Ice – Winter Season Event	Per Day	388.50	50.50	439.00
Ice – Summer Season Event	Per Day	278.76	36.24	315.00
Ice - Access to rental space before and/or after event	Per Day	100.00	13.00	113.00

- ❖ **2% Increase at the start of new season**
- ❖ **Ice 2026-2027**

Arena Sign Rental				
Fee Detail	Unit	Price	HST	Total Price
Single	Annual	96.70	12.57	109.27
Double	Annual	159.31	20.71	180.02
Boards	Annual	322.30	41.90	364.20
Zamboni	Annual	354.52	46.09	400.61
❖ 2% Increase at the start of new season ❖ Sign Rental 2026-2027 ❖ The cost of the original fabrication of the sign will be an additional one-time fee				
Canteen Rental				
Non-profit organization (if available)	Per Day	20.00	2.60	22.60
Access to rental space before and/or after event	Per Day	10.00	1.30	11.30
Green Lake Campground				
Recreational Vehicle				
May to October	Day	40.00	5.20	45.20
May to October	Week	250.00	32.50	282.50
May to October	Month	500.00	65.00	565.00
May to October	Season	1,500.00	195.00	1,695.00
Recreational Vehicle ONLY				
Winter Storage November to April	Winter Season	176.99	23.01	200.00
Fire Department				
Service & Fees				
Request for Fire Report	Per Report	66.37	8.63	75.00
Compliance Request (Letter Only)				
1. Residential	Each	88.50	11.50	100.00
2. Commercial / Industrial	Each	88.50	11.50	100.00
3. Liquor License	Each	88.50	11.50	100.00

Fire Department Suite ...				
Fee Detail	Unit	Price	HST	Total Price
Inspection				
1. Residential	Each	75.00	9.75	84.75
2. Multi-Residential	Each	75.00	9.75	84.75
3. Commercial / Industrial	Each	75.00	9.75	84.75
Emergency Services on road/trail (outside municipal boundaries)				
1. 1 st Hour / per piece of equipment (per current MTO rates)	Each	570.50		570.50
2. Additional half hour / per piece of equipment	Each	285.25		285.25
Stand-By Fee (Fire watch, scene protection, etc.)	Each	85.00		85.00
Commercial Parking Lot Cleaning	Per Hour	100.00	13.00	113.00
Air Tank Filling	Per Tank	40.00	5.20	45.20
Use of Generator by Sault CACC	Per Day	75.00	9.75	84.75
Smoke Alarm	Each	19.47	2.53	22.00
Carbon Monoxide Alarm	Each	26.55	3.45	30.00
Batteries Smoke Alarm	Each	8.85	1.15	10.00
Fire Permit	Each	22.12	2.88	25.00
Waste & Wastewater				
Service				
New Connection to Water Distribution System	Each	177.00	23.00	200.00
New Connection to Sewer System	Each	177.00	23.00	200.00
Filling of Swimming Pool	Per Occurrence	110.62	14.38	125.00
Lagoon Tipping Fees (Empty Wastewater)	Per Occurrence	150.00	19.50	169.50
Request to amendment to applicable units				
1. Inspection	Each	88.50	11.50	100.00
Bulk Water	Per Liter	0.05	0.0065	0.06

Maintenance and Repairs				
Fee Detail	Unit	Price	HST	Total Price
Water Shut-Offs / Turn-Ons (May to Nov)	Per Occurrence	66.38	8.62	75.00
Water Shut-Offs / Turn-Ons (Dec to Apr)	Per Occurrence	110.62	14.38	125.00
Emergency / After Hours				
Water Shut-Offs / Turn-Ons (May to Nov)	Per Occurrence	132.75	17.25	150.00
Water Shut-Offs / Turn-Ons (Dec to Apr)	Per Occurrence	221.24	28.76	250.00
❖ Refer to By-Law 2025-34				
Landfill Site				
Landfill Site Fees				
Request for assistance		Resident	Closure	Non-Resident
1. Regular hours of Twp Office (Mon-Fri)	\$35.00 + Landfill charge			
2. Evenings & Weekend if available	\$50.00 + Landfill charge			
Regular Pick-up Truck				
1. Half Load or Less	Each	5.00		15.00
2. Full Load	Each	10.00		22.50
Small Utility Trailer (Similar to a pick-up truck box)				
1. Half Load or Less	Each	5.00		15.00
2. Full Load	Each	10.00		22.50
Large Utility Trailer (1 or 2 axle)				
1. Half Load or Less	Each	10.00		30.00
2. Full Load	Each	20.00		45.00
Dump Truck / Gravel Truck	Per Load	350.00		525.00
Contractor Bin				
1. 20 Yards	Per Load	500.00	250.00	750.00
2. 30 Yards	Per Load	750.00	375.00	1,125.00
3. 40 Yards	Per Load	1,000.00	500.00	1,500.00
Dump Truck of Contaminated waste (Per PW approval)	Per Load	750.00	375.00	1,125.00
❖ The usage of the Dubreuilville Landfill Site will be at cost to everyone, whether a taxpayer or not				
❖ Two free coupons are available annually for residential properties with up-to-date taxes, each covering a full load from a pickup truck or small utility trailer				

Cemetery				
Sale of Internment Rights				
Fee Detail	Unit	Price	HST	Total Price
Plot Price (Includes \$175.00 Perpetual Care & Maintenance)	Each	575.00	52.00	627.00
Internment / Entombment				
Casket	Per Occurrence	650.00	84.50	734.50
Cremated Remains	Per Occurrence	300.00	39.00	339.00
Entombment or Cremated Remains in Niche	Per Occurrence	150.00	19.50	169.50
2 nd Entombment or Cremated Remains in Niche	Per Occurrence	150.00	19.50	169.50
Disinterment				
Grave (Casket)	Per Occurrence	1,500.00	195.00	1,695.00
Grave Cremated Remains	Per Occurrence	1,000.00	130.00	1,130.00
Opening & Closing of Niche	Per Occurrence	200.00	26.00	226.00
Columbarium Niche Wall				
Niche Price (Includes \$165.00 Perpetual Care & Maintenance)	Each	865.00	91.00	956.00
Bronze Plate and Engraving for Niche Wall				
Bronze Plate	Each	600.00	78.00	678.00
Addition of Dates	Per Occurrence	150.00	19.50	169.50
❖ Refer to By-Law 2023-62				

Note: Taxable and non-taxable items/services within the Municipal Corporation may change without notice, depending on provincial and federal tax laws.

COUNCIL RESOLUTION



Moved By: Julila
Seconded By: Krystel

DATE: December 10, 2025
Resolution No. 25-265

Whereas that By-Law No. 2025-48, being a By-law to establish user fees and charges administered by the Corporation of the Township of Dubreuilville, be adopted as presented.

✓		
Carried	Defeated	Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Krystel Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Jr. Vallières	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof: