

ORDRE DU JOUR

Agenda

Séance régulière du conseil qui aura lieu
à 19 h, le mercredi 21 août 2024
*Regular council meeting scheduled for Wednesday,
August 21, 2024 at 7:00 p.m.*

1. OUVERTURE
CALL TO ORDER

7:03 p.m.

- Reconnaissance des terres autochtones par la Mairesse / *Indigenous land acknowledgement by the Mayor;*

2. PRÉSENCE
ROLL CALL

	In attendance	Absent	With Notice	Without Notice
Mayor Beverly Nantel	X			
Councillor Hélène Perth	X			
Councillor Luc Lévesque		X	X	
Councillor Julila Hemphill	X			
Councillor Krystel Lévesque		X	X	
CAO-Clerk	X			
Treasurer/Tax Collector				
Infrastructure Superintendant				
Misc. Municipal Employees				

3. APPEL ET DÉCLARATION D'INTÉRÊT PÉCUNIAIRE
DECLARATION OF CONFLICT

None

4. ADOPTION DE L'ORDRE DU JOUR
APPROVAL OF AGENDA

5. ADOPTION DES PROCÈS-VERBAUX
ADOPTION OF MINUTES

- 5.1 Procès-verbal daté du 10 juillet 2024 de la réunion régulière du conseil municipal / *Regular Municipal Council meeting minutes dated July 10, 2024*; **(Resolution)**

6. DÉLÉGATIONS
DELEGATIONS

7. CORRESPONDANCE
CORRESPONDENCE

- 7.1 Procès-verbal daté du 9 mai 2024 de la réunion du Conseil d'administration des services du district d'Algoma / *Algoma District Services Administration Board meeting minutes dated May 9, 2024*; et / and **(Information / Resolution)**
- 7.2 Inspection des projets d'épandage aérien d'herbicide pour les forêts White River et Nagagmi / *Inspection of Herbicide Projects for White River and Nagagami Forests*; **(Information / Resolution)**
- 7.3 *Lettre datée du 23 juillet 2024 de la Police provinciale de l'Ontario, Bureau des services policiers des municipalités au sujet des conventions collectives / Letter dated July 23, 2024 from the Ontario Provincial Police, Municipal Policing Bureau with regards to collective agreements*; et / and **(Information / Resolution)**
- 7.4 Mise à jour trimestrielle de la SÉFM T2 - Dubreuilville août 2024 / MPAC Quarterly Update Q2 – Dubreuilville August 2024; et / and **(Information / Resolution)**
- 7.5 Lettre de l'Association des municipalités de l'Ontario et de l'Association médicale de l'Ontario au sujet d'une demande de support concernant des défis cruciaux en matière de soins de santé / *Letter from the Association of Municipalities of Ontario and the Ontario Medical Association with regards to a request for support concerning critical healthcare challenges*; et / and **(Support / Resolution)**
- 7.6 Lettre datée du 10 juillet 2024 de la Corporation du Canton de Terrace Bay au sujet d'une demande de support concernant le financement durable des petites municipalités rurales de la Police provinciale de l'Ontario / *Letter dated July 10, 2024 from the Corporation of the Township of Terrace Bay with regards to a request for support concerning sustainable funding for OPP small rural municipalities*; et / and **(Support / Resolution)**
- 7.7 Lettre datée du 7 août 2024 du Canton de Brudenell, Lyndoch et Raglan au sujet d'une demande de support concernant visant à exhorter le gouvernement à reprendre rapidement le cycle d'évaluation / *Letter dated August 7, 2024 from the Township of Brudenell, Lyndoch and Raglan with regards to a request for support concerning urging the government to promptly resume the assessment cycle*; et / and **(Support / Resolution)**

- 7.8 Lettre datée du 14 août 2024 de la Corporation du Canton de Terrace Bay au sujet d'une demande de support concernant les médailles d'ancienneté de l'Ontario / *Letter dated August 14, 2024 from the Corporation of the Township of Terrace Bay with regards to a request for support concerning Ontario Long Service Medals*; et / and **(Support / Resolution)**
- 7.9 Lettre de la Ville de Plympton-Wyoming au sujet d'une demande de letter de support concernant des services de communication cellulaire mal desservis dans les centres ruraux et urbains / *Letter from the Town of Plympton-Wyoming with regards to a request for support concerning underserviced cellular communication services in rural and urban centres*; et / and **(Support / Resolution)**
- 7.10 Résolution au sujet d'une demande de support concernant les mises à jour provinciales de la Loi sur les élections municipales / *Resolution with regards to a request for support concerning Provincial updates to the Municipal Election Act*; et / and **(Support / Resolution)**
- 7.11 Lettre datée du 31 juillet 2024 du Canton de Limerick au sujet d'une demande de support concernant le système de sanctions administratives pécuniaires prévu par la Loi sur le code du bâtiment de l'Ontario / *Letter dated July 31, 2024 from the Township of Limerick with regards to a request for support concerning Administrative Monetary Penalty System in the Ontario Building Code Act*; et / and **(Support / Resolution)**
- 7.12 Lettre de diverses chambres de commerce du Nord de l'Ontario au sujet d'une demande de support concernant une réserve pour le Nord de l'Ontario dans le cadre du programme des candidats à l'immigration de l'Ontario / *Letter from various Northern Ontario Chambers of Commerce with regards to a request for support concerning a Set-Aside for Northern Ontario within the Ontario Immigrant Nominee Program (OINP)*; **(Support / Resolution)**

8. RAPPORT DES COMITÉS ET DÉPARTEMENTS **REPORTS FROM COMMITTEES AND DEPARTMENTS**

- 8.1 Rapport pour le conseil daté du 16 juillet 2024 du Chef des pompiers au sujet de la participation à la conférence et au salon professionnel de FireCon / *Council report dated July 16, 2024 from the Fire Chief with regards to attendance at the FireCon Conference and Trade Show*; et / and **(Resolution)**
- 8.2 Rapport pour le conseil daté du 14 août 2024 de Chantal Croft, Agente de développement économique, au sujet de l'embauche de services professionnels pour l'élaboration d'une étude sur les besoins, la demande et l'offre en matière de logement / *Council report dated August 14, 2024*

from Chantal Croft, Economic Development Officer, with regards to the hiring of professional services for the development of a Housing Needs, Demand and Supply Study; et / and (Resolution)

- 8.3 Rapport pour le conseil daté du 24 juillet 2024 du Chef des pompiers au sujet de sa démission du service volontaire des pompiers. / *Council report dated July 24, 2024 from the Fire Chief with regards to his resignation from the Volunteer Fire Department; et / and (Resolution)*
- 8.4 Courriel daté du 10 août 2024 de la Mairesse au sujet du comité des citoyens locaux Missinabie / *Email dated August 10, 2024 from the Mayor with regards to the Missinabie Local Citizens Committee (LCC); et / and (Resolution)*
- 8.5 Rapport pour le conseil daté du 15 août 2024 du Surintendant de l'infrastructure au sujet de l'achat d'une mini-pelle / *Council report dated August 15, 2024 from the Infrastructure Superintendent with regards the purchase of a mini excavator; et / and (Resolution)*
- 8.6 Rapport pour le conseil daté du 13 août 2024 du Surintendant de l'infrastructure au sujet du projet proposé de la Baie de l'église / *Council report dated August 13, 2024 from the Infrastructure Superintendent with regards the proposed Church Bay project; et / and (Resolution)*
- 8.7 Discussion au sujet du calendrier des réunions du conseil municipal pour le mois de septembre 2024 / *Discussion with regards to the September 2024 regular municipal council meeting schedule; et / and (Resolution)*
- 8.8 Discussion au sujet de l'arrêté-municipal no. 2023-63 au sujet de la plage et les règlements / *Discussion with regards to By-Law No. 2023-63 with regards to the beach and the rules; (Resolution)*
- 8.9 Discussion générale concernant des sujets variés municipaux / *General discussion with regards to various municipal subjects; (Information / Resolution)*

9. RÉGLEMENTS **BY-LAWS**

- 9.1 Arrêté-municipal no. 2024-36, étant un règlement visant à confirmer les travaux du Conseil de la Corporation du Canton de Dubreuilville à sa séance régulière tenue le 21 août 2024 / *By-Law No. 2024-36, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on August 21, 2024; et / and (Resolution)*

- 9.2 Arrêté-municipal no. 2024-37, étant un règlement pour modifier le règlement 2023-18, pour autoriser la signature d'une entente avec Ornge pour recevoir des fonds dans le cadre du programme de financement de l'exploitation et de l'entretien des hélicoptères / *By-Law No. 2024-37, being a By-law to amend By-Law 2023-18, being a By-Law to authorize the execution of an agreement with Ornge to receive funding under the Helicopter operation and maintenance funding program*; et / and **(Resolution)**
- 9.3 Arrêté-municipal no. 2024-38, étant un règlement visant à dissoudre la bibliothèque publique de la Corporation du Canton de Dubreuilville et à abroger le règlement no. 98-14 / *By-Law No. 2024-38, being a By-law to dissolve the Public Library of the Corporation of the Township of Dubreuilville and to repeal By-Law No. 98-14*; et / and **(Resolution)**
- 9.4 Arrêté-municipal no. 2024-39, étant un règlement qui vise à faire en sorte qu'une partie d'un lotissement soit réputée ne pas être un plan de lotissement enregistré à l'égard des lots correspondant à l'origine aux NIP 31128-0312 (LT) et 31128-0313 (LT) / *By-Law No. 2024-39, being a By-law to deem a part of a subdivision not to be a registered plan of subdivision against the lots originally being PINs 31128-0312 (LT) and 31128-0313 (LT)*; et / and **(Resolution)**
- 9.5 Arrêté-municipal no. 2024-40, étant un règlement qui vise à faire en sorte qu'une partie d'un lotissement soit réputée ne pas être un plan de lotissement enregistré à l'égard des lots correspondant à l'origine aux NIP 31128-0198 (LT), 31128-0199 (LT) et 31128-0452 (LT) / *By-Law No. 2024-40, being a By-law to deem a part of a subdivision not to be a registered plan of subdivision against the lots originally being PINs 31128-0198 (LT), 31128-0199 (LT) and 31128-0452 (LT)*; et / and **(Resolution)**

- 9.6 Arrêté-municipal no. 2024-41, étant un règlement qui vise à faire en sorte qu'une partie d'un lotissement soit réputée ne pas être un plan de lotissement enregistré à l'égard des lots correspondant à l'origine aux NIP 31128-0300 (LT) et 31128-0301 (LT) / *By-Law No. 2024-41, being a By-law to deem a part of a subdivision not to be a registered plan of subdivision against the lots originally being PINs 31128-0300 (LT) and 31128-0301 (LT); (Resolution)*

10. AJOUT
ADDENDUM

11. ASSEMBLÉE A HUIS CLOS
CLOSED SESSION

- 11.1 La réunion a pour but de discuter des renseignements privés concernant une personne qui peut être identifiée, y compris des employés de la municipalité ou du conseil local / *The meeting is held for the purpose of discussing personal matters about an identifiable individual, including municipal or local board employees; (Municipal Act, 2001, S.O. 2001, c. 25. S. 239 (2) (b)) (Resolution)*

12. AJOURNEMENT
ADJOURNMENT

COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

Helene
Julita

DATE: August 21, 2024
Resolution No. *24-167*

Whereas that the agenda for the regular municipal council meeting dated August 21, 2024.

✓

_____	_____	_____
Carried	Defeated	Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:

COUNCIL RESOLUTION



Moved By: Julila
Seconded By: Helene

DATE: August 21, 2024
Resolution No. 24-168

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the following municipal council meeting minutes as submitted:

- Regular Municipal Council meeting minutes dated July 10, 2024

✓

<u>Carried</u>	<u>Defeated</u>	<u>Deferred</u>
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RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



THE CORPORATION OF THE TOWNSHIP OF DUBREUILVILLE

-MINUTES-

Regular Council Meeting held on
July 10, 2024, at 7:00 p.m.
Council Chambers

PRESENT: Mayor, B. Nantel
Councillor, H. Perth
Councillor, J. Hemphill
Councillor, K. Lévesque

ABSENT: Councillor, L. Lévesque - with notice

STAFF: CAO-Clerk, Shelley B. Casey

Mayor B. Nantel called the meeting to order at 7:02 p.m.

24-147 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the agenda for the regular municipal council meeting dated July 10, 2024, be adopted as submitted, with the cancellation of item 6.2.

Carried

24-148 Moved By: Councillor J. Hemphill
Seconded By: Councillor H. Perth

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the following municipal council meeting minutes as submitted:

- Regular Municipal Council meeting minutes dated June 12, 2024.

Carried

24-149 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the following be received as information only:

7.1 Algoma Public Health Board meeting minutes dated April 24, 2024, and May 22, 2024;
and

- 7.2 Letter dated July 3, 2024, from the Ministry of Municipal Affairs and Housing with regards to the Planning act and Development Charges Act Regulations related to the Cutting Red tape to Build More Homes Act, 2024 (Bill 185); and
- 7.3 Letter dated July 3, 2024, from the Treasury Board Secretariat Emergency Management Ontario with regards to engagement on proposed modernization of the Emergency Management and Civil Protection Act; and
- 7.4 Public notice with regards to Wiigwaasi Jjiimaan Waskwayosih Birchbank Canoe Build; and
- 7.5 Letter dated May 7, 2024, from the Algoma District Service Administration Board with regards to Wawa's request to review the alternate apportionment model for power dam grants.

Carried

24-150 Moved By: Councillor H. Perth
Seconded By: Councillor J. Hemphill

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter dated June 6, 2024, from the Township of Brudenell, Lyndoch and Raglan with regards to a request for support concerning mental health and addiction, as presented.

Defeated

24-151 Moved By: Councillor K. Lévesque
Seconded By: Councillor J. Hemphill

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter dated June 1, 2024, from the Town of Saugen Shores with regards to a request for support concerning cemetery administration management, as presented.

Carried

24-152 Moved By: Councillor K. Lévesque
Seconded By: Councillor H. Perth

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached resolution dated June 4, 2024, from the Corporation of the Municipality of West Nipissing with regards to a request for support concerning Champlain Bridge Rehabilitation, as presented.

Carried

24-153 Moved By: Councillor K. Lévesque
Seconded By: Councillor H. Perth

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter dated June 28, 2024, from the Corporation of the Township of Otonabee-South Monaghan with regards to a request for support concerning the regulations for the importation and safe use of lithium-ion batteries, as presented.

Carried

24-154 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached resolution dated June 11, 2024, from the Corporation of the Township of Larder Lake with regards to a request for support concerning obtaining financial assistance to complete the asset retirement obligations (ARO), as presented.

Carried

24-155 Moved By: Councillor K. Lévesque
Seconded By: Councillor H. Perth

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter dated June 27, 2024, from the City of St. Catharines with regards to a request for support concerning the exploration and adoption of sustainable road surfacing alternatives, as presented.

Carried

24-156 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter dated June 19, 2024, from the Ontario Forest Industries Association with regards to a request for support concerning immediate action needed to support Ontario's forest sector, as presented.

Carried

24-157 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached presentation from WAVS with regards to a request for support concerning the creation of a special area to commemorate victims and survivors of crime, as presented.

Carried

24-158 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the attached Planning Report dated July 4, 2024, from Fotenn Consultants Inc. with regards to a recommendation concerning Alamos Gold Inc.'s application for a Zoning By-Law Amendment at 120 Epinettes Street (Municipal File No. ZBA-20200516-01) from R1 to R4, be received; and

Whereas that the public and agencies who may have an interest with regards to this property in question have had the chance to comment on this specific planning application, and the Planner and Municipal Council have taken into consideration all comments received;

Now therefore be it resolved that the Council of the Corporation of the Township of Dubreuilville accepts the attached planning report as presented and approves that the owner/applicant move forward with the said development of four (4) townhouse dwellings with attached garages and driveways, as presented and requested; and

Be it further resolved that the CAO-Clerk will work alongside the owner/applicant to complete the Site Plan Control Agreement accordingly.

Carried

24-159 Moved By: Councillor H. Perth
Seconded By: Councillor H. Perth K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached council report dated July 4, 2024, from Francis DeChamplain, Infrastructure Superintendent, with regards to the Tender – Project # SEED HOMES 1 – 2024 for the contractor work needed by Pioneer Construction Inc. to prepare the land at 3 Ste-Cecile Street for the installation of our Haven Home, as presented.

Carried

24-160 Moved By: Councillor J. Hemphill
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached council report dated June 18, 2024, from the CAO-Clerk with regards to the hiring of summer students for 2024, Alexei McKittrick and Tamara Pinel, as presented.

Carried

24-161 Moved By: Councillor K. Lévesque
Seconded By: Councillor H. Perth

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached council report dated June 24, 2024, from the CAO-Clerk with regards to the request for proposal – Community Risk Assessment Submission, the Loomex Group, as presented.

Carried

24-162 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to make changes to the following regular municipal council meetings:

- July 24, 2024 (Cancelled); and
- August 14, 2024 (Cancelled); and
- August 28, 2024 (Cancelled); and
- August 21, 2024 (Rescheduled).

Carried

24-163 Moved By: Councillor H. Perth
Seconded By: Councillor k. Lévesque

Whereas that By-Law No. 2024-33, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on July 10, 2024, be adopted, as presented.

Carried

24-164 Moved By: Councillor H. Perth
Seconded By: Councillor H. Perth K. Lévesque

Whereas that By-Law No. 2024-34, being a By-law to authorize the execution of an agreement with the Association of Municipalities of Ontario for municipal funding on the Canada Community-Building Fund, be adopted as presented.

Carried

24-165 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that By-Law No. 2024-35, being a By-law to amend Zoning By-law no. 2015-44, be adopted as presented.

Carried

24-166 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that this regular municipal council meeting dated July 10, 2024, hereby adjourn at 9:26 p.m.

Carried

Carried

— By Naitel
Mayor

— Shelley B. Casey
CAO-Clerk



Minutes – Regular Board Meeting

May 9, 2024

Members present: Norman Mann
Lynn Watson
Bryon Hall
Sally Hagman
Cheryl Fort
Harry Stewart
Blair MacKinnon
Charles Flintoff
Rick Bull
Melanie Pilon
Marcel Baron

1. Opening of Meeting

The Board Chair opened the meeting and welcomed Board Members and staff.

2. Indigenous Land Acknowledgement

3. Opportunity for Declaration of Pecuniary Interest

There were none.

4. Minutes

By resolution, the Board approved minutes of the regular Board Meeting of March 28, 2024, as distributed.

Moved by: Sally Hagman

Seconded by: Bryon Hall

CARRIED

5. Approval of Agenda

By resolution, the Board approved the agenda of the May 9, 2024 regular Board Meeting as amended.

Added: 6.1 MoE – Update on timelines for new CWELCC funding approach.

Moved by: Charles Flintoff

Seconded by: Harry Stewart

CARRIED

6. Correspondence

6.1 MoE – Update on timelines for new CWELCC funding approach

The Manager of Childrens' Services provided details on the correspondence received regarding timelines for the Canada-wide Early Learning and Child Care (CWELCC) funding approach. The new cost-based funding approach will come into effect in January 2025. Service Managers are required to submit an updated emerging issues template for June 21, 2024.

7. Other Business

7.1 ADSAB Financial Statement for the year ended December 31, 2023

The CAO and Audit Committee met with the auditor May 9, 2024. The CAO walked the Board through the Financial Statement and Audit Findings Report.

The Audit Committee Chair commended staff on the work done.

The CAO answered any questions.

7.1.1 ADSAB 2023 Financial Statement (Draft)

Resolve that: the Board approve the ADSAB 2023 Financial Statement (Draft) as presented.

Moved by: Lynn Watson Seconded by: Sally Hagman

CARRIED

7.1.2 ADSAB Audit Findings Report for 2023

Resolve that: the Board accept the ADSAB Audit Findings Report for 2023 as presented.

Moved by: Charlie Flintoff Seconded by: Cheryl Fort

CARRIED

7.1.3 ADSAB Operating Fund

The CAO provided an overview and breakdown of the operating fund. The CAO responded to questions from the Board on the report.

Resolve that: the Board approve that the pay-down of the CIBC mortgage for the property located at 141 Church Street, Echo Bay in the amount of \$236,216.04 be paid from the Board Operating Fund and/or Working Fund Reserve.

Moved by: Lynn Watson Seconded by: Blair MacKinnon

CARRIED

Resolve that: the Board approve the purchase of three Stryker LUCAS Chest Compression Systems with an upset

limit of \$60,000 to be paid from the Board Operating Fund and/or Working Fund Reserve.

Moved by: Marcel Baron Seconded by: Lynn Watson

CARRIED

7.2 Housing Services - Update

7.2.1 NOSDA Letter and Resolution – National Housing Strategy

7.2.2 Minister of Housing, Infrastructure and Communities Letter – National Housing Strategy

7.2.3 MMAH – National Housing Strategy Update

The CAO spoke on all three letters. Most Municipalities passed resolutions on the federal funding for affordable housing, and NOSDA sent a letter on behalf of all.

It is expected funding will be sent directly to Services Managers. Commitments are being made, however details and funding amounts are unknown.

7.3 Social Assistance Board Report – Ontario Works Rates and Social Assistance Modernization

The Director of Client Services provided a resolution based on the previous Board Meeting discussion on Ontario Works rates.

The Board Chair read the resolution out loud.

WHEREAS Ontario Works financial assistance rates have been frozen since 2018 and economic challenges and inflationary pressures are disproportionately impacting vulnerable residents by contributing to increasing income insecurity, housing unaffordability, homelessness and food insecurity;
AND WHEREAS a basic income program can ensure a comprehensive and inclusive approach to addressing income inequality and financial instability;

AND WHEREAS Ontario Works recipients receive a \$200 income exemption compared to a \$1000 income exemption for recipients of the Ontario Disability Support Program;

AND WHEREAS improved financial stability would result in improved social, economic and health outcomes for our communities most vulnerable residents and increase opportunities for vulnerable residents to contribute to and invest in their local economies;

AND WHEREAS the Social Assistance Modernization program was introduced by the province with the intention of reducing the administrative burden on Municipal Service System Managers, including the Algoma District Services Administration Board, to prioritize efforts to provide intensive stability supports to vulnerable residents;

AND WHEREAS administrative efficiencies for municipalities have not been realized under the Social Assistance Modernization program;

AND WHEREAS the Social Assistance Modernization program has resulted in unintended consequences including delays to processing applications and the elimination of essential people-centred supports, that are jeopardizing individuals' ability to transition out of poverty;

AND WHEREAS leadership is urgently needed from the provincial government to develop , resource, and implement a comprehensive and inclusive plan to address increasing levels of poverty for people living in Ontario, and in particular, those receiving Ontario Works.

NOW THEREFORE BE IT RESOLVED THAT:

1. Algoma District Services Administration Board calls on the provincial government to urgently increase Ontario Works rates to a livable rate and commit to indexing supports to the annual rate on inflation consistent with the Ontario Disability

Support Program; and further that the Ontario Works earning exemption be aligned with the Ontario Disability Support Program to allow individuals in the workforce to keep more of their earnings and promote participation in the workforce; and,

2. Algoma District Services Administration Board calls on the provincial government to evaluate the effectiveness of the Social Services Modernization program, in consultation with Municipal Service System Managers, and consider the impact that the partial upload of the Ontario Works application process has had on streamlining, efficiencies and maintaining of service standards; and,
3. A copy of this motion be sent to the Minister of Children, Community, and Social Services, the Association of Municipalities of Ontario, and Ontario Municipal Social Services Association.

Moved by: Sally Hagman

Seconded by: Blair MacKinnon

CARRIED

7.4 Paramedic Services

7.4.1 ADPS – Call Volume Report – 2024 Q1

The Chief of Paramedic Services provided details on the call volume report.

7.4.2 ADPS – Response Time Performance versus Plan – 2024 Q1

The Chief advised the Board that actual targets are being exceeded.

The Chief provided information on the present number of applicants and expected start date of employment.

7.4.3 ADPS Board Report – Statistical and Financial Information – 2023

The CAO provided highlights of the report.

A request was made to prepare a map to scale of bases to demonstrate the distances between locations. This will come forward to a future meeting.

7.4.4 ADPS – Board Report - Paramedic Staffing Update

The Director of Finance presented a report on behalf of the Manager of Human Resources.

Many efforts are being made to attract Primary Care Paramedic applicants. Advertising has been increased and is being done on-line, at colleges, in papers, in-person attendance at Job Fairs, developing program co-ordinator relationships. An agreement has been made with the Union to allow for re-hire of retired Paramedics as casual employees as well as to employ EMA's in reduced capacity. Increased travel allowance, more in line with actual cost to go across district, to cover shifts has been implemented. Two part-time positions have been changed to one full-time in effort to make position more desirable.

7.4.5 Ministry of Health – ADPS 90 Day Review Letter

CAO advised the Board this would be discussed in camera.

8. Open Question and Answer

Thanks were expressed to the staff that organized the '4 Seasons of Reconciliation' training that was provided and for the opportunity to attend FONOM Conference.

Board Members discussed the need for a Board Code of Conduct. Direction was given for the CAO to develop a Board Member Code of Conduct Policy for review by the Personnel Committee prior to being brought back to the Board in July.

9. In Camera Session

By resolution the Board move into closed session.

Moved by: Marcel Baron

Seconded by: Sally Hagman

CARRIED

9.1 Child Care Provider – Serious Occurrence Report

9.2 Housing Services

9.2.1 PossAbility Community Homes

9.3.1 MMAH - HPP

9.3 Staffing Update

9.4 Personnel Issues

10. Return to Open Session

By resolution the Board return to open session.

Moved by: Lynn Watson

Seconded by: Harry Stewart

CARRIED

11. Adjournment

By resolution the regular Board Meeting of May 9, 2024 be adjourned.

Moved by: Cheryl Fort

Seconded by: Melanie Pilon

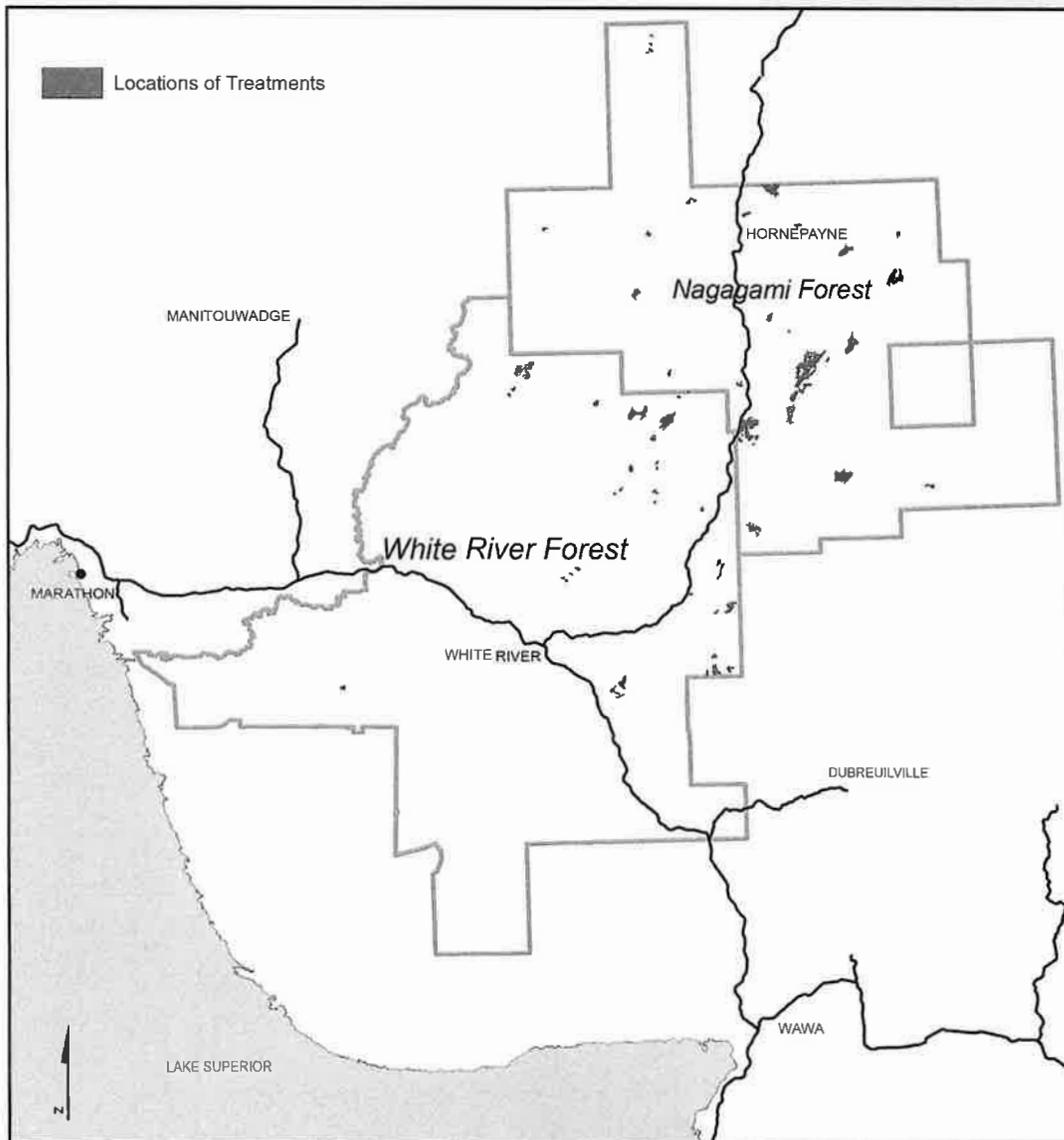
CARRIED

The next regular Board Meeting is scheduled July 25, 2024.

INSPECTION

Inspection of Herbicide Projects for White River and Nagagami Forests

The Ontario **Ministry of Natural Resources (MNR)** invites you to inspect the planned herbicide projects for the 2024 season. As part of our ongoing efforts to regenerate and protect Ontario's forests, selected stands on the **White River and Nagagami Forests** (see map) will be sprayed with herbicide to control competing vegetation, starting on or about **August 5, 2024** for the Nagagami Forest and **August 18, 2024** for the White River Forest.



The project description and project plan for the herbicide projects are available electronically for public inspection by contacting the offices of the Forest Companies listed below, during normal business hours and on the Natural Resources Information Portal at <https://nrp.mnr.gov.on.ca/s/fmp-online> beginning **July 5, 2024** until **March 31, 2025** when the Annual Work Schedule expires.

First Nation and Métis communities and interested and affected persons and organizations can arrange a remote meeting with MNR staff to discuss the herbicide projects. For more information, please contact:

White River Forest

Brian Harbord, R.P.F.
Management Forester
Ministry of Natural Resources
Chapleau-Wawa District
Wawa Work Centre
48 Mission Road
Wawa, ON POS 1K0
tel: 705-255-8515
e-mail: brian.harbord@ontario.ca

Alaina Vandervoort, R.P.F.
Planning Forester
Nawiinginoklima Forest Management Corporation
14 Hemlo Drive
P.O. Box 1479
Marathon, ON P0T 2E0
tel: 807-229-8118 ext. 19
e-mail: alaina.vandervoort@nfmforestry.ca

Nagagami Forest

Waurner Adema, R.P.F.
Management Forester
Ministry of Natural Resources
Chapleau-Wawa District
Wawa Work Centre
48 Mission Road
Wawa, ON POS 1K0
tel: 705-992-5603
e-mail: waurner.adema@ontario.ca

Jack McClinchey, R.P.F.
Silviculture Forester
First Resource Management Group
(Agent for Hornepayne Lumber Limited Partnership) Group 78 Front Street
Hornepayne, ON P0M 1Z0
tel: 705-622-8826
e-mail: jack.mcclinchey@frmg.ca

Renseignements en français : Hélène Scott au 705 992-5601 ou helene.scott@ontario.ca.

INSPECTION

Inspection des projets d'épandage aérien d'herbicide pour des forêts White River et Nagagami

Le **ministère des Richesses naturelles (MRN)** de l'Ontario vous invite à inspecter un ou plusieurs projets d'épandage aérien d'herbicide pour la saison 2024. Dans le cadre des efforts continus de régénération et de protection des forêts de l'Ontario, certains peuplements des **forêts de White River et de Nagagami** (voir la carte) seront arrosés d'un herbicide pour contrôler les espèces végétales concurrentes. L'épandage aérien commencera à partir ou autour du **5 août 2024** pour la **forêt de Nagagami** et du **18 août 2024** pour la **forêt de White River**.

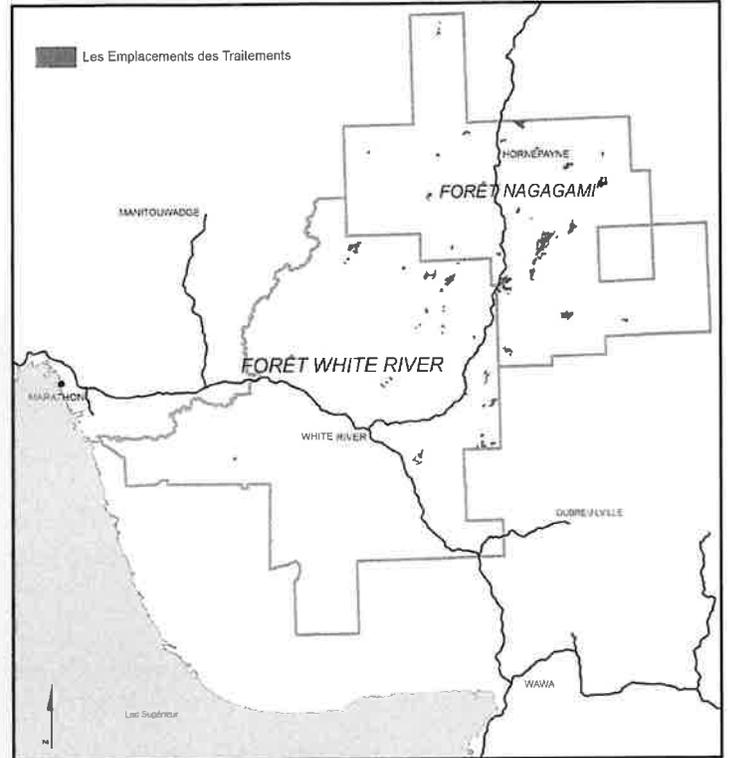
La description et le plan du projet d'épandage aérien d'herbicide sont accessibles par voie électronique aux fins d'inspection publique en communiquant avec les unités de gestion forestière ci-dessous, pendant les heures normales d'ouverture et sur le Portail d'information sur les richesses naturelles à l'adresse <https://nrp.mnr.gov.on.ca/s/fmp-online?language=fr> à compter du **5 juillet 2024 jusqu'au 31 mars 2025**, à l'expiration du calendrier de travail annuel.

Les personnes, les organismes et les communautés des Premières Nations et des Métis intéressés et concernés peuvent demander à rencontrer le personnel du MRN à distance pour discuter des projets d'épandage aérien d'herbicide. Pour en savoir plus, veuillez communiquer avec :

Forêt de White River

Brian Harbord, F.P.I.
Aménagiste forestier
Ministère des Richesses naturelles
District de Chapleau-Wawa
Centre de travail de Wawa
48, rue Mission
Wawa (Ontario) POS 1K0
tél. : 705 255-8515
courriel : brian.harbord@ontario.ca

Alaina Vandervoort, F.P.I.
Forestière-planificatrice
Société de gestion forestière Nawiinginokiima
14, promenade Hemlo
Boîte à lettres 1479
Marathon (Ontario) POT 2E0
tél. : 807 229-8118, poste 19
courriel : alaina.vandervoort@nfmforestry.ca



Forêt de Nagagami

Waurner Adema, F.P.I.
Aménagiste forestier
Ministère des Richesses naturelles
District de Chapleau-Wawa
Centre de travail de Wawa
48, rue Mission
Wawa (Ontario) POS 1K0
tél. : 705 992-5603
courriel : waurner.adema@ontario.ca

Jack McClinchey, F.P.I.
Forestier en sylviculture
First Resource Management Group
(agent de Hornepayne Lumber Limited Partnership)
78, rue Front
Hornepayne (Ontario) POM 1Z0
tél. : 705 622-8826
courriel : jack.mcclinchey@frmg.ca

Information in English: Waurner Adema at 705-992-5603 or waurner.adema@ontario.ca

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6200
Fax: 705 330-4191

Tél. : 705 329-6200
Télec.: 705 330-4191

File Reference:600

July 23, 2024

Dear Mayor/Reeve/CAO/Treasurer,

The Ontario Provincial Police Association and the Provincial Government have ratified new uniform and civilian collective agreements in effect for the term January 1, 2023, through December 31, 2026 (four-year term agreements).

The new agreements include general salary year-over-year rate increases of 4.75% (2023), 4.5% (2024), and 2.75% (2025 and 2026). Additionally, effective September 1, 2024, many OPP detachment front-line constables and sergeants will be receiving an additional 3% front-line patrol premium.

Included in the new collective agreements were other compensation adjustments, which, for the most part, will take effect in the 2025 calendar year.

Further analysis is required before the OPP Municipal Policing Bureau communicates the full impact of the new agreements on municipal policing cost.

The OPP Municipal Policing Bureau will issue the 2025 annual billing statements in the fall of 2024 based on the estimates of the impact of the new collective agreement terms.

If you have any questions or concerns, please contact the OPP Municipal Policing Bureau at OPP.MunicipalPolicing@opp.ca

I would like to thank you for your support and look forward to our continued collaboration.

Yours truly,

A handwritten signature in black ink, appearing to read "Steve Ridout", is written over a horizontal line.

Superintendent Steve Ridout
Municipal Policing Bureau Commander

Cc: OPP Regional and Detachment Commanders

MPAC Quarterly Update.

Q2 - Dubreuilville

August 2024



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

Local Issues?

If you have any local issues of concern, would like to meet, or would like for us to speak to Council please reach out to us!

Judy Sauder, Account Manager

judy.sauder@mpac.ca

Ph: (705) 419-1739 Cell: (705) 280-5837

Gerry Henderson, Account Support Coordinator

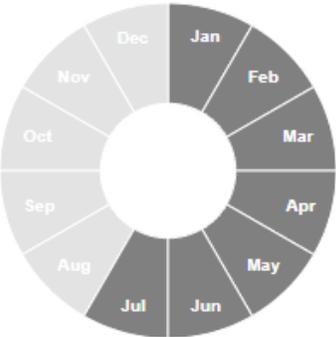
geraldine.henderson@mpac.ca

(705) 251-0592

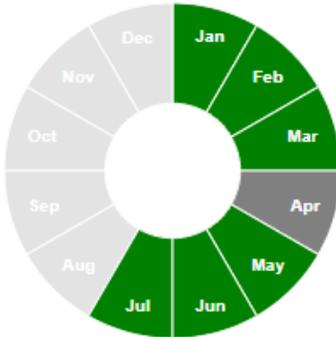


Service Level Agreement.

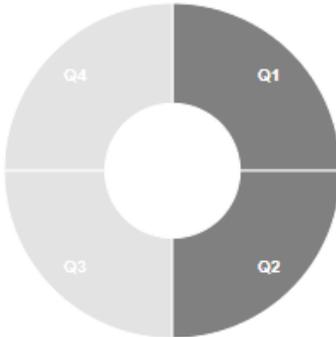
PRAN REPORTS



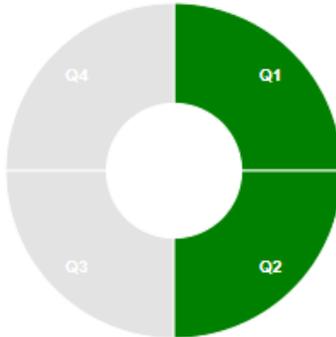
BUILDING PERMITS



MUNICIPAL ENQUIRIES



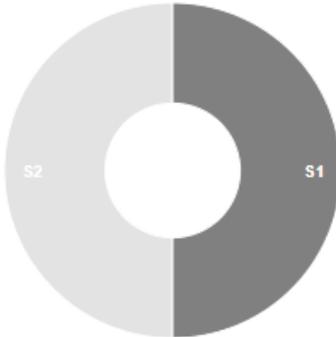
TAX APPLICATIONS



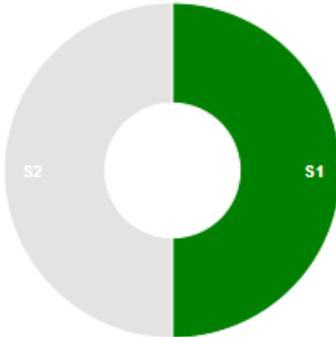
VACANT UNIT REBATE APPLICATIONS



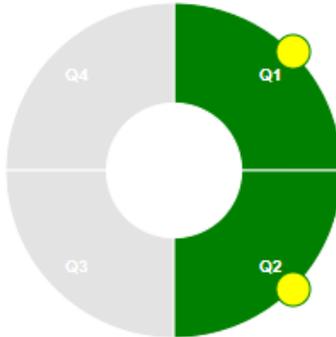
CONDOMINIUM PLAN INFORMATION FORM



SEVERANCE/CONSOLIDATION INFORMATION FORM



QUARTERLY ASSESSMENT FORECAST



2024 New Assessment (Supps/Omits).

Stream	Transactions	Forecast	%	Last 7 Days	1 Year Occupancy	%	Exempt	PILT
Business - V&CR	\$9,300	\$62,800	14.81%	\$9,300				
Centralized		\$1,050,000						
Condo		\$0						
MPLAN		\$0						
Multi Residential		\$0						
Res/Farm - V&CR	\$182,000	\$413,758	43.99%	\$160,000	\$182,000	100.00%		
Total	\$191,300	\$1,526,558	12.53%	\$160,000	\$182,000	95.14%		

As of August 1, 2024



In-Year Assessment Changes.

Current Year (2024) Property Series/Code 

Property Series Category	AT TIME OF ROLL			PROJECTED IN-YEAR ASSESSMENT CHANGE			VARIANCE	
	Counts ↓	Assessment Value ↓	Total Assessment (%) ↓	Counts ↓	Assessment Value ↓	Total Assessment (%) ↓	Value ↓	% ↓
Vacant Land	135 ↓	2,708,900	5.32	132 ↓	2,674,000	5.25	-34,900 ↓	-1.29
Residential	283 ↓	25,718,300	50.49	282 ↓	25,125,300	49.35	-593,000 ↓	-2.31
Commercial	18 ↓	4,342,500	8.53	20 ↓	4,947,500	9.72	605,000 ↓	13.93
Industrial	17 ↓	8,993,100	17.66	17 ↓	8,993,100	17.66	0	0
Institutional	2 ↓	7,140,000	14.02	2 ↓	7,140,000	14.02	0	0
Special/Exempt	4 ↓	2,034,300	3.99	4 ↓	2,034,300	4	0	0
Total	459	50,937,100	100%	457	50,914,200	100%	-22,900	-0.04%

As of August 8, 2024



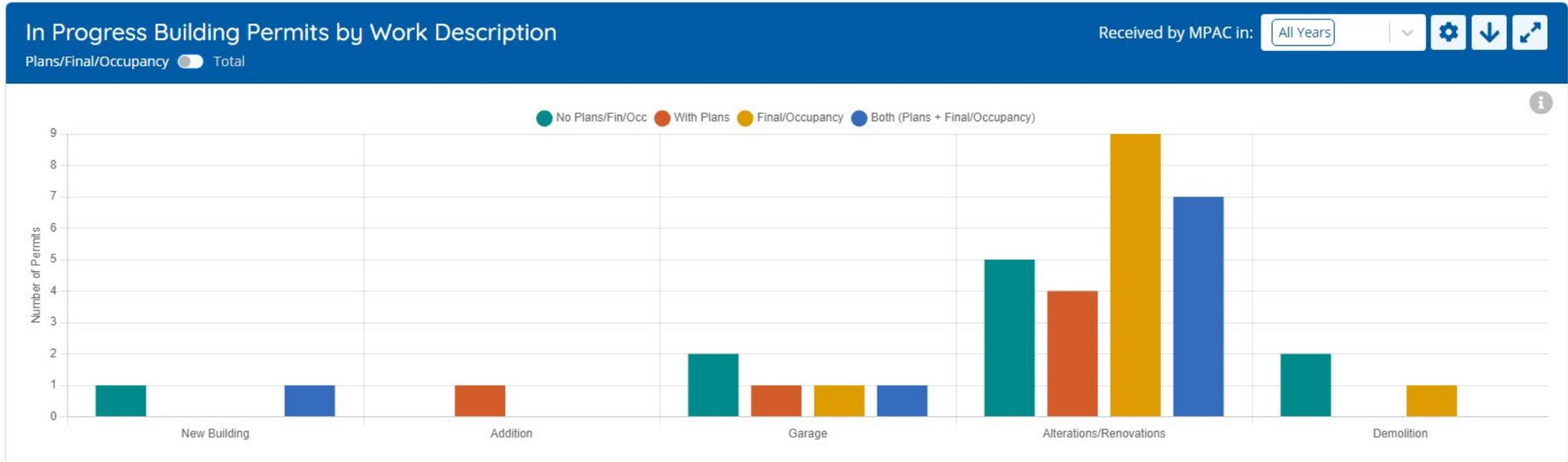
Building Permits.

* Please be sure to provide building permit updates soon so that new assessment can be captured on the assessment roll.

In Progress Building Permits
61
Permits with Both Plans and Final/Occupancy: 18

Building Permits Closed in 2024
5

Last Building Permit Submission
Jul 5, 2024



As of August 8, 2024



NEW-Tax Application Process Update.

- To comply with the municipality's authority to determine tax relief, MPAC will offer the Roll CVA and a notional value of the impacted structure for consideration under the general remarks for the following:
 - *Section 357(1)d.(iii)* – buildings damaged by fire, or substantial unusable
 - *Section 357(1)(g)* – repairs or renovation to land that prevents the normal use of the land
- MPAC will not revalue or provide a change in value of a property or a portion of a property for the period requested in the tax application. MPAC will consider impacts to the current tax roll (PACN) and/or the upcoming assessment roll (YEE/YEA).
- Municipalities will not see an APR (Application for Reduction) event in Municipal Connect at the property level. The Tax Application and response remain available in My Work.
- The majority of Section 357 Tax Application MPAC responses are not changing.
- This change is effective July 2, 2024.



Tax Application responses that have changed.

s. 357(1)

(d)(ii) was damaged by fire, demolition or otherwise so as to render it substantially unusable for the purposes for which it was used immediately prior to the damage;

(g) repairs or renovations to the land prevented the normal use of the land for a period of at least three months during the year.

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s)	DOE JANE
Roll number	DOE JOHN
Property location	0101-567-890-12345-0000
Property description	56789 MAIN ST
Municipality/Local taxing authority	CON 3 PT LOT 5 LOCAL TOWN
Application number	123456
Application reason	Repairs or Renovations
Received date	September 01, 2023
Claim relief period	From: September 01, 2023 - To: December 31, 2023
Taxation year	2023

MPAC Remarks

2023 Taxation returned @ \$ 364,000 RT

Notional value of the structure, to which this application pertains, on the assessment roll for 2023 taxation is \$166,000.

The use of the notional value provided rests solely with the municipality/local taxing authority and not with the Municipal Property Assessment Corporation.

MPAC Representative: John Assessor
Date: September 07, 2023

Added per MLG Request

The information contained on this document is solely for the purpose of responding to an application made under ss. 357, 357.1, 358 or 359 of the Municipal Act, 2001, S.O. 2001, c. 25

Tax Application responses that have not changed.

s. 357(1)

(a) as a result of a “change event”

(b) the land has become vacant land or excess land

(c) the land has become exempt from taxation

(d)(i) a building was razed by fire, demolition or otherwise

(e) a mobile unit on the land was removed

(f) a person was overcharged due to a gross or manifest error that is clerical or factual in nature

s. 358

s. 359

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) DOE JANE
Roll number DOE JOHN
Property location 0101-567-890-12345-0000
Property description 56789 MAIN ST
Municipality/Local taxing authority CON 3 PT LOT 5
LOCAL TOWN

Application number 123456
Application reason Razed by Fire, Demolition or otherwise
Received date September 01, 2023
Claim relief period **From: September 01, 2023 - To: December 31, 2023**
Taxation year 2023

Current Property Assessment

Property Classification	2012		2016		Phase-In Assessment for Taxation Years	
	Assessed Value	Assessed Value	2017	2018	2019	2020-2023
OWNR RU RT	323,000	364,000	333,250	343,500	353,750	364,000
Total	323,000	364,000	333,250	343,500	353,750	364,000

Change to the Property Assessment

Property Classification	2012		2016		Phase-In Assessment for Taxation Years	
	Assessed Value	Assessed Value	2017	2018	2019	2020-2023
OWNR RU RT	175,698	198,000	181,274	186,849	192,425	198,000
Total	175,698	198,000	181,274	186,849	192,425	198,000

MPAC Remarks

Notional value of the structure, to which this application pertains, on the assessment roll for 2023 taxation is \$166,000.

The use of the notional value provided rests solely with the municipality/local taxing authority and not with the Municipal Property Assessment Corporation.

MPAC Representative: John Assessor

Date: September 07, 2023

The information contained on this document is solely for the purpose of responding to an application made under ss. 357, 357.1, 358 or 359 of the Municipal Act, 2001, S.O. 2001, c. 25

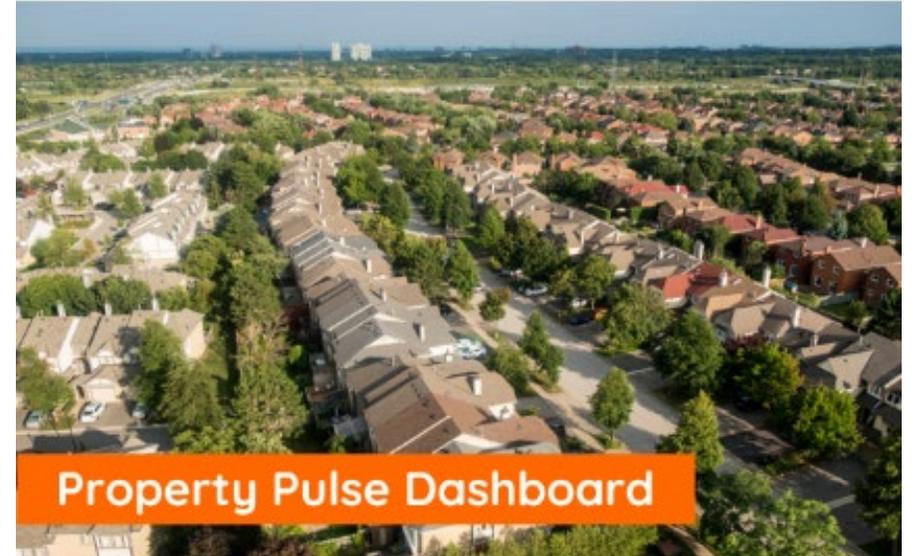
About My Property (AMP) Updates.

- Property owners can now update their mailing address through About My Property
- Mailing addresses can still be updated through mpac.ca or by calling the Customer Contact Center and municipalities can still provide updates through the Excel template

The screenshot displays the AMP website interface. At the top, a navigation bar contains four items: 'How Assessment Works', 'View My Property Details' (highlighted with a red circle), 'Browse My Neighbourhood', and 'File a Request for Reconsideration'. Below this, the 'View My Property Details' section is active, with a sub-navigation bar containing 'My Property Details', 'My Property Documents', 'My Mailing Address' (highlighted with a red circle), 'School Support', and 'Reports'. A light blue information box contains the following text: 'Please use this form to update your mailing address. To view the mailing address that we currently have on file for your property, please reference your property assessment notice found in the My Property Documents tab. Any change made through the mailing address update form will be applied to this property only. If you own additional properties, please access each account to complete the mailing address update form.' At the bottom of the page, there are two dark blue buttons: 'Current Mailing Address' and 'Submissions'.

About My Property (AMP) Updates.

- Assist property owners in making informed decisions about current and future residential home ownership
- Available to all property owners through AMP
- Provides monthly, aggregated, up-to-date residential sales data in an interactive data platform for every municipality in Ontario – fewer than 6 sales are suppressed
- Users can:
 - View recent residential sales information by municipality and property type (single-detached, semi-detached, townhouse, condo, waterfront)
 - Compare sales information for up to five municipalities using the “compare” feature
 - Filter information by sales year/month, year built, and square footage



New Municipal Connect Products.

- **MFIPPA Compliant Mailing List now available**
 - List that matches locational postal codes to location addresses
 - Issued monthly beginning July 2024 through My Products
 - Will help municipalities notify property owners while complying with Municipal Freedom of information and Protection of Privacy (MFIPPA) legislation
- **MPAC Data Report (MDR) launching soon**
 - A unique report that offers on-demand access to property-specific information that does not rely on supplier-owned data, which will help support informed decision-making and proactive planning
 - Same columns as EAI file, but supplier data not included
 - Provided in Excel and DBF formats
 - Issued monthly through My Products



New Multi-Residential Property Option Subclass - Update.

- Memo issued to CAOs/Treasurers to provide update on implementation of new optional subclass for new multi-residential properties.
- As part of the 2024 Spring Budget, the Province filed **Ontario Regulation 140/24** under the *Assessment Act* to introduce a new optional subclass for new multi-residential properties to enable single- and upper-tier municipalities to incentivize the development of new or converted units with a municipal tax reduction of up to 35%.
- MPAC will update property records with the **New Multi-Residential Property (Municipal Reduction) Subclass** to eligible new multi-residential properties once an adoption by-law has been passed by a municipality.
- In anticipation of such legislative changes, MPAC expanded Realty Tax Class (RTC) and Realty Tax Qualifier (RTQ) codes to enable two-character codes. Properties (or portions of a property) determined by MPAC to be eligible for inclusion in the subclass will be reflected in MPAC products with the RTC/RTQ code combination of **N/T1**.
- Implementation is approximately 6-9 months following adoption of the subclass given the requirement that the units of the multi-residential property must be completely built or converted from a non-residential use.



Update on MPAC's Implementation of New Subclass for Gravel Pits.

- Memo issued to CAOs/Treasurers from MPAC on July 15, 2024, to provide update on implementation of how MPAC is addressing the new regulations regarding the property assessment and taxation of aggregate extraction sites
- As outlined in the Ministry of Finance's communication dated July 9, 2024, **Ontario Regulation 295/24** has been filed under the *Assessment Act* and **Ontario Regulation 296/24** under the *Education Act* as of July 5, 2024
- These regulations introduce a new industrial subclass for eligible land used for aggregate extraction and prescribe a one-time reduced education tax rate for eligible land specifically for the 2024 tax year
- MPAC is in the process of identifying and coding eligible properties with the newly expanded RTC/RTQ codes. We will be issuing SANs for the 2024 tax year by early fall and will share updates on the identified properties throughout the summer

Reminders.



- Review of Municipal Connect users (retirements, job duties)
- Update MPAC of any staffing/contact information
- Address changes should be submitted to cpf@mpac.ca by no later than September for inclusion on Assessment Roll

Webinar Recordings - [MPAC YouTube Channel](#)

January 17	Appeals Update
March 27	Data Sharing and Services Agreement
May 23	MPAC's Best Practices for Protecting your Municipality's Data
June 25	Tax Application: An Overview and Update
TBD	Annual Municipal Update with Nicole MacNeill, President & CAO; Jamie Bishop, VP Public Affairs & Customer Experience; and Carmelo Lipsi, VP & Chief Operating Officer

Your Municipal Contacts

Judy Sauder

Account Manager

judy.sauder@mpac.ca

Gerry Henderson

Account Support Coordinator

geraldine.henderson@mpac.ca



COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

DATE: August 21, 2024
Resolution No. 24-170

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter from the Association of Municipalities of Ontario and the Ontario Medical Association with regards to a request for support concerning critical healthcare challenges, as presented; and

WHEREAS the state of health care in Ontario is in crisis, with 2.3 million Ontarians lacking access to a family doctor, emergency room closures across the province, patients being de-rostered and 40% of family doctors considering retirement over the next five years; and

WHEREAS it has become increasingly challenging to attract and retain an adequate healthcare workforce throughout the health sector across Ontario; and

WHEREAS the Northern Ontario School of Medicine University says communities in northern Ontario are short more than 350 physicians, including more than 200 family doctors; and half of the physicians working in northern Ontario are expected to retire in the next five years; and (Northern Ontario only)

WHEREAS Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, and paramedicine; and

WHEREAS the percentage of family physicians practicing comprehensive family medicine has declined from 77 in 2008 to 65 percent in 2022; and

WHEREAS per capita health-care spending in Ontario is the lowest of all provinces in Canada; and

WHEREAS a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the province;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville urges the Province of Ontario to recognize the physician shortage in the Superior East region and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care.

		
Carried	Defeated	Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:

**Association of Municipalities of Ontario
(AMO)**

155 University Ave., Suite 800
Toronto, Ontario M5H 3B7
Telephone: 416.971.9856
Toll-free in Ontario: 1.877.426.6527
Fax: 416.971.6191

Ontario Medical Association

150 Bloor St. West, Suite 900
Toronto, ON M5S 3C1
Canada
TF: 1.800.268.7215
T: 416.599.2580
F: 416.533.9309
E: info@oma.org
oma.org

Dear Heads of Council and Clerks,

Communities across Ontario have been facing critical healthcare challenges, including long waitlists for primary care, shortages of doctors and other healthcare workers; and emergency room closures. These cracks in Ontario's health care system are impacting economic development, health, and well-being at the local level.

In response, the Ontario Medical Association (OMA) and the Association of Municipalities of Ontario (AMO) are working collaboratively to advocate for a better healthcare system for Ontario's residents and communities.

We have jointly developed the attached draft council resolution (Appendix A - Also in PDF and Word Versions), urging the provincial government to recognize the physician shortage in your municipality and the rest of Ontario. By adopting this resolution, your municipality can play a crucial role in highlighting the urgent need for more healthcare resources and support.

AMO is excited to welcome everyone to Ottawa for our annual conference from August 18-21, 2024. We are pleased to inform you that the OMA will be participating at this year's conference. Along with sponsoring the Rural Caucus Lunch on August 20, the OMA has reserved meeting room at the Fairmont Château Laurier for both August 20 and 21 to meet directly with municipal leaders. During these meetings, we would like to hear what you are seeing on the ground and discuss opportunities to work closer with you. We believe that collaboration between Ontario's doctors and all 444 municipalities is essential in addressing the healthcare needs of your community.

To set up a meeting with the OMA, please reach out to Tarun.Saroya@OMA.org (Senior Advisor for Government Relations and Advocacy) to book a 15-30 minute time slot at your earliest convenience.

We look forward to your positive response and to working together towards a healthier future for all Ontarians.

Yours sincerely,



Kimberly Moran
CEO, Ontario Medical



Colin Best
Association AMO President

Appendix A:

WHEREAS the state of health care in Ontario is in crisis, with 2.3 million Ontarians lacking access to a family doctor, emergency room closures across the province, patients being de-rostered and 40% of family doctors considering retirement over the next five years; and

WHEREAS it has becoming increasingly challenging to attract and retain an adequate healthcare workforce throughout the health sector across Ontario; and

WHEREAS the Northern Ontario School of Medicine University says communities in northern Ontario are short more than 350 physicians, including more than 200 family doctors; and half of the physicians working in northern Ontario expected to retire in the next five years; and (Northern Ontario only)

WHEREAS Ontario municipal governments play an integral role in the health care system through responsibilities in public health, long-term care, and paramedicine.

WHEREAS the percentage of family physicians practicing comprehensive family medicine has declined from 77 in 2008 to 65 percent in 2022; and

WHEREAS per capita health-care spending in Ontario is the lowest of all provinces in Canada, and

WHEREAS a robust workforce developed through a provincial, sector-wide health human resources strategy would significantly improve access to health services across the province;

NOW THEREFORE BE IT RESOLVED THAT the Council of (the name of municipality) urge the Province of Ontario to recognize the physician shortage in (name of municipality) and Ontario, to fund health care appropriately and ensure every Ontarian has access to physician care.

COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

DATE: August 21, 2024
Resolution No. 24-171

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter dated July 10, 2024 from the Corporation of the Township of Terrace Bay with regards to a request for support concerning sustainable funding for OPP small rural municipalities, as presented.

Carried Defeated Deferred

RECORDED VOTE:	YES	NO
Councillor H�el�ene Perth	_____	_____
Councillor Luc L�evesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel L�evesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

July 10, 2024

Municipality of Tweed
255 Metcalf St
Tweed, Ontario
K0K 3J0

At the Township of Terrace Bay Regular Council Meeting held on Tuesday July 2, 2024, the following resolution was passed.

Re: Sustainable Funding for OPP small rural municipalities

Resolution: 207-2024
Moved by: Councillor Gary Adduono
Seconded by: Councillor Rick St. Louis

WHEREAS it is apparent that the Ontario Government has overlooked the needs of small rural Ontario; AND

WHEREAS Ontario's small rural municipalities face insurmountable challenges to fund both upfront investments and ongoing maintenance of their capital assets including roads, bridges, water/wastewater and municipally owned buildings including recreational facilities, libraries and other tangible capital assets:

AND WHEREAS small rural Ontario's operating needs consume the majority of property tax revenue sources; AND WHEREAS small rural municipalities (of 10,000 people or less) are facing monumental infrastructure deficits that cannot be adequately addressed through property tax revenue alone; *AND

WHEREAS in 2015 the provincial government moved to standardized billing for all non-contract D.P.P. (5.1) locations; AND WHEREAS the Ontario Government has committed \$9.1 billion to Toronto alone to assist with operating deficits and the repatriation of the Don Valley and Gardner Expressway; and \$534 million to Ottawa for the repatriation of Hwy 174; AND WHEREAS the annual cost of the Ontario Provincial Police, Municipal Policing Bureau for small rural non-contract (5.1) municipalities is approximately \$428 million;

AND WHEREAS this annual cost is significantly less than the repatriation costs of the Gardiner Express Way, the Don Valley Parkway and Highway 174 (Ottawa Region) but provides a greater impact to the residents of the Province overall; AND WHEREAS this will afford relief to small rural municipalities for both infrastructure and operating needs while having a minimal impact on the provincial budget; NOW

THEREFORE BE IT RESOLVED THAT The Municipality of Tweed call on the Ontario Government to immediately implement sustainable funding for small rural municipalities by reabsorbing the cost of the Ontario Provincial Police Force back into the provincial budget with no cost recovery to municipalities:



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0

Phone: (807) 825-3315 Fax: (807) 825-9576

AND FURTHER, that Council direct staff to circulate this resolution to Premier Doug Ford (premier@ontario.ca), Minister of Solicitor General, Minister of Finance, MPP for Thunder bay-Superior North, Lise Vaugeois and to the Association of Municipalities of Ontario (amo@amo.on.ca) and at Municipalities of Ontario.

Sincerely,

J. Hall
Chief Administration Officer/Clerk

COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

DATE: August 21, 2024
Resolution No. 24-172

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter dated August 7, 2024 from the Township of Brudenell, Lyndoch and Raglan with regards to a request for support concerning urging the government to promptly resume the assessment cycle, as presented.

✓

_____	_____	_____
Carried	Defeated	Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



**TOWNSHIP OF
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

August 7, 2024

The Honourable Doug Ford, Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

Re: Urging the Government to Promptly Resume Assessment Cycle

Please be advised that at their last Regular Meeting of Council on Wednesday August 7th, 2024, the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan supported the following resolution:

Resolution # 2024-08-07-10
Moved By: Councillor Quade
Seconded by: Councillor Keller

"Be It resolved that the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby supports the resolution from the Municipality of Callander urging the Government to promptly resume the assessment cycle.

And further that Council directs staff to provide a copy of this resolution to the Premier, the relevant provincial authorities, the Association of Municipalities in Ontario, the Rural Ontario Municipalities Association, the Federation of Northern Ontario Municipalities, the Municipal Property Assessment Corporation, and all municipalities in Ontario for their consideration, to make proper changes as quickly and efficiently as possible."

CARRIED.

Sincerely,

Tammy Thompson
Deputy Clerk

31 May 2024

Premier Doug Ford premier@ontario.ca

RE: Urging the Government to Promptly Resume Assessment Cycle

Please be advised that the Council of the Corporation of the Municipality of Callander passed the following resolution at its Regular Meeting of Council held Tuesday, May 28, 2024.

Resolution No. 2024/05/184:

7.4(c) WHEREAS the assessment cycle is an essential process for maintaining the fairness and predictability of property taxes in our province;

AND WHEREAS the pause in the reassessment cycle has created uncertainty and instability in property taxation, impacting both residential and commercial property owners;

AND WHEREAS the government has delayed an assessment update again in 2024, resulting in Ontario's municipalities continuing to calculate property taxes using 2016 property values;

AND WHEREAS both current and outdated assessments are inaccurate, increase volatility, and are not transparent;

AND WHEREAS frequent and accurate reassessments are necessary to stabilize property taxes and provide predictability for property owners, residents, and businesses alike;

AND WHEREAS the staff at the Municipal Property Assessment Corporation would benefit from further skills enhancement and training in assessments, recognizing the importance of ensuring accurate evaluations for 100% of our municipality;

AND WHEREAS the Government has announced a review of the property assessment and taxation system with a focus on fairness, equity, and economic competitiveness, and therefore further deferring new property assessment;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Callander hereby calls upon the Premier to promptly resume the assessment cycle to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system, or respond with an alternative method for every municipality in Ontario to achieve fair taxation;

AND THAT all Municipalities in Ontario and their constituents are encouraged to apply pressure to the Premier, daily, weekly, and monthly, to resolve the situation before it causes undo stress to everyone in the Municipality;

AND THAT a copy of this resolution be forwarded to the Premier, the relevant provincial authorities, the Association of Municipality in Ontario, the Rural Ontario Municipalities Association, the Federation of Northern Ontario Municipalities, the Municipal Property Assessment Corporation, and all municipalities in Ontario for their consideration, to make proper changes as quickly and efficiently as possible.

Thank you,



**Cindy Pigeau
Municipal Clerk**

**Copy to: Association of Municipalities of Ontario
Rural Ontario Municipalities Association
Federation of Northern Ontario Municipalities
Municipal Property Assessment Corporation
All Ontario Municipalities**

COUNCIL RESOLUTION



Moved By: *Hélène*
Seconded By: *Julila*

DATE: August 21, 2024
Resolution No. 24-173

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter dated August 14, 2024 from the Corporation of the Township of Terrace Bay with regards to a request for support concerning Ontario Long Service Medals, as presented.

<u>Carried</u>	<u>Defeated</u>	<u>Deferred</u>
----------------	-----------------	-----------------

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0
Phone: (807) 825-3315 Fax: (807) 825-9576

August 14, 2024

Premier Doug Ford
premier@ontario.ca

Dear Mr. Ford,

At the Township of Terrace Bay Regular Council Meeting held August 6, 2024 the following resolution was passed.

RE: Town of Bradford West Gwillimbury Resolution: Ontario Long Service Medals

Resolution: 238-2024
Moved by: Councillor Adduono
Seconded by: Council Dube

WHEREAS paramedics, firefighters and police officers are our Frontline heroes, regularly putting their own health and safety at risk to help others in need;

WHEREAS the Ontario Fire Services Long Service Medal was created in 1971 to honour firefighters who have served the public for twenty-five years or more and the Governor General's Fire Services Exemplary Service Medal was created in 1985 and 'honours members of a recognized Canadian fire service who have completed 20 years of service, ten years of which have been served in the performance of duties involving potential risks;

WHEREAS the Ontario Provincial Police Long Service and Good Conduct Medal honours OPP officers who have served for twenty years or more and the Governor General's Police Exemplary Service Medal, created in 1983, 'recognizes police officers who have served in an exemplary manner having completed 20 years of full-time service with one or more recognized Canadian police forces;

WHEREAS many non-OPP police services have similar local long-service medals within their forces, but there is not a province-wide long-service medal for non-OPP police officers;

WHEREAS the Governor General's Emergency Medical Services Exemplary Service Medal, created in 1994, recognizes 'professionals in the provision of pre-hospital emergency medical services to the public who completed 20 years of exemplary service, including at least 10 years in the performance of duties involving potential risk;

WHEREAS there is no province-wide long-service medal for paramedics in Ontario;

NOW THEREFORE, The Corporation of the Township of Terrace Bay:

1. Endorse the creation of a province-wide long-service medal for police and for paramedics, modelled after the existing such award for firefighters;



The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0

Phone: (807) 825-3315 Fax: (807) 825-9576

2. In furtherance of this resolution, that the Mayor write to the Premier, Minister of Health, Solicitor General, Minister of Citizenship and our local MPP urging them to work collaboratively to create such awards; and
3. That a copy of this resolution be sent to all Ontario municipalities.

Sincerely,

Jon Hall
Chief Administrative Officer/Clerk

CC:

Minister of Health – Sylvia Jones – sylvia.jones@ontario.ca

Solicitor General Michael Kerzner – Michael.Kerzner@ontario.ca

Minister of Citizenship Michael Ford – Michael.Ford@ontario.ca

MPP – Thunder Bay Superior North – Lise Vaugeois – Lvaugeois-QP@ndp.on.ca

All Ontario Municipalities



Hon. Melanie Joly, Minister of Foreign Affairs of Canada
Hon. Mary Ng, Minister of Export Promotion, International Trade & Economic Development of Canada
Hon. Francois-Phillip Champagne, Minister of Innovation, Science, & Industry of Canada
Innovation Science & Economic Development Canada (ISED)
Government of Canada
MP Marilyn Gladu
MPP Bob Bailey
(sent via e-mail)

Re: Underserviced Cellular Communication Services in Rural and Urban Centres in the Town of Plympton-Wyoming, other Rural and Urban Centres across Lambton County, and beyond

Please be advised that the Council of the Town of Plympton-Wyoming, at its meeting on July 31st, 2024, passed the following resolution:

Whereas the Government of Canada and The Town of Plympton-Wyoming have approved 2 new Cell Tower installations, yet no installations have occurred. ISED regulations state, *“Following the consultation, and once the company and local municipality agree, the tower must be built within three years.”*

And Whereas the Town of Plympton-Wyoming is not able to utilize all the available modern technology for Fire Services due to the lack of cell signals and reliable cellular service coverage in our rural and urban communities.

And Whereas residents of our community are not able to have reliability and confidence in our telecommunications infrastructure for our commercial establishments and economic growth, employment, school, virtual medical appointments, mental health, welfare and emergency services.

And Whereas Many areas are considered “Dead Zones” causing rural and urban communities to incur prohibitive costs which include roaming and overage fees and/or alternative resources in order to gain basic and limited communication functionality.

And Whereas the Federal Government is already exploring 6G services, yet existing Cell Towers in The Town of Plympton-Wyoming are only providing 3G which is ending in 2025, LTE and 4G service – where these services are even available.

And Whereas the ISED has committed to have a reliable Network and states that, *“Reliable telecommunications networks have never been more crucial. They support not only a wide range of economic and social activities but also other critical infrastructure sectors and*

government services, and they are crucial for emergency services and public safety. They are fundamental to the safety, prosperity and well-being of Canadians.”

And Whereas the top priority of the ISED as stated in the Telecommunications Reliability Agenda is, *“Robust Networks and Systems – This means there is robust architecture for telecommunications networks with appropriate redundancy, diversity, and hardening against hazards, with particular care for emergency services. There are systems with controls and monitoring and the telecommunications supply chain including supplier equipment is trusted and secure. Investments are made to support these activities including in rural and remote areas or to address coverage gaps.”*

Now Therefore Be It Resolved that the Council of the Town of Plympton-Wyoming requests that the Federal Government and ISED and make it their priority to push forward with their commitment to provide this crucial infrastructure in a meaningful and timely manner and provide action and enforcement of the regulations that mandate timely installation of approved Cell Tower Installations.

The health and well-being of our community is at the mercy of our Federal Government taking these matters seriously; taking action to reduce the harm being caused to our residents well being and allowing our emergency services to perform at standard that our larger urban municipalities are able to.

Sincerely,



Ella Flynn
Executive Assistant – Deputy Clerk
Town of Plympton-Wyoming

Cc:
All Ontario Municipalities

COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

Helene...
Julita

DATE: August 21, 2024
Resolution No. 24-175

Whereas elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections; and

Whereas legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process; and

WHEREAS the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities; and

WHEREAS the Municipal Elections Act, 1996 (MEA) will be 30 years old by the next municipal and school board elections in 2026; and

WHEREAS the MEA sets out the rules for local elections, the Assessment Act, 1990 and the Education Act, 1990, also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario; and

WHEREAS with rules across three (3) pieces of legislation, and the MEA containing a patchwork of clauses, there are interpretation challenges, inconsistencies, and gaps to fill; and

WHEREAS the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce; and

WHEREAS while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges; and

WHEREAS to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis/disinformation and the increased use of technologies like artificial intelligence and use of digital identities; and

WHEREAS the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration; and

WHEREAS AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections;

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville calls upon the Province to update the MEA with priority amendments as outlined by AMCTO before the Summer of 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections;

BE IT FURTHER RESOLVED THAT this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing (minister.mah@ontario.ca), the Minister of Education (minister.edu@ontario.ca), the Minister of Public and Business Service Delivery (todd.mccarthy@ontario.ca, Minister of Finance (minister.fin@ontario.ca), the Premier of Ontario (premier@ontario.ca), Corporation of the Township of Dubreuilville MPP and AMCTO (advocacy@amcto.com).



<hr/> Carried	<hr/> Defeated	<hr/> Deferred
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RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:

[name of municipality] RESOLUTION
Provincial Updates to the Municipal Elections Act

WHEREAS elections rules need to be clear, supporting candidates and voters in their electoral participation and election administrators in running elections.

WHEREAS legislation needs to strike the right balance between providing clear rules and frameworks to ensure the integrity of the electoral process,

WHEREAS the legislation must also reduce administrative and operational burden for municipal staff ensuring that local election administrators can run elections in a way that responds to the unique circumstances of their local communities.

WHEREAS the *Municipal Elections Act, 1996* (MEA) will be 30 years old by the next municipal and school board elections in 2026.

WHEREAS the MEA sets out the rules for local elections, the *Assessment Act, 1990* and the *Education Act, 1990* also contain provisions impacting local elections adding more places for voters, candidates, and administrators to look for the rules that bind the local democratic process in Ontario.

WHEREAS with rules across three pieces of legislation, and the *MEA* containing a patchwork of clauses, there are interpretation challenges, inconsistencies, and gaps to fill.

WHEREAS the Act can pose difficulties for voters, candidates, contributors and third-party advertisers to read, to interpret, to comply with and for election administrators to enforce.

WHEREAS while local elections are run as efficiently and effectively as can be within the current legislative framework, modernization and continuous improvement is needed to ensure the Act is responsive to today's needs and tomorrow's challenges.

WHEREAS to keep public trust and improve safeguards the Act should be reviewed considering the ever-changing landscape which impacts elections administration including privacy, the threats of foreign interference, increased spread of mis/disinformation and the increased use of technologies like artificial intelligence and use of digital identities.

WHEREAS the Association of Municipal Managers, Clerks, and Treasurers of Ontario (AMCTO) reviewed the Act and has provided several recommendations including modernizing the legislation, harmonizing rules, and streamlining and simplifying administration.

AND WHEREAS AMCTO put forward recommendations for amendments ahead of the 2026 elections and longer-term recommendations for amendments ahead of the 2030 elections.

THEREFORE BE IT RESOLVED THAT [insert municipality name] calls for the Province to update the MEA with priority amendments as outlined by AMCTO before Summer 2025 and commence work to review and re-write the MEA with longer-term recommendations ahead of the 2030 elections.

AND BE IT FURTHER RESOLVED that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Minister of Municipal Affairs and Housing (minister.mah@ontario.ca), the Minister of Education (minister.edu@ontario.ca), the Minister of Public and Business Service Delivery (todd.mccarthy@ontario.ca), Minister of Finance (Minister.fin@ontario.ca) the Premier of Ontario (premier@ontario.ca), [name municipality] MPP and AMCTO (advocacy@amcto.com).

September 5, 2024

sent via email

Minister Paul Calandra
Municipal Affairs and
Housing 777 Bay Street
College Park 17th Floor,
Toronto, ON M7A 2J3
minister.mah@ontario.ca

Dear Minister Calandra:

I am writing to you as the [insert job title] at the [insert municipality] and as the municipal officer responsible for the administration of the *Municipal Elections Act, 1996* in support of [AMCTO's recommendations](#) calling for the comprehensive changes to *MEA*.

AMCTO members, as municipal leaders, support the interests and well-being of 235,000 municipal employees across all municipalities in this Province.

Local election administrators care about running fair and accessible elections. We care about ensuring that candidates, voters, and third-party advertisers understand their responsibilities. We care that those that may knowingly break the rules are held to account. We care that the *MEA* and the accompanying *Education Act* and *Assessment Act* are complicated pieces of legislation on their own, and more so read together.

That is why AMCTO reviews the *Act* after every local election and why the Province should be making the necessary changes to make election administration easier and the *Act* clearer to follow for candidates and voters within the timelines AMCTO has set out.

Never has there been a more important moment to ensure the *Act* is working well, closes gaps and provides the right enforcement tools and mechanisms to safeguard our local electoral processes from threats of foreign interference, misinformation and bad actors. Local clerks need support and guidance on how to manage these threats and deal with potential events especially considering the federal government's recent legislation on foreign interference (Bill C-70).

AMCTO convened a group of municipal staff with experience and expertise in administering local elections to present you with several recommendations for making improvements to *MEA* and calling for an overhaul of the *Act* in the long-term.

[Add municipal letter head]

[OPTIONAL: Here are some examples of challenges I have faced with the legislation in my municipality that align with improvements AMCTO is recommending [Insert relevant local experiences]]

I support AMCTO's recommendations and call on you to update the *MEA* with priority and secondary recommendations by mid 2025 ahead of the 2026 election so that I can make the necessary adjustments for planning and implementation well ahead of statutory timelines imposed upon me to administer an election.

There is a provincial interest in ensuring the health of local democracy and the time to act is now – proactively instead of reactively. Election administrators face several uncertainties as we look ahead to 2026. We observe that in other jurisdictions with elections there is an increasing use of artificial intelligence (AI) and other technology to spread misinformation. There are increased levels of electoral interference. Even in Canada, we are seeing reports of more candidates and elected officials stepping back from public life because of concerns for their safety and reputations.

There also is a provincial interest for reducing administrative and operational burdens to help free up staff time to focus on other critical statutory and operational tasks such as those related to planning and development processes, municipal governance, as well as service innovation, in support of provincial priorities.

I look forward to seeing legislation introduced to update the *MEA* in the coming months to address current challenges, streamline processes, and make legislation easier to understand and administer.

Sincerely,

[Insert Name]

[Insert municipality]

Cc: Paul Shipway, President, AMCTO president@amcto.com
Martha Greenberg, Deputy Minister, Ministry of Municipal Affairs and Housing
martha.greenberg@ontario.ca

COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____
Hélène Perth
Julila Hemphill

DATE: August 21, 2024
Resolution No. 24-176

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter dated July 31, 2024 from the Township of Limerick with regards to a request for support concerning Administrative Monetary Penalty System in the Ontario Building Code Act, as presented.



_____	_____	_____
Carried	Defeated	Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



RE: Letter of Support – AMPS in Ontario Building Code

July 31, 2024

Hon. Graydon Smith
Ministry of Natural Resources
5th Floor, 99 Wellesley St
Toronto, ON M7A 1W3
Graydon.smith@pc.ola.org

AMCTO
amcto@amcto.com

AMO
amo@amo.on.ca

RE: Township of Lake of Bays Resolution regarding Request for Royal Assent of Administrative Monetary Penalty System in the Ontario Building Code Act.

Please be advised that the Township of Limerick, at its meeting held on July 15, 2024 considered the aforementioned topic and subsequent discussion, the following motion was passed:

Motion112-2024

Moved by Councillor Jan MacKillican
Seconded by Councillor Shawn Pack

That staff is directed to issue a letter of support for Royal Assent of AMPS in the Building Code.

Carried

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Victoria Tisdale
Clerk-Treasurer

Cc: All Ontario Municipalities

Victoria Tisdale, Clerk Treasurer
clerk@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478



Nicole Ilcio, Deputy Clerk Treasurer
assistant@township.limerick.on.ca
Telephone: 613-474-2863
Fax: 613-474-0478



T 705-635 2272
TF 1 877 566 0005
F 705 635 2132

TOWNSHIP OF LAKE OF BAYS
1012 Dwight Beach Rd
Dwight, ON P0A 1H0

May 14, 2024

Via email: minister.mah@ontario.ca

Minister of Municipal Affairs and Housing
Attention: Paul Calandra
777 Bay Street, 17th Floor
Toronto, ON M7A 2J3

Dear Mr. Calandra:

RE: Request for Royal Assent of Administrative Monetary Penalty System in the Ontario Building Code Act.

The Administrative Monetary Penalty System (AMPS) is an enforcement tool approved by the Provincial Government in August of 2009 and was originally used for parking offences to free up court time and cost.

A large number of municipalities have adopted an AMPS program and have applied AMPS to other Municipal enforcement by-laws as a replacement to the standard Part 1 Provincial Offences Act (POA) ticket system, as it provides the alleged offender with a flexible appeal system and the municipality the ability to apply unpaid penalties on to the property taxes. AMPS frees up valuable Provincial Offences Court time saving the province and the municipalities valuable resources and funds.

AMPS was written into the Building Code Act in December of 2017 however it has not received Royal Assent. AMPS has proven to be a valuable tool for education and enforcement of other Municipal by-laws. On behalf of the Council of the Corporation of the Township of Lake of Bays, we ask that AMPS receive Royal Assent. In doing so this would free up time for Building Officials to conduct their primary job (building inspections) instead of having to attend court normally a full day to hear an appeal to Part 1 ticket, at the same time providing the offender a more streamlined appeal system.

Sincerely,

Carrie Sykes, Dipl. M.A., CMO, AOMC,
Director of Corporate Services/Clerk.

TG/v
Copy to:

MPP, Graydon Smith
Association of Ontario Municipalities
Association of Municipal Clerk and Treasurers of Ontario
All Area Municipalities

COUNCIL RESOLUTION



Moved By: _____

Seconded By: _____

Julia Helene

DATE: August 21, 2024

Resolution No. _____

24-177

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter from various Northern Ontario Chambers of Commerce with regards to a request for support concerning a Set-Aside for Northern Ontario within the Ontario Immigrant Nominee Program (OINP), as presented; and

WHEREAS employers across Northern Ontario are experiencing a critical shortage of skilled workers, contributing to a shrinking labour market with an estimated 50,000 newcomers needed by 2041 to sustain current Northern Ontario population levels; and

WHEREAS, the labour shortage is causing significant economic hardship for Northern Ontario communities, including reduced productivity and business closures; and

WHEREAS population and migration trends to 2021 suggest that Northern Ontario needs 100,000 newcomers by 2041 to sustain current population; and

WHEREAS the success of the Federal Rural and Northern Immigration Pilot (RNIP) demonstrates the effectiveness of allocating nomination spots to address regional labour shortages in attracting newcomers to Northern Ontario; and

WHEREAS, the Ontario Immigrant Nominee Program has been expanded from 9,750 nominees in 2022 to a goal of 21,500 nominees in 2024;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville urges the Government of Ontario to address the critical market shortage of skilled labour in Northern Ontario by allocating 3,000 Ontario Immigrant Nominee Program spots to support the region's economic growth and development; and

BE IT FURTHER RESOLVED THAT copies of this resolution be forwarded to the Ontario Minister of Labour, Immigration, Training & Skills Development, local Members of Provincial Parliament, the Federation of Northern Ontario Municipalities and the Thunder Bay Chamber of Commerce.



Carried	Defeated	Deferred
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RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:

THE VOICE OF NORTHERN BUSINESS



Re: Request for Council Resolution: Support a Set-Aside for Northern Ontario within the OINP

On July 25th, 2024, over 40 organizations from across Northern Ontario came together to formally support an initiative to increase provincially led immigration to Northern Ontario communities. Northern Ontario Chambers of Commerce, Municipalities, Economic Development Agencies, Community Futures Development Corporations, Local Immigration Partnerships, Réseau du Nord, and more are working together to advocate for a Northern Ontario "set-aside" within the Ontario Immigrant Nominee Program (OINP).

As the Government of Ontario has full authority to set the parameters and allocations for the OINP. We are requesting 3,000 nominations, annually, be specifically set aside for immigrants coming to Northern Ontario to fill labour shortages. These 3,000 immigrants would help our communities maintain their current standard of living. Meaning there would be enough people to support vital services in our communities, pay taxes, and keep businesses open.

Currently, Northern Ontario is only receiving between 1-3% of all allocations through the OINP (approximately 100-200 nominees per year for the past 14 years). Meanwhile, the GTA receives approximately 90% of ALL immigration to Ontario. OINP has 21,500 total spots to allocate in 2024, up from 9,000 spots just three years ago. That means there is plenty of room to make a set-aside for Northern Ontario work without detracting from the GTA and other Ontario communities.

We need your help ASAP. To put pressure on the provincial government, **we are requesting your Council pass a resolution formally supporting a 3,000-nomination set-aside within the OINP for Northern Ontario communities.**

The allocation of these 3,000 spots would be spread among communities, ensuring that the benefits of immigration are extended beyond the largest cities in Northern Ontario. Importantly, the set-aside would **work alongside existing programs**, like the federal Rural and Northern Immigration Pilot (and future iterations of it). Also, in-need occupations would be identified specifically for Northern Ontario communities to help address our unique labour shortages.

The federal Rural and Northern Immigration Pilot has brought over 4,000 immigrants to Northern Ontario since its inception five years ago. Targeted, community-level immigration works for Northern Ontario. Help us keep the momentum going.

For questions or more information, please contact:

Charla Robinson, President, Thunder Bay Chamber of Commerce at charla@tbchamber.ca

THE VOICE OF NORTHERN BUSINESS



Table: Proposed Allocations for Northern Ontario OINP “Set-Aside”

OINP Proposed Northern Ontario Allotments, CMA/CAs and CDs (Rural)		
Geography	Geographic Level	Allocations
Greater Sudbury	CMA	689
Timmins	CA	166
Sault Ste. Marie	CA	310
Thunder Bay	CMA	498
North Bay	CA	290
Kenora	CA	60
Nipissing	District**	52
Manitoulin	District	56
Sudbury	District	72
Greater Sudbury*	District**	0
Timiskaming	District	127
Cochrane	District**	149
Algoma	District**	150
Thunder Bay	District**	95
Rainy River	District	79
Kenora	District**	206

Source: Northern Policy Institute.

Definitions: A census metropolitan area (CMA) must have a total population of at least 100,000. A census agglomeration (CA) must have a core population of at least 10,000. Census divisions (CDs) are intermediate geographic areas between the province/territory level and the municipality.

Note: *The Greater Sudbury CMA overlaps completely with the Greater Sudbury CD. Thus, for simplicity, all the allocations are included under the Greater Sudbury CMA.

**Districts represent the CD population minus the CMA/CA population (if there is a CMA/CA present within the CD). This allows there to be a specific allotment for rural areas

Source: Author's calculations. Based on an allotment of 3,000 spots for Northern Ontario divided amongst regions based on population share. Data obtained from 2021 Census of the Population.

THE VOICE OF NORTHERN BUSINESS



Sample Motion

WHEREAS employers across Northern Ontario are experiencing a critical shortage of **skilled** workers, contributing to a shrinking labour market with an estimated 50,000 newcomers needed by 2041 to sustain current Northern Ontario population levels; and

WHEREAS, the labour shortage is causing significant economic hardship for Northern Ontario communities, including reduced productivity and business closures; and

WHEREAS population and migration trends to 2021 suggest that Northern Ontario needs **100,000 newcomers by 2041** to sustain current population; and

WHEREAS the success of the federal Rural and Northern Immigration Pilot (RNIP) demonstrates the effectiveness of allocating nomination spots to address regional labour shortages in attracting newcomers to Northern Ontario; and

WHEREAS, the Ontario Immigrant Nominee Program has been expanded from 9,750 nominees in 2022 to a goal of 21,500 nominees in 2024;

NOW, THEREFORE, BE IT RESOLVED BY (town / city) COUNCIL (insert municipality name) to:

Urges the Government of Ontario to address the critical market shortage of skilled labour in Northern Ontario by allocating 3,000 Ontario Immigrant Nominee Program spots to support the region's economic growth and development.

BE IT FURTHER RESOLVED THAT:

Copies of this resolution be forwarded to: the Ontario Minister of Labour, Immigration, Training & Skills Development; local Members of Provincial Parliament; the Federation of Northern Ontario Municipalities; and the Thunder Bay Chamber of Commerce



Honourable David Piccini
Minister of Labour, Immigration, Training & Skills Development
14th Floor, 400 University Avenue
Toronto, Ontario M7A 1T7
Via email : minister.mlitsd@ontario.ca

Dear Minister Piccini:

ADDRESSING NORTHERN ONTARIO LABOUR MARKET NEEDS THROUGH THE ONTARIO IMMIGRANT NOMINEE PROGRAM

On behalf of the Corporation of the Township of Dubreuilville, I am pleased to provide this letter of support for **the allocation of 3,000 nominations annually within the Ontario Immigrant Nominee Program for immigrants coming to Northern Ontario to fill labour shortages.**

OINP has 21,500 total spots to allocate in 2024, up from 9,000 spots just three years ago. That means there is plenty of room to make a set-aside for Northern Ontario without detracting from the GTA and other Ontario communities. The allocation of these 3,000 spots would be spread among communities, ensuring that the benefits of immigration are extended beyond the largest cities in Northern Ontario.

Newcomers are essential to our economy as they help fill labor shortages and meet tax obligations, while also enriching our schools and community center with young learners. Additionally, we strongly believe that diversity and prosperity are interlinked, which contributes to the cultural, social, and economic well-being of all individuals within our community.

Newcomers represent potential growth and innovation for Northern and Rural communities, however, the vast majority of newcomers to Ontario settle in the Greater Toronto Area. The federal Rural and Northern Immigration Pilot Program (RNIP) has proven highly successful in attracting over 4,000 immigrants to Northern Ontario to date. The federal government is moving to make it a permanent program and an integral part of Canada's overall immigration strategy. Ontario should learn from and mirror this success through the allocation of Ontario Immigrant Nominee Program (OINP) spots for Northern Ontario communities.

Thank you for your consideration of this request.

Sincerely,

Chantal Croft

Chantal Croft, Economic Development Officer

c.c.: Michael Mantha, MPP Algoma—Manitoulin
Municipal Council

COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

DATE: August 21, 2024
Resolution No. 24-178

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached council report dated July 16, 2024 from the Fire Chief with regards to Emilyn Lévesque attending the FireCon (Train/Educate/Network) Conference and Trade Show in Thunder Bay in September 2024, as presented.

Carried Defeated Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



Council Report

- From:** Patrick Sigouin, Fire Chief **Date:** July 16, 2024
- Subject:** FireCon (Train/Educate/Network) Conference and Trade Show on September 3-7, 2024 in Thunder Bay.
- Purpose:** To obtain council approval to send one (1) member of the Fire Department to the conference.
- Recommendation:** Whereas that the Council of the Corporation of the Township of Dubreuilville hereby authorizes the Dubreuilville Volunteer Fire Department to send one (1) of its members for training to FireCon 2024. in Thunder Bay September 3 to 7, 2024.
- Analysis:** The FireCon Conference and Trade Show has been a yearly event for 30 years. It brings critical regional training courses and programs for fire fighters and emergency first responders for municipalities in Northwestern Ontario. This year one (1) member of our team will benefit from this training opportunity. Firefighter Emilyn Lévesque will attend the MLFTU Psychological First Aid course on September 6-7, 2024.
- Financial:** Registration cost for the conference comes to \$514.15, which includes breakfast, lunch and banquet ticket. The cost of accommodations for attending the conference is \$575.64. There will be additional expenses pertaining to transportation and meals. All expenses will be covered under the fire department travel/training budget.

Looking forward to a positive response to our request, thank you!


Patrick Sigouin
Fire Chief

COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

Helene
Julila

DATE: August 21, 2024
Resolution No. 24-179

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached council report dated August 14, 2024 from Chantal Croft, Economic Development Officer, with regards to the hiring of professional services for the development of a Housing Needs, Demand and Supply Study by Northstar Consulting, as presented.



_____ **Carried** _____ **Defeated** _____ **Deferred**

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



Council Report

From: Chantal Croft, Economic Development Officer

Date: August 14th, 2024

Subject: Professional Services for development of a Housing Needs, Demand and Supply Study

Purpose: A comprehensive Housing Needs, Demand and Supply Study will be provided with recommendations and action plan based on the findings as to how the community will address in whole or in part the gaps identified.

Recommendation: It is recommended that the Council of the Township of Dubreuilville accept the attached proposal submitted by Northstar Consulting, managed by Jason Naccarato, Senior Consultant for the Housing Needs, Demand and Supply Study in the amount of \$23,887.00.

Analysis: We sent this RFP to several consulting firms in the province and posted on social media. We received inquiries from two consulting firms however they decided not to go through with a submission. The proposal was reviewed by a Steering Committee comprised of the CAO/Clerk, EDO, and the Economic Development Consultant of N1 Strategy.

Financial Impact: The Council has approved an allocation of \$40,000.00 for this project as part of the 2024 annual budget. Additionally, an application submitted to the Superior East Community Development has been approved for funding in the amount of \$2,000.00 for this initiative. The total financial impact is estimated to be \$23,887.00, offset by \$2,000.00 that will be received from Superior East CFDC upon the project's completion. The break-down is as follows:

1. Data Collection and Analysis

- Initial Data Gathering: \$3,000
- Surveys and Questionnaires: \$2,500
- Focus Groups: \$1,500
- Data Processing and Analysis: \$2,000

2. Stakeholder Engagement

- Public Meetings and Workshops: \$3,500
- Stakeholder Interviews: \$2,000
- Communication Materials: \$1,000

3. Reporting

- Interim Reports: \$1,500
- Final Report Preparation: \$3,500
- Presentation of Findings: \$2,000

4. Site Visits

- Travel and Accommodation: \$3,387 (for three site visits)

5. Project Management

- Project Coordination and Oversight: \$1,500

Total Budget: \$23,887

Looking forward to a positive response to this request.

Chantal Croft
Economic Development Officer

Shelley B. Casey
CAO-Clerk



**REQUEST FOR PROPOSAL
Professional Services for development of a Housing Needs, Demand and
Supply Study for the Corporation of the Township of Dubreuilville.**

TERMS OF REFERENCE

BY THE

Corporation of the Township of Dubreuilville, Ontario

May 28, 2024

1.0 Background

The Corporation of the Township of Dubreuilville is a proud Francophone community nestled within the heart of the Magpie forest, located at the junction of the Magpie River and at the end of highway 519 East off the Trans-Canada highway 17 in Northern Ontario.

Dubreuilville is a relatively young town with a colourfully rich history. Our industrious and adventurous lifestyles are built on the surrounding natural resources, while modern technology is rapidly propelling Dubreuilville into the modern age. The result is an energetic community building a strong future on the shoulders of our founding fathers. Our lifestyle is typical of the French culture. We love good food, great music, lively social occasions and a comfortable quality of life that is based on solid family values.

Surrounded by the lush beauty of Northern Ontario, Dubreuilville offers limitless year-round activities to suit every need.

Project Description:

2.0 Introduction

The Corporation of the Township of Dubreuilville is a small rural community of 597 residents (2021 Census). This population figure does not tell the whole story. Dubreuilville had two successful gold mines operating in the area (Alamos and Argonaut). Recently Alamos Gold Inc. announced the buy-out of Argonaut Gold Inc. and all its assets making Alamos Gold a mega mining giant in Northern Ontario. The transient population base of Dubreuilville is approximately 1100 people making the total population approximately 1700. One of the main reasons for the transient population is due to lack of housing in the community and the reluctance of developers constructing homes one at a time vs small volumes at a time. The mine shunts employees on a 7 day in/7 day out model from as far as Sault Ste. Marie which is approximately 300 kms away. In addition to the mining industry, the Corporation of the Township of Dubreuilville is challenged in bringing professionals to the area to work (ie. Educators, health care, etc.), service employees (hotel, grocery store, restaurant, etc.) due to lack of housing. Another major challenge due to housing is the attraction of immigrants to the area. There is no place to accommodate these individuals and potentially their respective families. Further information can be found on the Dubreuilville website: www.dubreuilville.ca

3.0 The Assignment

This Request for Proposal (RFP) invites respondents to present a proposal to the Corporation of the Township of Dubreuilville Economic Development Office for the provision of consulting services to undertake the Housing Needs, Demand and Supply Study.

3.1 Scope of Work

The Housing Needs, Demand and Supply Study will include, but may not be limited to:

- **Community Demographic and Economic Profile** (This area should attempt to answer questions regarding the community's population):
 - Are certain segments of the population (e.g. seniors) growing faster than others?
 - What are the growth pressures which support the construction of an affordable housing?

- Tenure arrangements;
- Housing market conditions, especially rental market conditions;
- Condition of the housing stock;
- What are the key labour force and employment trends;
- What are the future employment trends?

- **A Housing Needs Analysis**

Identify who requires housing immediately. A comprehensive data driven analysis of housing needs for both market and non-market housing with a specific focus on various cohorts, including the precariously housed or homeless, seniors, students, immigrants, Indigenous persons, single people, families, people with disabilities, and other groups.

This also needs to include an analysis of those who currently lack their own housing, or who live in inadequate housing, either because they cannot afford the housing that is available to them or because there is no suitable affordable housing to meet their needs or household type. Issues that need to be examined, but not limited to include:

- Homeless households and those that are at the risk of homelessness;
- Households paying 30% or more of their income on housing;
- Households paying 50% or more of their income on housing;
- Households that are over-housed;
- Households living in overcrowding conditions;
- Households living in sub-standard housing (lack of bathrooms, kitchen, or need major repairs);
- Households facing threats and harassments, under notice, real threat of notice or lease coming to an end;
- Households on waiting lists.

- **A Housing Demand Analysis**

- To look at the projected short to medium term predicted household composition in order to estimate the future need for affordable housing.

- **A Housing Supply Analysis**

- To examine the existing housing stock and any anticipated additions in order to determine the community's ability to meet their current and future affordable housing needs;
- The Supply Analysis must include projections to meet immediate housing needs and needs over a 5 to 15-year horizon.

- **Gap Analysis**

It is important to compare the information from the housing needs/demand and supply analysis to identify the gaps between need and supply and demand. This analysis should provide evidence of one or more of the following:

- The current need for affordable housing exceeds current supply;
- The current need for affordable housing falls short of current supply;

- The future supply of affordable housing will exceed the community's need;
- The future supply of affordable housing will fall short of the community's need.

The role of government in the provision of housing in Ontario with specific focus on how government programs might be used to increase supply of housing must also be included.

3.2 Deliverables for the Project

1. A comprehensive Housing Needs, Demand and Supply Study with recommendations and action plan based on the findings as to how the community will address in whole or in part the gaps identified;
2. Draft presentation to CAO/Clerk and Economic Development department;
3. Final presentation to Municipal Council.

4.0 Mandatory Requirements

4.1 Professional Qualifications and Experience

The Corporation of the Township of Dubreuilville is seeking proposals from planning firms or individuals of a high professional calibre. The successful consultant will have extensive experience in housing policy and planning. All responses to this proposal call should include team members that are full and current members of the Canadian Institute of Planners qualified to practice in the Province of Ontario.

Other relevant professional qualifications will be considered. Membership in the Canadian Institute of Planners is not required for team members functioning in a support role.

4.2 Submission Requirements (please submit in the order below)

1. The name of the firm responding to the call.
2. Your understanding of the project;
3. Describe your methodology in the preparation of the project management plan; what approach will be taken in collecting information to develop a comprehensive housing needs, demand and supply study.
4. Your firm's leadership and project management skills and experience.
5. Your firm's experience in the preparation of housing needs assessments or affordable housing action plans. Other similar projects will also be considered.
6. Evidence of your firm's ability to work collaboratively with government, non-profit organizations, stakeholders, and the public.
7. The identification of members of
 - a. The team, including a summary of the qualifications and relevant experience and the roles and responsibilities of each member of the team; and
 - b. Those in supporting roles.
8. The identification of a project lead who will assume overall responsibility for the consulting team.
9. The proposed use of each member of the team.
10. A management structure to ensure the timely completion of the project.
11. Definition of the role of the consultant and the desired working relationship with the project liaison, as well as other Township entities and staff members.

12. A project communication plan including protocols for internal and external communications and project status reporting.
13. A public engagement strategy that reaches out to diverse communities of interest and stakeholders affected by this project. Opportunities must be provided at appropriate stages in the process to facilitate input. It is expected that the project team will play a key role in guiding this project.
14. A financial proposal that separates the costs associated with the elements of developing a full housing needs, demand and supply study and clearly identifies the costs associated with each component within said study.
15. Appendices that include:
 - a. A resume or curriculum vitae for each member of the team
 - b. Any other information considered relevant for the purpose of this call
 - c. References, to verify information for the evaluation criteria

* Bidders are requested to address each and every paragraph and item in reference to the specifications of this proposal. A point-by-point response is requested. Failure to complete such confirmation may result in disqualification of the proposal.

4.3 Confidentiality

It is understood that the successful bidder may be required to retain information and copies of the findings and resultant report(s). However, the project undertaken, findings and the resultant report(s) are understood to be the property of the Corporation of the Township of Dubreuilville and shall remain confidential to the successful proponent and the project team.

The bidder shall indicate in the proposal that this is agreed to and upon awarding of the proposal may be requested to sign a document agreeing to this.

5.0 Proposal Format

5.1 Via e-mail or Hardcopy

The tender will have an option to submit via email to ccroft@dubreuilville.ca or hardcopy addressed to:

Chantal Croft
Economic Development Officer
The Corporation of the Township of Dubreuilville
23 Pins Street, P.O. Box 367
Dubreuilville ON P0S 1B0

Please note: If bidder is submitting electronically and the electronic files that will be sent are too large, please send the proposal in separate emails and identify that in the subject line.

5.2 Corporate Identification and Contact

Each bidder must provide their full legal name; if incorporated, and the name, title, address, telephone number, facsimile number and e-mail address of the individual to be contacted with respect to the submission.

Other detail information that must be included in your submission is detailed in section 4.2 – Submission Requirements.

5.3 Project Budget

Bidders are advised to include disbursements (travel, etc.) and HST in the submitted proposal. Bidders are advised that explicit agreement should be provided indicating that the quoted price is good for sixty (60) days.

5.4 Acceptance or Rejection of Proposal

The Corporation of the Township of Dubreuilville reserves the right to reject any or all proposals and to waive formalities as the interest of Township may require without stating reasons.

Notwithstanding and without restricting the generality of the statement immediately above, the Corporation of the Township of Dubreuilville will not be required to award and accept a proposal:

- When only one (1) proposal has been received as a result for the Current Request for Proposal;
- Based on price (i.e. lowest price);
- Where the lowest quotation by a successful bidder substantially exceeds the estimated cost of the project;
- When all proposals received fail to comply with the specifications or proposal terms and conditions;
- Where a change in the scope of work or specifications is required; and/or
- Where the proposal documents do not state a definite work schedule and a submitted proposal is based on an unreasonable work schedule.

6.0 Proposal Submission

Submission should be e-mailed to the attention of:

Chantal Croft: ccroft@dubreuilville.ca

or hardcopy addressed to:

Chantal Croft
Economic Development Officer
The Corporation of the Township of Dubreuilville
23 Pins Street, P.O. Box 367
Dubreuilville ON P0S 1B0

Submission should arrive no later than 3:00 pm, Friday, June 28, 2024

Questions can be directed via e-mail only to Chantal Croft at ccroft@dubreuilville.ca

7.0 General

7.1 Notification

The Selection Committee anticipates that it will have reviewed all responses to this Request for Proposal by mid-August 2024. The successful respondent will be notified via e-mail of the Conditional Award by the end of August 2024. The unsuccessful respondents will also be informed via email or telephone. The proposed end date of the Final Report and presentation of the Housing Needs, Demand and Supply Study along with required components by mid-December 2024

7.2 Contract Award

The award of this RFP is conditional upon the successful respondent entering into an Agreement to perform the services and other obligations as required by this RFP.

7.3 Payment of Fees

The Corporation of the Township of Dubreuilville will pay the fees of the consultant as follows:

- 25% - of the quoted fees on acceptance of their Inception Plan.
- 25%- of the quoted fees on the acceptance of the Draft Report to CAO/Clerk and Economic Development Department
- 50% - of the quoted consultant fees on the acceptance of the Final Report to Council.

8.0 Selection and Evaluation Criteria

Proposals will be assessed on the following:

- Demonstrated experience with similar projects;
- Proposed applicant's experience, skills and expertise in relevant work;
- Quality of the proposal, including approach to be used;
- Expected ability to deliver initiatives on time and within budget.

The award shall be made to the bidder whose qualifications and experiences are deemed to be the best fit for the requirements of the contract work.

Submitted proposal packages do not in any way constitute a binding agreement between the Corporation of the Township of Dubreuilville and any bidder. The Corporation of the Township of Dubreuilville shall not be obligated in any manner to any Applicant, unless and until the applicable documents are supplied and a written contract has been duly executed between the Corporation of the Township of Dubreuilville and the successful applicant. The Corporation of the Township of Dubreuilville reserves the right to reject any and all application package.

The Selection Committee will evaluate submitted proposal packages on the basis of overall fit with the contract requirements. Additional information may be requested by phone, e-mail or interview. Applications will be scored using the criteria below:

Mandatory:

Proposal Received on time	Pass/Fail
Disclosure statement: any actual or potential conflict of interest	Pass/Fail

- ***Experience and Skills: (40%)***

An overview of the company/individual, highlighting relevant areas of experience and similar projects completed. Experience in the following is considered relevant to this project:

- Community demographics/economic profiling;
- Housing needs and demand/supply modelling;
- Conducting gap analyses;
- Communication and marketing.

- ***Draft project plan shows an understanding of the project, and detailed list of deliverables/features: (30%)***

It is important to note that in the list of deliverables/features the following is recommended:

- A thorough knowledge regarding community demographics and economic profiling, housing needs and supply modelling and gap analyses.

- ***3 References from current/past clients (with project details): (10%)***

- ***Financial Considerations: (20%)***

- Hourly, project rate, affordability;
- Estimated Expenses.

Although a financial upset limit has been identified, the affordability will be critically scored by comparing the project deliverables with the details of the proposed plan.

Total Score: 100%

9.0 Freedom of Information

The contents of the proposal and all documentation of information submitted shall be held in confidence by the Corporation of the Township of Dubreuilville subject only to the provision of freedom of information and privacy legislation, including without limitation to the Municipal Freedom of Information and Protection of Privacy Act. All written proposals received by the Corporation of the Township of Dubreuilville become a public record. Once a proposal is accepted by the Corporation of the Township of Dubreuilville and a contract is signed, all information contained in it is available to the public including personal information.

Any personal information required in the proposal is received under the authority of the Corporation of the Township of Dubreuilville. This information will be an integral component of the quote submission.

10.0 Addenda

If required, addenda will be posted on the Corporation of the Township of Dubreuilville website www.dubreuilville.ca

It is the Vendor's responsibility to ensure all addenda has been read and noted.

GENERAL CONDITIONS / REQUIREMENTS

(Where applicable)

Rights Reserved by the Township of Dubreuilville:

- Submission of a proposal indicates by the firm of the conditions contained in this Request for Proposal, unless clearly and specifically noted in the proposal and in any contract between the Corporation of the Township of Dubreuilville and the firm selected.
- The Corporation of the Township of Dubreuilville reserves the right without prejudice to reject any or all proposals and to determine in its own best judgment the firm best qualified to undertake this contract.
- The Corporation of the Township of Dubreuilville is not responsible for costs incurred by the proponents in the preparation of their response to the proposal call or attendance at any selection interviews.
- The Selection Committee reserves the right to be the sole judge of the acceptability of any service offered, and also any alternative proposed, and to purchase the service which in its opinion most closely meets the operating requirements of the Corporation of the Township of Dubreuilville.
- The Corporation of the Township of Dubreuilville reserves the right to award this contract in whole or in part...without recourse or penalty...that, which is deemed most advantageous to the organization.
- The Corporation of the Township of Dubreuilville has the right to negotiate with the proponents who presented the most attractive proposal.
- The Corporation of the Township of Dubreuilville shall have the final authority on all matters regarding the Request for Proposal.
- The decision of the Selection Committee will be final and without recourse.
- Prices must be FIRM for the duration of the contract.

Invoicing

The Corporation of the Township of Dubreuilville will follow the payment schedule as per section 7.3.

Indemnity

The successful bidder shall indemnify and save harmless the Corporation of the Township of Dubreuilville from and against all liens, damages, losses, claims, demand payments, suits, actions, recoveries, and judgments of every nature and description brought against him and/or the Corporation of the Township of Dubreuilville by reason of any act or omission of the said successful bidder, his agents, or employees in the execution of, or as a result of the work or in the guarding of it. All permits and fees applicable shall be acquired and paid for by the successful bidder.

Intent of Specifications

Should any work or materials be required which are not detailed in the specifications, whether directly or indirectly, which are nevertheless necessary for the proper carrying out of the intent hereof, the bidder is

to understand the same to be implied and required and shall perform all such work and furnish any such material as fully as if they were partially delineated or described.

No after claim will be allowed or entertained for obstructions or work necessary to fully complete the work whereon said successful bidder made tender.

Cancellation

The Corporation of the Township of Dubreuilville reserves the right to immediately terminate the contract for sufficient cause, including but not limited to such items as non-performance, late deliveries, inferior quality, etc.

If the successful bidder should neglect to execute the work properly or fail to perform any provision of this award, the Corporation of the Township of Dubreuilville after three (3) days written notice to the successful bidder, may without prejudice to any other remedy in existence, make good such deficiencies and may deduct the cost thereof from any payment then and thereafter due to the successful bidder. Continued failure of the successful bidder to execute the work properly will result in the termination of the contract following written notice.

Either party may terminate the contract by giving the other party thirty (30) days written notice, giving reasons acceptable to the other and subject to approval by both parties involved in the contract.

Failure to maintain the required documentation during the term of this contract may result in suspension of the work activities and/or cancellation of the contract.

Confidentiality Understanding

The successful bidder and its employees/associates may have access to information confidential to the Corporation of the Township of Dubreuilville.

This information may include, but is not limited to, terms of the agreement, business methods and systems, contractual terms, pricing, personal information, etc. subject to disclosure by law. The successful bidder agrees that it and its employees/associates who have access to this information will not either during the term of the agreement or at any time thereafter reveal to any third party any of this confidential information or use in any way, whether on the successful bidder's behalf or on behalf of any third party, any such information. The obligations of this section survive the expiration or termination of this agreement indefinitely.

Freedom of Information

The content of the proposal and all documentation of information submitted shall be held in confidence by the Corporation of the Township of Dubreuilville subject only to the provision of freedom of information and privacy legislation, including without limitation the Municipal Freedom of Information and Protection of Privacy Act. All written proposals received by the Corporation of the Township of Dubreuilville become a public record, once a proposal is accepted by the Township and a contract is signed, all information contained in it is available to the public including personal information.

Any personal information required in the proposal is received under the authority of the Corporation of the Township of Dubreuilville. This information will be an integral component of the quote submission.

Sub-Consultants

The use of appropriate and credible sub-consultants by the successful bidder to perform portions of the project is permitted.

Awards

The Corporation of the Township of Dubreuilville, unless it otherwise states, reserves the right to award by item, or part thereof, groups of items, or all the items in the proposal, and to award contracts to one or more proponents submitting proposals with prices; to reject any and all submissions in whole or in part; and to waive technical defects, irregularities and omissions, if in so doing, the best interests of the Corporation of the Township of Dubreuilville will be served.

Ownership

The information, reports, documentation, plans, etc. that are a product of this award by the successful bidder, will become the exclusive property of the Corporation of the Township of Dubreuilville. However, intellectual property, such as specific tools, templates, processes, etc. that the successful bidder has provided as part of the deliverables for this project (i.e. job descriptions) remains the property of the successful bidder and is free to use any of such material in other contexts and with future clients.

Intellectual Property

The Report and all information recommended by the successful bidder is the intellectual property of the Corporation of the Township of Dubreuilville and may be used at its' sole discretion.

Proponent's Understanding

It is understood and agreed that the proponent has by careful examination, satisfied himself /herself as to the nature and location of the work, the quality and quantity of services /materials to be encountered, that character of materials, labour and facilities needed in the completion of the work.

Insurance (from successful bidder only) – if applicable

The successful bidder shall, during the course of any work for the Corporation of the Township of Dubreuilville, maintain general comprehensive liability insurance coverage in respect of the risks hereunder set out in the amounts stated, and shall file with the Corporation of the Township of Dubreuilville a certificate issued by the Insurer attesting that he/she is so insured.

<u>General Liability</u>	Minimum Requirement
Bodily Injury	\$2,000,000.00
Property Damage	Inclusive
<u>Automobile Liability</u>	Minimum Requirement
Bodily Injury	\$2,000,000.00
Property Damage	Inclusive

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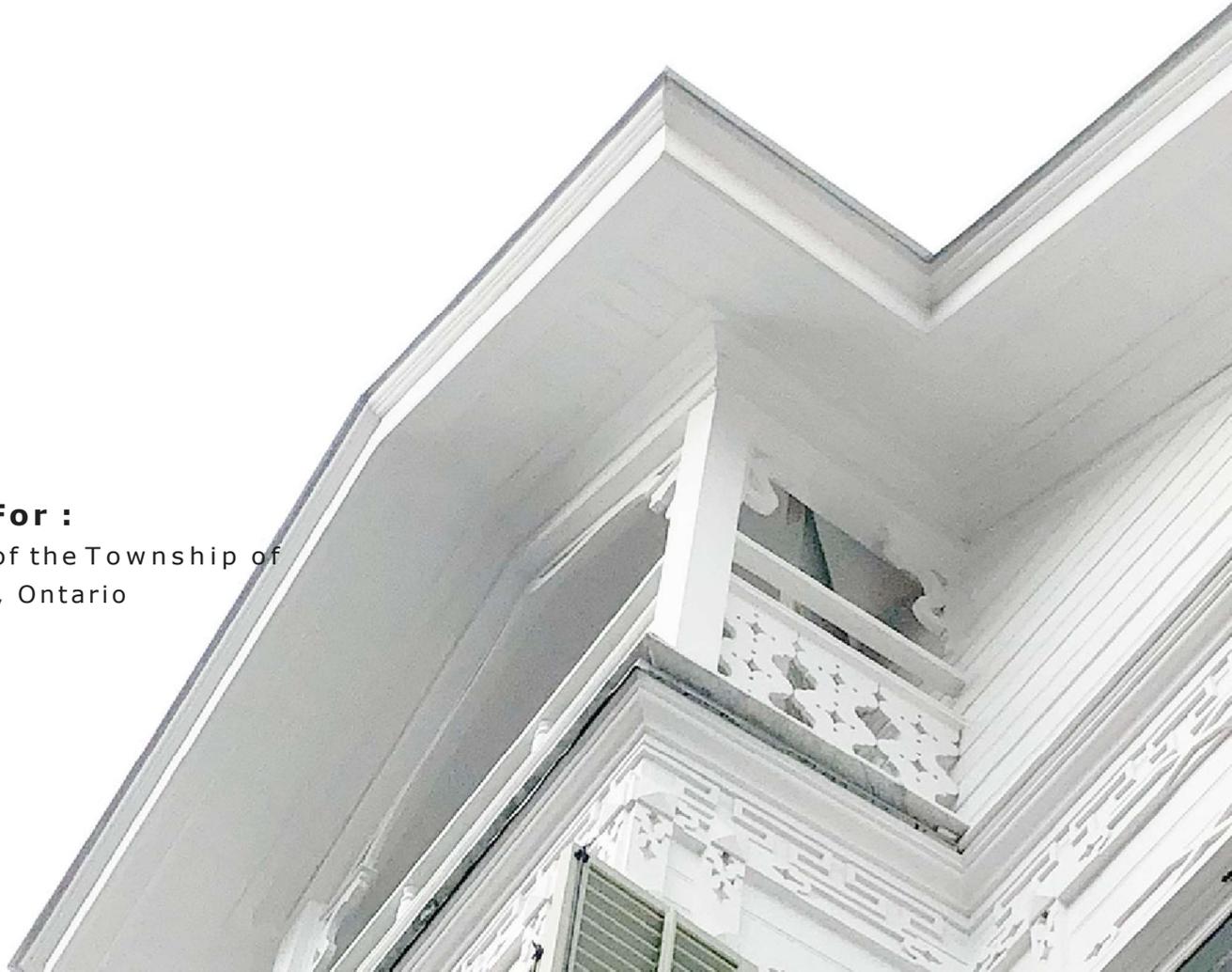
PROPOSAL

PROFESSIONAL SERVICES FOR
DEVELOPMENT OF A HOUSING NEEDS,
DEMAND AND SUPPLY STUDY

JUNE, 27, 2024

Prepared For :

Corporation of the Township of
Dubreuilville, Ontario





Northstar
Consulting

Jason Naccarato
President and CEO
Northstar Consulting Inc.
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Sault Ste Marie, Ontario, Canada, P6B1Y2
jnaccarato@nacinc.ca
705 254 9216

June 27, 2024

Chantal Croft
Economic Development Officer
The Corporation of the Township of Dubreuilville
23 Pins Street, P.O. Box 367
Dubreuilville, ON P0S 1B0

Dear Ms. Croft,

Subject: Proposal for Professional Services to Develop a Housing Needs, Demand, and Supply Study

We are pleased to submit our proposal in response to the Request for Proposal (RFP) issued by the Corporation of the Township of Dubreuilville for the development of a Housing Needs, Demand, and Supply Study. Our team is excited about the opportunity to contribute to the strategic planning and development of housing solutions that meet the needs of Dubreuilville's residents.



Northstar
Consulting

About Our Company



Northstar Consulting Inc. is a premier consultancy specializing in market feasibility studies, housing needs assessments, and real estate development and management. With a proven track record of delivering comprehensive and actionable insights, we have successfully supported numerous communities and organizations in addressing their housing challenges. Our recent projects, including the Otter Housing Feasibility Study and the Bonavista Low-Income Housing Project, highlight our capability to deliver high-quality, data-driven analyses tailored to the specific needs of our clients.

Northstar Consulting is dedicated to helping organizations reach peak performance through customized training, coaching, and leadership alignment initiatives. We take a highly individualized approach to professional development training based on an in-depth understanding of clients' goals, circumstances, and challenges. Our services include performance improvement initiatives, executive coaching, staff development, team alignment, conflict management, and organizational development.



Hands-On Experience – Northstar Property Management

Within Northstar Consulting Inc. is the property management division operating as Northstar Property Management. Northstar Property Management provides comprehensive property management services in Sault Ste. Marie, Ontario. Their offerings include tenant issue resolution, rent collection, maintenance, and repairs, ensuring property owners' investments are well-managed. They navigate real estate regulations, affordable housing programs, grants, and leasing to deliver top-notch service.

Northstar currently manages over 400 residential doors and over 120,000 sq ft of commercial real estate in Sault Ste. Marie. They have been awarded the top property management firm by Community Votes Sault Ste. Marie for 2022 and 2024. The frontline experience gained at Northstar provides our team with unique insights into the opportunities and challenges in the housing market. Hands-on experience often trumps theoretical assumptions, especially in the affordable housing sector. Our team intends to leverage our experience at Northstar Property Management to bring industry best practices and innovative solutions to the final report of this project.

Northern Ontario Perspective

Dubreuilville, located in Northern Ontario, faces unique challenges and opportunities that require a deep understanding of the region's context. Northstar Consulting Inc. is a Northern Ontario company, and our team members—Jason Naccarato, Colleen Zarechney, and Christina Coutu Naccarato—were all born and raised in Northern Ontario. Our roots in this region provide us with an intrinsic understanding of the local culture, economic conditions, and community needs.

Northern Ontario is known for its vast geographical expanse, diverse natural resources, and close-knit communities. However, it also encounters specific challenges such as remote locations, limited infrastructure, and economic fluctuations. Our team's familiarity with these aspects allows us to offer insights and solutions tailored to the unique circumstances of Northern Ontario communities.

The "Northerners helping Northerners" approach is central to our philosophy. We believe in leveraging local knowledge and fostering strong community relationships to drive sustainable development. Our commitment to Northern Ontario ensures that our work not only addresses immediate housing needs but also contributes to long-term regional



growth and prosperity.

Relevant Past Projects

Northstar Consulting Inc. has recently completed a series of projects relevant to the scope of work identified in this RFQ. These projects include real estate planning, valuation, and affordable housing development.

REAL ESTATE PROJECTS



1. Asset Valuation Change Report – Elliot Lake Multipurpose Complex

- **Date:** September 2019
 - **Description:** Northstar Consulting conducted a comprehensive asset valuation change report for the Elliot Lake Multipurpose Complex. This project involved evaluating the current value of assets, assessing future needs, and providing strategic recommendations for optimal asset management to ensure sustainability and financial efficiency. The report thoroughly analyzed the economic impacts of a proposed commercial real estate development, considering various site selections.
-



2. Market Feasibility Study – Otter Housing Association Inc. Affordable Housing Initiative

- **Date:** September 2022
- **Location:** Port Rexton, Newfoundland and Labrador
- **Description:** Northstar Consulting conducted a market feasibility study for the Otter Housing Association Inc. to develop a new low-income rental property in Port Rexton. The study addressed the imbalance between supply and demand for affordable housing in the area, proposed the construction of a multi-unit complex, and provided strategic recommendations for securing funding and ensuring project viability.

3. Market Feasibility Study – Saltwater Community Association Low Income Housing

- **Date:** September 2021
 - **Location:** Bonavista, Newfoundland and Labrador
 - **Description:** Northstar Consulting conducted a market feasibility study for the Saltwater Community Association to develop low-income housing in Bonavista. The study focused on two sites, 148-184 Sebastian Drive and 36-48 Russel Town Road, proposing the construction of 20 units to address the significant imbalance between supply and demand for affordable housing in the area. The report included detailed market analysis, site location analysis, and strategic recommendations for securing funding and supporting vulnerable populations.
-



Proposed Approach

Our approach to this project will involve several key phases:



1. **Data Collection and Analysis:**

- Review existing documents, reports, and demographic data.
- Conduct surveys and interviews with key stakeholders and residents.
- Analyze market trends, housing affordability, and demographic changes.

2. **Housing Needs Assessment:**

- Identify the current housing stock and its adequacy.
- Evaluate the specific needs of various population segments (e.g., seniors, low-income families, young professionals).
- Assess future housing requirements based on projected population and economic growth.

3. **Demand and Supply Analysis:**

- Analyze the demand for different types of housing (e.g., rental vs. ownership, single-family vs. multi-family units).
- Evaluate the existing and planned housing supply.
- Identify gaps between housing supply and demand.

4. **Strategic Recommendations:**

- Develop actionable recommendations to address identified housing needs.
- Propose strategies to enhance housing affordability and availability.
- Provide guidance on potential funding and partnership opportunities.



Experience and Qualifications

Our team consists of experienced professionals with expertise in housing market analysis, real estate development and management, as well as economic and community development. Key team members include Jason Naccarato, Colleen Zarechney, and Christina Coutu.

Jason Naccarato, President & CEO – Project Lead

Born and raised in Sault Ste. Marie, Jason Naccarato is a project manager who specializes in leveraging opportunities and managing initiatives related to finance, engineering, stakeholder engagement, and market development activities. Jason utilizes his experience to assist his team in the areas of economic development and strategy. He is a focused and driven individual who is results-oriented.

Prior to starting Northstar Consulting, Jason was the Vice President of Development at the Sault Ste. Marie Innovation Centre (SSMIC), where he focused on economic development in the city of Sault Ste. Marie. During his tenure at SSMIC, he was also the CEO of Algoma Games for Health. Jason is also the CEO of Northern Advancement Capital, a real estate development firm. He currently owns and manages 55 residential units and over 85,000 square feet of commercial real estate space in Sault Ste. Marie. Furthermore, Jason and Colleen Zarechney are both executives at Northstar Property Management, which manages over 400 residential doors and over 120,000 square feet of commercial space in Sault Ste. Marie. This hands-on experience in the real estate industry provides the group with frontline insight into today's housing market, challenges, and best practices in real estate.

Jason has held various positions with prominent companies, including Magna International, Nissan North America, Nissan Technical Centre North America, and Siemens VDO. He holds an Honors Bachelor of Engineering Science in Mechanical/Materials Engineering from the University of Western Ontario and an MBA from Wayne State University. He also has a Project Management Professional (PMP) designation and has taught project management at Sault College. Jason has served on numerous community-based boards and committees, including as Vice Chair of the Sault College Board of Governors, Director on the Ontario Sustainable Energy Alliance Board of Directors, and Past President of the Sault Ste. Marie Chamber of Commerce Board of Directors.

Colleen Zarechney, Finance and Administration Manager

Colleen Zarechney is the Finance and Office Manager at Northstar Consulting, where she oversees the financial and administrative aspects of the company. Colleen has a strong background in Economic and Community Development, having worked with the EDC and CDC in various roles related to business development, strategic planning,



organizational management, event planning, and project management. She has helped numerous organizations and committees achieve their strategic goals by facilitating planning sessions, monitoring progress, and providing guidance and support. Colleen has worked with various types of organizations, including non-profits, businesses, and boards of directors.

She proudly served as the Secretary of the Board of Directors for the Lake Superior Figure Skating Club, where she contributed to governance, operations, and strategic plan development and facilitation. Colleen is a successful entrepreneur, marketer, and community leader, thanks to her strong entrepreneurial spirit. She is passionate about creating positive impacts in her community and empowering others to reach their full potential.

Colleen also brings valuable experience from her previous positions, such as Business Development Officer at Sault Ste. Marie Innovation Centre, where she developed strong relationships with surrounding municipalities and organizations, organized strategic planning sessions, and demonstrated the benefits of GIS implementation and other software development.

Additionally, Colleen served as Special Projects Assistant and EDC Assistant at the Township of Michipicoten / Superior East, where she was responsible for coordinating and facilitating the FONOM 2001 Conference. Directed and supported several CDC committees to meet and exceed their objectives, and provided representation at multiple levels of government. She has also successfully fulfilled administrative duties, and hosting strategic planning sessions.

Colleen holds a Bachelor of Arts Degree in Geography from Algoma University and a Geographic Information Systems Specialist Post-Graduate Degree from Sault College of Applied Arts and Technology. She also completed an Administration and Secretary Skills Diploma from the Centre of Excellence, Time Management from Allison Online Education Centre and Quick Books Certified from Udemy Academy. Furthermore, as an executive at Northstar Property Management, she manages over 400 residential doors and over 120,000 square feet of commercial space in Sault Ste. Marie, gaining hands-on experience in the real estate industry

Christina Coutu, PMP, Executive MBA

Christina Coutu Naccarato is a project manager, community mobilizer, innovative thinker, and passionate leader. She excels at assisting clients in achieving strategic objectives and business goals by leveraging her unique combination of interpersonal skills, experience, and knowledge. Christina implements solution-focused strategies to achieve desired results and creates strong partnerships with various stakeholders.

Currently, Christina is a professor for the project management and global business



management programs at Sault College. She plans to leverage the teaching curriculum and best practices from the Sault College Faculty of Business to bring innovative solutions to this project. Prior to this role, she served as the Executive Director at the Centre for Social Justice and Good Works in Sault Ste. Marie, Ontario, where she successfully generated over \$1.5 million in grants and funding for the organization. As Executive Director, Christina assisted in the development of a social enterprise chocolate manufacturing company used as a training centre for the marginally vulnerable and a means of generating sustainable income for the organization.

Christina has experience as a job developer, financial banking consultant, employment advisor, project manager, marketing coordinator, and program coordinator and facilitator. She is skilled in marketing, coaching, facilitation, sales, customer service, public relations, event management, strategic marketing planning, and financial planning. Christina holds a Bachelor of Science in Business and Marketing from Lake Superior State University, a Business Diploma from Sault College, a Project Management Certificate with honors, and a certificate in Adult Education from Sault College. She also holds an Executive MBA in Social Entrepreneurship from the University of Fredericton.

Evidence of Collaborative Work

Northstar Consulting Inc. has a proven track record of working collaboratively with government entities, non-profit organizations, stakeholders, and the public.

1. **Government Collaboration:** We have successfully partnered with various government bodies on numerous projects, including economic development initiatives and housing needs assessments. Our work with municipal governments involves strategic planning, regulatory navigation, and community engagement.
2. **Non-Profit Organizations:** Our team has extensive experience in supporting non-profits, such as the Centre for Social Justice and Good Works and the Historic Sault Ste. Marie Métis Council. We have assisted these organizations in securing funding, developing strategic plans, and implementing community-focused programs.
3. **Stakeholder Engagement:** Northstar excels in stakeholder engagement, facilitating productive discussions and building consensus among diverse groups. Our projects often involve extensive stakeholder consultations to ensure that all voices are heard and considered in the decision-making process.
4. **Public Involvement:** We prioritize transparency and public involvement in our projects. Through public meetings, surveys, and open forums, we gather input and feedback from the community to inform our recommendations and ensure that our solutions are aligned with public needs and expectations.

Northstar Consulting Inc. is committed to fostering strong relationships and working



collaboratively to achieve the best outcomes for our clients and the communities they serve.

Project Leadership and Team Roles

Project Lead: Jason Naccarato Jason Naccarato, President & CEO of Northstar Consulting Inc., will serve as the project lead. With extensive experience in project management, strategic planning, and real estate development, Jason will assume overall responsibility for the consulting team. His role includes overseeing all phases of the project, ensuring adherence to timelines, and maintaining high standards of quality and accuracy. Jason's leadership will be pivotal in coordinating the team's efforts and liaising with stakeholders to achieve project goals.

Data Analysis and Analytics: Colleen Zarechney Colleen Zarechney, Finance and Administration Manager, will be responsible for data analysis and analytics. With a strong background in economic and community development, Colleen will manage the collection, processing, and interpretation of data. Her expertise will ensure that the data-driven insights are accurate and actionable, providing a solid foundation for the strategic recommendations. Colleen's analytical skills will be crucial in identifying trends, patterns, and key findings from the collected data.

Funding Opportunities and Business Insights: Christina Coutu Naccarato Christina Coutu, PMP, Executive MBA, will investigate funding opportunities and contribute business insights and creative solutions. Her role involves identifying potential funding sources, grants, and partnerships that can support the implementation of the project's recommendations. Christina's background in project management, community mobilization, and strategic planning will enable her to bring innovative approaches and best practices to the project. Her ability to build strong partnerships with various stakeholders will enhance the project's success.

Overall Project Management: Jason Naccarato In addition to his role as project lead, Jason Naccarato will also serve as the overall project manager. His responsibilities include coordinating the efforts of Colleen and Christina, managing project resources, and ensuring effective communication among all team members. Jason's strategic oversight will ensure that the project progresses smoothly, meets all objectives, and delivers high-quality outcomes. His dual role will provide continuity and coherence throughout the project lifecycle.

By leveraging the unique strengths and expertise of each team member, Northstar Consulting Inc. is well-positioned to deliver a comprehensive and effective Housing Needs, Demand, and Supply Study for the Corporation of the Township of Dubreuilville.



Management Structure for Timely Project Completion

To ensure the timely completion of the Housing Needs, Demand, and Supply Study, Northstar Consulting Inc. will implement a robust management structure.

Project Lead: Jason Naccarato As the project lead and overall project manager, Jason will be responsible for the strategic oversight of the project. He will ensure that all phases are completed on time and within budget. Jason will also serve as the primary point of contact for the Corporation of the Township of Dubreuilville, providing regular updates and addressing any concerns promptly.

Project Timeline and Milestones A detailed project timeline with clearly defined milestones will be established at the project kick-off. This timeline will include key deliverables and deadlines for each phase of the project, from initial data collection to final reporting. Regular progress reviews will be conducted to ensure adherence to the timeline.

Weekly Team Meetings Weekly team meetings will be held to review progress, discuss challenges, and adjust plans as necessary. These meetings will ensure that all team members are aligned and any potential issues are addressed proactively.

Communication Protocols Effective communication is critical for timely project completion. A communication protocol will be established, including regular updates to the client, internal status reports, and scheduled check-ins with key stakeholders. This will ensure transparency and keep everyone informed of the project's progress.

Quality Assurance A quality assurance process will be integrated into each phase of the project. This will involve regular reviews of data, analysis, and reports to ensure accuracy and high standards. Any discrepancies will be addressed immediately to maintain the integrity of the project.

Contingency Planning A contingency plan will be developed to address potential risks and unforeseen challenges. This plan will include alternative strategies and resources to ensure that the project stays on track, even if unexpected issues arise.

By implementing this management structure, Northstar Consulting Inc. is committed to delivering a high-quality Housing Needs, Demand, and Supply Study within the agreed timeframe.



Role of the Consultant and Desired Working Relationship

Role of the Consultant: Northstar Consulting Inc. will serve as the primary consultant, responsible for conducting the Housing Needs, Demand, and Supply Study. Our role includes data collection, analysis, stakeholder engagement, and reporting. We will leverage our expertise in housing market analysis, real estate development, and strategic planning to provide comprehensive and actionable recommendations.

Desired Working Relationship:

Project Liaison: We will maintain a close working relationship with the appointed project liaison from the Township of Dubreuilville. This liaison will be our main point of contact, facilitating communication and coordination between the consulting team and the Township. Regular meetings and updates will ensure that the project remains aligned with the Township's goals and expectations.

Township Entities and Staff Members: We will collaborate with various Township entities and staff members to gather necessary data and insights. This collaboration will include:

- **Planning and Development Department:** To obtain relevant data on zoning, land use, and development plans.
- **Economic Development Office:** To align our findings with the Township's economic goals and initiatives.
- **Community Services:** To understand the needs of different community segments and incorporate their perspectives into our analysis.
- **Public Works:** To gather information on infrastructure and services that impact housing development.

Engagement Approach:

- **Transparent Communication:** We will ensure open and transparent communication with all stakeholders, providing regular updates and addressing any concerns promptly.
- **Collaborative Meetings:** Scheduled meetings with Township staff and entities will facilitate the sharing of information and alignment of project objectives.
- **Stakeholder Involvement:** We will engage with key stakeholders and the public to gather diverse perspectives and ensure that our recommendations are comprehensive and inclusive.

By fostering a collaborative and transparent working relationship with the Township of Dubreuilville, Northstar Consulting Inc. aims to deliver a high-quality study that meets



the community's housing needs effectively.

Project Communication Plan

Internal Communications:

- **Weekly Team Meetings:** Regular meetings will be held to review progress, address challenges, and align on tasks.
- **Project Management Tools:** Use of project management software for task assignments, timelines, and document sharing.
- **Email Updates:** Frequent email updates for quick communication and clarifications.

External Communications:

- **Regular Updates to Project Liaison:** Scheduled bi-weekly meetings and email reports to keep the liaison informed of progress.
- **Stakeholder Meetings:** Periodic meetings with Township entities and stakeholders to share findings and gather feedback.

Project Status Reporting:

- **Monthly Progress Reports:** Detailed reports outlining milestones achieved, upcoming tasks, and any issues encountered.
- **Final Presentation:** Comprehensive presentation of findings and recommendations at the project's conclusion.

By implementing this communication plan, we ensure clear, consistent, and effective communication throughout the project lifecycle.

Public Engagement Strategy

Northstar Consulting will develop a comprehensive public engagement strategy that effectively reaches out to diverse communities of interest and stakeholders affected by this project. Our strategy ensures opportunities for input are provided at appropriate stages throughout the process, facilitating meaningful participation and feedback.

Key Components:

1. **Stakeholder Identification:**
 - Identify and map key stakeholders, including local residents, community groups, businesses, public officials, and other relevant parties.
2. **Engagement Activities:**



- **Public Meetings and Workshops:** Conduct public meetings and workshops at critical project milestones to present findings, gather feedback, and facilitate discussions. These sessions will be designed to be inclusive and accessible to all community members.
- **Surveys and Questionnaires:** Distribute surveys and questionnaires both online and offline to gather input from a broad audience. This ensures that those who cannot attend meetings still have a voice in the process.
- **Focus Groups:** Organize focus groups with targeted community segments, such as seniors, youth, and low-income families, to understand specific needs and concerns more deeply.
- 3. **Communication Channels:**
 - **Website Updates:** Develop a dedicated project webpage on the Township's website to provide regular updates, share documents, and collect feedback. This page will serve as a central information hub for the community.
 - **Social Media:** Utilize social media platforms to disseminate information, announce engagement opportunities, and interact with the community. This approach leverages the widespread use of social media for broader reach and engagement.
 - **Newsletters and Email Blasts:** Send regular newsletters and email updates to keep stakeholders informed about project progress and upcoming engagement opportunities. This ensures ongoing communication and involvement.
- 4. **Feedback Integration:**
 - **Data Analysis:** Collect and analyze feedback from all engagement activities to identify common themes, concerns, and suggestions. This analysis will be integral to shaping project recommendations and actions.
 - **Reporting:** Include detailed accounts of stakeholder input in project reports, demonstrating how feedback has influenced the decision-making process. This transparency fosters trust and accountability.
- 5. **Ongoing Engagement:**
 - **Continuous Communication:** Maintain open lines of communication with stakeholders throughout the project's duration, providing regular updates and responding to inquiries promptly. This ongoing engagement ensures that the community remains informed and involved.

Northstar Consulting will play a key role in guiding this project, ensuring that all voices are heard and that the final recommendations are reflective of the community's diverse needs and aspirations. Our commitment to robust public engagement will help build a collaborative environment, leading to more effective and sustainable outcomes for the Housing Needs, Demand, and Supply Study.



Project Timeline

We propose the following timeline for the completion of the Housing Needs, Demand, and Supply Study. Total time to completion would be 12 weeks from project kick off.

Task Name	Duration	Start	Finish	4th Quarter		
				Sep	Oct	Nov
Phase 1: Data Collection and Analysis	3 wks	Tue 24-09-03	Mon 24-09-23			
Phase 2: Housing Needs Assessment	4 wks	Tue 24-09-24	Mon 24-10-21			
Phase 3: Demand and Supply Analysis	3 wks	Tue 24-10-22	Mon 24-11-11			
Phase 4: Strategic Recommendations and Reporting	2 wks	Tue 24-11-12	Mon 24-11-25			

Budget

Our proposed budget for this project is \$23,887, which includes all expenses related to data collection, analysis, stakeholder engagement, and reporting. This also covers three site visits to the community for data acquisition, meetings, and final presentations. The budget encompasses all phases and the full scope of work that has been identified.

Financial Proposal

Our proposed budget for the Housing Needs, Demand, and Supply Study is \$23,887, which includes all costs associated with the project's various components, as well as three site visits. Below is a detailed breakdown of the costs for each element of the study:

1. **Data Collection and Analysis**
 - **Initial Data Gathering:** \$3,000
 - **Surveys and Questionnaires:** \$2,500
 - **Focus Groups:** \$1,500
 - **Data Processing and Analysis:** \$2,000
2. **Stakeholder Engagement**
 - **Public Meetings and Workshops:** \$3,500
 - **Stakeholder Interviews:** \$2,000
 - **Communication Materials:** \$1,000
3. **Reporting**
 - **Interim Reports:** \$1,500
 - **Final Report Preparation:** \$3,500
 - **Presentation of Findings:** \$2,000
4. **Site Visits**
 - **Travel and Accommodation:** \$3,387 (for three site visits)
5. **Project Management**
 - **Project Coordination and Oversight:** \$1,500



Total Budget: \$23,887

This comprehensive budget ensures that all aspects of the study are covered, from data collection and stakeholder engagement to detailed reporting and site visits. Our team is committed to delivering a thorough and high-quality study within the allocated budget.

Conclusion

We are confident that our expertise and approach will provide the Corporation of the Township of Dubreuilville with the insights and strategic recommendations needed to address its housing needs effectively. Northstar Consulting Inc. combines strategic planning expertise with practical real estate development and management experience, ensuring innovative and actionable solutions. Our track record in market feasibility studies, housing needs assessments, and real estate management, coupled with our deep understanding of Northern Ontario's unique challenges, positions us as the ideal partner for this important project. We look forward to the opportunity to collaborate and deliver best-in-class results.

Thank you for considering our proposal. Please do not hesitate to contact us if you have any questions or require further information.

Sincerely,

Jason Naccarato
President and CEO
Northstar Consulting Inc.
705 254 9216

ID	Task Name	Duration	Start	Finish	4th Quarter		
					Sep	Oct	Nov
1	Phase 1: Data Collection and Analysis	3 wks	Tue 24-09-03	Mon 24-09-23			
2	Phase 2: Housing Needs Assessment	4 wks	Tue 24-09-24	Mon 24-10-21			
3	Phase 3: Demand and Supply Analysis	3 wks	Tue 24-10-22	Mon 24-11-11			
4	Phase 4: Strategic Recommendations and Reporting	2 wks	Tue 24-11-12	Mon 24-11-25			

Project: Project1 Date: Wed 24-06-26	Task		Milestone		External Tasks	
	Split		Summary		External Milestone	
	Progress		Project Summary		Deadline	

References

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President and Director of Investigations – Northern Ontario

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Executive Biography - Jason Naccarato



Born and raised in Sault Ste. Marie, Jason Naccarato is a project manager who specializes in leveraging opportunities and managing initiatives related to finance, engineering, stakeholder engagement, and market development activities. Jason utilizes his experience to assist his team in the areas of economic development and strategy. He is a focused and driven individual who is results orientated.

Prior to starting Northstar Consulting, Jason was the Vice President of Development at the Sault Ste. Marie Innovation Centre (SSMIC) where he focused on economic development in the city of Sault Ste. Marie. During his tenure at SSMIC, he was also the CEO of Algoma Games for Health.

Jason is also the CEO of Northern Advancement Capital which is a real estate development firm. He currently owns and manages 45 residential units and over 60,000 square feet of commercial real estate space in Sault Ste. Marie.

In the past, Jason has held positions with Magna International as an Advanced Purchasing and Business Development team leader, Nissan North America as a Senior Program Controller in Cost Economics, Nissan Technical Centre North America as a Development Engineer, and with Siemens VDO as Test Engineer.

Jason was awarded an Honors Bachelor of Engineering Science in Mechanical/Materials Engineering from the University of Western Ontario. He holds an MBA from Wayne State University and was awarded his Project Management Professional (PMP) designation. Jason has also taught project management at Sault College. Jason has sat as a Director and/or Executive on numerous community-based Boards and Committees including:

Vice Chair - on the Sault College Board of Governors

Sault College is one of 24 publicly funded colleges in Ontario. Sault College is located in Sault Ste. Marie, Ontario, and began in 1965 as the Ontario Vocational Centre.

Director on the Ontario Sustainable Energy Alliance (OSEA) Board of Directors

(OSEA) is a non-profit organization supporting the growth of renewable energy and Community Power projects in the Canadian Province of Ontario.

Past President on the Sault Ste. Marie Chamber of Commerce Board of Directors

The chamber is the recognized voice of business committed to economic prosperity in Sault Ste. Marie.

JASON NACCARATO

110 Maki Road, Sault Ste Marie, Ontario P6A 5K8 ▪ (705) 254.9216 ▪ j_naccarato@hotmail.com



QUALIFICATIONS PROFILE

Highly competent and analytical professional with strong business acumen combined with extensive technical experience in diverse areas encompassing economic development, communications, government relations, engineering, strategic planning and project management. Possess negotiating and problem solving expertise, coupled with exceptional skills in categorizing, planning, facilitation, and managing functional projects within budget and time constraints. Expert at providing effective business solutions in a creative and analytical approach. A proven creative visionary with a keen sense of identifying risks and opportunities. Exemplify strong communication and interpersonal skills; adept at collaborating with people from diverse backgrounds and building networks.

BOARD EXPERIENCE

BOARD MEMBER - SAULT STE MARIE CHAMBER OF COMMERCE, SAULT STE MARIE, ONT	2012 – 2018
GOVERNOR – SAULT COLLEGE BOARD OF GOVERNORS, SAULT STE MARIE, ONT	2014 – PRESENT
BOARD MEMBER - ONTARIO SUSTAINABLE ENERGY ALLIANCE, TORONTO, ONT	2014 - 2018

PROFESSIONAL EXPERIENCE

Northstar Consulting Group ▪ Sault Ste Marie, Ont



COMMUNITY ECONOMIC DEVELOPMENT CONSULTANT

2015 - PRESENT

Work with private, public, and not for profit organizations to develop economic development related strategies, programs and policies to help them effectively meet their goals and better serve their stakeholders. Focus on helping organizations to better understand the potential economic opportunities and risks associated with new technologies, policy changes, education, and continuous improvement initiatives. Our goal is to help communities and organizations to take advantage of their unique assets and strengths to promote economic growth and community well-being.

Sault Ste Marie Innovation Center ▪ Sault Ste Marie, Ont



VICE PRESIDENT - DEVELOPMENT

2011-2014

Responsible for developing and implementing plans for the advancement of the science and technology sector. In particular, engage private sector partners and develop formal partnerships that ensure the direct involvement of companies in research projects, activities and sponsorship. In addition, act as the interim CEO of nascent businesses such as Algoma Games for Health, a serious gaming studio and leader of the community smart energy initiative. Focusing on Sault Ste. Marie's niche strengths, conducting market research and developing a solid understanding of private sector partners with strong aligned interest in these sectors. Drive growth and foster lasting relationships that will have ongoing benefit to the community. Working effectively with a number of stakeholders including private sector companies, academic institutions and researchers as well as partner organizations including non-profits and industry associations.

Sault College ▪ Sault Ste Marie, Ont



Continuing Education Instructor – Project Management

2011-2014

Responsible for developing course materials and instructing students on the fundamentals of project management in accordance with the PMBOK guide. The courses prepared students for professional project management roles as well as for the PMP exam.

Magna Powertrain ▪ Troy, MI



Advanced Purchasing and Business Development – Team Leader

2011

Manage the execution of Magna's Global Advanced Purchasing and Procurement Process and oversee a team of cost estimators, commodity managers, buyers and supplier quality personnel as applicable to each program. Develop and execute business plans according to organizational goals and objectives. Direct and coordinate all Advanced Purchasing activities between global suppliers and all areas of organization such as Operational, Strategic, program Managers and/or other divisional designates. Plan, organize, direct, and control activities related to the Advance Purchasing function with the objective of optimizing the total cost of purchases, while selecting the optimal capable source to support the program in all areas. Development of a global strategic supply chain along with analysis of new trends in market and technology. Lead all sourcing negotiations for cost, timing, and commitments.

JASON NACCARATO

110 Maki Road, Sault Ste Marie, Ontario P6A 5K8 ▪ (705) 254.9216 ▪ j_naccarato@hotmail.com



INFINITI

Nissan North America ▪ Farmington Hills, MI Senior Program Controller – Cost Economics

2009-2010

Support of new model launch, analysis and business plan activities by developing and reporting purchased part and vendor tooling budgets, forecasts, variance explanations and risks and opportunities (R&O) assessments at the part, system and vehicle level. Participated in all Product Development Team meetings and progress meetings to support financial analysis and business case development. Functioned as the single source of financial expertise and reporting for the Chief Vehicle Engineer, Overseas Program Director, Purchased Parts Management, and Vehicle Program Management with respect to purchased part and vendor tooling budgets, forecasts, risk management and special studies. Strengthened financial control activities by: Ensuring budget and forecast reflects current design intent; Early and independent identification of R&O; Ensuring complete transparency to all budget and forecast issues; Promotion of global common systems and methodologies; Ensure adherence to Nissan financial policies and procedures.

NISSAN

Nissan Technical Center North America ▪ Farmington Hills, MI ▪ 2002-2009 Cost Reduction Project Manager- North American Powertrain Representative

2008-2009

Developed detailed business plans with top content partners to provide cost objective roadmap for key supplier base. Developed innovative cost reduction strategy, industry partnerships, and team building activities that were instrumental in achieving targets. Prepared and presented progress reports at the presidential level on a monthly basis; coordinated special external activities with top ranked suppliers. Utilized strong leadership skills in overseeing cost reduction progress of a team of 17 Engineers in 3 Departments. Developed the overall Nissan Powertrain cost reduction strategy and business plan that resulted in achieving \$20 million target.

Engineering Design Project Manager – Powertrain Department

2002-2008

Managed various functions related to release, cost, and quality of components for North American built engines. Managed sourcing, evaluation, manufacturing and validation of the system design and the global suppliers chain. Efficiently managed the transfer of business to several new manufacturing facilities of existing suppliers.

Initial Quality Improvement Project Manager – Powertrain Department

2005-2007

Led the development of successful strategy to achieve quality improvement targets for Powertrain areas. Provided primary leadership in directing cross-functional engineering teams to ensure achievement of quality improvement in key areas. Developed methodology and documentation process for audit suppliers manufacturing facilities.

North American Stamping Panel Project Manager – Powertrain Department

2004-2005

Performed evaluation of 23 North American suppliers based on technology, cost, and quality; completed assessment and audit of each suppliers manufacturing facility and technical centers, as well as measured company performance. Led and organized cross-functional engineering and purchasing teams to select five suppliers to be assigned to North American Stamping Panel.

SIEMENS VDO

Siemens VDO Automotive ▪ London, ON Engineer-Dynamometer Test and Production Support

2001-2002

Functioned as test engineer for the HVAC motor division with various responsibilities, including test setup, management, and reporting. Conducted root cause analysis on field return parts and provided assistance in the development of countermeasures. Facilitated process support for engine cooling division; collected production data to determine assembly line bottlenecks and methods to increase throughput.

Algoma District School Board ▪ Sault Ste. Marie, ON Project Manager- Plant Department



2000

Oversaw all aspects in managing renovations of 37 schools; worked collaboratively with contractors, engineers, and various unionized groups. Monitored and ensured cost-effective renovations through efficient analysis of blueprints and schematic drawings; performed safety inspections to existing schools for health and safety committee. Ensured all projects were completed on time and within budget.

JASON NACCARATO

110 Maki Road, Sault Ste Marie, Ontario P6A 5K8 ▪ (705) 254.9216 ▪ j_naccarato@hotmail.com



EDUCATION

ACCOUNTABILITY LEADERSHIP (STRATEGIC LEADERSHIP)

The Levinson Institute ▪ Boston, MA ▪ 2013



PROJECT MANAGEMENT PROFESSIONAL (PMP)

Project Management Institute ▪ Newtown Square, PA ▪ 2010



MASTERS OF BUSINESS ADMINISTRATION, SPECIALIZING IN FINANCE AND MANAGEMENT STRATEGY

Wayne State University-School of Business Administration ▪ Detroit, MI ▪ 2008

Dean's Honor List "A" Average



HONORS BACHELOR OF ENGINEERING SCIENCE (MECHANICAL / MATERIALS ENGINEERING)

University of Western Ontario ▪ London, ON ▪ 2002

PROFESSIONAL TRAINING

Kepner Trego Certification -
Advanced Problem Solving
Failure Modes and Effect
Analysis
Basic Formability
Foran Financial LLQP
Fault Tree Analysis (FTA)
American Culture Training
Mexican Culture Training
Japanese Culture Training

India Culture Training
Total Quality Management
SAE Data Collection
IDEAS CAD Basic Training
Product Integrity Training
GD&T Training
Time Management Training
Essential Patents Practice
Weibull Analysis
Benchmarking Training

Creative Thinking
Quality Function Deployment
MS Access Level 2
MS Excel Level 3
MS Project Level 2
Nissan Value-Up Facilitator
Professional Presentations
Nissan Negotiation Skills
Magna Expert Negotiator
Certification

AWARDS AND HONORS

Golden Key Honors Society Inductee – Wayne State University
Nissan Managers Award for rapid countermeasure response before vehicle launch, 2007
Nissan Managers Award for cross-functional involvement in Global Quality Initiative, 2003



COLLEEN ZARECHNEY

Sault Ste. Marie, On P6C 5M3 (705) 542-3226, czarechney74@gmail.com

Professional Summary

Dedicated professional with demonstrated strengths in office management, business development and integration, time management and trend tracking. Detail oriented critical thinker thriving at building solutions. Excellent verbal and written communicator with strong background cultivating positive relationships and exceeding goals.

Skills

- Team Leadership
- Data Entry
- Data Collection
- Critical Thinking
- Attention to Detail
- Project Management
- Problem Solving Skills
- Analytical Thinking

Experience

Finance and Office Manager

December 2022 - Current

Northstar Property Management | Sault Ste. Marie, ON

- Oversee office departments: Finance, Administration, Marketing, Property Management, and Maintenance Department
- Responsible for the development of reports on various cases accompanied with recommendations
- Overseeing the maintenance, evaluation of all submissions on case by case basis, and administering resolutions
- Advocate for clients and work with difficult clientele to find resolution
- Assignment of priority cases to quickly evaluate circumstances and implement suitable resolutions

Office Administrator

February 2021 - October 2022

Paul Davis Services | Sault Ste. Marie, ON

- Duties as well as bookkeeping, payroll, and correspondence
- Financial transactions, such as invoicing, producing statements, payroll, and associated reporting.

Owner / Operator

July 2011 - December 2020

2402552 Ontario Ltd | Sault Ste. Marie, ON

- All office administration duties including bookkeeping, scheduling training and correspondence
- Bookkeeping (Sage software) Payroll
- Marketing and related social media advertising and coordinated or created all marketing material.
- Business development and intergration

Finance and Office Manager

July 2004 - October 2013

Oaklin Trucking & Leasing Ltd | Sault Ste. Marie, ON

- Book keeping and payroll
- Office management and administration duties
- Project management and implementation

Business Development Officer

March 2004 - June 2004

SSM Innovation Centre | Sault Ste. Marie, ON

- Responsible to develop of strong relationships with surrounding municipalities and organizations
- Organize strategic planning sessions along with SWOT development to determine needs and viable solutions of various organizations, businesses and municipalities
- Integrated relations built on GIS implementation and other software beneficial to businesses, and municipalities

Special Projects Assistant / EDC Assistant

November 2000 - March 2004

Township of Michipicoten & Superior EAST CDC | Wawa, ON

- The successful coordination and event leader of FONOM 2001 Conference, administrative duties, facilitation of workshops
- Facilitation of the CDC and all related reporting requirements
- Oversee the development and membership of 9 CDC committees,
- Advocate for CDC, EDC at all levels of government |
- Networking, representation at meetings, trade shows, and conferences
- Project management and implementation

Education

Diploma - Secretary Skills Centre of Excellence Online Education Centre	November 2021
Post Graduate Degree - Geographic Information Systems Specialist Sault College of Applied Arts and Technology, Sault Ste. Marie, ON	May 2000
Bachelor of Arts Degree - Geography / World Economics Algoma University, Sault Ste. Marie, ON	May 1998

Volunteer

Language Facilitator
The Dutch Way of Life

February 2019 - Current

Board of Directors Secretary
The Lake Superior Figure Skating Club

October 2018 - April 2021

Certificates

Time Management - Allison Online Education
Quick Books - Udemy Academy



CHRISTINA COUTU

Professor, Project Manager, Community Mobilizer, Facilitator, and Leader

PROFILE

- ✓ Proven project management, marketing, sales, finance, customer service, governance, management, human resources, and public relations skills
- ✓ Experienced facilitator and teacher with strong curriculum development abilities
- ✓ Strong event manager, planner, and coordinator
- ✓ Musician and performer
- ✓ Exceptional leader with a team focus, public speaking, negotiation, and conflict-resolution abilities
- ✓ Superior verbal and written communication skills and interpersonal skills
- ✓ Experienced in Microsoft Office Suite, Learning Management Systems, budgeting, sales forecasting, financial planning, event planning and inventory control
- ✓ Leader, problem solver, detail-oriented, excellent communicator and a people person
- ✓ Successfully generated over \$1.5 Million in grant funding for the Centre for Social Justice and Good Works from 2015 to 2019

EDUCATION

- Executive MBA – University of Fredericton, 2022
- Project Management Professional (PMP) certified #2990479
- Adult Educator Certificate – Sault College (online), August 2019
- Project Management Certificate, Distinction – Sault College (online), 2016
- Business Administration, Marketing, Bachelor of Science, minor marketing – Lake Superior State University, 2006
- Regression Therapy practitioner, Weiss Institute, 2017 & 2018
- Business Diploma, Sault College, 2003
- Certified Coach Practitioner, Certified Coaches Federation, 2007

WORK EXPERIENCE

Full-time Professor, Business Programs Sault College, Sept. 2019-present

Courses such as Organizational Behaviour, Project Management, Global Business Management, Leadership, Business, Professional Development, Emotional Intelligence, Human Resources, Global Value Chain, Ethics, and Project Communications. Additional responsibilities include curriculum development for online, Hy-flex and face-to-face instruction, special projects, and recruitment.

PTC Faculty, Project Management and Leadership Algoma University, 2022

Site Manager & Owner, Phillips Bay Resort NAC Inc., May 2020-present

Phillips Bay Resort includes 160 acres of beautiful Northern Ontario wilderness, with 1900 feet of water frontage. There are 16 cabins and 15 RV sites.

President, Chief Healing Officer

Conduit Coaching & Consulting, Jan. 2016-present

Specialties include grant and business plan writing, life coaching and life skills training, employee and customer service training, business development, and employee training.

CONTACT

Phone: 705-254-9799

Email: christina@christinacoutu.com

TRAINING & CERTIFICATES

- Global Value Chain, FITT (2021)
- Mastery of Self, Don Miguel Ruiz Jr, Professional Development Training (2019)
- Courageous Conversations for Women, Professional Development Training, Omega Institute (2019)
- Radial Aliveness, Ann Bradney Institute, Professional Development Training (2018)
- Regression Therapy Certification, Weiss Institute (2017, 2018)
- Communication with Spirit, James Van Praagh Institute, Professional Development Training (2017)
- WHMIS & Accessibility training (2014)
- RRSP & TFSA training (2012)
- Certified Coach Practitioner, Certified Coaches Federation (2008)
- Person-to-Person Disability Training (2008)
- Employment Outcomes Professional Training (2008)
- Personality Dimensions Facilitator Certification (2007)
- Health and Safety Training – SSMIC (2013), Sault College (2007), WHMIS (2007)
- Computer proficiency: Word, Project, Excel, Access, PowerPoint, and Outlook
- Up With People Cast Member (2000)

WORK EXPERIENCE

Executive Director

Centre for Social Justice and Good Works, Aug. 2015-Oct. 2019

The Centre creates positive change together by implementing projects and training that addresses social issues faced by the community. As the executive director at the Centre for Social Justice and Good Works, some duties include;

- Creation, implementation and facilitation of training programs focusing on entrepreneurship and leadership skills.
- Successfully implemented and achieved five-year business objectives in under three years.
- Creation and implementation of *Project Entrepreneurship*, a social enterprise entrepreneurship training program.
- Started *Sweet Change Chocolate Company* – a social enterprise owned and operated by the CSJGW.
- Creation of Centre's strategic direction; Organized opening and start-up of the CSJGW, a non-profit organization. Responsible and accountable for cost and procurement, planning, scheduling, communications, operations, risk management and quality of projects and programs.
- Successfully generated over \$1.5 Million in grant funding and income generation for the CSJGW
- Direct and manage staff and volunteers for successful implementation of training programs, as well as a children's recreation program with registrations exceeding 200.
- Manager of Centre operations, financials, maintenance of stakeholder relations and partnership building.

Job Coach

Sault Community Career Centre, Jan. 2015-Aug. 2015

- Assisted clients on an individual level by addressing barriers to employment and developing action plans that identify goals.
- job maintenance issues and describes short-term and long-term goals of working.
- Assisted with training, problem solving, development and implementation of outreach plans, and provided coaching to clients, employers and job developers. Primarily focused on clients with unique obstacles to employment.

Project Manager, Smart Energy

Sault Ste. Marie Innovation Centre, Nov. 2013-Nov. 2014

- Managed the execution of tasks and ensured milestones were being met.
- Maintained accurate financial records, tracked disbursements and sponsorship funds.
- Monitored risk, created a risk management plan and procedure, and executed funding deliverables within scope, timelines and budget.
- Assisted with calling campaign, marketing promotions and public relation activities to promote local energy initiatives.

CONTACT

Phone: 705-254-9799

Email: christina@christinacoutu.com

VOLUNTEER EXPERIENCE

- Board member, Algoma Festival Choir (2023-Present)
- Treasurer, Board of Directors – Sault Ste. Marie Chamber of Commerce (2018 – 2019)
- Director, Board of Directors – Sault Ste. Marie Chamber of Commerce (2016 – 2018)
- Director, Board of Directors – Fringe Festival, Sault Ste. Marie (2018)
- Guest Co-host, *Tim and LouAnn in the Mornings* SaultOnline
- Pitches for Possibilities – Event organizer – raised \$3,500 for 2018 United Way campaign
- Musician – local events
- Vocal Mentor – City of Sault Ste. Marie, Soo Sings for Kids (2013, 2014, 2015, 2017)
- Territory Representative – The Bride Project (2014 – 2016)
- Private Youth Academic Tutor (2000 – present)
- Mentor Coordinator, Soo Sings for Kids (2013 – 2015)
- United Way volunteer (2004 – present)
- United Way Youth Council Organizer and Special Events Committee (2004-2005)
- Sault College Adventure Challenge – Site Coordinator (May 2008)

CONTACT

Phone: 705-254-9799

Email: christina@christinacoutu.com

Address:

110 Maki Rd., Sault Ste. Marie, ON
P6A 5K8 Canada

WORK EXPERIENCE

Project Manager, Naturalia 2013

Sault Ste. Marie Innovation Centre, July 2013-Nov. 2013

- Instrumental in developing new client relations and partnerships.
- Identify the project scope and work with various stakeholders and planning committee to meet deliverables. Develop, own and maintain the Master Timing Plan for the project.
- Directed marketing initiatives for the department including the conference marketing plan and website, as well as the award-winning Sault Ste. Marie Energy Innovation Hub branding which included production of a promotional video, website and print media.
- Facilitate communication between committees, community partners, and industry leaders.
- Responsible for attracting sponsorship dollars for the conference.
- Planned, initiated, executes and closes various business deals for the award-winning conference.
- Creation, maintenance and creative direction on all marketing and print materials for the energy department.

Banking Consultant

Manulife Bank, Nov. 2009-Mar. 2013

Reporting to the Director of Sales, managed regional sales, customer support and account management.

- Business development for the region; Developed a consumer client base to facilitate the direct promotion and education of the Bank's suite of products. This was done through prospecting, fact finding, presenting solutions, client relations, and servicing.
- Assisted Manulife Bank & Trust in the promotion and sale of new lending and deposit products and special initiatives through phone calls, electronic and direct mail, and face-to-face presentations.
- Was responsible for the sale of Manulife Bank suite of banking solutions to the clients of interested advisors.
- Created marketing initiatives and promotions to increase referrals among Financial Advisors.
- Provided management and logistical tasks for client files; Negotiation and file administration.

Job Developer & Employment Consultant

Sault College, Feb. 2009-Oct. 2009

Marketing Outreach Officer

Sault College, Aug. 2007-Feb. 2009

Recruitment Officer

Sault College. Nov. 2006-June 2007

Project Coordinator - Algoma Workforce Investment Corporation (AWIC)

Sault College, Oct. 2005-Nov. 2006

Dear Ms. Croft,

Thank you for your follow-up questions regarding the various phases of our proposal. I'm pleased to provide further clarification on how we intend to address the specific areas of interest you mentioned:

Data Collection and Analysis

1. Are certain segments of the population growing faster than others?

- Yes, our analysis will include a detailed demographic study to identify which population segments (e.g., seniors, young professionals, families) are experiencing more significant growth. This will help us understand the dynamics of the community and forecast future housing needs.

2. What are the growth pressures which support the construction of affordable housing?

- We will examine various growth pressures, including population increases, economic development, and migration trends, to determine the factors driving the need for affordable housing. Our goal is to identify the most significant pressures that could influence the demand for affordable housing in the near and long term.

3. Tenure arrangements?

- The study will analyze current tenure arrangements in the community, including ownership vs. rental rates, and assess how these arrangements are evolving. Understanding tenure dynamics is crucial for developing targeted housing strategies.

4. Housing market conditions, especially rental market conditions, and the condition of the housing stock?

- We will conduct a thorough review of the current housing market, with a specific focus on rental conditions. This will include an assessment of vacancy rates, rental prices, and availability of rental properties. Additionally, we will evaluate the condition of the existing housing stock to determine the adequacy of current homes and identify any areas in need of improvement or redevelopment.

5. What are the key labor force and employment trends?

- Our analysis will include a comprehensive examination of current labor force trends, such as employment rates, industry growth, and workforce demographics. This will help us understand the economic factors that influence housing demand.

6. What are the future employment trends?

- We will project future employment trends by analyzing economic forecasts, industry developments, and potential changes in the local and regional job markets. This forward-looking analysis will help us anticipate shifts in housing demand based on anticipated employment changes.

Housing Needs Analysis

1. Homeless households and those at risk of homelessness:

- We will identify and analyze the prevalence of homelessness and the risk factors contributing to homelessness within the community. This includes evaluating the existing support systems and identifying gaps that may need to be addressed to prevent homelessness.

2. Households paying 30% or more of their income on housing:

- Our study will examine the extent to which households are experiencing cost burdens by paying 30% or more of their income on housing. This will help us assess housing affordability challenges within the community.

3. Households paying 50% or more of their income on housing:

- We will further analyze households facing severe cost burdens, defined as those paying 50% or more of their income on housing. This data will be crucial in identifying the most vulnerable populations who may require targeted assistance.

4. Households that are over-housed:

- The study will evaluate instances of over-housing, where households occupy housing units larger than their needs. This analysis will help identify opportunities for optimizing housing resources and addressing mismatches between household size and housing unit availability.

5. Households living in overcrowding conditions:

- We will assess the prevalence of overcrowding, where households have insufficient space to accommodate their members adequately. This is particularly important for understanding the strain on existing housing stock and the need for additional housing.

6. Households living in sub-standard housing (lack of bathrooms, kitchen, or needing major repairs):

- Our analysis will include a review of housing quality, focusing on sub-standard housing conditions. We will identify households living in units lacking basic amenities or requiring significant repairs, highlighting areas for potential improvement or redevelopment.

7. Households facing threats and harassment, under notice, real threat of notice, or lease coming to an end:

- We will consider the stability of housing tenure by examining households experiencing threats or harassment, or those at risk of losing their housing due to lease expirations or other factors. This will help us understand the security of housing arrangements within the community.

8. Households on waiting lists:

- We will analyze data on households currently on waiting lists for housing, providing insights into the demand for affordable and available housing options. This will be a key indicator of unmet housing needs within the community.

Housing Demand and Supply Analysis

Thank you for your question regarding the Housing Demand and Supply Analysis, particularly concerning the projection of household composition and the estimation of future needs for affordable housing over a 5-15 year horizon.

At Northstar Property Management, we recognize the importance of this analysis in shaping a sustainable housing strategy for the community. While we do not have a certified planner on our team, we are confident that our extensive experience in property management and housing market analysis, combined with our deep understanding of industry best practices, positions us to deliver a comprehensive and accurate study.

Here's how we plan to approach this section:

1. Leveraging Experience and Expertise:

- Our team has a strong background in managing and analyzing housing markets, which includes understanding demographic trends, assessing housing needs, and predicting market shifts. We will leverage this experience to conduct a thorough analysis that considers all relevant factors affecting housing demand and supply in the community.

2. Adopting Industry Best Practices:

- We will employ proven methodologies and industry best practices to project household composition and estimate future housing needs. This includes utilizing data-driven models and analytical tools commonly used in the industry to ensure our projections are both reliable and actionable.

3. Community-Centered Approach:

- Our approach is centered on the specific needs and circumstances of the Dubreuilville community. By focusing on local data, engaging with community stakeholders, and understanding the unique dynamics of the area, we will develop a tailored strategy that is realistic, achievable, and aligned with the community's long-term goals.

4. Viable Alternatives to Traditional Planning:

- Instead of relying on a traditional planning approach, we will integrate insights from related fields such as economic development, real estate management, and community engagement. This multidisciplinary approach allows us to create a more holistic plan that addresses not only the housing market but also the broader economic and social factors influencing it.

By combining our hands-on experience, industry best practices, and a deep understanding of the local context, we are confident in our ability to deliver a robust Housing Demand and Supply Analysis. Our goal is to provide the Township of Dubreuilville with actionable insights and recommendations that will serve the community well into the future.

Gap Analysis

I'm pleased to confirm that our firm is fully equipped to provide the necessary evidence and analysis in relation to the following scenarios:

1. **The current need for affordable housing exceeds current supply:**
 - We will conduct a detailed analysis of the existing housing stock, coupled with current demographic and economic data, to determine whether the current need for affordable housing surpasses the available supply. This will include assessing factors such as vacancy rates, waiting lists, and the affordability of current housing options.
2. **The current need for affordable housing falls short of current supply:**
 - Our analysis will also explore the possibility that the current supply of affordable housing exceeds the immediate need. By examining housing market conditions, including unoccupied or underutilized housing units, we will determine whether there is an oversupply of affordable housing in the community.
3. **The future supply of affordable housing will exceed the community's need:**
 - By leveraging our experience and applying industry best practices, we will project future housing supply against anticipated demand. This includes analyzing planned housing developments, population growth trends, and economic forecasts to determine whether future supply may exceed the community's needs.
4. **The future supply of affordable housing will fall short of the community's need:**
 - Conversely, we will evaluate whether future housing supply is likely to fall short of the community's needs. This analysis will involve identifying potential gaps between projected demand and the expected increase in affordable housing units, taking into account factors such as demographic changes and economic growth.

Our comprehensive Gap Analysis will be informed by robust data collection, stakeholder input, and our deep understanding of housing market dynamics. We are committed to providing the Township of Dubreuilville with clear, actionable insights that will help guide future housing policy and development efforts.

Site Visits

To ensure a comprehensive understanding of the community's needs and to gather the necessary information for our analysis, we plan to be on-site in Dubreuilville at key stages of the project. Here's an overview of our planned visits and engagement activities:

1. **Initial Visit – Project Kickoff and Data Collection:**

- We will conduct an initial visit to Dubreuilville to meet with key stakeholders, including community leaders, businesses, and residents. This visit will focus on gathering first-hand insights, understanding local concerns, and establishing the groundwork for our study. During this time, we will also conduct interviews and surveys with residents and businesses to gather detailed information on housing needs and challenges.

2. Mid-Project Visit – Progress Review and Stakeholder Engagement:

- A second visit will be scheduled mid-way through the project to review preliminary findings with local stakeholders. This visit will include further engagement with the community to validate our data, discuss emerging trends, and ensure that our analysis aligns with the lived experiences of Dubreuilville residents. We will also use this opportunity to address any questions or concerns from the community.

3. Final Visit – Presentation of Findings and Recommendations:

- Our final visit will involve presenting our findings and recommendations to the Municipal Council and other key stakeholders. This visit will also include public meetings to share our results with the broader community, gather feedback, and ensure transparency in our process.

In addition to these on-site visits, we will maintain regular communication with Dubreuilville's residents and businesses through virtual meetings, surveys, and other channels to ensure continuous engagement throughout the project. Our goal is to ensure that the community's voices are heard and that our analysis accurately reflects their needs and aspirations.

We are committed to a thorough and inclusive process that prioritizes direct interaction with the community.

These areas are integral to the Housing Needs, Demand, and Supply Study, and our approach is designed to ensure that each of these questions is thoroughly explored and addressed. If you have any further questions or require additional details, please feel free to reach out.

Warmest Regards,



Jason Naccarato / Principal and Senior Consultant

B.Eng (Mechanical), M.B.A., P.M.P.

jnaccarato@nacinc.ca

Northstar Consulting

705.254.9216

145 McNabb St.

Sault Ste. Marie, Ontario, Canada

www.northstarconsulting.ca



Council Report

From: Patrick Sigouin, **Date:** July 24, 2024

Subject: Resignation of Fire Chief

Purpose: To advise of the resignation of Fire chief, Patrick Sigouin

Recommendation: It is hereby recommended that the resignation of Mr. Patrick Sigouin be regrettfully accepted as the Fire chief, and that Patrick will no longer be part of the Dubreuilville Volunteer Fire Department effective immediately.

History: I've been a Fire Chief for five (5) years now and a volunteer fire fighter for fifteen (15) plus years. I believe that I have contributed to the maximum of my capabilities for the department and the Township as a whole, and it has come time for me to leave my position and concentrate my efforts and time on my family and my career at the mine. This is a huge decision for me, as the fire department is a passion of mine; however, I must make this move for me.

Analysis: It is always a sad day when a firefighter decides to leave the team; however, we must keep in mind that firefighting is not a job fit for every person. Everyone has their priorities set in their lives. As a firefighter, you must be willing to make this job one of your priorities, because, whether we have five (5) calls a year or five hundred (500) calls every year, each and every call is as serious and demanding as the last one and must be dealt with professionalism and confidence.

Financial: N/A

Thank you again for putting your faith in me during all these years!

Patrick Sigouin
Fire Chief

Shelley B. Casey
CAO-Clerk

COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

Hélène
Julila

DATE: August 21, 2024
Resolution No. 24-181

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to accept and support Mayor Beverly Nantel's decision to resign from the Missinabie Local Citizens Committee, as presented.

Carried Defeated Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:

COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

*Helene
Julila*

DATE: August 21, 2024
Resolution No. 24-182

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached council report dated August 15, 2024 from the Infrastructure Superintendent with regards to the purchase of a new mini Kubota Excavator, as presented.

✓

Carried	Defeated	Deferred
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RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



Council Report

From: Francis DeChamplain

Date: 15/08/24

Infrastructure Superintendent

Subject: Purchase of a Mini Excavator.

Purpose: Purchase of a mini excavator and sell our Kubota backhoe attachment.

Recommendation: Whereas it is recommended that the Council of the Corporation of the Township of Dubreuilville hereby authorize the purchase of a brand new high-end (Kubota KX018) piece of equipment, to assist with the daily workload within the infrastructure and recreation departments. This mini excavator would be used to maintain our trail system, for ditch/culvert cleaning, including ice in Springtime, dig holes for posts, burials at the cemetery, as well as various other operational tasks;

Be it therefore resolved that the attached quote for this new unit from Northshore Tractor be approved accordingly, along with the trade in of our backhoe attachment.

Analysis: Several years ago, when we purchased our Kubota tractor, it came with a backhoe attachment. It was used a couple of times; however, it is a lengthy process to install (1 hr +) and to remove (1 hr +). We have not used the unit backhoe attachment in several years now, as it was more feasible to just rent out for quick jobs.

The other week we tried connecting the backhoe attachment to use it and dig some holes in the trail for light posts, it just so happens that the unit didn't want to function. As we have added some other attachments to our tractor unit, some valving needed to be done, and as per Northshore Tractor service tech, it looks like there's an issue with the valving and hydraulic hose routing for the backhoe. He requested that we bring it back to Echo Bay to inspect.

Spending some more money on this attachment, which we hardly use because of the installing and removal process makes does not seem very reasonable.

Financial Impact: This high-end mini excavator (Kubota KX018) is also a brand new unit. Northshore Tractor has also agreed to take our backhoe attachment in trade (\$52,876.65, which includes \$11,150.07 in municipal savings, minus trade-in \$6,000.00, for a total of \$46,876.65 + taxes.

One of the municipal jobs that would greatly benefit by using this new mini excavator unit is the fencing project at the new landfill site. We currently have \$100,000 budgeted to install a fence at the north end of the site to keep the debris inside the working area. It so happened that the quote for the work came in at \$500k +. With this new little machine, we can dig our own holes, use mining drill pipes and put up the fencing in house ourselves, which would cost a fraction of the price.

We also still have over \$7,000 that we budgeted to buy attachments or equipment, which can be used towards this purchase as well.

Please see pictures and quotes as per attached for reference.

Looking forward to a positive response and if you require any further information, please do not hesitate to ask.

Thank you!

Francis DeChamplain
Infrastructure Superintendent

Shelley B. Casey
CAO-Clerk



Northshore Tractor Ltd.

30 Calabogie Road Echo Bay, ON P0S1C0

705-248-2208 Cell 705-943-3311



Quote # 1869859

Reference: Dubreuilville KX018 trade c2

Expires: 08/16/2024

Prepared for: Corporation Of The Town Of Dubreuilville

By: Martin Fremlin

Equipment

1 New Kubota !KX018-4 1.8T EXCAVATOR RUBBER CAB

Item	Class	Description	Serial #	\$Qty	Unit Price	Ext Price
!KX018-4		1.8T EXCAVATOR RUBBER CAB		1	\$53,705.00	\$53,705.00
*K0122		Hydraulic Thumb		1	\$3,031.29	\$3,031.29
Bucket		Quick Attach Buckets		1	\$0.00	\$0.00
*K9900C3		Quick Attach Coupler BY HH		1	\$1,909.62	\$1,909.62
*K9912QC-1		16" QA Bucket		1	\$1,328.70	\$1,328.70
*K9914QC-1		24" QA Bucket,Ditch with Cutting Edge		1	\$1,469.81	\$1,469.81

Equipment Total \$61,444.42



Total Discounts \$11,150.07

Equipment Total Less Discounts \$50,294.35

Freight \$1,437.80

PDI \$420.00

Setup \$721.00

Taxable Environmental Charges \$3.50

Total \$52,876.65

Non Taxable Environmental Charges \$0.00

* Not exactly as shown. Shown with optional product.

Notes:

Trades

Year	Make	Model	Serial #	Description	Fuel Type	Hours	Over 60hp?	Trade Value	Liens
2015	Kubota	BH92		Excavator		15	False	\$6,000.00	\$0.00



Northshore Tractor Ltd.

30 Calabogie Road Echo Bay, ON P0S1C0

705-248-2208 Cell 705-943-3311



Quote # 1869859

Reference: Dubreuilville KX018 trade c2

Expires: 08/16/2024

Prepared for: Corporation Of The Town Of Dubreuilville

By: Martin Fremlin

Quote Summary

Notes:

Equipment Total	\$61,444.42
Total Discounts	\$11,150.07
<hr/>	
Equipment Total Less Discounts	\$50,294.35
Freight	\$1,437.80
PDI	\$420.00
Setup	\$721.00
Administration Fees	\$0.00
Taxable Environmental Charges	\$3.50
Other Taxable	\$0.00
<hr/>	
Plus Purchasable Warranty	\$0.00
Selling Price	\$52,876.65
Less Trades	\$6,000.00
<hr/>	
Total After Trades	\$46,876.65
GST/HST	\$6,093.96
PST/QST	\$0.00
Non Taxable Environmental Charges	\$0.00
Other Non-Taxable	\$0.00
<hr/>	
Total	\$52,970.61
Liens outstanding on trade-in	\$0.00

Prices quoted are only effective until the current month-end. Every effort is made to ensure accuracy; however, if an error is made, we reserve the right to reject the quote.

To accept, please sign here and return to dealer



KV1018-4

Kubota



KUBOTA

1890757 Ontario Limited
o/a Pinder Construction
11 East Perth Bay
Sault Ste Marie ON P6C 5Z8
(705) 297-7173



QUOTE

ADDRESS

ATTN: Ryan Wilson
Kresin Engineering Corporation
536 Fourth Line East
Sault Ste Marie, ON
RE: Dubreuilville Landfill

Quote #
DATE: July 19, 2024

ACTIVITY	QTY	RATE	TAX	AMOUNT
Commercial Services			HST	
Supply and install approx. 1600ft of 6ft galvanized chainlink with 2ft barb arms complete with bottom wire rather than barbed wire.			ON	
	1	\$ 433,027.65		\$ 433,027.65

Costs incurred due to discovery of bedrock are not included in this price

This quote is valid for 30 days.	Subtotal		\$	433,027.65
If accepted, please sign and email to john@pinderconstruction.ca	HST (ON) @ 13%		\$	56,293.59
Payment terms are 30 days.	TOTAL			CAD
We thank you for this opportunity and we look forward to working with you.			\$	489,321.24

Accepted By:

Accepted Date:

Terms: Net 30 days. Unpaid balances are subject to a service charge of 2% per month (24% per annum) on overdue accounts.

www.pinderconstruction.ca

HST registration No: 839 579 398 RT0001



PROPOSED FENCING IN EARTH
LENGTH = 320m

PROPOSED FENCING IN EARTH
LENGTH = 95m

PROPOSED FENCING IN EARTH
LENGTH = 65m

- NOTES:**
1. KRESIN ENGINEERING WILL PROVIDE FIELD LAYOUT PRIOR TO INSTALLATION.
 2. PROPOSED CHAIN LINK LITTER FENCING SHALL BE 2m (6ft) TALL COMPLETE WITH A 0.6m (2 ft) BARBED WIRE ARM (DIRECTED TOWARDS THE FILL AREA). OVERHANG SHALL INCLUDE 9ga WIRE.
 3. FENCING SHALL BE INSTALLED AS PER OPSD 972.130 AND 972.132.
 4. MATERIALS SHALL COMPLY WITH CAN/CGSB 138.1.

NOTES

1. ALL DIMENSIONS ARE IN METRES UNLESS NOTED.
2. DO NOT SCALE DRAWING.
3. DRAWING SHOWS PROPOSED CONSTRUCTION EMPHASIZED.
4. EXISTING CONDITIONS APPEAR SCREENED IN BACKGROUND.
5. LOCATION OF EXISTING UNDERGROUND UTILITIES ARE APPROXIMATE ONLY AND MUST BE VERIFIED BY CONTRACTOR.

No	DESCRIPTION	DATE	INITIAL
1	FENCING LOCATION AND HEIGHT REVISED	06/24	RW
REVISIONS			

KRESIN
Engineering Corporation

Sault Ste. Marie, Ontario
(705) 949-4900

DESIGN	RW	06/24
DRAWN	RW	06/24
CHECKED	CK	06/24
PROJECT	2263	
FILENAME	2263 goudreau rd wds litter fencing	
SCALE	1:2000	

GOUDREAU ROAD WASTE DISPOSAL SITE
TOWNSHIP OF DUBREUILVILLE

FILL AREA LITTER FENCING

F1

Rev 1

COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

Hélène
Julila

DATE: August 21, 2024
Resolution No. 24-183

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached council report dated August 13, 2024 from the Infrastructure Superintendent with regards to the proposed Church Bay project and moving forward with this design and build, as presented.

Carried Defeated Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



Council Report

From: Francis DeChamplain
Infrastructure Superintendant

Date: 13/08/2024

Subject: Proposed Church Bay Project

Purpose: To beautify the central church bay with the addition of a Gazebo, deck, dock and fountain.

Recommendation: Whereas it is recommended that the Council of the Corporation of the Township of Dubreuilville hereby approve the proposed church bay project that consists of building a 30' X 24' gazebo (pictures attached) at the edge of the highest water mark. In addition to adding an 8' wide deck around the gazebo and connecting ramps to two (2) floating docks; and

Whereas hydro would be connected to the gazebo for events, which would also supply the needed power to the floating fountain;

Therefore be resolved that this project would be accomplished as per attached budget and using existing funding from CCBF and OCIF.

Analysis: The beautification of the bay would be a great gathering place for Canada Day activities, special events, birthday parties and be a fabulous entertainment area for any social gathering.

Financial: The engineering portion of the project would go under CCBF (Gas tax) funding, and the project construction would be funded under OCIF funding, per attached budget estimates.

Please see attached example pictures and a budget prepared by Chris Kresin to accomplish this special project.

Several years ago, this project was brought forward to council; however, it wasn't the right time, and it was put on hold. We would like council to reconsider going ahead with this project.

A positive response would be greatly appreciated, thank you for your time and consideration!

Francis DeChamplain
Infrastructure Superintendent

Memorandum

To: Francis DeChamplain, Infrastructure Superintendent

From: Chris Kresin, P.Eng.

Date: August 16, 2024

KEC Ref: 2466.01

Re: **Proposed Magpie Bay Development**

The purpose of this memorandum is to present a budget estimate for proposed community development improvements at the bay in Magpie River near the intersection of Chemin du Lac and Rue des Pins.

Description

The proposed development includes a community gazebo and dock as well as a water feature (fountain). It is envisioned that the development will provide a gathering place for residents and serve as a location where events such as Canada day celebrations, concerts, municipal presentations, etc. can be hosted. The concept is depicted below.



Photograph 1: Development Concept

Though yet to be finalized, access to the gazebo area will consider the Accessibility for Ontarians with Disabilities Act.

Cost Estimate

A budget cost estimate was developed considering recent pricing of project components and that Township resources would be available to support completion of aspects of the work, for example: constructing an access walkway/ramp and dock assembly.

A summary of the budget cost estimate is presented below. The estimate would be refined once the concept is developed in more detail.

2466 Dubreuilville - Magpie Bay Development					
Scope and Cost Estimate					
Item No.	Description	Quantity	Units	Unit Cost	Cost
1	8' wide floating dock	120	Feet	\$190.00	\$22,800.00
2	8' wide deck	48	Feet	\$175.00	\$8,400.00
3	Misc dock hardware	1	LS	\$2,500.00	\$2,500.00
4	24' x 30' gazebo	1	LS	\$25,000.00	\$25,000.00
5	Screw piles	1	LS	\$30,000.00	\$30,000.00
6	Fountain	1	LS	\$20,000.00	\$20,000.00
7	Electrical	1	LS	\$25,000.00	\$25,000.00
8	Accessibility ramp	1	LS	\$10,000.00	\$10,000.00
9	Restoration	1	LS	\$10,000.00	\$10,000.00
				Sub-Total:	\$153,700.00
				Engineering (10%):	\$15,370.00
				Contingency (10%):	\$15,370.00
				Grand Total:	\$184,440.00

Closure

If the Township chooses to proceed with the proposed development, early consultation with Ministry of Natural Resources staff is recommended to address any considerations relating to working near.

If you have any questions relating to the budget cost estimate or if you would like our assistance in moving the project along, please contact us.

Respectfully submitted by:

Kresin Engineering Corporation

Chris Kresin
Digitally signed
by Chris Kresin
Date: 2024.08.16
11:39:35 -04'00'

Chris Kresin, M.Sc.(Eng.), P.Eng.
Consulting Engineer





COUNCIL RESOLUTION



Moved By: *Hélène*
Seconded By: *Julila*

DATE: August 21, 2024
Resolution No. *24-184*

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to make changes to the following regular municipal council meetings schedule:

- September 25, 2024 (Cancel)



<hr/> Carried	<hr/> Defeated	<hr/> Deferred
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RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:

COUNCIL RESOLUTION



Moved By: Helene
Seconded By: Julita

DATE: August 21, 2024
Resolution No. 24-185

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to authorize the following changes to By-Law No. 2023-63, being a By-Law to regulate the access and use of the municipal parks, municipal beach, Strongman Park and ballfield:

- No fuel powered motors permitted on lake

Carried Defeated Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	___	___
Councillor Luc Lévesque	___	___
Councillor Julila Hemphill	___	___
Councillor Krystel Lévesque	___	___
Mayor Beverly Nantel	___	___

Declaration of Pecuniary Interest and General Nature Thereof:



By-Law No. 2023-63

BEING A BY-LAW TO REGULATE THE ACCESS AND USE OF THE MUNICIPAL PARKS, MUNICIPAL BEACH, STRONGMAN PARK AND BALLFIELD OF THE CORPORATION OF THE TOWNSHIP OF DUBREUILVILLE

WHEREAS the Council of the Corporation of the Township of Dubreuilville deems it necessary to regulate the access and use of the Municipal Playground, Strongman Park, including the Ballfield, and the Municipal Beach; and

WHEREAS Section 11 (3) of the Municipal Act, 2001, S.O. 2001, c. 25 provides that a municipality may pass by-laws respecting matters within the sphere of jurisdiction, such as culture, parks, recreation, and heritage; and

WHEREAS Section 11 (2) of the Municipal Act, 2001, S.O. 2001, c. 25 provides that a municipality may pass by-laws respecting matters, such as health, safety and well-being of person, and economic, social, and environmental well-being of the municipality, including respecting climate change; and

AND WHEREAS the Council of the Corporation of the Township of Dubreuilville considers it appropriate to pass such a by-law to regulate and control the use of the Municipal Parks, Municipal Beach, Strongman Park and Ballfield;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville enacts as follows:

1. DEFINITIONS

“Beach” means any municipally owned/leased beach, and includes the beach house, and all walkways, playgrounds, water parks and any other built environment or feature associated with the beach;

“Boat/vessel” means any watercraft or ship which is propelled on the water by any mechanical or manual means, including but not limited to kayaks, canoes, paddleboards, surfboards, windsurfing boards, motorboats, personal watercrafts, etc;

“Director” means the Infrastructure Superintendent of the Township of Dubreuilville or authorized designates, unless otherwise specified;

“Domestic animal” means any animal that is owned, harbored or kept by a person;

“Facility” means any area, building or structure in a park and any recreation centre and community building under the jurisdiction of the Infrastructure Department of the Township of Dubreuilville;

“Inflatable” means an inflatable object on which a person may sit or recline while floating in the water;

“Main Beach” means the beach area in Dubreuilville, including the sand area and all built structures between the pier and the water’s edge of Green Lake;

“Motorized vehicle” means an automobile, truck, motorcycle, all-terrain vehicle, snowmobile, off road vehicle, e-bike or any other vehicle propelled or driven by means other than muscular power, but does not include a wheelchair or device used to assist persons with disabilities or motorized vehicles operating pursuant to the approval of the Director;

“Municipality” means the Corporation of the Township of Dubreuilville or the geographic area of the Municipality of Dubreuilville as the context requires;

“Officer” means a person duly appointed by the Council of the Corporation of the Township of Dubreuilville as a Municipal Law Enforcement Officer;

“Park” means a playground, Strongman park, ballfield, beach, including but not limited to, the area of the water under the control or supervision of the Municipality, and all built structures and features contained within the parks, including but not limited to: washrooms, storage buildings, playground, pedestrian walkway or any other area owned, leased or used by the Municipality and devoted to active or passive recreation and includes any lane or walkway or public parking area leading thereto;

“Parking Lot” means municipally owned and/or operated parking lots;

“Permit” means an agreement between a person or group and the Municipality authorizing a use of or activity upon a park or facility as required under this by-law;

“Service animal” means an animal trained by a recognized school for service for a person with a disability. An animal is considered a service animal if it is readily apparent that the animal is used by a person for reasons relating to his or her disability, such as wearing a harness or vest;

“Smoke” or “smoking” or "vaping" includes holding lit tobacco or cannabis or related inhalation products in any form, including but not limited to: hookahs, waterpipes, pipes, e-cigarettes, or any other devices, or vaping of any substance;

“Swim Area” means the area designated and marked as a swim area;

“Waste” shall be used interchangeably with the words rubbish, litter, trash and garbage.

2. HOURS OF OPERATION

2.1 No person shall:

a) remain in or enter into any Municipal beach, ballfield, Municipal Park or Strongman Park between the hours of 11:00 p.m. and 7:00 a.m., except as a participant or spectator of a function approved by the Director;

b) remain in the Municipal beach, ballfield, Municipal Park or Strongman Park upon completion of

an activity as a participant or spectator of any function between the hours of 11:00 p.m. and 7:00 a.m.; or

c) enter any place where a sign prohibiting admittance or trespassing is displayed or where admission is otherwise prohibited or restricted.

3. ANIMALS

3.1 No person being the owner or having care and custody of a domestic animal shall permit such animal to run at large within the Municipal beach, Municipal Park, Strongman Park or Ballfield, except in a designated area.

3.2 No person being the owner or having care and custody of a domestic animal shall permit such animal to enter a designated area within the Municipal beach, Municipal Park, Strongman Park or Ballfield facility or any other area posted to prohibit same.

3.3 No person being the owner or having care and custody of a domestic animal shall allow it to disturb the enjoyment of any person, or to cause injury or damage to any person, other animals, or property. All excrement must be immediately disposed of appropriately.

4 SPORTS AND ACTIVITIES

4.1 No person shall use the Municipal Parks, Municipal Beach, Strongman Park or Ballfield on any day between the 1st day of November and the 1st day of April of any year.

4.2 Despite subsection 4.1, the Director may, at his or her discretion, amend the dates on which a sports field may be used, based on the ground conditions of the sports field.

4.3 Despite subsection 4.1, the Director may, at his or her discretion, restrict or permit access, at any time and to any one Municipal Park, Municipal Beach, Strongman Park and Ballfield, on the basis of weather conditions or the ground conditions of the sports field.

4.4 No person shall play golf, drive a golf ball, or use golf clubs or other like equipment within the Municipal Parks, Municipal Beach, Strongman Park or Ballfield.

4.5 No person shall possess or discharge a weapon or object capable of discharging an object that can cause bodily harm, injury or damage to property in or into the Municipal Parks, Municipal Beach, Strongman Park or Ballfield.

5.MOTORIZED VEHICLES

5.1 No person shall drive a motorized vehicle, including an ATV and dirt bike within the Municipal Parks, Municipal Beach, Strongman Park and Ballfield, except in areas designated for that purpose.

5.2 No person shall park a motorized vehicle, including an ATV and dirt bike in any Municipal Park, Municipal Beach, Strongman Park or Ballfield, except in areas authorized for parking purposes.

5.3 No person shall park a motorized vehicle, a ATV and dirt bike overnight in any Municipal Park, Municipal Beach, Strongman Park or Ballfield, except in parking lots designated for that purpose.

5.4 No person shall use any part of a Municipal Park, Municipal Beach, Strongman Park or Ballfield for the purpose of washing, cleaning, polishing, servicing or maintaining any motorized vehicle, ATV and dirt bike, except in the event of an emergency repair.

6. GENERAL STANDARDS IMPLEMENTED AT THE MUNICIPAL PARKS, MUNICIPAL BEACH, STRONGMAN PARK AND BALLFIELD:

- a) No bicycles allowed at any time, otherwise in the designated areas.
- b) No glass objects at any time.
- c) No campfires at any time.
- d) Children under the age of eight (8) must be accompanied by a mature adult.
- e) No alcohol at any time.
- f) No motorized boats, other than the exception of canoes, paddleboards, surfboards, windsurfing board, paddleboats and kayak.
- g) No domestic animals allowed at any time, unless leashed and in the designated areas.

7. THAT appropriate signs be posted to notify users that the Municipal Beach is unsupervised.

8. THAT appropriate signs be posted to notify the users that the Municipal Parks, Municipal Beach, Strongman Park and Ballfield are to be used at the user's own risk.

9. PENALTIES

- a) Any person who contravenes a designated provision of this By-law is guilty of an offence, and, when given a Penalty Notice, in accordance with the Administrative Monetary Penalty System (herein after, "AMPS (ADMINSTRATIVE MONETARY PENALTY SYSTEM) BY-LAW"), be liable to pay to the Township an administrative penalty as set out in the schedules attached to the AMPS By-law (as amended from time to time).

10. SCHEDULES

a) Provisions of this By-law that allow for financial penalties shall be updated and attached to the Schedules of the Administrative Penalties found in the AMPS By-law (as amended from time to time).

- b) Schedule "A" is attached and forms part of this by-law.

11. REPEAL OF BY-LAWS

- a) That By-Law 2001-16 and is hereby repealed in its entirety.

10. EFFECTIVE DATE

a) That this By-Law shall come into force and take effect on the 27th day of September 2023.

READ a first and second time on the 13th day of September 2023.

READ a third time and be finally passed this 27th day of September 2023.

By Naitel
MAYOR

Shelley B. Casey
CAO-CLERK



SCHEDULE "A"

**ACCESS AND USE OF THE MUNICIPAL PARKS, MUNICIPAL BEACH, STRONGMAN PARK, AND BALLFIELD BY-LAW
ADMINISTRATIVE PENALTY AMOUNT**

Item	Column 1	Column 2	Column 3
	Short Form Wording	Provision creating or defining offence	Penalty Amount
1	Entering any Municipal Parks or Municipal Beach or Ballfield between the hours of 11:00 p.m. – 7:00 a.m.	Section 2.1	\$150
2	No pets or animals are permitted in the non designated areas	Section 3	\$75
3	No person shall use the Municipal grounds on any day between the 1st day of November and the 1st day of April of any year	Section 4	\$150
4	No person shall drive a motorized vehicle within the Municipal Parks, Municipal Beach, or Ballfield	Section 5	\$200
5	No bicycles allowed at anytime	Section 6 a)	\$75
6	No glass objects	Section 6 b)	\$100
7	No campfires	Section 6 c)	\$85
8	No alcohol or drugs	Section 6 e)	\$100
9	No motorized boats	Section 6 f)	\$150

Schedule "A", ADMINISTRATIVE PENALTY, is considered part of this by-law. Administrative Penalty takes effect on the date of ORDER attached to this by-law.

COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

Hélène Perth
Julila Hemphill

DATE: August 21, 2024
Resolution No. 24-186

Whereas that By-Law No. 2024-36, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on August 21, 2024, be adopted as presented.

✓

Carried	Defeated	Deferred
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RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



By-Law No. 2024-36

Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on August 21, 2024.

WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS Section 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that the powers of a municipal corporation are to be exercised by its Council; and

WHEREAS Section 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Dubreuilville at the August 21, 2024, meeting be confirmed and adopted through a confirmatory by-law;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville enacts the following as a By-Law:

1. The actions of the Council of the Corporation of the Township of Dubreuilville in respect of each recommendation and in respect of each motion and resolution passed, and other action taken by Council at the August 21, 2024, meeting is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. That where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above-mentioned minutes or with respect to the exercise of any powers by the Council in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. That the Mayor and the CAO-Clerk of the Corporation of the Township of Dubreuilville are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor and the CAO-Clerk are hereby directed to execute all documents necessary on behalf of the Corporation of the Township of Dubreuilville and to affix the Corporate Seal thereto.

4. That this By-law shall come into force and take effect upon the passing thereof.

READ a first, second and third time and be finally passed this 21st day of August 2024.

Bywaite
MAYOR

Shelley B. Casey
CAO-CLERK



COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

Hélène
Julila

DATE: August 21, 2024
Resolution No. 24-187

Whereas that By-Law No. 2024-37, being a By-law to amend By-law 2023-18 being a By-Law to authorize the execution of an agreement with Ornge to receive funding under the helipad operation and maintenance funding program, be adopted as presented.

Carried Defeated Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:

By-Law No. 2024-37

***Being a By-law to Amend By-Law 2023-18,
being a By-Law to authorize the execution of
an Agreement with Ornge to receive funding
under the Helipad operation and
maintenance funding program***

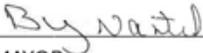
WHEREAS the Corporation of the Township of Dubreuilville deems it desirable to enter into an agreement with Ornge to receive funding under the Helipad operation and maintenance funding program; and

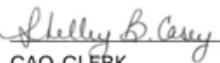
WHEREAS the Corporation of the Township of Dubreuilville deems is desirable to authorize the execution of an amendment to By-Law 2023-18.

THEREFORE BE IT RESOLVED THAT the Corporation of the Township of Dubreuilville enacts as follows:

1. That the Agreement be amended as follows:
Ornge will pay to the Operator \$5,000 for the maintenance and repair of subject Lands.
2. That this amendment shall appear as per Schedule "A" attached to this by-law and forming part of this by-law.
3. That By-Law No. 2023-18 be hereby amended accordingly.
4. That this By-law shall come into force and take effect upon its reading and being passed.

READ a first, second and third time, and finally passed this 21st day of August 2024.


MAYOR


CAO-CLERK



Schedule "A" to By-Law 2024-37

DocuSign Envelope ID: 7DA10525-9486-4A4B-A703-ECE91D40E8B1



5310 Explorer Drive
Mississauga, Ontario L4W 5H8

1.800.251.6543
647.428.2005 tel
647.428.2006 fax

AMENDMENT NUMBER 1 TO THE HELIPAD AGREEMENT

This Amendment (hereinafter the "**Amendment No. 1**") to the Helipad Agreement (the "**Agreement**") is made between Ornge and Frances Deschamplain ("**Operator**").

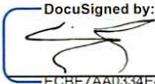
WHEREAS, the Parties wish to augment the Fee paid by Ornge to the Operator;

NOW, THEREFORE, the parties agree as follows:

1. Capitalized terms used but not defined in this Amendment No. 1 will have the meaning ascribed to them in the Agreement.
2. This amendment will take effect on January 1st, 2024 and will continue to be in effect throughout the term of the Agreement.
3. The Agreement is amended as follows:
 - a. Section 25 is deleted and replaced with the following: "After Ornge's annual inspection of the Subject Lands, Ornge will pay to the Operator \$5,000 CAD ("**Fee**") for the maintenance and repair of the Subject Lands."
4. Except as expressly provided in this Amendment No. 1, the Agreement remains in full force and effect, unamended.
5. This Amendment No. 1 will be interpreted and enforced in accordance with, and the respective rights and obligations of the parties hereto shall be governed by the laws of the Province of Ontario and the laws of Canada applicable therein.
6. This Amendment No. 1 may not be amended or modified in any respect except by written agreement signed by both parties.
7. This Amendment No. 1 may be signed in counterparts (including by electronic means) and each counterpart shall constitute an original document, and all counterparts taken together shall constitute one original document.

IN WITNESS WHEREOF, the parties have caused this Amendment No. 1 to be duly executed below.

Ornge

DocuSigned by:

ECBE7AA0334E490...

Per Name: Peter Cunnington

Title: Chief Aviation Officer

Operator



Name: Frances Deschamplain

Helipad: R065 / Dubreuilville

I have the authority to bind the corporation.

I have the authority to bind the corporation, if applicable.

COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

Hélène
Julila

DATE: August 21, 2024
Resolution No. 24-188

Whereas that By-Law No. 2024-38, being a By-law to dissolve the Public Library of the Corporation of the Township of Dubreuilville and to repeal By-Law No. 98-14, be adopted as presented.

<input checked="" type="checkbox"/> Carried	<input type="checkbox"/> Defeated	<input type="checkbox"/> Deferred
---	-----------------------------------	-----------------------------------

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



By-Law No. 2024-38

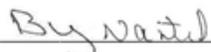
Being a By-law to dissolve the Public Library of the Corporation of the Township of Dubreuilville and to repeal By-Law No. 98-14

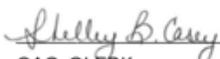
WHEREAS that the Council of the Corporation of the Township of Dubreuilville deems it necessary to dissolve and repeal By-Law No. 98-14, being a By-law to establish a Public Library.

THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville enacts as follows:

1. That the Mayor and the CAO-Clerk of the Corporation of the Township of Dubreuilville are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor and the CAO-Clerk are hereby directed to execute all documents necessary on behalf of the Corporation of the Township of Dubreuilville and to affix the Corporate Seal thereto.
2. That the Mayor and the CAO-Clerk be authorized to repeal any relevant By-Laws associated with the library, including by-law No. 98-14 & 2000-35.
3. That this By-law shall come into force and take effect upon its reading and being passed.

READ a first, second and third time and be finally passed this 21st day of August 2024.


MAYOR


CAO-CLERK



COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____
Hélène Perth
Julila Hemphill

DATE: August 21, 2024
Resolution No. 24-189

Whereas that By-Law No. 2024-39, being a By-law to deem a part of a subdivision not to be a registered plan of subdivision against the lots originally being PINs 31128-0312 (LT) and 31128-0313 (LT), be adopted as presented.

✓

_____	_____	_____
Carried	Defeated	Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



By-Law No. 2024-39

Being a By-law to deem a part of a subdivision not to be a registered plan of subdivision against the lots originally being PINs 31128-0312 (LT) and 31128-0313 (LT)

Hereinafter, these Parcels and PINs are collectively referred to as the “Properties”

Whereas Section 50 (4) of the *Planning Act, R.S.O. 1990*, Chapter 13, as amended, provides that the Council of the Corporation of the Township of Dubreuilville may, by By-Law, designate any plan of subdivision, or part thereof, that has been registered for eight (8) years or more, as deemed not to be a Registered Plan of Subdivision for the subdivision control provisions of Section 50 (3) of the *Act*; and

Whereas Registered Plan M400 was registered in the Land Registry Office for the Registry Division of Algoma on September 23, 1980, and an application has been submitted by Guy Thomas Tremblay and Louise Yvette Champagne to deem that the Registered Plan of Subdivision M400 be deemed not to be a Registered Plan of Subdivision as against the Properties; and

Whereas the Council of the Corporation of the Township of Dubreuilville deems it to be in the best interests of the Corporation and its residents and the proper development of the Properties be so designated;

Now therefore be it resolved that the Council of the Corporation of the Township of Dubreuilville hereby enacts as follows:

1. That a By-Law be passed to deem M400 not to be a Registered Plan of Subdivision, for Section 50 (3) of the *Planning Act* as against the Properties and supporting documents attached hereto as Schedule “A” to the By-Law; and
2. That the CAO-Clerk of the Township shall lodge a certified copy of the Deeming By-Law in the office of the Ministry of Municipal Affairs and Housing; and
3. That the CAO-Clerk of the Township shall register, at the cost of the applicant, a certified copy of the Deeming By-Law against the title to the lands described in Schedule “A”, and this by-law shall not take effect until this requirement has been complied with; and
4. That notice of the passing of the Deeming By-Law shall be given within thirty (30) days of the date of passing to each person appearing on the last revised assessment roll to be the owner of any of the land described in Schedule “A”, which Notice shall be sent to the last known address of each such person; and

5. That this By-Law shall come into force and take effect when registered in the Land Registry Office by the CAO-Clerk of the Township.

GIVEN ALL THREE READINGS and passed on this 21st day of August 2024.

By Naitel
MAYOR

Shelley B. Casey
CAO-CLERK



SCHEDULE "A"

THIS WOULD BE A MAP SETTING OUT THE PROPERTIES AFFECTED BY THE DEEMING BY-LAW

SEE NEXT PAGE



SCHEDULE "B"

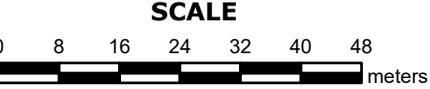
KEY MAP

THIS WOULD BE A LARGER MAP NOTING THE AREA IN QUESTION (FOR EXAMPLE A PIN MAP)

SEE NEXT PAGE

SCHEDULE "C"

Existing Service Plan for 800 Rue des Rosiers and 802 Rue des Rosiers



PROPERTY INDEX MAP
ALGOMA(No. 01)

LEGEND

FREEHOLD PROPERTY	
LEASEHOLD PROPERTY	
LIMITED INTEREST PROPERTY	
CONDOMINIUM PROPERTY	
RETIRED PIN (MAP UPDATE PENDING)	
PROPERTY NUMBER	0449
BLOCK NUMBER	08050
GEOGRAPHIC FABRIC	
EASEMENT	

THIS IS NOT A PLAN OF SURVEY

NOTES

REVIEW THE TITLE RECORDS FOR COMPLETE PROPERTY INFORMATION AS THIS MAP MAY NOT REFLECT RECENT REGISTRATIONS

THIS MAP WAS COMPILED FROM PLANS AND DOCUMENTS RECORDED IN THE LAND REGISTRATION SYSTEM AND HAS BEEN PREPARED FOR PROPERTY INDEXING PURPOSES ONLY

FOR DIMENSIONS OF PROPERTIES BOUNDARIES SEE RECORDED PLANS AND DOCUMENTS

ONLY MAJOR EASEMENTS ARE SHOWN

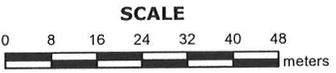
REFERENCE PLANS UNDERLYING MORE RECENT REFERENCE PLANS ARE NOT ILLUSTRATED





ServiceOntario

PRINTED ON 04 JUL, 2024 AT 20:50:44 FOR MATTHEW1



PROPERTY INDEX MAP

ALGOMA(No. 01)

LEGEND

FREEHOLD PROPERTY	
LEASEHOLD PROPERTY	
LIMITED INTEREST PROPERTY	
CONDOMINIUM PROPERTY	
RETIRED PIN (MAP UPDATE PENDING)	
PROPERTY NUMBER	0449
BLOCK NUMBER	08050
GEOGRAPHIC FABRIC	
EASEMENT	

THIS IS NOT A PLAN OF SURVEY

NOTES

REVIEW THE TITLE RECORDS FOR COMPLETE PROPERTY INFORMATION AS THIS MAP MAY NOT REFLECT RECENT REGISTRATIONS

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FOR DIMENSIONS OF PROPERTIES BOUNDARIES SEE RECORDED PLANS AND DOCUMENTS

ONLY MAJOR EASEMENTS ARE SHOWN

REFERENCE PLANS UNDERLYING MORE RECENT REFERENCE PLANS ARE NOT ILLUSTRATED



COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

Helene
Julila

DATE: August 21, 2024
Resolution No. 24-190

Whereas that By-Law No. 2024-40, being a By-law to deem a part of a subdivision not to be a registered plan of subdivision against the lots originally being PINs 31128-0198 (LT), 31128-0199 (LT) and 31128-0452, be adopted as presented.

Carried Defeated Deferred

RECORDED VOTE:	YES	NO
Councillor H�el�ene Perth	_____	_____
Councillor Luc L�evesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel L�evesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



By-Law No. 2024-40

Being a By-law to deem a part of a subdivision not to be a registered plan of subdivision against the lots originally being PINs 31128-0198 (LT), 31128-0199 (LT) and 31128-0452 (LT)

Hereinafter, these Parcels and PINs are collectively referred to as the “Properties”

Whereas Section 50 (4) of the *Planning Act, R.S.O. 1990*, Chapter 13, as amended, provides that the Council of the Corporation of the Township of Dubreuilville may, by By-Law, designate any plan of subdivision, or part thereof, that has been registered for eight (8) years or more, as deemed not to be a Registered Plan of Subdivision for the subdivision control provisions of Section 50 (3) of the *Act*; and

Whereas Registered Plan M399 was registered in the Land Registry Office for the Registry Division of Algoma on September 23, 1980, and an application has been submitted by Joanne Dubreuil to deem that the Registered Plan of Subdivision M399 be deemed not to be a Registered Plan of Subdivision as against the Properties; and

Whereas the Council of the Corporation of the Township of Dubreuilville deems it to be in the best interests of the Corporation and its residents and the proper development of the Properties be so designated;

Now therefore be it resolved that the Council of the Corporation of the Township of Dubreuilville hereby enacts as follows:

1. That a By-Law be passed to deem M399 not to be a Registered Plan of Subdivision, for Section 50 (3) of the *Planning Act* as against the Properties and supporting documents attached hereto as Schedule “A” to the By-Law; and
2. That the CAO-Clerk of the Township shall lodge a certified copy of the Deeming By-Law in the office of the Ministry of Municipal Affairs and Housing; and
3. That the CAO-Clerk of the Township shall register, at the cost of the applicant, a certified copy of the Deeming By-Law against the title to the lands described in Schedule “A”, and this by-law shall not take effect until this requirement has been complied with; and
4. That notice of the passing of the Deeming By-Law shall be given within thirty (30) days of the date of passing to each person appearing on the last revised assessment roll to be the owner of any of the land described in Schedule “A”, which Notice shall be sent to the last known address of each such person; and

5. That this By-Law shall come into force and take effect when registered in the Land Registry Office by the CAO-Clerk of the Township.

GIVEN ALL THREE READINGS and passed on this 21st day of August 2024.

By Naitid
MAYOR

Shelley B. Casey
CAO-CLERK



SCHEDULE "A"

THIS WOULD BE A MAP SETTING OUT THE PROPERTIES AFFECTED BY THE DEEMING BY-LAW

SEE NEXT PAGE

SCHEDULE "B"

KEY MAP

THIS WOULD BE A LARGER MAP NOTING THE AREA IN QUESTION (FOR EXAMPLE A PIN MAP)

SEE NEXT PAGE



SCHEDULE "C"

Existing Service Plan for 902 Green Lake Road and 904 Green Lake Road

COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

DATE: August 21, 2024
Resolution No. 24-191

Whereas that By-Law No. 2024-41, being a By-law to deem a part of a subdivision not to be a registered plan of subdivision against the lots originally being PINs 31128-0300 (LT) and 31128-0301 (LT), be adopted as presented.

Carried Defeated Deferred

RECORDED VOTE:	YES	NO
Councillor H�el�ene Perth	_____	_____
Councillor Luc L�evesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel L�evesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



By-Law No. 2024-41

Being a By-law to deem a part of a subdivision not to be a registered plan of subdivision against the lots originally being PINs 31128-0300 (LT) and 31128-0301 (LT)

Hereinafter, these Parcels and PINs are collectively referred to as the “Properties”

Whereas Section 50 (4) of the *Planning Act, R.S.O. 1990*, Chapter 13, as amended, provides that the Council of the Corporation of the Township of Dubreuilville may, by By-Law, designate any plan of subdivision, or part thereof, that has been registered for eight (8) years or more, as deemed not to be a Registered Plan of Subdivision for the subdivision control provisions of Section 50 (3) of the *Act*; and

Whereas Registered Plan M400 was registered in the Land Registry Office for the Registry Division of Algoma on September 23, 1980, and an application has been submitted by Kathleen Couture and Daniel Couture to deem that the Registered Plan of Subdivision M400 be deemed not to be a Registered Plan of Subdivision as against the Properties; and

Whereas the Council of the Corporation of the Township of Dubreuilville deems it to be in the best interests of the Corporation and its residents and the proper development of the Properties be so designated;

Now therefore be it resolved that the Council of the Corporation of the Township of Dubreuilville hereby enacts as follows:

1. That a By-Law be passed to deem M400 not to be a Registered Plan of Subdivision, for Section 50 (3) of the *Planning Act* as against the Properties and supporting documents attached hereto as Schedule “A” to the By-Law; and
2. That the CAO-Clerk of the Township shall lodge a certified copy of the Deeming By-Law in the office of the Ministry of Municipal Affairs and Housing; and
3. That the CAO-Clerk of the Township shall register, at the cost of the applicant, a certified copy of the Deeming By-Law against the title to the lands described in Schedule “A”, and this by-law shall not take effect until this requirement has been complied with; and
4. That notice of the passing of the Deeming By-Law shall be given within thirty (30) days of the date of passing to each person appearing on the last revised assessment roll to be the owner of any of the land described in Schedule “A”, which Notice shall be sent to the last known address of each such person; and

5. That this By-Law shall come into force and take effect when registered in the Land Registry Office by the CAO-Clerk of the Township.

GIVEN ALL THREE READINGS and passed on this 21st day of August 2024.

By Naitel
MAYOR

Shelley B. Casey
CAO-CLERK



SCHEDULE "A"

THIS WOULD BE A MAP SETTING OUT THE PROPERTIES AFFECTED BY THE DEEMING BY-LAW

SEE NEXT PAGE



SCHEDULE "B"

KEY MAP

THIS WOULD BE A LARGER MAP NOTING THE AREA IN QUESTION (FOR EXAMPLE A PIN MAP)

SEE NEXT PAGE

SCHEDULE "C"

Existing Service Plan for 614 rue des Noisettes and 610 rue des Noisettes



PROPERTY INDEX MAP
ALGOMA (No. 01)

LEGEND

- FREEHOLD PROPERTY
- LEASEHOLD PROPERTY
- LIMITED INTEREST PROPERTY
- CONDOMINIUM PROPERTY
- RETIRED PIN (MAP UPDATE PENDING)
- PROPERTY NUMBER
- BLOCK NUMBER
- GEOGRAPHIC FABRIC
- EASEMENT

THIS IS NOT A PLAN OF SURVEY

NOTES

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COUNCIL RESOLUTION



Moved By: Julia
Seconded By: Helene

DATE: August 21, 2024
Resolution No. 24-193

Whereas that we reconvene in regular municipal council meeting at 10:00 p.m.

✓

<u>Carried</u>	<u>Defeated</u>	<u>Deferred</u>
----------------	-----------------	-----------------

RECORDED VOTE:	YES	NO
Councillor H�el�ene Perth	_____	_____
Councillor Luc L�evesque	_____	_____
Councillor Julia Hemphill	_____	_____
Councillor Krystel L�evesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:

