

ORDRE DU JOUR

Agenda

Séance régulière du conseil qui aura lieu
à 19 h, le mercredi 10 juin 2026
*Regular council meeting scheduled for Wednesday,
June 10, 2026 at 7:00 p.m.*

1. OUVERTURE CALL TO ORDER

- Reconnaissance des terres autochtones par la Mairesse / *Indigenous land acknowledgement by the Mayor;*

2. PRÉSENCE ROLL CALL

	In attendance	Absent	With Notice	Without Notice
Mayor Beverly Nantel				
Councillor Hélène Perth				
Councillor Julila Hemphill				
Councillor Krystel Lévesque				
Councillor Jr. Vallières				
CAO-Clerk				
Treasurer/Tax Collector				
Infrastructure Superintendant				
Misc. Municipal Employees				

3. APPEL ET DÉCLARATION D'INTÉRÊT PÉCUNIAIRE DECLARATION OF CONFLICT

4. ADOPTION DE L'ORDRE DU JOUR APPROVAL OF AGENDA

5. ADOPTION DES PROCÈS-VERBAUX
ADOPTION OF MINUTES

- 5.1 Procès-verbal daté du 27 mai 2026 de la réunion régulière du conseil municipal / *Regular Municipal Council meeting minutes dated May 27, 2026*; **(Resolution)**

6. DÉLÉGATIONS
DELEGATIONS

7. CORRESPONDANCE
CORRESPONDENCE

- 7.1 Procès-verbal daté du 25 mars 2026 de la réunion du conseil de la Santé publique Algoma / *Algoma Public Health, Board of Health Meeting minutes dated March 25, 2026*; et / and **(Information / Resolution)**

- 7.2 Lettre datée du 2 juin 2026 du Canton Clearview au sujet d'une demande de support concernant une taxe sur les locaux commerciaux inoccupés / *Letter dated June 2, 2026, from Clearview Township with regards to a request for support concerning vacant commercial storefront tax*; et / and **(Support / Resolution)**

- 7.3 Lettre datée du 29 mai 2026 de la Corporation du Comté de Prince Edward au sujet d'une demande de support concernant un financement durable pour les services de santé publique / *Letter dated May 29, 2026, from the Corporation of the County of Prince Edward with regards to a request for support concerning sustainable funding for Public Health Units*; et / and **(Support / Resolution)**

- 7.4 Lettre datée du 28 mai 2026 de la Corporation du Canton de Larder Lake au sujet d'une demande de support concernant la création d'une subvention pour les services de police du Nord de l'Ontario / *Letter dated May 28, 2026 from the Corporation of the Township of Larder Lake with regards to a request for support concerning the establishment of a Northern Ontario Policing Grant*; **(Support / Resolution)**

8. RAPPORT DES COMITÉS ET DÉPARTEMENTS
REPORTS FROM COMMITTEES AND DEPARTMENTS

- 8.1 Rapport municipal pour le conseil daté du 2 juin 2026, de la Directrice administrative – Greffière, au sujet de l'horaire d'été du bureau municipal / *Municipal Council Report dated June 2, 2026, from the CAO-Clerk with regards to the summer office hours*; et / and **(Resolution)**

- 8.2 Procès-verbaux datés du 14 et 28 mai 2026 du comité Strongman Challenge Dubreuilville / *Strongman Challenge Dubreuilville committee meeting minutes dated May 14 & 28, 2026*; et / and **(Resolution)**
- 8.3 Rapport municipal pour le conseil daté du 6 juin 2026, du Directeur de l'infrastructure, au sujet du projet d'aménagement de l'héliport et de la zone environnante / *Municipal Council Report dated June 6, 2026, from the Infrastructure Superintendent, with regards to the helipad and point area enhancement project*; et / and **(Resolution)**
- 8.4 Discussion générale concernant des sujets variés municipaux / *General discussion with regards to various municipal subjects*; **(Information / Resolution)**

**9. RÉGLEMENTS
BY-LAWS**

- 9.1 Arrêté-municipal no. 2026-25, étant un règlement visant à confirmer les travaux du Conseil de la Corporation du Canton de Dubreuilville à sa séance régulière tenue le 10 juin 2026 / *By-Law No. 2026-25, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on June 10, 2026*; et / and **(Resolution)**
- 9.2 Arrêté-municipal no. 2026-26, étant un règlement afin de se retirer du programme de remboursement pour les logements vacants prévu à l'article 364 de la Loi de 2001 sur les municipalités / *By-Law No. 2026-26, being a By-law to opt-out of the vacant unit rebate program under section 364 of the Municipal Act, 2001*; et / and **(Resolution)**
- 9.3 Arrêté-municipal no. 2026-27, étant un règlement afin de fixer les rémunérations du maire et des conseillers municipaux / *By-Law No. 2026-27, being a By-law to set Mayor and Councillors Remunerations*; **(Resolution)**

**10. AJOUT
ADDENDUM**

**11. ASSEMBLÉE A HUIS CLOS
CLOSED SESSION**

**12. AJOURNEMENT
ADJOURNMENT**



THE CORPORATION OF THE TOWNSHIP OF DUBREUILVILLE

-MINUTES-

Regular Council Meeting held on
May 27, 2026, at 7:00 p.m.
Council Chambers

PRESENT: Mayor, B. Nantel
Councillor, H. Perth
Councillor, K. Lévesque
Councillor, J. Hemphill

ABSENT: Councillor, Jr. Vallières – without notice

STAFF: CAO-Clerk, Shelley B. Casey

Mayor B. Nantel called the meeting to order at 7:03 p.m.

26-112 Moved By: Councillor K. Lévesque
Seconded By: Councillor J. Hemphill

Whereas that the agenda for the regular municipal council meeting dated May 27, 2026, be adopted as submitted.

Carried

26-113 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to acknowledge and approve the following municipal council meeting minutes as submitted:

- Regular Municipal Council meeting minutes dated May 13, 2026.

Carried

26-114 Moved By: Councillor K. Lévesque
Seconded By: Councillor H. Perth

Whereas that the following be received as information only:

7.1 Algoma District Services Administration Board (ADSAB) consolidated financial statements for the year ended December 31, 2025.

Carried

26-115 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

WHEREAS a well-functioning and up-to-date assessment system supports strong communities and makes the province an attractive place to invest; and

WHEREAS property assessments in Ontario have not been updated in over a decade, making them the most outdated in Canada, while provinces such as Alberta and British Columbia update assessments annually to reflect current market conditions; and

WHEREAS the prolonged pause in the reassessment cycle has created significant distortions in assessed values, resulting in inequities among property classes; and

WHEREAS outdated assessments negatively impact investment decisions, economic competitiveness, municipal planning, and disproportionately affect independent small businesses; and

WHEREAS reassessments are designed to be revenue neutral for the municipality, ensure fairness in taxation, maintain public confidence in the property tax system, and support long-term municipal financial planning; and

WHEREAS a coalition of municipalities, chambers of commerce, tourism organizations, small businesses, and major property owners have called upon the Government of Ontario to update property assessments;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville hereby calls upon the Premier of Ontario and the Minister of Finance to direct the Municipal Property Assessment Corporation to promptly resume the regular property assessment cycle; and

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Peter Bethlenfalvy, Minister of Finance; the Honourable Rob Flack, Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario; and the Municipal Property Assessment Corporation for their consideration and timely action.

Carried

26-116 Moved By: Councillor J. Hemphill
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby acknowledges and approves the attached resolution dated May 19, 2026, from the Corporation of the Municipality of Wawa with regards to a request for support concerning the proposed elimination of school board trustees, as presented.

Carried

26-117 Moved By: Councillor J. Hemphill
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby acknowledges and approves the attached resolution dated May 19, 2026, from the Corporation of the Municipality of Wawa with regards to a request for support concerning proposed changes to the freedom of Information and Protection of Privacy Act (FIPPA), as presented.

Carried

26-118 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby acknowledges and approves the attached council report dated May 20, 2026, from the Fire Chief with regards to the appointment of a new volunteer firefighter, Caitlin Chicoine, as presented.

Carried

26-119 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby accepts the resignation of Councillor Julila Hemphill on the Algoma Public Health Board of Health, representing Dubreuilville, White River and Wawa;

Therefore be it resolved that Mayor Beverly Nantel has shown interest in taking on this role in representing our area; and

Be it further resolved that Schedule “A” of the By-Law No. 2024-56 be repealed and updated accordingly to reflect this change.

Carried

26-120 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that By-Law No. 2026-23, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on May 27, 2026, be adopted as presented.

Carried

26-121 Moved By: Councillor K. Lévesque
Seconded By: Councillor J. Hemphill

Whereas that By-Law No. 2026-24, being a By-law to prohibit and regulate public nuisances, be adopted as presented.

Carried

26-122 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that this regular municipal council meeting dated May 27, 2026, hereby adjourn at 7:47 p.m.

Carried

Mayor

CAO/Clerk

Board of Health Meeting MINUTES

Wednesday, March 25, 2026 - 5:00 pm

SSM Algoma Community Room | Videoconference

PRESENT: BOARD MEMBERS

Sally Hagman
Donald McConnell - 2nd Vice-Chair
Luc Morrissette
Sonny Spina
Sonia Tassone
Suzanne Trivers - Board Chair
Jody Wildman - 1st Vice-Chair
Natalie Zagordo

APH MEMBERS

Dr. Jennifer Loo - Medical Officer of Health/CEO
Dr. John Tuinema - Associate Medical Officer of Health & Director of Health Protection
Kristy Harper - Director of Health Promotion & Chief Nursing
Rick Webb - Director of Corporate Services
Leslie Dunseath - Manager of Accounting Services
Leo Vecchio - Manager of Communications
Trina Mount - Executive Assistant
Ashley Saini - Executive Assistant

GUESTS: Allison McFarlane, Public Health Nurse

REGRETS: Julila Hemphill

1.0 Meeting Called to Order - 5:00 pm

S. Trivers welcomed the Board of Health members, delivered the land acknowledgment, took roll call, and asked for declarations of conflict of interest, to which none were declared.

- a. Land Acknowledgment
- b. Roll Call
- c. Declaration of Conflict of Interest

2.0 Adoption of Agenda

RESOLUTION
2026-25

Moved: S. Hagman

Seconded: D. McConnell

THAT the Board of Health agenda dated March 25, 2026, be approved as presented.

CARRIED

3.0 Delegations / Presentations

a. Infectious Diseases - Bloodborne Infections in Algoma

Dr. John Tuinema, Associate Medical Officer of Health & Director of Health Protection and A. McFarlane, Public Health Nurse from the Infectious Diseases program presented.

4.0 Adoption of Minutes of Previous Meeting

RESOLUTION
2026-26

Moved: L. Morrissette

Seconded: S. Spina

THAT the Board of Health meeting minutes dated February 25, 2026, be approved as presented.

CARRIED

5.0 Business Arising from Minutes

Not applicable.

6.0 Reports to the Board

a. Medical Officer of Health and Chief Executive Officer Reports

MOH Report - March 2026

- Food Insecurity

RESOLUTION

2026-27

Moved: D. McConnell

Seconded: J. Wildman

THAT the report of the Medical Officer of Health and CEO be accepted as presented.

CARRIED

b. Finance and Audit

i. Unaudited Financial Statements ending January 31, 2026.

L. Dunseath provided an overview of the Financial Statements.

RESOLUTION

2026-28

Moved: S. Hagman

Seconded: J. Wildman

THAT the Board of Health accepts the Unaudited Financial Statements for the period ending January 31, 2026, as presented.

CARRIED

c. Governance

i. Governance Committee Chair Report

RESOLUTION

2026-29

Moved: D. McConnell

Seconded: S. Tassone

THAT the report of the Governance Committee Chair be accepted as presented.

CARRIED

iv. Policy 02-05-010 - Board Minutes and Packages - Posting, Circulation and Retention

RESOLUTION

2026-30

Moved: D. McConnell

Seconded: S. Hagman

THAT the Board of Health approves, **Policy 02-05-010 - Board Minutes and Packages - Posting, Circulation and Retention** as presented.

CARRIED

v. Policy 02-05-065 - Algoma Board of Health Reserve Fund

RESOLUTION

2026-31

Moved: D. McConnell

Seconded: J. Wildman

THAT the Board of Health requests **Policy 02-05-065 - Algoma Board of Health Reserve Fund** be reviewed by the Finance & Audit Committee.

CARRIED

vii. Policy 02-05-086 - Sponsorship of Charitable Organizations

RESOLUTION

Moved: D. McConnell

2026-32

Seconded: N. Zagordo

THAT the Board of Health approves, **Policy 02-05-086 - Sponsorship of Charitable Organizations** as presented.

CARRIED

viii. Policy 02-05-088 - Stakeholder Communications

RESOLUTION

Moved: D. McConnell

2026-33

Seconded: S. Spina

THAT the Board of Health approves, **Policy 02-05-088 - Stakeholder Communications** as presented.

CARRIED

7.0 New Business/General Business

No reporting.

8.0 Correspondence - requiring action

Not applicable.

9.0 Correspondence - for information

- a. Letter from the Windsor-Essex County Health Unit Board of Health, regarding **Digital Dependence Support and Prevention in Pre-School and School Aged Children**, dated February 5, 2026
- b. Letter from the Windsor-Essex County Health Unit Board of Health, regarding **Food Handler Training and WEC Food Premises**, dated February 5, 2026
- c. Letter from the Windsor-Essex County Health Unit Board of Health, regarding **Premise Licensing for WEC Municipalities**, dated February 5, 2026
- d. alPHa InfoBreak - Spring Edition

10.0 Addendum

Not applicable.

11.0 In-Camera - 5:55 pm

For discussion of labour relations and employee negotiations, matters about identifiable individuals, **adoption of in camera minutes**, security of the property of the board, litigation or potential litigation, information supplied in confidence to the Board of Health by the Province / Ministry of Health.

RESOLUTION

Moved: N. Zagordo

2026-34

Seconded: J. Wildman

THAT the Board of Health go in-camera.

CARRIED

12.0 Open Meeting - 6:09 pm

Resolutions resulting from in-camera meeting.

RESOLUTION

2026-37

Moved: J. Wildman

Seconded: S. Tassone

THAT the Board of Health approves Leadership compensation adjustments as proposed.

CARRIED

13.0 Meeting Evaluation

Recorder to send out quarterly meeting evaluations.

14.0 Announcements / Next Committee Meetings:

Finance and Audit Committee Meeting

Wednesday, April 8, 2026 @ 5:00 pm

SSM Algoma Community Room | Video Conference

Board of Health

Wednesday, April 22, 2026 @ 5:00 pm

SSM Algoma Community Room | Video Conference

15.0 Adjournment - 6:10 pm

RESOLUTION

2026-38

Moved: D. McConnell

Seconded: S. Hagman

THAT the Board of Health meeting adjourns.

CARRIED



Suzanne Trivers, Chair

April 22, 2026

Date



Trina Mount, Executive Assistant

April 22, 2026

Date



CLEARVIEW
TOWNSHIP

Clerk's Department
Township of Clearview
Box 200, 217 Gideon Street
Stayner, Ontario L0M 1S0
clerks@clearview.ca | www.clearview.ca
Phone: 705-428-6230

June 2, 2026

Hon. Rob Flack
Minister of Municipal Affairs and Housing
777 Bay Street, 17th Floor
Toronto, ON M7A 2J3

Sent by Email: rob.flack@pc.ola.org

RE: Clearview Council Support Resolution – Vacant Commercial Storefront Tax

Please be advised that at its meeting held on June 1, 2026, Council of the Township of Clearview passed the following resolution supporting a Vacant Commercial Storefront Tax:

Moved by Councillor Broderick, Seconded by Deputy Mayor Van Staveren, Whereas Council of the Township of Clearview understands the vitality of main streets across Ontario are essential to the economic, social and cultural health of the community; and,

Whereas numerous long-term vacant commercial storefronts, which detracts from the character of the community, reduces pedestrian traffic, discourages business investment, and negatively impacts the viability of surrounding small businesses; and,

Whereas the current Municipal Act, 2001 does not provide municipalities with the explicit legal authority to implement a "Vacant Commercial Storefront Tax," although other jurisdictions are actively advocating for such tools to address similar challenges;

Now Therefore Be It Resolved that Council of the Township of Clearview hereby support the resolution from Prince Edward County regarding the request to allow municipalities to institute a vacant commercial storefront tax; and,

That Council requests that the Government of Ontario amend the Municipal Act, 2001, to grant Ontario municipalities the permissive authority to implement a "Vacant Commercial Storefront Tax" or similar levy to encourage the productive use of long-term vacant retail properties; and,

That this support resolution be forwarded to the Minister Rob Flack of Municipal Affairs and Housing, Premier Doug Ford, Simcoe Grey MPP Brian Saunderson, and the 444 municipalities of Ontario for their consideration. Motion Carried.

If you have any questions regarding the above resolution, please do not hesitate to contact the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sasha Helmkey-Playter', with a stylized flourish at the end.

Sasha Helmkey-Playter, B.A., Dipl. M.A., AOMC
Clerk/Director of Legislative Services

cc: Premier Doug Ford
Brian Saunderson, Member of Provincial Parliament – Simcoe-Grey
All Ontario Municipalities

May 29, 2026

Please be advised that during the regular Council meeting of May 26, 2026 the following resolution seeking support for sustainable funding for Public Health Units was carried.

RESOLUTION NO. 2026-244

DATE: **May 26, 2026**

MOVED BY: **Councillor Roberts**

SECONDED BY: **Councillor Nieman**

WHEREAS Ontario public health units and agencies provide a vital service to Ontarians that keeps people healthy, out of hospitals and out of the acute care system;

WHEREAS rural-urban equity in Ontario's public healthcare delivery is essential for a thriving provincial economy that keeps people at work and contributing;

WHEREAS Ontario's public health units & agencies sector has received a mere 1% in its annual budget increase from Queen's Park since 2018, a sum significantly below inflation and real-world cost increases;

WHEREAS public health faces steadily increasing demands, such as a 231% increase in respiratory outbreaks supported in Ontario's long-term care homes, hospitals, and retirement homes since 2018, as well as a 637% increase in Infection Prevention & Control complaints follow-ups;

WHEREAS according to the Association of Municipalities of Ontario (AMO), municipalities across Ontario spend close to \$4 billion on health despite receiving less than \$2 billion in provincial grants, and Canada's Constitution Act 1867 clearly asserts provincial responsibility for health;

WHEREAS Ontario consistently ranks at the bottom for provincial health spending per capita, at \$876 below the average of other provinces using 2022-2023 data;

WHEREAS 60% of Ontario's hospitals are overwhelmed and in dire operating deficits, yet the Canadian Public Health Association asserts that investment in Ontario public health's preventative and health promotion initiatives delivers a 4:1 return on investment, for example, for every dollar spent on upstream public health vaccine immunization of children, \$16 in downstream hospital and primary health care costs are saved;

WHEREAS municipalities are being asked to shoulder an escalating percentage of public health unit costs while also asked to solve complex social determinates of health such as rural homelessness and food insecurity but with limited revenue tools;

WHEREAS the province and federal governments continue to collect significant revenue from local/municipal property transactions through the Land Transfer Tax and Goods & Services Tax;

NOW THEREFORE BE IT RESOLVED THAT The Council of the Corporation of the County of Prince Edward requests:

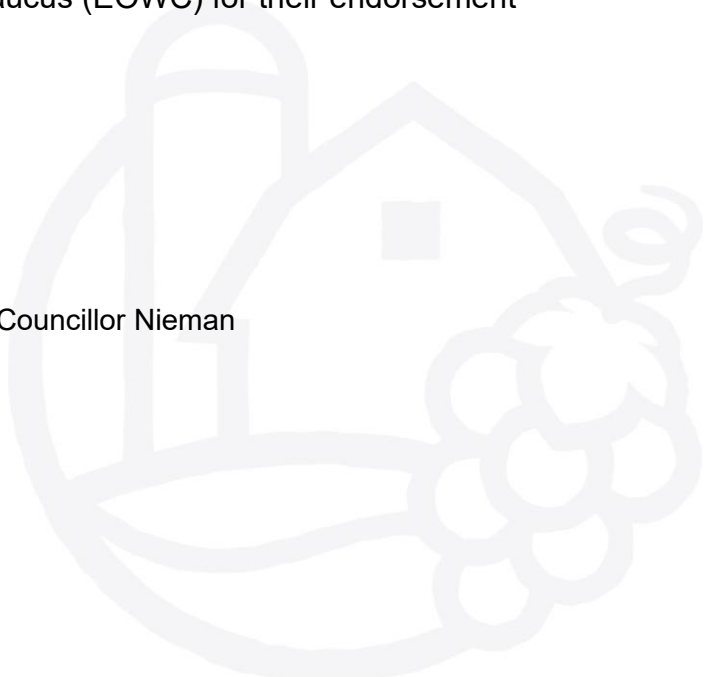
1. **THAT** the Provincial Government redistribute a portion of the Land Transfer Tax to municipalities to address public health funding gaps and the rising % share of municipal contributions to public health units;
2. **THAT** when the province announces its new Ontario Public Health Standards, it also commits to minimum annual funding increases tied to Ontario's consumer price inflation, currently holding at 2.4%;
3. **THAT** this resolution be forwarded to Prime Minister Mark Carney, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, Bay of Quinte Member of Parliament, Chris Malette, and Member of Provincial Parliament, Tyler Allsop; and
4. **THAT** this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) Rural Ontario Municipal Association (ROMA) and the Eastern Ontario Wardens' Caucus (EOWC) for their endorsement and advocacy.

Yours truly,



Catalina Blumenberg, **CLERK**

cc: Mayor Steve Ferguson, Councillor Roberts, Councillor Nieman





THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE
69 FOURTH AVENUE, P. O. BOX 40, LARDER LAKE, ON P0K 1L0
PH: 705-643-2158 FAX: 705-643-2311
LARDERLAKE.CA

May 28, 2026

To whom it May Concern:

RE: Resolution – support Federation of Northern Ontario Municipalities (FONOM) Resolution No.2026-02 - Establishment of a Northern Ontario Policing Grant

Please be advised that at the Township of Larder Lake's Regular Council Meeting held on Tuesday, May 26th, 2026, the following resolution of support was adopted:

Resolution #15, May 26th, 2026

Moved by: Councillor Hull

Seconded by: Councillor Kelly

Carried

BE IT RESOLVED THAT the Council of the Corporation of the Township of Larder Lake supports the resolution from the Federation of Northern Ontario Municipalities (FONOM) regarding the Establishment of a Northern Ontario Policing Grant

WHEREAS Municipalities across Northern Ontario face disproportionately high policing costs due to low population densities, geographic isolation, and limited municipal tax bases;

AND WHEREAS many Northern communities rely on the Ontario Provincial Police (OPP) for policing services, while others operate municipal police services that are also experiencing significant cost pressures;

AND WHEREAS recent increases in policing costs have placed unsustainable pressure on municipal budgets, forcing communities to make difficult decisions between maintaining public safety and funding essential municipal services such as infrastructure, roads, water systems, and recreation facilities;

AND WHEREAS Northern Ontario municipalities provide essential services across a vast geographic region while supporting key sectors of Ontario's economy, including mining, forestry, transportation, and energy;

AND WHEREAS municipalities require predictable and equitable provincial support to ensure policing costs remain sustainable and communities remain safe;

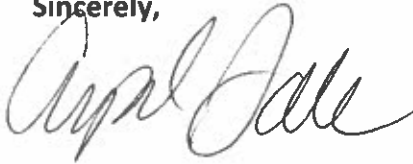
NOW THEREFORE BE IT RESOLVED THAT the Federation of Northern Ontario Municipalities call on the Government of Ontario to establish a \$100 million Northern Ontario Policing Grant, phased in over three years, to support the 157 municipalities across Northern Ontario served by both the Ontario Provincial Police and municipal police services;

AND THAT the grant include a base funding allocation for all municipalities, with additional funding distributed based on population to ensure equitable support across communities of varying sizes;

AND THAT the Province work collaboratively with Northern municipal leaders, including FONOM and NOMA, to design and implement a sustainable funding framework that recognizes the unique economic and geographic realities of Northern Ontario.

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Premier of Ontario, the Minister of the Solicitor General, the Minister of Finance, the Minister of Northern Economic Development and Growth, the Association of Municipalities of Ontario (AMO), the Northwestern Ontario Municipal Association (NOMA), and all Northern Ontario Municipalities.

Sincerely,

A handwritten signature in black ink, appearing to read 'Crystal Labbe', written in a cursive style.

Crystal Labbe
CAO/ Clerk Treasurer

Encl.

cc: Doug Ford, Premier of Ontario
Michael Kerzner, Minister of the Solicitor General
Peter Bethlenfalvy, Minister of Finance
George Pirie, Minister of Northern Economic Development and Growth
Association of Municipalities of Ontario
Northwestern Ontario Municipal Association (NOMA)

Municipal Council Report



Date: June 2, 2026

Prepared By: Shelley B. Casey, CAO-Clerk

Reviewed By: Mayor and Municipal Council Members

Report Title: Summer Office Hours – Friday Afternoon Closure

Purpose: To obtain Council approval to implement modified summer office hours by closing the Municipal Office to the public at 11:15 a.m. on Fridays during the summer months.

Background: During the summer months, Administration experiences reduced public traffic and service requests on Fridays. In addition, summer vacation scheduling can present staffing challenges as employees utilize earned vacation time throughout the peak vacation season.

To assist with maintaining service levels during periods of reduced staffing, Administration has reviewed operational practices and identified Friday afternoon office closures as an opportunity to better align staffing resources with service demand. This approach would provide greater flexibility in scheduling employee vacations while continuing to meet operational requirements and maintain essential municipal services.

Many municipalities have adopted summer office hours as a means of supporting employee wellness, improving workplace morale, and enhancing organizational efficiency while maintaining effective municipal services.

Analysis/Discussion: A review of customer service demands indicates that Fridays experience the lowest volume of public inquiries and office visits during the summer season. As such, the impact on residents and ratepayers is expected to be minimal. The proposed summer schedule would also assist Administration in managing employee vacation requests during the peak summer season. With several staff members taking annual leave throughout the summer months, the reduced Friday office hours would provide additional flexibility in scheduling and help ensure adequate staffing levels are maintained during regular operating periods.

The proposed summer schedule offers several potential benefits:

- Improved employee morale and work-life balance;

- Enhanced productivity and efficiency during regular office hours;
- Greater flexibility in accommodating summer vacation schedules;
- Improved ability to maintain service levels during periods of reduced staffing;
- Increased attractiveness of the Township as an employer;
- Minimal disruption to public service delivery due to reduced demand during Friday afternoons; and
- Minimize disruptions to complete tasks efficiently; and
- Regular public hours are Monday through Friday from 9:00 a.m. to 11:15 a.m. and from 12:15 p.m. to 4:00 p.m. Please note that during the summer months, a total of 3.75 hours will be adjusted from the standard public hours; and
- Alignment with practices adopted by other municipalities and public-sector organizations. This addition strengthens the report because it demonstrates that the recommendation is not solely an employee benefit but also an operational management tool that helps Administration maintain service continuity during the summer vacation period.

Funding: N/A

Financial Implications: There are no anticipated financial impacts associated with this proposal. Staff wages and benefits will remain unchanged, and no additional staffing costs are expected. Any modified scheduling arrangements will be managed internally in accordance with Township policies and applicable employment agreements.

Recommendation: **Whereas** the Council of the Corporation of the Township of Dubreuilville wishes to promote operational efficiency and employee wellness;

Now Therefore Be It Resolved That Council:

1. Approve the temporary closure of the Municipal Office to the public at 11:15 p.m. on Fridays from June 15, 2026, to September 11, 2026, inclusive;
2. Authorize the CAO-Clerk to implement the necessary scheduling arrangements to support the temporary summer office hours;
3. Direct Administration to provide public notice of the modified office hours through appropriate communication channels.

Attachments: Public Notice

Respectfully submitted,

Shelley B. Casey
CAO-Clerk



May 14, 2026 Meeting Minutes

Attendees: Nancy Lévesque, Martin Bergeron, Sony Coulombe, Chantal Croft, Stephanie Tremblay, Kathleen Bergeron, Diane Dechamplain, Lynne Blanchette (Municipal Personnel)

Absentee(s):

Meeting called to order at 7:07 p.m.

1. Declaration of pecuniary interest None
2. Approval of the agenda
Approval of the agenda as presented All in favor
3. Approval of April 29, 2026, meeting minutes All in favor
4. Correspondence – Martin will communicate with TransCanada Chrysler about their sponsorship idea.
5. Ongoing- Strongman Challenge Dubreuilville – 2026 Edition
Action Items / Needs to be done
 - Radio advertisement will be an ongoing thing. Will start mid April.
 - Diane will make a banner for advertisement to put at the grocery store.
 - Martin will ask Whiskey Sin if they are able to play from 9 p.m. to 2 a.m.Decisions / Actions Done
 - K & R fries fee for the weekend will be \$250.00 sponsorship (ore cart)
 - We have 5 registrations so far
6. Date of the Next Meeting
May 28, 2026, 7:00 p.m.
7. Adjournment
The meeting adjourned at 8:30 p.m.



May 28, 2026 Meeting Minutes

Attendees: Nancy Lévesque, Martin Bergeron, Sony Coulombe, Kathleen Bergeron, Lynne Blanchette (Municipal Personnel)

Absentee(s): Diane Dechamplain, Stephanie Tremblay, Chantal Croft

Meeting called to order at 7:10 p.m.

1. Declaration of pecuniary interest None
2. Approval of the agenda
Approval of the agenda as presented All in favor
3. Approval of May 14, 2026, meeting minutes All in favor
4. Correspondence – CFNO Radio would like us to advertise on their radio.
5. Ongoing- Strongman Challenge Dubreuilville – 2026 Edition
Action Items / Needs to be done
 - Radio advertisement will be an ongoing thing. Will start mid April.
 - Sony will draw up the contract for Whiskey Sin.
 - Martin will send an email to CFNO radio to inquire about their pricing.
 - Nancy will place the liquor order.
 - Martin will ask Whiskey Sin how they would like payment.
 - Need to find an MC for the weekend.Decisions / Actions Done
 - Martin did 3 more radio ads.
6. Date of the Next Meeting
June 4, 2026, 7:00 p.m.
7. Adjournment
The meeting adjourned at 9:15 p.m.

Municipal Council Report



Date: June 6, 2026

Prepared By: Francis DeChamplain

Reviewed By: Mayor and Members of Council

Report Title: Helipad and Point Area Enhancement Project – Additional Funds Request

Purpose: The purpose of this report is to provide Council with an update regarding the ongoing enhancement project at the municipal helipad and adjacent point area and to seek approval for additional funds required to complete the project. The requested funds will allow for the sealing and painting of the helipad surface as well as the restoration and beautification of the surrounding grounds following the completion of brushing activities.

Background: The Township has been undertaking a phased improvement project at the helipad and point area over the past two years. These improvements are intended to enhance the overall appearance, functionality, and safety of the site while ensuring the area remains a valuable municipal asset for emergency services, visitors, and residents. In 2025, the Township completed the first phase of brushing and vegetation removal around the point area. This work significantly improved visibility, accessibility, and the overall aesthetics of the site. As part of the 2026 Municipal Budget, Council approved funding to complete the remaining half of the brushing project. With the brushing work now nearing completion, additional restoration efforts have been identified as necessary to ensure the project is completed to an acceptable standard.

Analysis/Discussion: The helipad is an important emergency services asset that requires regular maintenance to ensure it remains safe and operational. The Township has received a quotation of **\$7,285.22** for the painting and sealing of the paved helipad surface to preserve the asphalt and maintain visibility of the markings.

Additional restoration work is also required in the point area following the completion of brushing activities. Several loads of topsoil will be needed to rehabilitate disturbed areas, followed by grading and grass seeding to restore the site.

Although the 2026 budget included **\$3,000.00** for the completion of the remaining brushing work, it did not account for the additional restoration and rehabilitation required to fully complete the project. Additional funding is therefore needed to complete the enhancements during the 2026 construction season.

Financial Implications: The known project costs are as follows:

- Asphalt sealing of the helipad surface: \$3,161.10
 - Repainting all existing helipad markings and addition of a second white circle: \$1,826.00
 - Truck and trailer transportation costs: \$960.00
 - Travel and accommodation expenses: \$500.00
- Subtotal: \$6,447.10
HST (13%): \$838.12
Total: \$7,285.22
- Additional cost of \$ 5,000.00 associated with top-soil acquisition, delivery, grading, and grass seeding will be required to restore the brushed areas surrounding the point.

Recommendation: **Whereas** the Council of the Corporation of the Township of Dubreuilville hereby:

1. Approves the completion of the municipal helipad sealing and repainting project as outlined in this report;
2. Approves the purchase of several loads of top-soil and delivery, as well as grass seeding within the brushed areas at the Point;
3. Authorizes additional funding in the amount of \$12,285.22 to complete the entire project;
4. Directs staff to proceed with the work during the 2026 construction season.

Attachments:

- Helipad Painting and Sealing Quotation

Respectfully submitted,

Francis DeChamplain
Infrastructure
Superintendent

Levesque and Son Contracting Ltd
 2 McFarland Street
 Marathon ON P0T 2E0
 807-229-3552
 darrelllevesque@gmail.com
 HST (ON) Registration No.:
 846863884RT0001



Estimate

ADDRESS

Township of Dubreuilville
 23 Pins Street
 PO Box 367
 Dubreuilville Ontario P0S 1B0

ESTIMATE # 1074

DATE 13/05/2026

DATE	ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
04/06/2026	Asphalt Sealing	Seal asphalt helipad	HST	10,537	0.30	3,161.10
04/06/2026	Line Painter	Repaint all existing helipad markings plus add a second white circle .	HST	1	1,826.00	1,826.00
04/06/2026	Truck and Trailer	Travel (two trucks)	HST	8	120.00	960.00
04/06/2026	Travel Expense	Stay overnight	HST	2	250.00	500.00

SUBTOTAL 6,447.10
 HST (ON) @ 13% 838.12
TOTAL \$7,285.22

TAX SUMMARY

RATE	TAX	NET
HST (ON) @ 13%	838.12	6,447.10

Accepted By

Accepted Date



By-Law No. 2026-25

Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on June 10, 2026.

WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS Section 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that the powers of a municipal corporation are to be exercised by its Council; and

WHEREAS Section 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Dubreuilville at the June 10, 2026, meeting be confirmed and adopted through a confirmatory by-law;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville enacts the following as a By-Law:

1. The actions of the Council of the Corporation of the Township of Dubreuilville in respect of each recommendation and in respect of each motion and resolution passed, and other action taken by Council at the June 10, 2026, meeting is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. That where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above-mentioned minutes or with respect to the exercise of any powers by the Council in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. That the Mayor and the CAO-Clerk of the Corporation of the Township of Dubreuilville are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor and the CAO-Clerk are hereby directed to execute all documents necessary on behalf of the Corporation of the Township of Dubreuilville and to affix the Corporate Seal thereto.

4. That this By-law shall come into force and take effect upon the passing thereof.

READ a first, second and third time and be finally passed this 10th day of June 2026.

MAYOR

CAO-CLERK



By-Law No. 2026-26

A By-law to Opt-out of the Vacant Unit Rebate Program under section 364 of the Municipal Act, 2001

WHEREAS Section 364 of the Municipal Act, 2001, S.O. 2001, as amended (hereinafter referred to as the "Municipal Act") sets out the program by which tax rebates may be provided for property in respect of eligible vacant portions for properties within the commercial, industrial or other prescribed property classes; and

WHEREAS a local Municipality, pursuant to subsection 364(1.1) of the Municipal Act, may choose that it will not maintain a program to provide rebates under section 364; and

WHEREAS, for the purposes of this by-law, the Commercial classes shall be considered as a single property class and the Industrial classes shall be considered as a single property class; and

WHEREAS the Minister of Finance may by regulation under paragraph 364(a.0.1) identify property classes other than the commercial and industrial property classes to be *Prescribed Classes* for the purposes of Section 364; and

WHEREAS the Council of the Corporation of the Township of Dubreuilville (the "Municipality") deems it appropriate to end the application of Section 364; and

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville enacts as follows:

1. THAT in accordance with subsection 364(1.1) of the Municipal Act, no program will be maintained, and no rebates will be made under Section 364 of that Act for 2026 or any subsequent taxation years; and
2. THAT this by-law shall apply to property in the commercial property class, the industrial property class, and to property in any other class identified as a prescribed class for the purposes of Section 364 of the Municipal Act, including but not limited to the landfill property class; and
3. THAT this by-law shall come into full force and effect on the date it is passed at which time all by-laws, policies and resolutions that are inconsistent with the provisions of this by-law are hereby amended or repealed insofar as necessary to give effect to the provisions of this by-law.

4. THAT this By-law shall come into force and take effect upon final passing thereof.

Read a first and second time this 10th day of June 2026.

MAYOR

CAO-CLERK

Read a third time and finally passed this 8th day of July 2026.

MAYOR

CAO-CLERK



By-Law No. 2026-27

Being a By-law to set Mayor and Councillors Remunerations

WHEREAS pursuant to Section 283 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, the municipality may pay any part of the remuneration and expenses of any local board of the municipality and of the officers and employees of the local board;

AND WHEREAS the Municipal Council of the Corporation of the Township of Dubreuilville deems it necessary to establish the annual remuneration to be paid to the Mayor and Members of Council;

AND WHEREAS the Municipal Council of the Corporation of the Township of Dubreuilville deems it necessary to establish guidelines for such payments;

NOW THEREFORE the Council of the Corporation for the Township of Dubreuilville enacts as follows:

REMUNERATIONS

1. That the Mayor shall be paid an annual honorarium of \$10,000.00, which shall be paid in equal bi-weekly installments of \$384.62 effective as of the 2022 approved budget; and
2. That each Councillor be paid an annual honorarium of \$7,500.00, which shall be paid in equal bi-weekly installments of \$288.46 effective as of the 2022 approved budget.
3. In the event that a Council Member is absent from three (3) consecutive regular meetings of the Council without prior authorization, the Council may, by resolution, suspend or reduce their remuneration for the duration of the unauthorized absence.
4. Any adjustment to remuneration shall be proportional to the length of the unauthorized absence and shall be established through a resolution by the Council.
5. No reduction in remuneration shall be applicable in the following circumstances:
 - When the absence is authorized by the Council;
 - When the Member is absent due to illness, injury, bereavement, or emergency;
 - When the Member is engaged in approved municipal duties on behalf of the Municipality.

ATTENDANCE REQUIREMENTS

1. All Members are expected to attend all Council Meetings, except in cases of:
 - Illness
 - Injury
 - Family emergency
 - Approved leave
 - Statutory leave
 - Unavoidable municipal duties
 - Any other circumstance deemed appropriate by the Council
2. With the exception of emergency situations, the CAO-Clerk or alternate shall be notified of the scheduled absence prior to 3:00 p.m. on the day of the meeting.
3. Members participating electronically in accordance with the Procedure By-law shall be considered present for the purposes of establishing attendance and quorum.
4. Member attendance shall be documented in the minutes of each Council meeting.

REQUEST FOR LEAVE

1. A Member seeking an absence that extends beyond three (3) consecutive meetings must submit a written notice to the CAO-Clerk, specifying:
 - the expected duration of the absence; and
 - whether formal leave approval is being requested.
2. The CAO-Clerk will present the request to the Council at the next scheduled regular meeting.
3. The Council may approve the requested leave through a formal resolution.
4. The Council retains the discretion to establish conditions for the approved leave, which may include reporting requirements or designated review dates.

ABSENCE RESULTING IN VACANCY

1. In accordance with Section 259(1)(c) of the Act, a Member's position shall be deemed vacant if the Member is absent from Council meetings for three (3) consecutive months without prior authorization through a Council resolution.
2. When the CAO-Clerk assesses that a vacancy may have arisen pursuant to Section 5.1, the CAO-Clerk shall compile a report and present it to the Council.
3. The Council shall formally declare the office vacant in accordance with the provisions of the Act.

That By-Law 2022-51 be and is hereby repealed;

That this by-law shall come into force and take effect upon the passing thereof.

READ a first, second and third time and be finally passed this 10th day of June 2026.

MAYOR

CAO-CLERK