

ORDRE DU JOUR

Agenda

Séance régulière du conseil qui aura lieu
à 19 h, le mercredi 10 juillet 2024
*Regular council meeting scheduled for Wednesday,
July 10, 2024 at 7:00 p.m.*

**(Demande de modification au règlement de zonage - Réunion de planification
d'utilisation des terres)**

**Développement de quatre (4) maisons en rangée – 120, rue des Épinettes
(Alamos Gold Inc.)**

**(Zoning By-Law Amendment Application – Land Use Planning Meeting)
*Establishment of four (4) townhouse dwellings – 120 Épinettes Street
(Alamos Gold Inc.)***

1. OUVERTURE

CALL TO ORDER **7:02 p.m.**

- Reconnaissance des terres autochtones par la Mairesse / *Indigenous land acknowledgement by the Mayor;*

2. PRÉSENCE

ROLL CALL

	In attendance	Absent	With Notice	Without Notice
Mayor Beverly Nantel	X			
Councillor Hélène Perth	X			
Councillor Luc Lévesque		X	X	
Councillor Julila Hemphill	X			
Councillor Krystel Lévesque	X			
CAO-Clerk	X			
Treasurer/Tax Collector				
Infrastructure Superintendant				
Misc. Municipal Employees				

Président à lire / *Chair to read :*

Cette réunion publique est une exigence de la Loi sur l'aménagement du territoire et est actuellement dévolu à fournir une occasion pour le public d'exprimer leurs commentaires

et préoccupations en ce qui concerne l'application proposée.

Si une personne ou un organisme public ne présente pas d'observations orales lors d'une réunion publique ou ne présente pas des observations écrites à la Corporation du Canton de Dubreuilville avant qu'une décision soit rendue, cette personne ou cet organisme public n'a pas le droit de faire appel de la décision du Conseil Municipal de la Corporation du Canton de Dubreuilville au Tribunal ontarien de l'aménagement du territoire (TOAT) et ne peut être ajouté en tant que partie jointe à l'audience d'un appel devant le Tribunal ontarien de l'aménagement du territoire (TOAT), sauf si, de l'avis du Tribunal, il existe des motifs raisonnables de le faire.

This public meeting is a requirement of the Planning Act and is being held to provide an opportunity for the public to voice their comments and concerns with regards to the proposed application.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Corporation of the Township of Dubreuilville before a decision is rendered, the person or public body is not entitled to appeal the decision of the Corporation of the Township of Dubreuilville Municipal Council to the Ontario Land Tribunal (OLT) and may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal (OLT) unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

3. APPEL ET DÉCLARATION D'INTÉRÊT PÉCUNIAIRE None
DECLARATION OF CONFLICT

4. ADOPTION DE L'ORDRE DU JOUR
APPROVAL OF AGENDA

5. ADOPTION DES PROCÈS-VERBAUX
ADOPTION OF MINUTES

5.1 Procès-verbal daté du 12 juin 2024 de la réunion régulière du conseil municipal / *Regular Municipal Council meeting minutes dated June 12, 2024; (Resolution)*

6. DÉLÉGATIONS
DELEGATIONS

6.1 Commentaires des membres du public / *Comments from members of the public; et / and*

6.2 ~~M. Gilles Dubreuil au sujet du Lac Vert / Mr. Gilles Dubreuil with regards to Green Lake;~~ **Cancelled**

7. CORRESPONDANCE CORRESPONDENCE

- 7.1 Procès-verbaux datés du 24 avril 2024 et du 22 mai 2024 des réunions du Conseil de la Santé publique d'Algoma / *Algoma Public Health Board of Health meeting minutes dated April 24, 2024 and May 22, 2024*; et / and **(Information / Resolution)**
- 7.2 Lettre du Ministère des affaires municipales et du logement, datée du 3 juillet 2024, au sujet des règlements de la Loi sur l'aménagement du territoire et de la loi sur les redevances d'aménagement liés à la loi de 2024 visant à réduire les formalités administratives pour construire davantage des logements (projet de loi 185) / *Letter dated July 3, 2024 from the Ministry of Municipal Affairs and Housing with regards to the Planning Act and Development Charges Act Regulations related to the Cutting Red Tape to Build More Homes Act, 2024 (Bill 185)*; **(Information / Resolution)**
- 7.3 *Lettre du Secrétariat du Conseil du Trésor de la gestion des situations d'urgence Ontario, datée du 3 juillet 2024, au sujet des consultations concernant la modernisation proposée de la Loi de 1990 sur la protection civile et la gestion des situations d'urgence / Letter dated July 3, 2024 from the Treasury Board Secretariat Emergency Management Ontario with regards to engagement on proposed modernization of the Emergency Management and Civil Protection Act*; et / and **(Information / Resolution)**
- 7.4 Avis public au sujet de la construction d'un canoë en écorce *Wiigwaasi Jjiimaan Waskwayosih* / Public notice with regards to *Wiigwaasi Jjiimaan Waskwayosih Birchbark Canoe Build*; et / and **(Information / Resolution)**
- 7.5 Lettre datée du 7 mai 2024 du Conseil d'administration des services du district d'Algoma au sujet de la demande de Wawa d'examiner le modèle de répartition alternatif pour les subventions des barrages électriques / *Letter dated May 7, 2024 from the Algoma District Services Administration Board with regards to Wawa's request to review the alternate apportionment model for power dam grants*; et / and **(Information / Resolution)**
- 7.6 Lettre datée du 6 juin 2024 du Canton de Brudenell, Lyndoch et Raglan au sujet d'une demande de support concernant la santé mentale et les dépendances / *Letter dated June 6, 2024 from the Township of Brudenell, Lyndoch and Raglan with regards to a request for support concerning mental health and addictions*; et / and **(Support / Resolution)**
- 7.7 Lettre datée du 1 juin 2024 de la Ville de Saugen Shores au sujet d'une demande de support concernant la gestion administrative des cimetières / *Letter dated June 1, 2024 from the Town of Saugen Shores with regards to a request for support concerning cemetery administration management*; et / and **(Support / Resolution)**

- 7.8 Résolution datée du 4 juin 2024 de la Corporation de la Municipalité de Nipissing Ouest au sujet d'une demande de support concernant la réfection du pont Champlain / *Resolution dated June 4, 2024 from the Corporation of the Municipality of West Nipissing with regards to a request for support concerning Champlain Bridge Rehabilitation*; et / and **(Support / Resolution)**
- 7.9 Lettre datée du 28 juin 2024 de la Corporation du Canton de Otonabee-South Monaghan au sujet d'une demande de support concernant les règlements relatifs à l'importation et à l'utilisation en toute sécurité de batteries au lithium-ion / *Letter dated June 28, 2024 from the Corporation of the Township of Otonabee-South Monaghan with regards to a request for support concerning the regulations for the importation and safe use of lithium-ion batteries*; et / and **(Support / Resolution)**
- 7.10 Résolution datée du 11 juin 2024 de la Corporation du Canton de Larder Lake au sujet d'une demande de support concernant obtenir de l'assistance financière pour compléter les obligations liées à la mise hors service d'immobilisations / *Resolution dated June 11, 2024 from the Corporation of the Township of Larder Lake with regards to a request for support concerning obtaining financial assistance to complete the asset retirement obligations (ARO)*; et / and **(Support / Resolution)**
- 7.11 Lettre datée du 27 juin 2024 de la Ville de St. Catharines au sujet d'une demande de support concernant l'exploration et l'adoption de solutions durables pour les revêtements routiers / *Letter dated June 27, 2024 from the City of St. Catharines with regards to a request for support concerning the exploration and adoption of sustainable road surfacing alternatives*; et / and **(Support / Resolution)**
- 7.12 Lettre datée du 19 juin 2024 de Ontario Forest Industries Association au sujet d'une demande de support concernant une action immédiate est nécessaire pour soutenir le secteur forestier de l'Ontario / *Letter dated June 19, 2024 from the Ontario Forest Industries Association with regards to a request for support concerning immediate action needed to support Ontario's forest sector*; et / and **(Support / Resolution)**
- 7.13 Présentation de WAVS au sujet d'une demande de support pour la création d'un endroit spécial pour commémorer les victimes et les survivants de la criminalité / *Presentation from WAVS with regards to a request for support concerning the creation of a special area to commemorate victims and survivors of crime*; **(Support / Resolution)**

8. RAPPORT DES COMITÉS ET DÉPARTEMENTS **REPORTS FROM COMMITTEES AND DEPARTMENTS**

- 8.1 Rapport de planification daté du 4 juillet 2024 de Fotenn Consultants Inc. au sujet de la modification au règlement de zonage au 120, rue des Épinettes (développement de quatre (4) maisons en rangée d'Alamos Gold Inc.) / *Planning report dated July 4, 2024 from Fotenn Consultants Inc. with regards to a Zoning By-Law Amendment application for 120 Épinettes Street (Alamos Gold Inc. establishment of four (4) townhouse dwellings); et / and (Resolution)*
- 8.2 Rapport pour le conseil daté du 4 juillet 2024 de Francis DeChamplain, Surintendant de l'infrastructure, au sujet de l'appel d'offres - Projet # SEED HOMES 1 - 2024 / *Council report dated July 4, 2024 from Francis DeChamplain, Infrastructure Superintendent, with regards to the Tender – Project # SEED HOMES 1 - 2024; et / and (Resolution)*
- 8.3 Rapport pour le conseil daté du 18 juin 2024 de la Directrice administrative – Greffière au sujet de l'embauche d'étudiants pour l'été 2024 / *Council report dated June 18, 2024 from the CAO-Clerk with regards to the hiring of summer students for 2024; et / and (Resolution)*
- 8.4 Rapport pour le conseil daté du 24 juin 2024 de la Directrice administrative – Greffière au sujet de l'appel d'offres - Soumission d'évaluation des risques pour la communauté / *Council report dated June 24, 2024 from the CAO-Clerk with regards to the request for proposal – Community Risk Assessment Submission; et / and (Resolution)*
- 8.5 Discussion au sujet du calendrier des réunions du conseil municipal pour l'été / *Discussion with regards to the summer regular municipal council meeting schedule; et / and (Resolution)*
- 8.6 Avis public pour des services d'un entrepreneur pour construire deux (2) nouveaux espaces de bureau / *Public notice for the services of a contractor to build two (2) new office spaces; (Information)*
- 8.7 Discussion générale concernant des sujets variés municipaux / *General discussion with regards to various municipal subjects; (Information / Resolution)*

**9. RÉGLEMENTS
BY-LAWS**

- 9.1 Arrêté-municipal no. 2024-33, étant un règlement visant à confirmer les travaux du Conseil de la Corporation du Canton de Dubreuilville à sa séance régulière tenue le 10 juillet 2024 / *By-Law No. 2024-33, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on July 10, 2024*; et / and **(Resolution)**
- 9.2 Arrêté-municipal no. 2024-34, étant un règlement visant à autoriser la signature d'un accord avec l'Association des municipalités de l'Ontario pour le financement des municipalités par le Fonds canadien de développement communautaire / *By-Law No. 2024-34, being a By-law to authorize the execution of an agreement with the Association of Municipalities of Ontario for municipal funding on the Canada Community-Building Fund*; et / and **(Resolution)**
- 9.3 Arrêté-municipal no. 2024-35, étant un règlement visant à modifier l'arrêté-municipal no. 2015-44 / *By-Law No. 2024-35, being a By-law to amend the Zoning By-law 2015-44*; **(Resolution)**

**10. AJOUT
ADDENDUM**

**11. ASSEMBLÉE A HUIS CLOS
CLOSED SESSION**

**12. AJOURNEMENT
ADJOURNMENT**

COUNCIL RESOLUTION



Moved By: _____ *Helene*
Seconded By: _____ *Krystal*

DATE: July 10, 2024
Resolution No. 24-147

Whereas that the agenda for the regular municipal council meeting dated June 12, 2024 be adopted as submitted, with the cancellation of item 6.2.



Carried	Defeated	Deferred
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RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:

COUNCIL RESOLUTION



Moved By: Julila
Seconded By: Helene

DATE: July 10, 2024
Resolution No. 24-148

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the following municipal council meeting minutes as submitted:

- Regular Municipal Council meeting minutes dated June 12, 2024.

✓

<u>Carried</u>	<u>Defeated</u>	<u>Deferred</u>
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RECORDED VOTE:	YES	NO
Councillor H�el�ene Perth	_____	_____
Councillor Luc L�evesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel L�evesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



THE CORPORATION OF THE TOWNSHIP OF DUBREUILVILLE

-MINUTES-

Regular Council Meeting held on
June 12, 2024, at 7:00 p.m.
Council Chambers

PRESENT: Councillor, H. Perth
Councillor, L. Lévesque
Councillor, J. Hemphill
Councillor, K. Lévesque

ABSENT: Mayor, B. Nantel - with notice

STAFF: CAO-Clerk, Shelley B. Casey
Fire Chief, Patrick Sigouin

Deputy Mayor Luc Lévesque called the meeting to order at 7:08 p.m.

24-124 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the agenda for the regular municipal council meeting dated June 12, 2024, be adopted as submitted.

Carried

24-125 Moved By: Councillor J. Hemphill
Seconded By: Councillor H. Perth

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the following municipal council meeting minutes as submitted:

- Regular Municipal Council meeting minutes dated May 8, 2024.

Carried

24-126 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the following be received as information only:

7.1 North Algoma Medical Recruitment and Retention Committee meeting minutes dated January 23, 2024; and

7.2 Northeast Superior Mayors Group meeting minutes dated March 13, 2024; and

Carried

24-127 Moved By: Councillor K. Lévesque
Seconded By: Councillor J. Hemphill

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached resolution dated May 7, 2024, from the Municipality of Casselman with regards to a request for support concerning autonomy of Conservation Authorities in Ontario, as presented.

Carried

24-128 Moved By: Councillor H. Perth
Seconded By: Councillor J. Hemphill

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter dated May 16, 2024, from the City of Belleville with regards to a request for support concerning family doctors, as presented.

Carried

24-129 Moved By: Councillor K. Lévesque
Seconded By: Councillor H. Perth

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter dated May 1, 2024, from the Multi-Municipal Energy Working Group with regards to a request for support concerning new wind turbine projects, as presented; and

WHEREAS the Independent Electrical System Operator (the IESO) has proposed to move forward with three RFPs where new wind turbine projects can receive a contract from the IESO; and

WHEREAS people living near existing wind turbines report considerable impact on their lives due to noise and other emissions from the wind turbines; and

WHEREAS there are gaps in the enforcement of key terms of the Renewable Energy Approvals governing existing projects relative to noise standards and resolution of complaints; and

WHEREAS municipal approval is required to locate one of these projects in the Corporation of the Township of Dubreuilville; and

THEREFORE, BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville does not support the establishment of any new wind turbine projects within our municipality; and

FURTHERMORE, THAT the IESO be directed to advise potential applicants of this resolution.

Carried

24-130 Moved By: Councillor K. Lévesque
Seconded By: Councillor J. Hemphill

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached resolution dated May 15, 2024, from the Northeast Superior Mayors Group with regards to a request for support concerning the mobile cancer screening coach, as presented.

Carried

24-131 Moved By: Councillor K. Lévesque
Seconded By: Councillor H. Perth

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached resolution dated April 16, 2024, from the Corporation of the Municipality of Wawa with regards to a request for support concerning the mobile cancer screening coach, as presented.

Carried

24-132 Moved By: Councillor K. Lévesque
Seconded By: Councillor J. Hemphill

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter dated May 24, 2024, from the Town of Cochrane with regards to a request for support concerning budget funding, as presented.

Carried

24-133 Moved By: Councillor K. Lévesque
Seconded By: Councillor H. Perth

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter dated May 24, 2024, from the Town of Cochrane with regards to a request for support concerning the increase of the Ontario community infrastructure fund, as presented.

Carried

24-134 Moved By: Councillor K. Lévesque
Seconded By: Councillor J. Hemphill

Whereas the Federal government decided in late 2013 to cease its investment in the Algoma Central passenger train service, an investment which it had continued for many years to ensure safe and reliable access into many remote areas between Sault Ste. Marie and Hearst, Ontario; and which had supported significant economic, employment and tax generation; and

Whereas the Federal government made the decision with no consultation of the First Nations, municipalities, business and property owners affected; and

Whereas the service was discontinued by CN Rail as a result of the loss of the Federal government's investment in early 2014; and

Whereas, as a result of the cessation of this service 9 years ago (in July 2015), access has been denied to, and caused substantial hardship to, many First Nations, municipalities, businesses, trappers and residents; and

Whereas 75% of properties in proximity to the rail line are inaccessible except by rail service, and passenger train has been the only safe, legal, all-season, affordable access into the Algoma wilderness rail corridor for over 109 years; and

Whereas passenger train service is necessary for First Nations to access remote regions of their traditional territories, including spiritually significant locations; and

Whereas Missanabie Cree First Nation, under the leadership of Chief Jason Gauthier, has prepared diligently to have the passenger service restored as the Mask-wa Oo-ta-ban (Bear Train in Cree); and

Whereas the Bear Train – Ontario’s First Nation train – would contribute to reconciliation, including First Nation employment and economic opportunities; and

Whereas a study in 2014 by BDO Canada concluded that the Algoma passenger train is in the public interest in that is supported:

- \$38 - \$48 million in annual economic impact
- 170 – 220 jobs
- \$5.12 – 6.45 million in annual tax generation; and

Whereas the Bear Train is an initiative to re-establish and optimize the Algoma passenger train service to support the social, economic, employment and remote access needs of the First Nations, communities, businesses and socio-economic stakeholders of the rail corridor;

Be it resolved that the Corporation of the Township of Dubreuilville supports the Missanabie Cree First Nation and the Mask-wa Transportation Association Inc. in their cooperative development of the Mask-wa Oo-ta-ban (the Bear Train) to operate the Algoma passenger train in order to maximize the economic, employment, remote access and other public interests and values of the Algoma passenger train; and

Be it further resolved that the Corporation of the Township of Dubreuilville request that the Government of Canada and Ontario recognize the Bear Train (formerly the Algoma Central Railway passenger train) services, and the rail access corridor it serves, as a unique and valuable cultural, historic, recreational, environmental and economic asset where Federal and Provincial planning and investment needs to consider the value and viability of the train travel and recreation, and agree to jointly pay for the annual operational cost to run the Bear Train; and

Finally be it resolved that a copy of this motion will be distributed to surrounding municipalities for support and a copy of this motion will be sent to the MPs and MPPs serving the Algoma District, as well as senior provincial and federal politicians, MP Terry Sheehan, MP Carole Hughes, MPP Ross Romano, MPP Micheal Mantha, Canada’s Minister of Transport Pablo Rodriquez, Ontario’s Minister of Transportation Prabmeet Sarkaria, Canada’s Minister of Indigenous Services Patti Hajju, Ontario’s Minister of Indigenous Affaires and First Nation Economic Reconciliation Greg Rickford, Canada’s Prime Minister Justin Trudeau and Ontario’s Premier Doug Ford.

Carried

24-135 Moved By: Councillor K. Lévesque
Seconded By: Councillor J. Hemphill

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached resolution dated May 21, 2024, from the Corporation of the Municipality of Red Lake with regards to a request for support concerning provincial resource revenue proportionate sharing model, as presented.

Carried

24-136 Moved By: Councillor K. Lévesque
Seconded By: Councillor H. Perth

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached resolution dated May 21, 2024, from the Corporation of the Town of Kirkland Lake with regards to a request for support concerning provincial resource revenue proportionate sharing model, as presented.

Carried

24-137 Moved By: Councillor H. Perth
Seconded By: Councillor J. Hemphill

WHEREAS the Province of Ontario passed the Comprehensive Ontario Police Service Act, 2019 (Bill 68), establishing the Community Safety and Policing Act, 2019, which became in effect on April 1, 2024; and

WHEREAS the Solicitor General approved the creation of a new Superior East Reginal O.P.P. Detachment Board governing the municipalities of Wawa, White River, Hornepayne, Dubreuilville and Chapleau, which included the requirement for all municipalities to appoint two (2) Community Members from the participating municipalities to sit on the Board; and

WHEREAS one (1) Community Representative position on the Superior East Reginal O.P.P. Detachment Board became vacant effective May 8, 2024; and

WHEREAS the municipal CAO's from the Township of Dubreuilville, Township of White River, Township of Chapleau, Township of Hornepayne and the Municipality of Wawa unanimously met and evaluated the applications received;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville does hereby endorse the appointment of Mr. David Jennings to the Superior East Reginal O.P.P. Detachment Board effective June 18, 2024, for a term of office ending on November 14, 2026; and

FURTHERMORE, THAT this resolution be shared with the communities of Wawa, White River, Hornepayne and Chapleau, as well as the Superior East Reginal O.P.P. Detachment Board.

Carried

24-138 Moved By: Councillor J. Hemphill
Seconded By: Councillor H. Perth

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter dated May 30, 2024, from the Superior East Community Futures Development Corporation with regards to our approval of funds towards our housing needs, demand and supply study, as presented.

Carried

24-139 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that the attached Planning Report dated June 4, 2024, from Fotenn Consultants Inc. with regards to recommendations concerning the application for temporary land use (Municipal File No. TLU-20240502-01) for 1 Mill Road for the continued temporary use and installation of dormitory facilities for Argonaut Gold Inc. worker lodging accommodations to support the Magino Mine site operations, be received as presented; and

Whereas that the public and agencies who may have an interest with regards to this property in question have had a chance to comment on this specific planning application, and the Planner, Municipal Staff and the Municipal Council have taken into consideration all comments received.

Carried

24-140 Moved By: Councillor H. Perth
Seconded By: Councillor k. Lévesque

Whereas that By-Law No. 2024-27, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on June 12, 2024, be adopted, as presented.

Carried

24-141 Moved By: Councillor K. Lévesque
Seconded By: Councillor H. Perth

Whereas that By-Law No. 2024-28, being a By-law to deem a part of a subdivision not to be a registered plan of subdivision against the lots originally being PINs 31128-0379 (LT) and 31128-0380 (LT), be adopted as presented.

Carried

24-142 Moved By: Councillor K. Lévesque
Seconded By: Councillor J. Hemphill

Whereas that By-Law No. 2024-29, being a By-law to authorize the execution of a Memorandum of Understanding with the Township's of Dubreuilville, White River, Hornepayne and the Corporation of the Municipality of Wawa to provide the services of an Asset Management Coordinator, be adopted as presented.

Carried

24-143 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that By-Law No. 2024-30, being a By-law to define the duties and responsibilities of the Volunteer Firefighter for the Dubreuilville Volunteer Fire Department, be adopted as presented.

Carried

24-144 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that By-Law No. 2024-31, being a By-law to establish and regulate a Fire Department for the Corporation of the Township of Dubreuilville and to repeal By-law No. 2021-58, be adopted as presented.

Carried

24-145 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that By-Law No. 2024-32, being a By-law to amend Zoning By-law 2015-44, as amended, pursuant to provisions of Section 39 of the Planning Act, R.S.O. 1990, as amended, with respect to certain lands identified as 1 Mill Road in the Corporation of the Township of Dubreuilville, be adopted as presented.

Carried

24-146 Moved By: Councillor H. Perth
Seconded By: Councillor K. Lévesque

Whereas that this regular municipal council meeting dated June 12, 2024, hereby adjourn at 8:10 p.m.

Carried

Carried

- By Naitel
Mayor



- Shelley B. Casey
CAO-Clerk

COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

DATE: July 10, 2024
Resolution No. 24-149

Whereas that the following be received as information only:

- 7.1 Algoma Public Health Board of Health meeting minutes dated April 24, 2024 and May 22, 2024; and
- 7.2 Letter dated July 3, 2024 from the Ministry of Municipal Affairs and Housing with regards to the Planning Act and Development Charges Act Regulations related to the Cutting Red Tape to Build More Homes Act, 2024 (Bill 185); and
- 7.3. Letter dated July 3, 2024 from the Treasury Board Secretariat Emergency Management Ontario with regards to engagement on proposed modernization of the Emergency Management and Civil Protection Act; and
- 7.4 Public notice with regards to Wiigwaasi Jjiimaan Waskwayosih Birchbark Canoe Build; and
- 7.5 Letter dated May 7, 2024 from the Algoma District Services Administration Board with regards to Wawa's request to review the alternate apportionment model for power dam grants.

✓

_____	_____	_____
Carried	Defeated	Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:

Board of Health Meeting

MINUTES

Wednesday April 24, 2024 - 5:00 pm

SSM Algoma Community Room | Videoconference

BOARD MEMBERS

PRESENT: Deborah Graystone
Sally Hagman - Chair
Donald McConnell - 2nd Vice-Chair
Luc Morrissette - 1st Vice-Chair
Loretta O'Neill
Matthew Shoemaker
Suzanne Trivers
Jody Wildman

APH MEMBERS

Dr. John Harding - Public Health Physician
Rick Webb - Director of Corporate Services / Acting CEO
Kristy Harper - Director of Health Promotion & Chief Nursing Officer
Leo Vecchio - Manager of Communications
Leslie Dunseath - Manager of Accounting Services
Tania Caputo - Board Secretary

GUESTS: Eric Pino, Chris Pomeroy - KPMG

REGRETS: Julila Hemphill, Sonia Tassone

1.0 Meeting Called to Order

S. Hagman, welcomed the Board of Health members, read the land acknowledgment, roll call and declaration of interest.

- a. **Land Acknowledgment**
- b. **Roll Call**
- c. **Declaration of Conflict of Interest**
No conflicts were declared.

2.0 Adoption of Agenda

RESOLUTION
2024-52

Moved: L. Morrissette
Seconded: S. Trivers

THAT the Board of Health agenda dated April 24, 2024 be approved as presented.

CARRIED

3.0 Delegations / Presentations

- a. Communication Analytics
L. Vecchio provided an overview of analytics of our online communication opportunities. He spoke about APH communications reflecting local needs, utilizing a variety of communication modalities to ensure effectiveness, taking advantage of existing resources where possible, and complementing national and provincial health communications strategies.

4.0 In-Camera 5:30 pm

For discussion of labour relations and employee negotiations, matters about identifiable individuals, **adoption of in camera minutes, security of the property of the board**, litigation or potential litigation.

RESOLUTION
2024-53

Moved: S. Trivers
Seconded: S. Shoemaker

THAT the Board of Health go in-camera.

CARRIED

5.0 Open Meeting - 6:41 pm

Resolutions resulting from in-camera meeting.

APH Audited Financial Statements

RESOLUTION**2024-56****Moved:** L. Morrissette**Seconded:** D. McConnell

THAT the Board of Health approves the APH Audited Financial Statements for the period ending December 31, 2023.

CARRIED

APH Audit Findings Report

RESOLUTION**2024-57****Moved:** J. Wildman**Seconded:** S. Trivers

THAT the Board of Health has reviewed and accepts the Audit Findings Report as presented.

CARRIED

CEO Compensation

L. Dunseath responded to a question about the average increase in this situation noting that the decision is below the average rate.

RESOLUTION**2024-58****Moved:** M. Shoemaker**Seconded:** D. Graystone

THAT The Board of Health approves that the Director of Corporate Services will receive a 20% incremental increase for assuming the role of Acting CEO during the approximately six-week period of absence of both the permanent MOH/CEO and the AMOH.

CARRIED

6.0 Adoption of Minutes of Previous Meeting

RESOLUTION**2024-59****Moved:** L. O'Neill**Seconded:** J. Wildman

THAT the Board of Health meeting minutes dated March 27, 2024, be approved as presented.

CARRIED

7.0 Business Arising from Minutes

Not applicable.

8.0 Reports to the Board

a. Medical Officer of Health and Chief Executive Officer Reports

i. MOH Report - April 2024

- Healthy Babies Healthy Children (HBHC) Program
- Energy Efficiency Projects

R. Webb provided updates on Truth and Reconciliation Action Committee, as well as information on new training for staff, including mental health supports in partnership with the Canadian Mental Health Association. He spoke about engaging with a local firm to conduct a space study to understand our needs in the SSM office. Rick also spoke about engagement in an energy and conservation demand management plan, and conducting a study of our greenhouse gas emissions.

RESOLUTION**2024-60****Moved:** L. Morrissette**Seconded:** D. Graystone

THAT the report of the Medical Officer of Health and CEO for April 2024 be accepted as presented.

CARRIED

b. Finance and Audit

i. Unaudited Financial Statements ending February 29, 2024.

L. Dunseath provided a summary of the financial statements. Discussion about Healthy Babies, Healthy Children (HBHC) prompted a request for additional information to be provided at the May meeting.

**RESOLUTION
2024-61**

Moved: L. Morrissette

Seconded: S. Trivers

THAT the Board of Health approves the Unaudited Financial Statements for the period ending January 31, 2023, as presented.

CARRIED

9.0 New Business/General Business

a. Briefing Note - Local, Provincial and Federal Restrictions on Nicotine Pouches.

K. Harper presented the briefing note and along with Dr. John Harding provided additional information regarding the danger of these products.

**RESOLUTION
2024-62**

Moved: L. O'Neill

Seconded: D. McConnell

Whereas, nicotine pouches have been approved for sale by Health Canada under the Natural Health Products Regulations, currently being sold by Imperial Tobacco Canada since October 2023; and
Whereas, nicotine pouches do not fall under the federal Tobacco and Vaping Products Act (TVPA) or provincial Smoke Free Ontario Act (SFOA) 2017, and therefore are not regulated under provincial or federal tobacco laws; and

Whereas, the ways in which nicotine pouches are packaged, flavoured, displayed, and promoted make them appealing to youth; and

Whereas, nicotine use poses risks to youth, it is highly addictive and harmful to the developing brain; and

Whereas, Health Canada has identified a regulatory gap and provided a notice of intent to address this gap over concerns of the risks to youth and young adults; and

Whereas, Health Canada has identified a regulatory gap and provided a notice of intent to address this gap over concerns of the risks to youth and young adults; and

Therefore be it resolved that the Board of Health of Algoma Public Health send a letter to Minister of Health of Canada, calling on Health Canada to close the regulatory gaps that allow the sale of nicotine pouches and other nicotine-containing products that have not yet been proven effective as cessation aids to individuals under 18 years of age; and

Be it further resolved that the Board of Health of Algoma Public Health send a letter to the Minister of Health of Ontario, calling on the provincial government to consider taking action to embed restrictions on the flavouring, sale, display, and promotion of nicotine pouches and other nicotine-containing products under the Smoke-free Ontario Act, 2017.

Be it further resolved that these letters be shared with other Ontario Public Health units.

CARRIED

10.0 Correspondence - requiring action

Not applicable.

11.0 Correspondence - for information

a. alPha Information Break - April 2024

b. 2023 Chief Medical Officer of Health Annual Report

- c. 2024 alPHa Conference - Please advise the Board Secretary if you would like to attend.
- d. Letter from Canadian Ukrainian Logistics Division (CULD) to Algoma Public Health regarding the donation of equipment dated April 2024.

R. Webb provided a list of items scheduled for disposal that were able to be donated instead. A policy exists that relates to asset disposal and will be reviewed at the May Governance Committee meeting to ensure it corresponds with the Board policy.

12.0 Addendum

A resolution from the Municipality of Wawa regarding the Thunder Bay Screen for Life Coach that will no longer be providing service and request that the Ministry of Health fund a pop-up cancer screening clinic in Wawa to provide necessary testing services for eligible patients until such time that services resume. Dated April 16, 2024

13.0 Announcements / Next Committee Meetings:

Governance Committee

Wednesday, May 8, 2024 @ 5:00 pm
SSM Algoma Community Room | Video Conference

Board of Health

Wednesday, May 22, 2024 @ 5:00 pm
SSM Algoma Community Room | Video Conference

Finance & Audit Committee

Wednesday, June 12, 2024 @ 5:00 pm
SSM Algoma Community Room | Video Conference

14.0 Evaluation

Not applicable.

15.0 Adjournment - 7:26 pm

**RESOLUTION
2024-63**

Moved: M. Shoemaker
Seconded: D. McConnell

THAT the Board of Health meeting adjourns.



Sally Hagman, BOH Chair

May 22, 2024

Date



Tania Caputo, BOH Secretary

May 22, 2024

Date

Board of Health Meeting
MINUTES
Wednesday May 22, 2024 - 5:00 pm
SSM Algoma Community Room | Videoconference

BOARD MEMBERS

PRESENT: Deborah Graystone
Sally Hagman - Chair
Julila Hemphill
Luc Morrissette - 1st Vice-Chair
Loretta O'Neill
Matthew Shoemaker
Sonia Tassone
Suzanne Trivers
Jody Wildman

APH MEMBERS

Dr. John Tuinema - Acting Medical Officer of Health & CEO
Rick Webb - Director of Corporate Services
Kristy Harper - Director of Health Promotion & Chief Nursing Officer
Leo Vecchio - Manager of Communications
Leslie Dunseath - Manager of Accounting Services
Tania Caputo - Board Secretary

REGRETS: Donald McConnell - 2nd Vice-Chair

GUESTS: Carla Breton - Manager of Human Resources

1.0 Meeting Called to Order

S. Hagman, welcomed the Board of Health members, read the land acknowledgment, roll call and declaration of conflict of interest.

a. Land Acknowledgment

b. Roll Call

c. Declaration of Conflict of Interest:

- S. Tassone declared a conflict of interest with item 14.a.

2.0 Adoption of Agenda

RESOLUTION

2024-64

Moved: D. Graystone

Seconded: S. Tassone

THAT the Board of Health agenda dated May 22, 2024 be approved as presented.

CARRIED

3.0 Delegations / Presentations

a. Public Health Nursing Practice

K. Harper, Director of Health Promotion and Chief Nursing Officer at APH, presented on the unique role of public health nursing practice. She discussed the specific competencies of public health nursing and the workforce at APH, as well as the support structures in place for nursing practice and examples of public health nursing in action.

4.0 Adoption of Minutes of Previous Meeting

RESOLUTION

2024-65

Moved: S. Trivers

Seconded: L. Morrissette

THAT the Board of Health meeting minutes dated April 24, 2024, be approved as presented.

CARRIED

7.0 Business Arising from Minutes

a. K. Harper provided history on the **Healthy Babies Healthy Children Program**. The HBHC program has been funded at 100% since 1997, but the budget has not kept up with inflation, leading to capacity challenges. Advocacy for increased funding is ongoing. The program requires substantial resources for home visits and travel. Data shows a decline in live births in Algoma since 2013, while early childhood screening rates have remained stable. An updated Community Health Profile is underway.

8.0 Reports to the Board

a. Medical Officer of Health and Chief Executive Officer Reports

i. MOH Report - May 2024

- Indigenous Engagement Update

In J. Tuinema's summary he noted that APH received the Outstanding Business Achievement Award for Diversity from the Sault Ste. Marie Chamber of Commerce. We have conducted training sessions and are implementing new policies to promote inclusivity. Our work regarding diversity, equity, and inclusion continues in alignment with our strategic directions.

RESOLUTION**2024-66****Moved:** L. Morrissette**Seconded:** L. O'Neill

THAT the report of the Medical Officer of Health and CEO for May 2024 be accepted as presented.

CARRIED

b. Finance and Audit

i. Unaudited Financial Statements ending March 31, 2024

RESOLUTION**2024-67****Moved:** D. Graystone**Seconded:** S. Tassone

THAT the Board of Health approves the Unaudited Financial Statements for the period ending March 31, 2024, as presented.

CARRIED

c. Governance

i. Governance Committee Chair Report

RESOLUTION**2024-68****Moved:** S. Tassone**Seconded:** L. Morrissette

THAT the Governance Committee Chair Report for May 8, 2024 be accepted as presented.

CARRIED

ii. Policy 02-05-020 Travel Policy - Deferred

Staff will review this policy, specifically regarding the authority for travel for the Medical Officer of Health and the Board Chair. The policy will be brought back to the September 2024 Governance Committee Meeting for discussion.

iii. Policy 02-05-088 Stakeholder Communications

RESOLUTION**2024-69****Moved:** D. Graystone**Seconded:** S. Tassone

THAT the Board of Health approve **Policy 02-05-088 Stakeholder Communications** as presented.

CARRIED

iv. Policy 02-05-015 Conflict of Interest

RESOLUTION**2024-70****Moved:** S. Tassone**Seconded:** L. O'Neill

THAT the Board of Health approve **Policy 02-05-015 Conflict of Interest** as presented.

CARRIED

v. Policy 02-05-025 Board Member Remuneration

RESOLUTION**2024-71****Moved:** L. Morrissette**Seconded:** S. Tassone

THAT the Board of Health for approve **Policy 02-05-025 Board Member Remuneration** as presented.

CARRIED

vi. 02-04-030 Procurement Policy - Disposal of assets discussion

The Governance Committee reviewed the Board policy on disposal of surplus goods. Section 9.3 outlines a five-part method for disposal. The Committee confirmed that this policy was followed for the donation of outdated equipment mentioned in a letter from CULD to Algoma Public Health dated April 2024.

9.0 New Business/General Business

Not applicable.

10.0 Correspondence - requiring action

Not applicable.

11.0 Correspondence - for information

a. alPHa Information Break - May 2024

b. Letter to the Premier of Ontario, from APH Board of Health regarding Household Food Insecurity dated May 21, 2024.

c. Letter to the Premier of Ontario, Minister of Health , Associate Minister of Mental Health and Addictions from APH Board of Health regarding Commitment to Health Promotion and Chronic Disease Prevention dated May 21, 2024

d. Letter to the Minister of Health, Ontario and the Associate Minister of Mental Health and Addictions Ontario from APH Board of Health regarding Safeguarding our Youth from Nicotine Addiction dated May 21, 2024

e. Letter to the Minister of Health from APH Board of Health regarding Safeguarding our Youth from Nicotine Addiction dated May 21, 2024

12.0 Addendum

Not applicable.

13.0 In-Camera - 6:41 pm

For discussion of **labour relations and employee negotiations**, matters about identifiable individuals, **adoption of in camera minutes, security of the property of the board**, litigation or potential litigation.

**RESOLUTION
2024-72**

Moved: D. Graystone

Seconded: S. Tassone

THAT the Board of Health go in-camera.

CARRIED

14.0 Open Meeting - 7:01 pm

Resolutions resulting from in-camera meeting:

a. RFP for IT Managed Service Provider

Due to a declared conflict of interest, S. Tassone left the meeting room for the in-camera and open meeting discussion on this matter.

**RESOLUTION
2024-76**

Moved: M. Shoemaker

Seconded: S. Trivers

THAT the terms of the contract proposal by MicroAge be approved by the Board of Health.

CARRIED

b. Briefing Note - CUPE Collective Agreement Settlement and BoH Ratification

**RESOLUTION
2024-77**

Moved: L. Morrissette

Seconded: J. Wildman

THAT the Board of Health ratify the 2024-2027 CUPE Collective Agreement.

CARRIED

c. Briefing Note - Leadership Compensation

**RESOLUTION
2024-78**

Moved: S. Tassone
Seconded: L. O'Neill

THAT the compensation adjustment for the year 2024-25 for these two groups mirror that proposed within the CUPE tentative collective agreement.

- April 1, 2024 - 2 % increase
- September 30, 2024 - 1 % increase

Note: The benefits plans are different amongst all three groups (CUPE, Non-Union, Leadership) and any benefit enhancements will not exceed the percentage allocation of benefits as awarded to CUPE (.08% of benefit costs)

CARRIED

15.0 Announcements / Next Committee Meetings:

Finance & Audit Committee

Wednesday, June 12, 2024 @ 5:00 pm
SSM Algoma Community Room | Video Conference

Board of Health

Wednesday, June 26, 2024 @ 5:00 pm
SSM Algoma Community Room | Video Conference

16.0 Evaluation

The Board Secretary will send the meeting evaluation.

17.0 Adjournment - 7:04 pm

**RESOLUTION
2024-79**

Moved: D. Graystone
Seconded: S. Tassone

THAT the Board of Health meeting adjourns.

CARRIED



Sally Hagman, Chair

June 26, 2024

Date



Tania Caputo, Secretary

Tania Caputo, Secretary

June 26, 2024

Date

Ministry of
Municipal Affairs and Housing

Planning Policy Branch
777 Bay Street, 13th Floor
Toronto ON M5G 2E5
Tel. 416-585-6014

Ministère des
Affaires municipales et du Logement

Direction des politiques d'aménagement
777, rue Bay, 13^e étage
Toronto ON M5G 2E5
Tél. 416-585-6014



Date: July 3, 2024

Subject: **Planning Act and Development Charges Act Regulations related to the
*Cutting Red Tape to Build More Homes Act, 2024 (Bill 185)***

I am writing to provide an update on regulations under the *Planning Act and Development Charges Act, 1997* related to the *Cutting Red Tape to Build More Homes Act, 2024*.

The *Planning Act and Development Charges Act, 1997* regulations came into effect on July 1, 2024.

Changes made include:

- modernizing public notice requirements and providing municipalities with the ability to provide notice in respect of the above matters on a municipal website if there is no local print newspaper available
- consequential amendments to remove requirements for certain statements regarding appeal rights to be included in public notices
- consequential changes to ensure notice is provided to nearby public hospitals and airports
- housekeeping amendments for the removal of spent provisions related to DC exemptions for additional residential units and the prescribed amount of time for the DC freeze period

You can view copies of the amending *Planning Act* regulations on Ontario's e-Laws website:

- [Ontario Regulation 285/24](#) – amending Ontario Regulation 543/06 “Official Plans and Plan Amendments”
- [Ontario Regulation 286/24](#) – amending Ontario Regulation 545/06 “Zoning By-Laws, Holding By-Laws and Interim Control By-Laws”
- [Ontario Regulation 287/24](#) – amending Ontario Regulation 544/06 “Plans of Subdivision”
- [Ontario Regulation 288/24](#) – amending Ontario Regulation 197/96 “Consent Applications”
- [Ontario Regulation 289/24](#) – amending Ontario Regulation 200/96 “Minor Variance Applications”

- [Ontario Regulation 290/24](#) – amending Ontario Regulation 509/20 – “Community Benefits Charges and Parkland”
- [Ontario Regulation 291/24](#) – amending Ontario Regulation 549/06 “Prescribed Time Period – Subsections 51 (52.4) of the Act”

You can view copies of the amending Development Charges Act, 1997 regulations on Ontario’s e-Laws website:

- [Ontario Regulation 279/24](#) – amending Ontario Regulation 82/98 – “General”

If you have any questions about the changes to the land use planning and appeal system, including the *Planning Act* regulatory changes, please email PlanningConsultation@ontario.ca.

If you have any questions about the changes to the *Development Charges Act, 1997*, including the regulatory changes related to public notice requirements under the Act and other matters, please email MFPB@ontario.ca.

Sincerely,

Laura Evangelista, Director
Provincial Policy Branch
Ministry of Municipal Affairs

Ruchi Parkash, Director
Municipal Finance Policy Branch
Ministry of Municipal Affairs

DATE : Le 3 juillet 2024

NOTE DE SERVICE À L'INTENTION DES : Coordonnateurs communautaires de la gestion des situations d'urgence

EXPÉDITEUR : Bernie Derible
Sous-ministre et commissaire à la gestion des situations d'urgence
Secrétariat du Conseil du Trésor

OBJET : **Consultations concernant la modernisation proposée de la *Loi de 1990 sur la protection civile et la gestion des situations d'urgence***

Je suis heureux d'annoncer que l'Ontario entreprend des concertations avec ses partenaires et intervenants sur la modernisation proposée de la *Loi de 1990 sur la protection civile et la gestion des situations d'urgence* pour privilégier un Ontario sûr, entraîné et préparé – avant, pendant et après une situation d'urgence.

La province continue de collaborer avec ses partenaires pour renforcer la gestion des situations d'urgence grâce à des investissements destinés à la préparation, à l'amélioration des capacités et à une formation élargie, comme le souligne le rapport annuel de 2023 sur la Stratégie et plan d'action de l'Ontario pour la gestion des situations d'urgence. Les consultations concernant un cadre législatif modernisé constituent une prochaine étape essentielle pour mettre en évidence les possibilités de renforcer nos outils pour nous assurer d'être prêts à relever les défis d'aujourd'hui et de demain.

D'après les commentaires des partenaires et des intervenants, les pratiques exemplaires et les leçons tirées des situations d'urgence passées, l'Ontario s'engage dans **cinq axes directeurs** comme premiers pas vers une approche progressive visant à éclairer les possibilités d'un cadre législatif modernisé :

1. Définir l'ampleur et la gestion d'une situation d'urgence

2. Établir une approche à guichet unique pour la coordination de la gestion des situations d'urgence au sein du gouvernement provincial
3. Améliorer la coordination entre le gouvernement, le secteur parapublic et les partenaires externes
4. Améliorer la cohérence, la qualité et l'inclusion des programmes de gestion des situations d'urgence
5. Réfléchir aux mécanismes de collaboration de l'Ontario avec les Premières Nations dans la gestion des situations d'urgence

Pour faciliter les échanges, nous avons publié un guide de discussion sur [le Registre ontarien de la réglementation et le Registre environnemental de l'Ontario](#), qui comprend de plus amples renseignements et des questions pour les partenaires, les intervenants et le public. Ce guide de discussion sera ouvert aux retours d'informations jusqu'au 26 août 2024.

Gestion des situations d'urgence Ontario organise aussi des échanges plus ciblés avec les partenaires et intervenants, dont les coordonnateurs communautaires de la gestion des situations d'urgence, pour obtenir des observations supplémentaires et amplifier les commentaires reçus. Nous communiquerons avec vous prochainement pour fixer une date pour en discuter.

Les réponses à ces consultations au cours de l'été 2024 contribueront à éclairer la manière dont l'Ontario pourrait moderniser le cadre législatif de gestion des urgences afin de renforcer la capacité de la province à prévenir les situations d'urgence, à les atténuer, à s'y préparer, à intervenir pour y parer et à s'en redresser, et de s'harmoniser avec la vision de l'Ontario en matière de gestion des situations d'urgence pour un Ontario sécuritaire, entraîné et préparé.

Pour toute question, communiquez avec Michelle Astill, directrice, Direction des politiques et de la gouvernance relatives à la gestion des situations d'urgence, Gestion des situations d'urgence Ontario, à Michelle.Astill@ontario.ca.

Nous vous sommes reconnaissants de vos commentaires et vous remercions de continuer de collaborer et coordonner avec nous pour faire progresser la gestion des situations d'urgence dans la province.

Bien cordialement,



Bernie Derible

Sous-ministre et commissaire à la gestion des situations d'urgence
Secrétariat du Conseil du Trésor

C. C. :

Eric Everett, sous-ministre adjoint, Division des stratégies, de la surveillance et des renseignements relatifs à la gestion des situations d'urgence, Gestion des situations d'urgence Ontario, Secrétariat du Conseil du Trésor

Heather Levecque, sous-ministre adjointe, Activités de gestion des situations d'urgence, Gestion des situations d'urgence Ontario, Secrétariat du Conseil du Trésor

Lisa Priest, sous-ministre adjointe, Division de la protection civile, des programmes et de la planification relatifs à la gestion des situations d'urgence, Gestion des situations d'urgence Ontario, Secrétariat du Conseil du Trésor

Michelle Astill, directrice, Direction des politiques et de la gouvernance relatives à la gestion des situations d'urgence, Division des stratégies, de la surveillance et des renseignements relatifs à la gestion des situations d'urgence, Gestion des situations d'urgence Ontario, Secrétariat du Conseil du Trésor

DATE: July 3, 2024

MEMORANDUM TO: Community Emergency Management Coordinators

FROM: Bernie Derible
Deputy Minister and Commissioner of Emergency
Management
Treasury Board Secretariat

SUBJECT: **Engagement on Proposed Modernization of the
*Emergency Management and Civil Protection Act***

I am pleased to share that Ontario is engaging partners and stakeholders on proposed modernization of the *Emergency Management and Civil Protection Act* to support a safe, practiced and prepared Ontario – before, during and after emergencies.

The province continues to work with partners to strengthen emergency management through targeted investments, enhanced capabilities, and expanded training across Ontario as highlighted in the 2023 annual report for the Provincial Emergency Management Strategy and Action Plan. Engagement on a modernized legislative framework is an integral next step to identify opportunities to strengthen our tools to ensure that we are ready for the challenges of today and the future.

Building on feedback from partners and stakeholders, best practices, and lessons learned from past emergencies, Ontario is engaging on **five areas of focus** as a first step of a phased approach to inform opportunities for a proposed modernized legislative framework:

1. The scope of an emergency and emergency management
2. One window approach to provincial emergency management coordination
3. Enhancing coordination between government, broader public sector, and external partners
4. Improving the consistency, quality and inclusivity of emergency management programs
5. Reflecting how Ontario works with First Nations in emergency management

To support engagement, a discussion guide has been posted to [Ontario's Regulatory Registry and the Environmental Registry of Ontario](#), which includes further details and questions for partners, stakeholders and members of the public. This discussion guide will be open for feedback until August 26, 2024.

Emergency Management Ontario is also holding focused engagements with partners and stakeholders, including Community Emergency Management Coordinators, to seek further feedback and build upon what we have heard. We will be in touch soon to set up time for discussion.

Responses from this engagement over the Summer of 2024 will help inform how Ontario could modernize the emergency management legislative framework to strengthen the province's ability to prevent, mitigate, prepare for, respond to, and recover from emergencies and align with Ontario's emergency management vision for a safe, practiced and prepared Ontario.

If you have any questions, please contact Michelle Astill, Director, Emergency Management Policy and Governance Branch, Emergency Management Ontario, at Michelle.Astill@ontario.ca.

We are grateful for your valuable feedback and thank you for your ongoing collaboration and coordination to advance emergency management in the province.

Best always,



Bernie Derible
Deputy Minister and Commissioner of Emergency Management
Treasury Board Secretariat

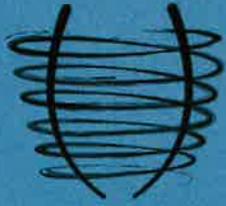
Cc:

Eric Everett, Assistant Deputy Minister, Emergency Management Strategy, Monitoring and Intelligence Division, Emergency Management Ontario, Treasury Board Secretariat

Heather Levecque, Assistant Deputy Minister, Emergency Management Operations Division, Emergency Management Ontario, Treasury Board Secretariat

Lisa Priest, Assistant Deputy Minister, Emergency Management Preparedness, Programs and Planning Division, Emergency Management Ontario, Treasury Board Secretariat

Michelle Astill, Director, Emergency Management Policy and Governance Branch,
Emergency Management Strategy, Monitoring and Intelligence Division, Emergency
Management Ontario, Treasury Board Secretariat



JOIN US AND LEARN

Wiigwaasi Jjiimaan Waskwayosih Birchbark Canoe Build

JULY 18 - 28, 2024
WAHKOHOTWIN INNOVATION CENTRE
40 PINE ST. CHAPLEAU, ON

An open invitation to participate in this interactive cultural experience. Build and learn about the traditional birchbark canoe alongside Community Elders, Guardians and Wahkohtowin staff. Follow our event, and visit us between 8:00AM - 4:00PM Monday through Saturday at the Innovation Centre.



Wahkohtowin



Build Cultural Connections With Us
wahkohtowin.com



Algoma District Services Administration Board
Conseil d'administration des services du district d'Algoma

May 7, 2024

via e-mail

Algoma District Services Administration Board (ADSAB) Member Municipalities

Dear ADSAB Member Municipalities,

Re: Resolution passed February 22, 2024 – ADSAB Alternate Apportionment Model

I am writing to share with you the resolution passed by the Board on February 22, 2024 regarding the Algoma District Services Administration Board (ADSAB) Alternate Apportionment Model, and to provide context for this matter.

In August 2023, the Municipality of Wawa requested that the Board review the current ADSAB Alternate Apportionment Model utilized by the Board, specifically with respect to the treatment of Power Dam Grants within the apportionment formula.

Through the November 2023 and February 2024 regular meetings, the Board reviewed at length the treatment of Power Dam Grants within the current ADSAB Alternate Apportionment Model. After careful review and consideration, the Board resolved to maintain the current ADSAB Alternate Apportionment Model.

Please find a copy of the February 22, 2024 resolution attached. If you have any questions, please contact me at (705) 842-3370, ext. 247 or kbell@adsab.on.ca.

Yours truly,

Keith Bell
Chief Administrative Officer

encl. (1)

cc: Norman Mann, ADSAB Board Chair



Algoma District Services Administration Board
 Conseil d'administration des services du district d'Algoma

Resolution
 Regular Board Meeting

Resolution # 6

Date: February 22, 2024

Moved by: Harry Stewart

Seconded by: Lynn Watson

RESOLVE THAT: After reviewing the request from the Municipality of Wawa, that the ADSAB board maintain the current Alternate Apportionment Model as the model is consistent with Provincial treatment of power dams. And that it be further resolved that ADSAB circulate a letter of explanation to all Member Municipalities.

CARRIED <input checked="" type="checkbox"/>	DEFEATED <input type="checkbox"/>	DEFERRED <input type="checkbox"/>	TABLED <input type="checkbox"/>
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RECORDED VOTE					
	YEA	NAY		YEA	NAY
Harry Stewart	√		Norman Mann	√	
Melanie Pilon		√	Bryon Hall	√	
Marcel Baron	√		Blair MacKinnon	√	
Rick Bull	√		Lynn Watson	√	
Cheryl Fort	√		Charles Flintoff	√	
Sally Hagman	√				



 Chair Signature



**TOWNSHIP OF
BRUDENELL, LYNDOCH AND RAGLAN**

42 Burnt Bridge Road, PO Box 40
Palmer Rapids, Ontario K0J 2E0
TEL: (613) 758-2061 · FAX: (613) 758-2235

June 6, 2024

The Honourable Doug Ford, Premier of Ontario
Premier's Office
Room 281, Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Dear Premier Ford,

Re: Mental Health and Addictions

Please be advised that at their last Regular Meeting of Council on Wednesday June 5th, 2024, the Council for the Corporation of the Township of Brudenell, Lyndoch and Raglan supported the following resolution:

Resolution # 2024-06-05-06
Moved By: Councillor Kauffeldt
Seconded by: Councillor Banks

"Be It resolved that the Council of the Corporation of the Township of Brudenell, Lyndoch and Raglan hereby supports the request from the City of Pembroke calling upon the Province of Ontario to allocate funding specifically for the establishment of a mental health, addiction, and residential drug treatment rehabilitation facility serving the County of Renfrew.

And further that Council directs staff to provide a copy of this resolution to the Honourable Doug Ford, Premier of Ontario; Sylvia Jones, Deputy Premier and Minister of Health; Michael Tibollo, Associate Minister of Mental Health and Addictions; Robin Martin, Parliamentary Assistant to the Minister of Health; the Honourable John Yakabuski, Member of Provincial Parliament for Renfrew~Nipissing~Pembroke; the Association of Municipalities of Ontario (AMO); the Eastern Ontario Wardens Caucus; Eastern Ontario Mayor's Caucus; Peter Emon, Warden, for the County of Renfrew; and all neighbouring County of Renfrew lower-tier municipalities."

CARRIED.

Sincerely,

Tammy Thompson
Deputy Clerk



April 8, 2024

CITY OF PEMBROKE
1 Pembroke Street East
Pembroke, Ontario
K8A 3J5
Tel. 613-735-6821

Honourable Doug Ford
Via email: premier@ontario.ca

Dear Premier Ford:

**Chief Administrative
Officer & Human
Resources**
Extension 1330
Fax: 613-735-3660

Please be advised that Council of the Corporation of the City of Pembroke passed the following resolution at its meeting of April 2, 2024:

Resolution #011 (April 2, 2024)

Finance
Extension 1320
Fax: 613-735-3660

Moved by Deputy Mayor Brian Abdallah
Seconded by Councillor Troy Purcell

Fire
Extension 1201
Fax: 613-732-7673

Whereas the well-being of our community members is of paramount importance, and addressing mental health and substance use disorder is crucial for the overall health and safety of all our residents; and
Whereas the County of Renfrew, like many other regions, faces significant challenges related to mental health and addiction, with individuals and families grappling with the devastating impact of these conditions; and
Whereas timely access to specialized treatment and residential rehabilitation services and transitional housing is essential for those struggling with mental health issues and substance use disorders; and
Whereas we need to address the urgent need for additional treatment beds, especially for adults requiring intensive supports, and to improve access to care in rural, Northern, and Indigenous communities; and
Whereas the number of drug-related deaths in the County of Renfrew, as a whole, is on the rise underscoring the critical importance of accessible treatment options for those at risk of negative impacts including overdose and death; and

OPP Administration
613-732-3332

**Economic Development
Culture, & Tourism**
Extension 1303
Fax: 613-735-3660

Whereas the establishment of a mental health, drug addiction treatment and residential rehabilitation facility serving the County of Renfrew would provide the following benefits:

Operations
Extension 1409
Fax: 613-732-1421

**Planning, Building &
By-Law Enforcement**
Extension 1304
Fax: 613-735-3660

1. **Local Accessibility:** Residents would have access to specialized services without the burden of traveling long distances, ensuring timely intervention and continuity of care.
2. **Holistic Approach:** The facility could offer integrated care, addressing both mental health and substance use disorders concurrently, thereby improving outcomes for clients.
3. **Community Support:** By providing a safe and supportive environment, the facility would contribute to reducing stigma and fostering community understanding of mental health and addiction.
4. **Collaboration with Existing Services:** The facility could collaborate with existing community organizations, healthcare and social service

Purchasing
Extension 1409
Fax: 613-732-1421

Parks & Recreation
Extension 1501
Fax: 613-635-7709

general email:
pembroke@pembroke.ca

www.pembroke.ca



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Parks & Recreation

Extension 1501
Fax: 613-635-7709

general email:
pembroke@pembroke.ca

www.pembroke.ca

providers, and law enforcement agencies to create a comprehensive network of support (i.e. County of Renfrew MESA program).

Now Therefore, be it resolved that Council of the Corporation of the City of Pembroke:

1. Urgently requests the Province of Ontario to allocate funding specifically for the establishment of a mental health, addiction, and residential drug treatment rehabilitation facility serving the County of Renfrew.
2. Advocates for a facility that offers evidence-based, trauma-informed care, addressing both addiction and concurrent mental health issues.
3. Commits to working collaboratively with neighbouring municipalities, all community stakeholders, and provincial authorities to ensure the successful implementation of this vital facility.

Furthermore, the City of Pembroke Council encourages all residents to support this resolution and join the collective effort to enhance mental health and addiction services in our region.

Be It Further Resolved that copies of this motion be distributed to the Honourable Doug Ford, Premier of Ontario; Sylvia Jones, Deputy Premier and Minister of Health; Michael Tibollo, Associate Minister of Mental Health and Addictions; Robin Martin, Parliamentary Assistant to the Minister of Health; the Honourable John Yakabuski, Member of Provincial Parliament for Renfrew~Nipissing~Pembroke; the Association of Municipalities of Ontario (AMO); the Eastern Ontario Wardens Caucus; Eastern Ontario Mayor's Caucus; Peter Emon, Warden, for the County of Renfrew; and all neighbouring County of Renfrew lower-tier municipalities.
Carried

Sincerely,

David Unrau
Chief Administrative Officer

/nr



Rainbow
Registered
Arc-en-ciel
Officiel

Town of Saugeen Shores
600 Tomlinson Drive, P.O. Box 820
Port Elgin, ON N0H 2C0

June 11, 2024

Sent via Email

The Honourable Doug Ford
Premier of Ontario

Dear Premier Ford,

**Re: Township of Clearview Support Resolution
Cemetery Administration Management**

At the March 11, 2024, Regular Council meeting for the Town of Saugeen Shores, the following resolution was passed:

Moved by Deputy Mayor D. Huber, Seconded by: Vice Deputy Mayor M. Myatt

Whereas at the Committee of the Whole meeting held February 12, 2024, a motion was passed to direct staff to prepare a resolution based on the Township of Clearview's circulated resolution on Cemetery Administration Management but with the added reference to Pioneer Cemetery's unique situation; and

Whereas the Pioneer Cemetery in Southampton is a historical marker for the Town that holds significant information about its past, not to mention the emotional connection for residents whose ancestors are buried in its boundary area; and

Whereas the Cemetery is located along a steep slope adjacent to the Saugeen River. Closed in 1902, the annual slope erosion (.78 meters) is impacting burial plots and has resulted in the exposure of human remains. The Town of Saugeen Shores has diligently worked with all applicable authorities to date and has projected the full cost of the required remediation at \$800,000; and

Whereas this work requires the execution of a sensitive multi-year remediation project potentially lasting between five and ten years. The Town would like to ensure this is done with care and respect; however, it is outside of the Town's area of expertise and capacity to undertake this project without multiple disciplinary subject matter experts, as well as Provincial financial support to remediate existing damage and prevent further deterioration of the site; and

Whereas this is a complex situation requiring a solid understanding of the erosion rate along the Saugeen Riverbank near the Southampton Pioneer Cemetery. There are both complexities in the history of the site and changing river dynamics due to climate change. The work also requires identifying at-risk burial site(s) and then creating a plan to relocate those sites, while ensuring all artifacts and human remains are intact and appropriately relocated; and

T 519.832.2008
F 519.832.2140

saugeenshores.ca
@SaugeenShoresON
    



Rainbow
Registered
Arc-en-ciel
Officiel

Town of Saugeen Shores
600 Tomlinson Drive, P.O. Box 820
Port Elgin, ON N0H 2C0

Whereas cemeteries are not only symbols of respect, they also serve as the reservation of family memories, prominent citizens, and local history, in addition to some being local landmarks themselves and hold great historical and cultural value nationally; and

Whereas remediation and preservation repairs to older cemeteries are very costly and may require specialized services like archaeologists or anthropologists; and

Whereas the care, remediation costs, and ongoing maintenance funds of cemeteries are generally non-existent and continue to rise; and

Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations corner stones, and administration charges do not sufficiently support the general operation of cemeteries; and

Whereas the revenue earned from the care and maintenance funds(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration.

Now therefore be it resolved that the Council of the Town of Saugeen Shores support other municipalities recommendations, including the Township of Clearview, and request that the Province of Ontario immediately provide a funding stream to municipalities for the preservation, repair, and ongoing maintenance of active and inactive cemeteries; and

Further that this resolution be forwarded to Jim Cassimatis, Interim CEO/Registrar, the Bereavement Authority of Ontario, the Honourable Todd McCarthy, Minister of Public and Business Service Delivery, the Honourable Lisa Thompson, MPP Huron-Bruce, the Association of Municipalities Ontario, and all municipalities in Ontario.

Sincerely,

Sarah Bonderud,
Deputy Clerk

Encl.

CC: Jim Cassimatis, Interim CEO/Registrar, Bereavement Authority of Ontario
Honourable Todd McCarthy, Minister of Public and Business Service Delivery
MPP Lisa Thompson
Association of Municipalities Ontario
All Municipalities in Ontario

T 519.832.2008
F 519.832.2140

saugeenshores.ca
@SaugeenShoresON



COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

DATE: July 10, 2024
Resolution No. 24-152

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached resolution dated June 4, 2024 from the Corporation of the Municipality of West Nipissing with regards to a request for support concerning Champlain Bridge Rehabilitation, as presented.

Carried Defeated Deferred

RECORDED VOTE:	YES	NO
Councillor H�el�ene Perth	_____	_____
Councillor Luc L�evesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel L�evesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



Council - Committee of the Whole

Resolution # 2024-147
Title: Resolution seeking support re: Champlain Bridge Rehabilitation
Date: June 4, 2024

Moved by: Councillor Georges Pharand
Seconded by: Councillor Roch St. Louis

WHEREAS the Champlain Bridge, located on the King’s Highway 17, west of the Town of Sturgeon Falls in the Municipality of West Nipissing is integral infrastructure to the Trans-Canada Highway network and also serves as a connecting link to Highway 64;

AND WHEREAS Highway 17 is a critical link in the Trans-Canada highway network, with Average Annual Daily Traffic (AADT) of over 14,000 travelers;

AND WHEREAS the majority of the traffic is provincial traffic, using the Trans-Canada highway for transporting goods and services in Ontario which, if shut down or restricted, would result in a 123km detour.

AND WHEREAS in 2021 an agreement was entered into between the Municipality and the Ministry of Transportation for the design of the rehabilitation or replacement of the Champlain Bridge, which design indicated that the bridge should be replaced at the anticipated cost of \$30,000,000.

AND WHEREAS Municipality of West Nipissing does not have the financial resources to undertake a project of this magnitude without assistance;

AND WHEREAS the Province has previously recognized the financial burden placed on municipalities, forced to maintain Provincial Infrastructure, by removing the burden of the Don Valley Parkway, and the Gardner Express Way from the City of Toronto;

BE IT THEREFORE RESOLVED THAT the Province of Ontario recognize the Champlain Bridge as critical provincial infrastructure and assume responsibility for its replacement;

BE IT FURTHER RESOLVED THAT if the assumption of the Bridge by the province cannot be undertaken, that the Province provide financial and operational assistance to the Municipality of West Nipissing for the undertaking of the replacement of the Champlain Bridge;

BE IT FURTHER RESOLVED THAT all northeastern municipalities served by the Highway 17 as well as the Association of Municipalities of Ontario (AMO), Rural Ontario Municipalities Association (ROMA), Ontario Good Roads Association (OGRA) and the Federation of Northern Ontario Municipalities (FONOM) be requested to support the Municipality of West Nipissing’s request by submitting letters of support to the Ministry of Transportation.

CARRIED



Council - Committee of the Whole

Résolution # 2024-147
Titre: Résolution demandant de l'aide pour la réfection du pont Champlain
Date: le 4 juin 2024

Proposé par: Councillor Georges Pharand

Appuyé par: Councillor Roch St. Louis

ATTENDU QUE le pont Champlain, situé sur la route royale 17, à l'ouest de la ville de Sturgeon Falls dans la municipalité de Nipissing Ouest, fait partie intégrante de l'infrastructure du réseau routier transcanadien et sert également de lien avec la route 64 ;

ET ATTENDU QUE la route 17 est un lien essentiel du réseau routier transcanadien, avec un trafic journalier annuel moyen (TJAM) de plus de 14 000 voyageurs ;

ET ATTENDU QUE la majorité du trafic est provincial, utilisant la route transcanadienne pour le transport de biens et de services en Ontario qui, s'il est fermé ou restreint, résulterait en un détour de 123 km.

ET ATTENDU QU'en 2021, une entente a été conclue entre la municipalité et le ministère des Transports pour la conception de la remise en état ou du remplacement du pont Champlain, laquelle a indiqué que le pont devrait être remplacé au coût prévu de 30 000 000 \$.

ATTENDU QUE la municipalité de Nipissing Ouest n'a pas les ressources financières nécessaires pour entreprendre un projet de cette envergure sans aide ;

ET ATTENDU QUE la province a déjà reconnu le fardeau financier imposé aux municipalités, forcées d'entretenir l'infrastructure provinciale, en retirant à la ville de Toronto le fardeau de la promenade Don Valley et de la voie express Gardner ;

IL EST DONC RÉSOLU QUE la province de l'Ontario reconnaisse que le pont Champlain est une infrastructure provinciale essentielle et qu'elle assume la responsabilité de son remplacement ;

IL EST EN OUTRE RÉSOLU QUE si la province ne peut assumer la responsabilité du pont, qu'elle fournisse une aide financière et opérationnelle à la municipalité de Nipissing Ouest pour le remplacement du pont Champlain ;

IL EST EN OUTRE RÉSOLU QUE toutes les municipalités du nord-est desservies par la route 17 ainsi que l'Association des municipalités de l'Ontario (AMO), l'Association des municipalités rurales de l'Ontario (ROMA), l'Ontario Good Roads Association (OGRA) et la Fédération des municipalités du Nord de l'Ontario (FONOM) soient priées d'appuyer la demande de la municipalité de Nipissing Ouest en soumettant des lettres d'appui au ministère des Transports.

ADOPTÉ

COUNCIL RESOLUTION



Moved By: Krystel
Seconded By: Hélène

DATE: July 10, 2024
Resolution No. 24-153

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached letter dated June 28, 2024 from the Corporation of the Township of Otonabee-South Monaghan with regards to a request for support concerning the regulations for the importation and safe use of lithium-ion batteries, as presented.

✓

<u>Carried</u>	<u>Defeated</u>	<u>Deferred</u>
----------------	-----------------	-----------------

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



The Corporation of the Township of Otonabee-South Monaghan

June 28, 2024

Via Email: david.piccinico@pc.ola.org

Hon. David Piccini M.P.P.
Minister of Labour, Immigration, Training and Skills Development
117 Peter Street
Port Hope, ON
L1A 1C5

Dear Minister Piccini:

Re: Regulations for the Importation and Safe Use of Lithium-ion Batteries

I am writing today to bring to your attention a matter of significant importance to the Township of Otonabee-South Monaghan, regarding the importation and safe use of lithium-ion batteries.

At the June 17, 2024 Council Meeting the Fire Chief of the Township of Otonabee-South Monaghan made a presentation to Council on the dangers presented by lithium-ion batteries. The Fire Chief was reporting back from attending the Charged For Life Symposium presented by the Office of the Fire Marshal.

During the presentation, the Fire Chief stressed that the increased importation and use of non-Original Equipment Manufacturer (OEM) aftermarket batteries is presenting a significant increase in fire and explosion, putting citizens and responding personnel in danger. These after market batteries are not Underwriter Laboratories of Canada (ULC) certified but can be imported into Canada without any associated regulations.

Unlicensed persons and locations can store and modify lithium-ion batteries in our communities without regulations, providing dangerous conditions within a community. Charging these batteries within the home or multi-unit dwellings can result in larger fires with grave results.

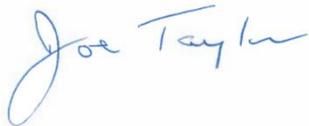
As Canada becomes more aware of Green Energy solutions, these batteries are used more often, increasing the danger to our communities. We support the Ontario Fire Marshal's program to educate citizens on the danger associated with lithium-ion batteries and encourage every municipality to actively promote safe practices for the use of lithium-ion batteries.

We also call upon all levels of government to enact regulations for the importation, sale, storage, and use of non-OEM or ULC certified lithium-ion batteries.

Thank you in advance for your attention to this very critical issue, and I look forward to your prompt consideration and support.

Please do not hesitate to contact me or our Fire Chief if you require any additional information.

Yours truly,
Township of Otonabee-South Monaghan

A handwritten signature in blue ink that reads "Joe Taylor". The signature is written in a cursive style with a large initial "J".

Joe Taylor, Mayor

Cc: MP, Philip Lawrence
All Ontario Municipalities

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON

Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

SECONDED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

Motion #: 12

Resolution #:

Date: June 11, 2024

WHEREAS, the Public Sector Accounting Board (PSAB) establishes accounting standards for the public sector which must be followed by all Ontario municipalities; And

WHEREAS, the Municipal Act, 2001 section 294.1 states that a municipality shall, for each fiscal year, prepare annual financial statements for the municipality in accordance with generally accepted accounting principles for local governments as recommended, from time to time, by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada; And

WHEREAS, PS 3280 is a new accounting standard covering asset retirement obligations (ARO) that was approved by PSAB in March 2018; And

WHEREAS, the standard must be applied by all public sector entities who prepare their financial statements under PSAB, including all Canadian municipalities; And

WHEREAS, many small municipalities do not have accountants or engineers on staff to complete the ARO obligations and this major accounting change will force small municipalities to hire consultants to complete this work and cause a significant financial burden to municipalities;

NOW THEREFORE BE IT RESOLVED THAT The Corporation of the Township of Larder Lake hereby calls upon the province of Ontario to provide financial assistance to municipalities to complete the ARO; And

FINALLY, THAT a copy of this resolution be forwarded to the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, the Association of Municipal Clerks and Treasurers

Recorded vote requested:

	For	Against
Tom Armstrong		
Patricia Hull		
Paul Kelly		
Lynne Paquette		
Patty Quinn		

I declare this motion

<input type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair: _____

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON

Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

SECONDED BY:

- Thomas Armstrong
- Patricia Hull
- Paul Kelly
- Lynne Paquette

Motion #: 13

Resolution #:

Date: June 11, 2024

of Ontario (AMCTO), the Timiskaming Municipal Association (TMA), the Federation of Ontario Municipalities (FONOM), and all municipalities within the District of Timiskaming.

Recorded vote requested:

	For	Against
Tom Armstrong		
Patricia Hull	✓	
Paul Kelly	✓	
Lynne Paquette	✓	
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

Disclosure of Pecuniary Interest*

Chair:

*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

June 27, 2024

Association of Municipalities of Ontario
155 University Ave | Suite 800
Toronto, ON M5H 3B7

Sent via email: resolutions@amo.on.ca

**Re: Green Roads Pilot Project
Our File 35.72.3**

To Whom it May Concern,

At its meeting held on June 24, 2024, St. Catharines City Council approved the following motion:

WHEREAS St. Catharines has declared a climate emergency, recognizing the urgent need to address and mitigate the impacts of climate change on our community and environment; and

WHEREAS alternatives to traditional road surfacing materials exist, including green roads technologies that are more sustainable and environmentally friendly; and

WHEREAS bioresin is a natural alternative that can be used to support road surfacing, providing a more sustainable option that reduces our reliance on petrochemical-based products; and

WHEREAS many secondary roads in St. Catharines require resurfacing, presenting an opportunity to explore and implement innovative and sustainable road surfacing solutions; and

WHEREAS Good Roads, the Association of Municipalities of Ontario (AMO), and the Federation of Canadian Municipalities (FCM) have presented alternatives for municipal road restoration that include sustainable and environmentally friendly materials and methods; and

WHEREAS other municipalities, such as Centre Wellington, have entered into a similar pilot project using bioresin and other sustainable materials, demonstrating a commitment to innovation and environmental stewardship; and

WHEREAS implementing pilot projects using bioresin on city roads can provide valuable data and insights into the feasibility, performance, and environmental benefits of this alternative material; and

WHEREAS the Federation of Canadian Municipalities (FCM) has established the Green Municipal Fund which includes new funding for pilot projects to test innovative and ambitious technologies to improve environmental outcomes;

THEREFORE BE IT RESOLVED that St. Catharines City Council directs staff to investigate the feasibility and potential benefits of using bioresin on City road works; and

BE IT FURTHER RESOLVED that staff investigate other alternative construction materials and methods for road works that minimizes the City's carbon footprint and are more environmentally sustainable; and

BE IT FURTHER RESOLVED that staff prepare a report on the findings, no later than Q3 2024, including potential costs, benefits, and environmental impacts of using bioresin or other sustainable construction materials or methods for road works, and if feasible, a list of City streets where a pilot project may be considered in accordance with the City's procurement policy; and

BE IT FURTHER RESOLVED that this resolution be sent to all Ontario municipalities, the Association of Municipalities of Ontario (AMO), and the FCM to encourage the exploration and adoption of sustainable road surfacing alternatives.

If you have any questions, please contact the Office of the City Clerk at extension 1524.



Donna Delvecchio, Acting City Clerk
Legal and Clerks Services, Office of the City Clerk
:sm

cc: all Ontario Municipalities



June 19, 2024

The Hon. Graydon Smith
Minister of Natural Resources
Whitney Block
99 Wellesley Street West
Toronto, Ontario
M7A 1W3

The Hon. Nolan Quinn
Associate Minister of Forestry
Whitney Block
99 Wellesley Street West
Toronto, Ontario
M7A 1W3

Submitted via email.

Re: Immediate Action Needed To Support Ontario's Forest Sector

Minister Graydon Smith and Associate Minister Nolan Quinn,

Congratulations on your recent appointments within Premier Doug Ford's Cabinet. The Ontario Forest Industries Association (OFIA) looks forward to our productive and continued work together.

Over the last six months, three of Ontario's six pulp and paper mills have permanently closed or idled. Adding to the issue was the closure of a critical softwood pulp market in Quebec. As you know, these facilities served as important consumers of solid-wood byproducts from Ontario sawmills.

The OFIA appreciates the many opportunities we have had to speak with you and senior leadership within Ontario's Ministry of Natural Resources (MNR) and Premier's Office. This includes in-person meetings with members of OFIA's Board Executive Committee on January 19th, March 19th, and May 28th, 2024. During these meetings, the OFIA presented short and long-term actions Ontario could take to address the regional chip and pulpwood market crisis endorsed by the OFIA membership (incl.).

The industry eagerly anticipates government action on this matter, as operating conditions for many have continued to worsen over the past six months. Combined with weak markets for some finished products, many companies struggle to continue their operations. We are now facing an unprecedented challenge in the sector, which could have negative and long-lasting implications for northern and rural communities across Ontario.

Without immediate action in response to OFIA recommendations and, critically, the vetting of potential solutions through the industry to ensure programs truly meet the sector's needs, we fear Ontario could face further curtailments, job losses, and lost economic opportunity.

The OFIA is ready to work with the Ontario government to set the forest products sector on a long-term and stable path towards economic development and prosperity. This includes our

vision of a *Forest Energy Directive* to develop bioheat, district heating, liquid fuels, renewable gases, biocarbon, and electricity generation projects, supporting Ontario's massive forecasted growth in non-emitting energy demands.

We urge you and your colleagues to continue supporting all measures targeting the immediate challenges the Ontario forest sector faces and look forward to future discussions with you.

Sincerely,



Ian Dunn, R.P.F.
President & CEO
Ontario Forest Industries Association
Cell: 647-297-3827

Incl. March 19th, 2024 Slide Deck – Summary of Input from the Membership – OFIA Meeting with the Hon. Graydon Smith

May 28th, 2024 Slide Deck – Ontario Forest Energy Directive

CC The Hon. Caroline Mulroney, President of the Treasury Board
The Hon. Peter Bethlenfalvy, Minister of Finance
The Hon. Vic Fedeli, Minister of Economic Development, Job Creation and Trade
The Hon. Greg Rickford, Minister of Northern Development and Indigenous Affairs
The Hon. George Pirie, Minister of Mines
The Hon. Steven Lecce, Minister of Energy and Electrification
The Hon. Sam Oosterhoff, Associate Minister of Energy Intensive Industries
The Hon. Todd Smith, Minister of Education
The Hon. Paul Calandra, Minister of Municipal Affairs and Housing
MPP John Yakabuski, Parliamentary Assistant to the Minister of Energy
MPP Kevin Holland, Parliamentary Assistant to the Minister of Mines
Deputy Minister Drew Vanderduim, Ministry of Natural Resources
OFIA Membership

COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

Hélène
Krystal

DATE: July 10, 2024
Resolution No. 24-157

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached presentation from WAVS with regards to a request for support concerning the creation of a special area to commemorate victims and survivors of crime, as presented.

Carried Defeated Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



Semaine des victimes et survivants de la criminalité 2024

12 mai- 18 mai
Proposition

Histoire

Chaque année, le ministère de la Justice lance un appel à propositions pour des subventions pour commémorer les victimes et survivants de la criminalité. L'événement devrait coïncider avec la semaine VSC qui commence généralement le deuxième dimanche de mai.

Nous demandons pour cette subvention chaque année et le recevons généralement. L'année dernière, nous avons organisé des barbecues dans chaque communauté de notre zone de services. D'autres années, nous avons fourni des cartes-cadeaux Tim Horton's ou Subway à remettre aux membres de la Police provinciale de l'Ontario.

Ces événements étaient toujours de petits événements ponctuels. Une fois l'événement passé, c'est de l'histoire ancienne.

Cette année, Beverly Boyd, WAVS et Bonnie Ross de Chadwic Home ont eu une discussion sur ce que nous pourrions faire qui pourrait être « éternel ».

Les deux organisations desservent Wawa et la région, notamment Hornepayne, Chapleau, White River, Dubreuilville et les petites communautés intermédiaires.

Une demande de subvention a été soumise et a été approuvée.



Vision

Notre vision était d'avoir un petit espace vert serein où se trouvaient un arbre, un arbuste ou d'autres plantations appropriées, ainsi que des sièges et une plaque dédiée aux victimes et aux survivants d'actes criminels qui répertoriait également les divers partenaires communautaires qui ont travaillé avec les victimes et les survivants. L'espace est destiné à offrir un espace de repos, de souvenir, de réflexion et de réconfort aux membres de la communauté.

Dans notre proposition soumise au ministère de la Justice, nous avons découpé le projet sur trois ans.

- 1) Déterminer si les municipalités sont intéressées
- 2) Finaliser ce qu'impliquerait l'espace vert (différent pour chaque communauté)
- 3) Érection de la plaque et placement des sièges

Les activités de 2ème et 3ème années pourraient facilement être réalisées en un an.

Responsabilité - Services aux victimes de Wawa et la région

- ▶ Connectez-vous avec les membres de chaque communauté pour discuter de la possibilité d'un tel projet et déterminer la volonté de participer.
 - ▶ Pour les communautés qui sont d'accord,
 - ▶ WAVS soumettrait une autre proposition l'année prochaine pour couvrir les coûts de la plaque, des arbustes/arbres et des plantations. Nous incluons également le coût de la disposition des sièges. Nous ne pouvons pas garantir que la subvention sera approuvée. Sinon, nous pourrions couvrir le coût d'une plaque et de quelques plantations mineures.

Responsabilité - Municipalité

Chaque communauté déterminerait

- 1) si elle était intéressée à disposer d'un tel espace, et si oui,
- 2) où se trouverait le meilleur espace et
- 3) ce que cet espace impliquerait.

Chaque communauté serait responsable de fournir un espace et d'en assurer l'entretien continu. En tant que tel, nous nous attendrions à ce que l'espace nécessite peu d'entretien et se trouve sur un terrain déjà possédé par la municipalité. Il peut s'agir d'une partie d'un parc, le long d'un bord d'eau ou devant un édifice municipal, par exemple.



Y a-t-il un grand arbre quelque part
ça pourrait être utilisé ?

Y a-t-il un artisan local qui pourrait
en fabriquer un ?



Dédié aux victimes et
Survivants d'actes criminels à
_____, et à ceux
qui fournissent des services:

Police provinciale de l'Ontario
Nom de l'hôpital
Services sociaux
Services aux victimes de Wawa et la région
Maison Chadwic



Statistiques de Dubreuilville - de l'OPP

Statistiques de janvier à décembre 2023

Crimes Violentes

Aggression Sexuelle	0
Aggression	3
Enlèvement	0
Vol	0
Autres crimes contre une personne	3

Crimes contre les biens

Introduction par effraction	0
Vol total	2
Possession de biens volés	0
Fraude	2
Sottises	5

Crimes de drugs

Possession	0
Traffic	0

Appel des services aux victimes de Wawa et de la région 2022 et 23

Total des appels	6
------------------	---

White River Stats - from OPP

Statistics for January to December 2023

Violent Crime	
Sexual Assault	0
Assault	8
Abduction	1
Robbery	0
Other crimes against a person	4

Property Crime	
Arson	1
Break and Enter	3
Total Theft	12
Possession of Stolen Goods	1
Fraud	8
Mischief	6

Drug Crime	
Possession	0
Trafficking	1

Wawa and Area Victim Services Call 2022 & 2-23

Total calls	22
including Crime & Tragic Events	

Wawa Stats - from OPP

Statistics for January to December 2023

Violent Crime	
Sexual Assault	13
Assault	39
Abduction	1
Robbery	1
Other crimes against a person	38

Property Crime	
Arson	1
Break and Enter	17
Total Theft	40
Possession of Stolen Goods	2
Fraud	15
Mischief	32

Drug Crime	
Possession	2
Trafficking	

Wawa and Area Victim Services Call 2022 & 2023

Total calls	127
including Crime & Tragic Events	

Hornepayne Stats - OPP

Statistics for January to December 2023

Violent Crime

Sexual Assault	2
Assault	13
Abduction	0
Robbery	0
Other crimes against a person	9

Property Crime

Break and Enter	1
Total Theft	4
Possession of Stolen Goods	0
Fraud	8
Mischief	10

Drug Crime

Possession	0
Trafficking	2

Wawa and Area Victim Services Call 2022 & 2-23

Total calls including Crime & Tragic Events	8
--	---

Chapleau Stats - OPP

Statistics for January to December 2023

Violent Crime

Sexual Assault	3
Assault	23
Abduction	1
Robbery	1
Other crimes against a person	20

Property Crime

Break and Enter	22
Total Theft	50
Possession of Stolen Goods	6
Fraud	11
Mischief	20

Drug Crime

Possession	1
Trafficking	

Wawa and Area Victim Services Call 2022 & 2-23

Total calls including Crime & Tragic Events	34
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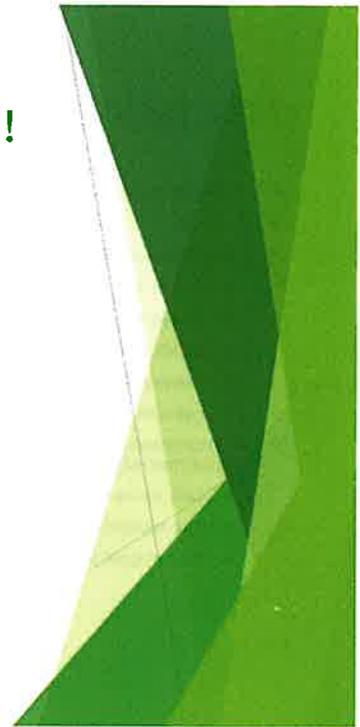
Prochaines étapes

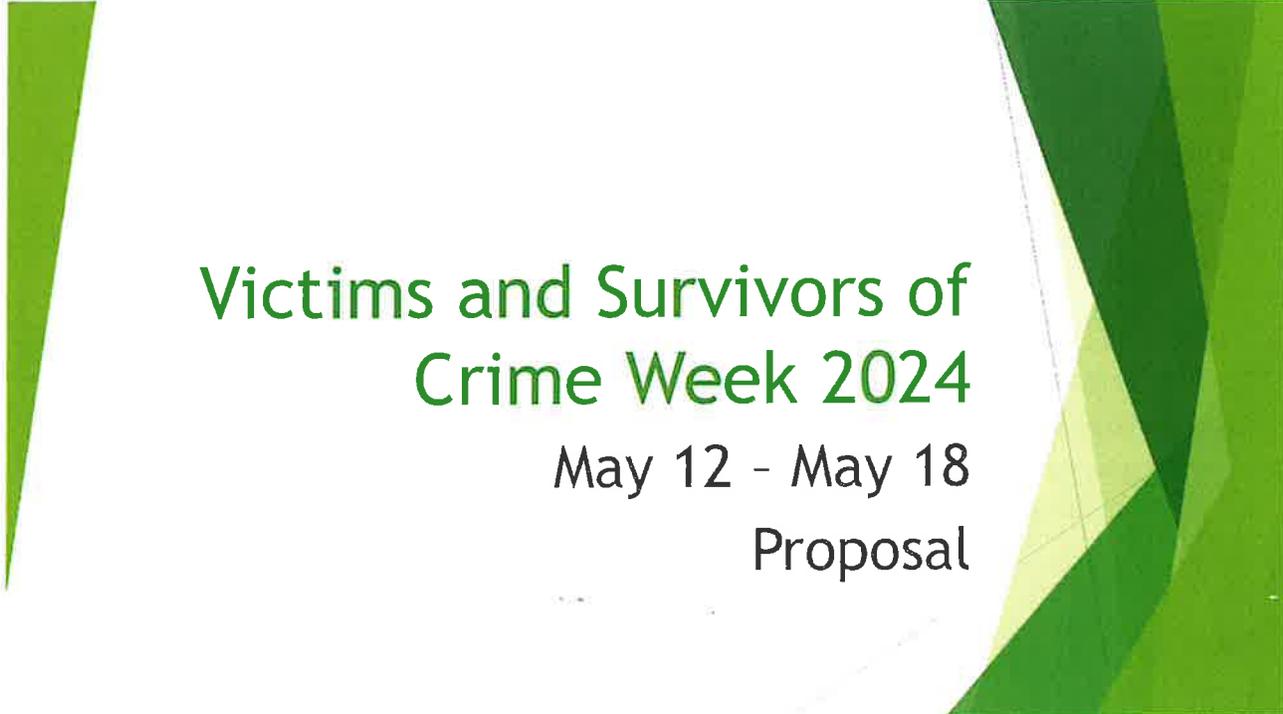
- ▶ 1) Réfléchissez-y. Intéressé ou pas ?
- ▶ 2) Si oui,
 - ▶ Où voudriez-vous le placer
 - ▶ À quoi voudriez-vous que ça ressemble
 - ▶ Quelle quantité d'entretien cela nécessiterait-il - disposé et capable de le fournir ?
 - ▶ Bénévoles?
 - ▶ Faites approuver cela par votre conseil
 - ▶ Agences que vous souhaitez avoir sur la plaque
- ▶ 3) Fournissez aux services aux victimes de Wawa et de la région une description de ce que vous aimeriez que cela soit.
 - ▶ Cela devrait être peu coûteux.
 - ▶ Que souhaiteriez-vous que nous vous fournissions - quelques arbustes, un arbre (type), un banc
 - ▶ Y a-t-il quelqu'un dans la communauté qui pourrait fabriquer un banc/table de pique-nique?...

Prochaines étapes - WAVS

- ▶ 1) Élaborer un plan
- ▶ 2) Élaborer un budget
- ▶ 3) Compléter la proposition au ministère de la Justice Canada en 2025.
- ▶ 4) Croisons les doigts et espérons qu'ils approuveront le tout !

Merci pour votre temps et votre considération!





Victims and Survivors of Crime Week 2024

May 12 - May 18
Proposal

History

Each year the Ministry of Justice calls for proposals for grants to commemorate the Victims and Survivors of Crime (VSC). The event should coincide with VSC Week which usually happens beginning the second Sunday in May.

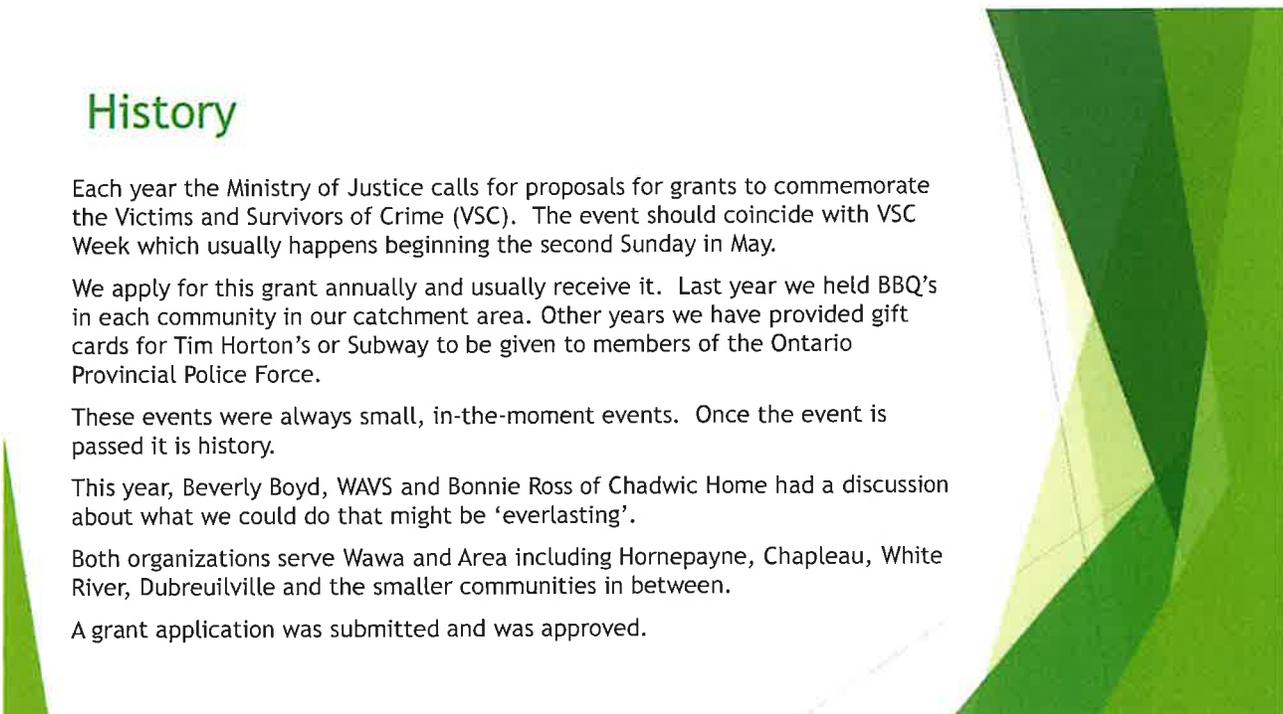
We apply for this grant annually and usually receive it. Last year we held BBQ's in each community in our catchment area. Other years we have provided gift cards for Tim Horton's or Subway to be given to members of the Ontario Provincial Police Force.

These events were always small, in-the-moment events. Once the event is passed it is history.

This year, Beverly Boyd, WAVS and Bonnie Ross of Chadwic Home had a discussion about what we could do that might be 'everlasting'.

Both organizations serve Wawa and Area including Hornepayne, Chapleau, White River, Dubreuilville and the smaller communities in between.

A grant application was submitted and was approved.



Responsibility - Municipality

Each community would determine 1) if they were interested in having such a space, and if yes 2) where the best space would be and 3) what the space would entail.

Each community would be responsible for supplying a space and providing on-going maintenance. As such we would expect that the space would be low-maintenance and on land already owned by the municipality. It might be section of a park, alongside a waterfront, or in front of a municipal building, for example.



Dedicated to the Victims and Survivors of Crime in Chapleau and Surrounding Area and to those who Provide support:

Ontario Provincial Police
Hospital Name
Social Services
Wawa and Area Victim Services
Chadwic Home

Is there a great tree somewhere that could be used?

Is there a local craftsman who could make one?



White River Stats - from OPP

Statistics for January to December 2023

Violent Crime	
Sexual Assault	0
Assault	8
Abduction	1
Robbery	0
Other crimes against a person	4

Property Crime	
Arson	1
Break and Enter	3
Total Theft	12
Possession of Stolen Goods	1
Fraud	8
Mischief	6

Drug Crime	
Possession	0
Trafficking	1

Wawa and Area Victim Services Call 2022 & 2-23

Total calls including Crime & Tragic Events	22
---	----

Wawa Stats - from OPP

Statistics for January to December 2023

Violent Crime	
Sexual Assault	13
Assault	39
Abduction	1
Robbery	1
Other crimes against a person	38

Property Crime	
Arson	1
Break and Enter	17
Total Theft	40
Possession of Stolen Goods	2
Fraud	15
Mischief	32

Drug Crime	
Possession	2
Trafficking	

Wawa and Area Victim Services Call 2022 & 2023

Total calls including Crime & Tragic Events	127
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Next Steps

- ▶ 1) Give it some thought. Interested or not?
- ▶ 2) If yes,
 - ▶ Where would you want to place it
 - ▶ What would you want it to look like
 - ▶ How much maintenance would it require - willing and able to provide it?
Volunteers?
 - ▶ Have this approved by your council
 - ▶ Agencies you wish to have on the plaque
- ▶ 3) Provide Wawa and Area Victim Services with a description of what you would like this to be.
 - ▶ Should be low cost.
 - ▶ What would you like us to provide - a few shrubs, a tree (type), a bench
 - ▶ Is there someone in the community who could make a bench/picnic table . . .

Next Steps - WAVS

- ▶ 1) Develop a plan
- ▶ 2) Develop a budget
- ▶ 3) Complete the proposal to the Ministry of Justice Canada in 2025.
- ▶ 4) Cross our fingers and hope that they will approve it all!

Corporation of the Township of Dubreuilville Planning Report

Prepared for:	Shelley Casey, CAO/Clerk	Applicant Name:	Alamos Gold Inc.
Prepared by:	Jaime Posen, RPP MCIP	Application Type:	Zoning By-law Amendment
Location:	120 rue des Épinettes	Report Date:	July 4, 2024

Recommendations

That Council:

- / **Approve the proposed Zoning By-law Amendment for the subject lands.**

Purpose

The purpose of the subject application is to rezone the subject lands to permit four (4) townhouse dwellings.

Subject Lands

The subject lands, located at 120 Rue des Épinettes, are legally described as Lots 26 & 27, Registered Plan M-398, Township of Dubreuilville. The subject lands front onto Rue des Épinettes for approximately 36 metres, with an average (varying) lot depth of 31.2 metres. The subject lands have a total area of 1,441.8 square metres. The subject lands are currently undeveloped.

Background

The subject lands are centrally located in the Township of Dubreuilville, near community services and amenities, with access to municipal water and sanitary infrastructure. A previously-existing building on the subject lands was demolished in 2019.

Proposed Development

The applicant has submitted a Site Plan illustrating the proposed development of the subject lands, as shown in Appendix B. The proposed development consists of four (4) townhouse dwellings with attached garages and driveways. A future severance application is anticipated following construction of the townhouses to enable freehold ownership of each dwelling unit on four separate lots. Appendix C shows the specifics of the product to be built.

A geotechnical engineering evaluation, including slope stability analysis, risk assessment, and foundation design recommendations, was delivered by Down to Earth Geotechnical Engineering in February 2024. The use of helical piles to support the concrete floor slab, the planting of trees along the toe of the site’s embankment, and the maintenance of an 8-metre setback from the top of the slope are recommended by this report.

Circulation Comments

The Zoning By-law Amendment application has been circulated to property owners within 120 metres of the subject property and to Township departments. No comments have been received.

Policy and Regulatory Framework

Provincial Policy Statement (PPS), 2020

The 2020 Provincial Policy Statement (PPS), issued under the authority of Section 3 of the Planning Act, provides direction on matters of provincial significance related to land use planning and development. The Planning Act requires that decisions affecting planning matters be consistent with policy statements issued under the Act.

The PPS promotes efficient development and land use patterns which accommodate an appropriate range and mix of land uses to meet long-term needs. Additionally, the policies promote cost-effective development standards to minimize land consumption and servicing costs. It is stated that new housing shall be directed to locations where appropriate levels of infrastructure and public service facilities are or will be available to support current and projected needs. Municipal sewage and water services are the preferred form of servicing for settlement areas. The subject property is located within the Township settlement area and has existing services.

Planning authorities are required to provide for an appropriate range and mix of housing types and densities to meet projected requirements of current and future residents of the community by permitting and facilitating all forms of housing required to meet the social, health and well-being requirements of current and future residents. The PPS also states that land use patterns within settlement areas shall be based on a range of opportunities for intensification and redevelopment, promoting compact form and walkability.

The proposed amendments are consistent with the policies of the PPS.

Township of Dubreuilville Official Plan (2016)

The Township of Dubreuilville Official Plan contains goals, objectives, and policies that guide development in the community. All policies must be consistent with the Planning Act, Provincial Policy Statement (2014), the Growth Plan for Northern Ontario (2011), and all other applicable laws and policy directions.

The subject lands are designated “Residential Area” on Schedule A of the Official Plan. The Residential Area designation is intended to include a full mix and range of housing types and densities appropriate to a small urban community, from single dwellings and row houses to apartments and senior’s residences. Section 6.3.2 of the Official Plan outlines planning principles for the urban settlement area, including, among others:

- / The lot size and frontage must be adequate for the intended use;
- / The lot shall be serviced with municipal water, sewage, stormwater and waste disposal services having adequate capacity to service the development;
- / The lot shall have frontage on and direct access onto a public road constructed to municipal standards and maintained by a public authority;
- / Housing types and densities will include a mix of dwelling types where designed to maintain compatibility and consistency in the character of the area in which they are located; and
- / Land development shall generally be by plan of subdivision. This shall not prevent land division by consent on infill lots or blocks or where consent will facilitate development within the residential area.

The proposed Zoning By-law Amendment is consistent with the policies of the Official Plan. Increasing the density of this parcel is appropriate due to its proximity to commercial uses, parks and open space, and public facilities, promoting walkability and a healthy lifestyle. The proposed townhouse dwelling use is permitted in the Residential Area designation. Further, the proposed site-specific amendments will incorporate appropriate

setbacks to maintain slope stability and ensure future residents' safety, while maintaining appropriate lot size and frontages for the intended use.

Township of Dubreuilville Zoning By-law (2015-44)

The subject lands are zoned “Residential First Density (R1)” in the Zoning By-law. The R1 zone permits detached homes and complementary land uses, such as home-based businesses, parks, guest houses, and group homes.

The subject lands are proposed to be rezoned to “Residential Multiple (R4)” which permits the proposed row (or townhouse) dwelling use. The proposed development is evaluated against the R4 provisions in the table below, with consideration for the proposed land division anticipated in the forthcoming severance application.

Provision	Requirement	Plan	Compliance
Minimum Lot Area	250 m ² interior unit, 300 m ² end unit	(1) 459.78 m ² (2) 281.99 m ² (3) 302.37 m ² (4) 397.60 m ²	Yes Yes Yes Yes
Minimum Lot Frontage	8 m interior unit, 10 m end unit	(1) ~13.0 m (2) 8.84 m (3) 8.84 m (4) 11.84 m	Yes Yes Yes Yes
Minimum Front Yard	8 m	(1) 9.38 m (2) 9.38 m (3) 9.49 m (4) 9.61 m	Yes Yes Yes Yes
Minimum Rear Yard	8 m	(1) 8.49 m (2) 12.41 m (3) 15.75 m (4) 15.20 m	Yes Yes Yes Yes
Minimum Interior Side Yard	1 m	(1) 5.56 m (4) 3.00 m	Yes Yes
Maximum Building Height	10.5 m	6.6 m	Yes
Maximum Lot Coverage	30%	< 26%	Yes
Minimum Number of Dwelling Units Per Lot	3	4	Yes
Minimum Parking	1.5 spaces per unit	2 per unit	Yes
Maximum Area of Front Yard / Frontage Used for Driveway or Parking Space	50%	<50%	Yes
Maximum Distance of Porch Projection into Front Yard	3 m	3 m	Yes

Geotechnical Evaluation

As part of the application, a geotechnical evaluation was submitted by the applicant. The report identified an unstable slope along the southern edge of the lot, requiring special considerations for construction.

The Planning Act permits a municipality to require Site Plan Control application for development on a slope, including in cases where the development contains fewer than 10 dwelling units. The Township will require a Site Plan Control application for the proposed townhouse development to ensure development adheres to the evaluation's recommendations including, but not limited to:

- / A required development setback of 8 metres from the top of the bank;
- / The planting of 1- to 2-year-old trees in a row along the toe of the embankment, where the height of the embankment is 5 metres or more;
- / The planting of shrubs and saplings throughout the face of the embankment;
- / Grading shall not be increased by more than 0.5 metres;
- / The building's concrete floor slab shall be supported by helical piles to specifications detailed in the evaluation; and
- / Exterior grades around the building shall be sloped away at a 2% gradient or more, for a distance of at least 2 metres.

Proposed Amendments

It is proposed that the subject property zoning be amended from Residential First Density – R1 to Residential Multiple – R4. As proposed, the concept plan is compliant with the provisions of this zoning.

The Zoning By-law Amendment will include a site-specific setback provision to implement the findings of the geotechnical evaluation:

4) Residential Multiple Density Exception Four (R4-X4) Zone

Despite the provisions of this by-law, on lands zoned R4-X4, as shown on Schedule "A," the following zone regulations apply:

- a) Minimum rear yard setback for an accessory use, building or structure: 8 m
- b) The minimum rear yard setback for all uses shall be measured from the closer of:
 - a. the rear lot line; or
 - b. the top of bank.

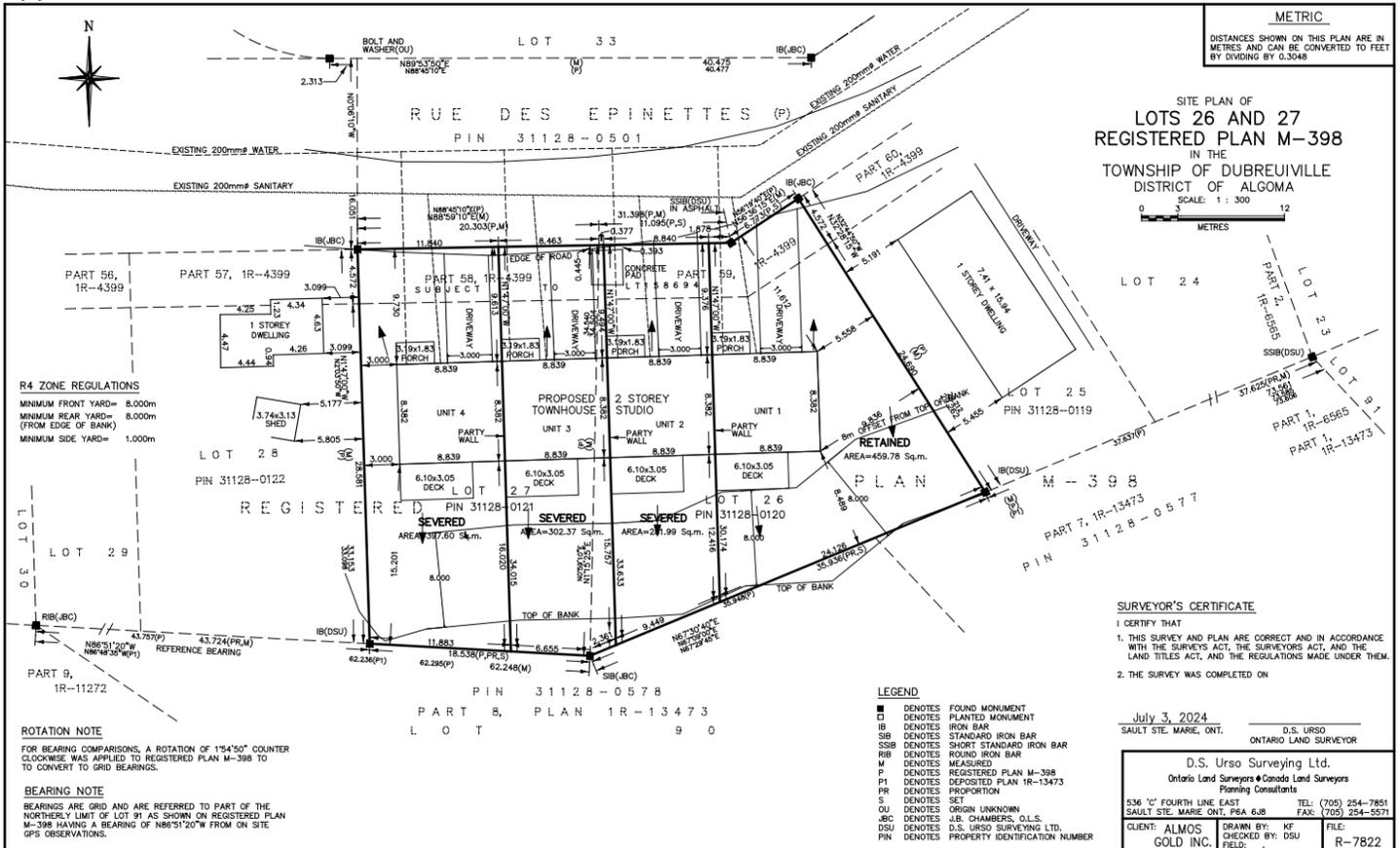
Planning Recommendation

It is our professional planning opinion that the proposed Zoning By-law Amendment is consistent with the Provincial Policy Statement (2020), conforms to the Township of Dubreuilville Official Plan (2016) and complies with the Township of Dubreuilville Zoning By-law (2015).

The proposed Zoning By-law Amendment is suitable for the purpose that the subject lands are intended, conditional upon implementation of the recommendations of the geotechnical report. We therefore recommend that Council approve the Application, subject to the site-specific conditions proposed to be applied through Site Plan Control.

Fotenn Consultants Inc.

Appendix B – Site Plan



Appendix C – Product Elevations



COUNCIL RESOLUTION



Moved By: _____ *Helene*
Seconded By: _____ *Krystal*

DATE: July 10, 2024
Resolution No. *24-159*

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached council report dated July 4, 2024 from Francis DeChamplain, Infrastructure Superintendent, with regards to the Tender – Project # SEED HOMES 1 - 2024 for the contractor work needed by Pioneer Construction Inc. to prepare the land at 3 Ste-Cécile Street for the installation of our Haven Home, as presented.

✓

_____	_____	_____
Carried	Defeated	Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



Council Report

From: Francis DeChamplain
Infrastructure Superintendent

Date: July 4, 2024

Subject: Tender – Project # SEED HOMES 1 - 2024

Purpose: Utility connections and site preparations for the installation of a new modular home, with accessory building at 3 Ste-Cécile Street.

Recommendation: Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and support the municipal senior team's recommended decision of the chosen tender submission of Pioneer Construction Inc. as per attached.

Analysis: Municipal Council has agreed to purchase a single-family dwelling Haven Home from SEED Homes to install on a municipal residential property at 3 Ste-Cécile Street. This home will be put on the market for sale after it is properly established.

By-Law No. 2024-05 was adopted January 10, 2024, to authorize the execution of a SEED Home Chatel Sale Agreement between the Corporation of the Township of Dubreuilville and SEED-Homes Inc.

Invitation to Tender for Project # SEED Homes 1 – 2024 was circulated in the spring of 2024 to obtain proposals from contractors to complete the required scope of work involved with regards to site preparations and utility connections.

Two (2) tenders were received and after careful review and consideration, the municipal senior team chose Pioneer Constructions Inc. to complete the desired work.

Financial: The total cost for the work involved for supply and installation of foundation, as well as services as per the tender documents is \$58,184.66 plus HST. A change order is expected to be received shortly, in order to make amendments to the original quote from screw piles to concrete piers. As the ground was not suited for this type of foundation after failed attempts. A new foundation drawing is imminent, and work will resume to prepare the property accordingly for the house installation. The exact delivery date is still unknown at this time.

We appreciate your support towards your municipal teams chosen contractor and tender.

Thank you!

Francis DeChamplain
Infrastructure Superintendent

Shelley B. Casey
CAO-Clerk

APPENDIX A

SUBCONTRACTORS

Bidders shall submit a list of their proposed Subcontractors for the project as per the terms of the tender documents. The minimum list of subcontractors required to be listed and submitted under Appendix A are the following.

Subcontractor Name	Trade, Service, etc.	Contract Price Breakout
Anmar	Concrete & Rebar	\$ 14,025.00
Pro X	Helical Piles	\$ 17,212.50
Eighty-Five Electrical	Electrical	\$ 4,366.91
		\$

The Corporation of the Township of Dubreuilville
Tender Number SEED HOMES 1-2024
Utility connections and site
preparations

STIPULATED PRICE BID FORM

Part	DESCRIPTION	Location	Unit Price	TOTAL Price
1	Supply & Install foundation and services as per tender documents.		\$58,184.66	\$58,184.66
2				
3				
4				
	Total Tendered Price excluding HST			\$58,184.66

Pioneer Construction Inc.

COMPANY NAME



SIGNING OFFICER'S SIGNATURE

The Corporation of the Township of Dubreuilville
Tender Number SEED HOMES 1-2024
Utility connections and site
preparations

TOWNSHIP OF DUBREUILVILLE

TENDER SUBMISSION FORM

TENDER #SEED HOMES 1-2024

SUBMITTED BY:

Pioneer Construction Inc.

Company

Thomas Mills

Name of Signatory



Signature

1 Ceasar Road

Address

Sudbury ON, P3E 5P3

Address Continued

705-560-7200

Telephone

tjmills@pioneerconstruction.ca

Email

Name of Insurance Company: Aviva Insurance Company of Canada

APPENDIX A

SUBCONTRACTORS

Bidders shall submit a list of their proposed Subcontractors for the project as per the terms of the tender documents. The minimum list of subcontractors required to be listed and submitted under Appendix A are the following.

Subcontractor Name	Trade, Service, etc.	Contract Price Breakout
85 Electric	Electrical	\$ 3767.50
Alex Zalewski Concrete	Concrete Finishing	\$ 13,915.00
Postech	Screwpiles	\$ 13,640.50
		\$

The Corporation of the Township of Dubreuilville
 Tender Number SEED HOMES 1-2024
 Utility connections and site
 preparations

STIPULATED PRICE BID FORM

Part	DESCRIPTION	Location	Unit Price	TOTAL Price
1	As per "Scope of involved Work and as per Addendums		1 lump sum	\$93,000.00
2				
3				
4				
	Total Tendered Price excluding HST			\$93,000.00

Screw Pile Terms and Conditions as per attached "Postech Estimate".
 Any list extra costs will be billed at 10% additional to the listed amounts on estimate provided.

Garage slab reinforcement assumed to be layer of wire-mesh only, additional rebar is subject to change in price.

Garage slab sub-grade preparation assumed to be 150 mm of supplied, placed and compacted Granular "A"

COMPANY NAME

SIGNING OFFICER'S SIGNATURE

The Corporation of the Township of Dubreuilville
Tender Number SEED HOMES 1-2024
Utility connections and site
preparations

TOWNSHIP OF DUBREUILVILLE

TENDER SUBMISSION FORM

TENDER #SEED HOMES 1-2024

SUBMITTED BY:

J. Provost Contracting Ltd.

Company

Mario Villeneuve

Name of Signatory

Mario Villeneuve

Signature

683E Highway 17 North - Wawa Ontario P0S1K0 Po Box 1518

Address

Address Continued

705-856-4513

Telephone

jnorth@jprovost.ca

Email

Name of Insurance Company: Intact Insurance Company



CORPORATION OF THE TOWNSHIP OF DUBREUILVILLE

INVITATION TO TENDER

**Utility connections and site
preparations for the installation of a
new modular home, with accessory
building**

PROJECT # SEED HOMES 1 - 2024

The Corporation of the Township of Dubreuilville
Tender Number SEED HOMES 1 - 2024
Utility connections and site preparations

Tenders in envelopes clearly marked as to contents will be received at the Township of Dubreuilville Municipal Office, 23 Pins Street, Dubreuilville, Ontario P0S 1B0, up to but no later than **2:00 pm on Monday, April 22, 2024.**

For the full connections of water, sewer, and hydro to the new modular home, as well as the accessory building. In addition to site preparations, including screw piles for the installation of a brand-new residential home and slab on grade for the accessory building within the Township of Dubreuilville, as described hereafter.

Inquiries regarding this tender must be made in writing to Francis DeChamplain, Infrastructure Superintendent, via e-mail at fdechamplain@dubreuilville.ca.

Francis DeChamplain
Infrastructure Superintendent
Corporation of the Township of Dubreuilville
23 Pins Street, P. O. Box 367
Dubreuilville ON P0S 1B0

INSTRUCTIONS TO BIDDERS

1.0 INVITATION

1.1 Intent

- .1 The intent of this bid call is to obtain offers to perform all works required for all the connections required for water, sewer and hydro for a brand new modular residential home and accessory building installation, along with site preparation for cement slab and screw piles, as specified for the Corporation of the Township of Dubreuilville (the "Owner"), in Dubreuilville, Ontario for a Stipulated Price contract, in accordance with the Contract Documents.

1.2 BID CALL

- .1 Bids signed under seal, executed, and dated will be received by the Owner, at the offices of and/or via email:

The Corporation of the Township of Dubreuilville
Municipal Office
23 Pins Street, P. O. Box 296
Dubreuilville ON P0S 1B0
fdechamplain@dubreuilville.ca and scasey@dubreuilville.ca

Before the time of bid closing at 2:00 pm local time on the 22nd day of April 2024.

- .2 The Owner may, by addendum, extend the Bid Closing Time or any other scheduled dates relating to this Bid Call
- .3 Bids submitted after the Bid Closing Time will not be considered and will be returned to the Bidder unopened.
- .4 Bids will be opened at 9 a.m. local time on the 23rd day of April 2024 at the Municipal Office located at 23 Pins Street.
- .5 Amendments to a submitted bid will be permitted if received by the Owner in writing prior to Bid Closing Time if endorsed by the same party or parties who signed and sealed the bid. A bid amendment shall state the amount to be added or deducted from the Bid Price.
- .6 Bids, and amendments to bids, submitted by telephone or facsimile will not be considered by the Owner.
- .7 A Bidder may withdraw its bid any time prior to the bid Closing Time by delivering a written notice of withdrawal to the Owner. The withdrawal will be in effect as of the time the said notice is received by the owner.

- .8 Bidders agree to prepare and submit bids at their own cost. The Owner is not obligated in any way to pay costs of any kind or nature whatsoever that may be incurred by a Bidder or any third parties in the bid process relating to the Project. All such costs shall be the Bidders sole responsibility.

1.3 BASIS OF BID-UNIT PRICE

- .1 Bids shall be on a unit price basis, without escalator clause.
- .2 The unit prices, lump sums and allowances stated in the Schedule of Prices shall form the basis of the Bid Price.
- .3 Bidders shall make entries in the Schedule of Prices in figures only.
- .4 Where, in the Owner's opinion, there is a question as to the legibility of figures entered by the Bidder, the Owner will make a determination as to legibility. The Owner may, at the Owner's sole discretion, declare as invalid and reject any bid that contains figures, which, in the Owners opinion, are illegible or open for dispute.
- .5 Extensions of unit prices and addition of unit prices, lump sums and allowances entered in the Schedule of Prices will be checked by the Owner. If arithmetical errors are discovered, the unit prices shall be considered as representing the Bidders intentions and the unit price extensions and the total amount entered in the Schedule of Prices will be corrected by the Owner to correctly extend the Unit Prices accordingly. The Bidder shall be bound to such corrected amounts.
- .6 If no unit price is stated for an item, but an extended amount is stated, a unit price determined by dividing the extended amount by the estimated quantity shall be considered as representing the Bidder's intentions.
- .7 The total amount of the bid shall be an arithmetically correct sum of the arithmetically correct unit price extensions, lump sums, and allowances in the Schedule of Prices.
- .8 Unless otherwise indicated, quantities specified in the Schedule of Prices are estimated quantities and shall not be considered as actual quantities of work to be performed. Subject to Contract terms, unit priced stated in the Schedule of Prices shall be applied to actual quantities of work performed as measured in accordance with the contract.

2.0 Contract and Bid Documents

2.1 Definitions

- .1 Contract Documents: The Contract Documents are as defined in the Contract.
- .2 Bid Documents: The Bid Documents shall consist of the Contract Documents, Instructions to Bidders, Bid Form, any Bid Form Supplements, and any other information issued for the benefit of Bidders to prepare and submit a Bid.
- .3 Bid Price: The Bid Price is the monetary sum identified by the bidder in its Bid Form.
- .4 All capitalized terms, unless otherwise defined, shall have the meanings assigned to them in the general conditions included in the Contract Documents.

2.2 Availability

- .1 Bid Documents are available at the office of the Owner or via email.
- .2 Upon receipt of Bid Documents, Bidders shall verify that the documents are complete. Bidders shall immediately notify the Owner if the Bid Documents are incomplete or upon finding discrepancies, errors, or omissions in the Bid Documents.
- .3 Bid Documents are made available only for the purpose of obtaining bids for this Project. Their use does not confer a license or grant for other purposes.

2.3 Queries and Addenda

- .1 All inquiries from Bidders regarding the Bid Documents must be in writing by way of email and submitted no later than two (2) business days before the date set for the receipt of bids to fdechamplain@dubreuilville.ca.
- .2 Addenda may be issued during the bidding period. All addenda become part of the Contract Documents. Bidders shall include all costs of all addenda in the Bid Price.
- .3 Verbal answers given by the Owner are only binding when confirmed by written addenda.

2.4 Unsolicited Alternatives During Bidding

- .1 Not Applicable

3.0 Site Assessment

3.1 Site Examination

- .1 Bidders shall carefully examine the Place of Work, and fully inform themselves of all existing conditions, limitations and difficulties that may arise during, or which may adversely affect, the execution of the Work. Bidders shall immediately notify the Owner of any conditions that may adversely affect the completion of the Contract.
- .2 Bidders shall include in their Bid Price all costs to complete the Work. The Owner will not consider any claims, and no amounts will be paid for additional payment or time during the execution of the Work, or at all, for extra work, costs damages or difficulties encountered resulting from conditions which were either visible or could reasonably be inferred from an examination of the Bid Documents, the Place of Work, or adjacent surrounding public or private property prior to the Bid Closing Time.
- .3 Upon completion of site examination, Bidders shall reinstate the Place of the Work to its original condition and shall pay for any costs of repair to damaged products and systems designated to be relocated or remain.

3.2 Bidders Briefings

- .1 Not Applicable

4.0 Qualifications

4.1 Subcontractors

- .1 Bidders shall submit a list of their proposed Subcontractors containing the names of all the Subcontractors which the Bidder proposes to use to perform work under the Contract and the division or section of Contract Work to be completed by each Subcontractor.
- .2 Bidders shall ensure that all subcontractors selected and named have experience in the Subcontract work described, have submitted their Subcontract prices in strict accordance with the Bid Documents, and that they will execute their work with competence and within the required time frame.
- .3 Bidders shall ensure that all Subcontractors submitting bids shall be actively engaged in work of the type described and shall be able to show proof upon request by the Owner of previous work of similar nature performed by them.

- .4 Bidders shall not show “Own Forces” in their list of proposed Subcontractors, except where the Bidder’s intent is to employ the Bidder’s own qualified on-staff personnel to perform such work.
- .5 Bidders shall not indicate “TBD” (To Be Determined) or “TBA” (To Be Announced) or similar wording and shall not indicate multiple choices of Subcontractor names for any Subcontractor category in their list of proposed Subcontractors. One Subcontractor name shall be indicated for each subcontractor category.
- .6 Bidders shall list in their list of proposed Subcontractors, all the Subcontractors who will perform work on the Project.
- .7 No names, either of Subcontractors or “Own Forces” may be changed after submission of the list of proposed Subcontractors unless prior written approval is received from the Owner. Such approval will only be considered after receipt by the Owner of a written request for the change by the Bidder with a full explanation of the reasons for the requested change and a letter from the previously named Subcontractor agreeing to withdraw its bid with no consequences to the Owner.
- .8 The Owner reserves the right to reject a proposed Subcontractor for reasonable cause. Upon such rejection, the Bidder will be required to propose an alternate Subcontractor and to identify any resulting change to the Bid Price. This change can affect the status of the low bid and may result in a different Bid becoming low.

5.0 Bid Submission

5.1 Submissions

- .1 Bidders shall be solely responsible for the delivery of their bids in the manner and time prescribed.
- .2 Bidders shall submit one copy of the executed offer on the stipulated Price Bid Forms provided along with Appendix A – List of Subcontractors, signed and corporate sealed together with the required security in a closed opaque envelope which clearly identifies the Bidder’s name, Project name and is addressed as follows:

CONFIDENTIAL TENDER

SEED HOMES 1-2024

Utility connections and site preparations

The Corporation of the Township of Dubreuilville

23 Pins Street, P. O. Box 367

Dubreuilville ON P0S 1B0

- .3 All Bid Forms must be fully completed, signed under seal by a duly authorized representative of the Bidder, dated and submitted in a clear and legible manner. Signatures and all other entries shall be completed in ink or shall be type written. All applicable blank spaces in the Bid Forms must be filled in. All bid form supplements are to be completed and included with the bid.
- .4 Bidders shall submit the following Bid Form Supplements with the Bid Form prior to the Bid Closing Time.
 - .1 Appendix A – List of Subcontractors
- .5 Bids that are unsigned, improperly signed or sealed, conditional, illegible, obscured, contain arithmetical errors, erasures, alterations, or irregularities of any kind may, at the discretion of the Owner, be declared informal.
- .6 Bids with Bid Forms and enclosures which are improperly prepared may, at the Owner's sole discretion be declared informal.
- .7 Bids that fail to include the Certificate of Clearance referred to in Article 6.4 Workplace Safety Insurance, below may, at the Owner's sole discretion, be declared informal.
- .8 Bids based upon an unreasonable period of time for the completion of the Work may, at the Owner's sole discretion, be declared informal.
- .9 All submitted bids and supporting documentation become the property of the Owner and will not be returned.

6.0 Bid Enclosures and Requirements

6.1 Bid Deposit and Performance Security

- .1 Not applicable

6.2 Workplace Safety Insurance

- .1 Bidders shall provide a signed and dated Clearance Certificate issued by the provincial jurisdiction having authority for workplace safety insurance, confirming that, at the date of the bidding, the Bidder maintains an account, and is in good standing.

6.3 Taxes

- .1 Bidders shall include all applicable government taxes in the Bid Price.

6.4 Bid Form Requirements

- .1 The Owner requires that the Work be completed as quickly and expeditiously as possible. Consideration will be given to time of completion when the Owner is evaluating the submitted Bids.

6.5 Insurance

- .1 The Contractor shall supply proof of comprehensive general liability insurance in an amount of not less than \$5,000,000.00 per occurrence and shall maintain such insurance in force for the duration of the contract with the Municipality. The Corporation of the Township of Dubreuilville must also be added as an additional insured and an insurance certificate supplied to the Township of Dubreuilville prior to commencing any work.

6.6 Indemnification

- .1 The Contractor shall indemnify and hold harmless the Municipality, its officers and employees from and against any and all liabilities, damages, costs, claims, suits or actions by third parties directly or indirectly arising out of the project attributable to bodily injury, sickness, disease or death or to damage to destruction of tangible property caused by any acts or omissions of the Contractor, its officers, agents, servants, employees, customers, invitees or licensees, or occurring in or on the premises or any part thereof.

7.0 Offer and Acceptance or Rejection

7.1 Duration of Offer

- .1 Bids shall remain open to acceptance and shall be irrevocable for a period of sixty (60) days after the Bid Closing Time.

7.2 Clarification of Bids

- .1 The Owner may, within thirty (30) days following the Bid Closing Time, request that any Bidder clarify its Bid. Bidders shall provide a written response to any such request for clarification within five (5) working days following receipt of such a request, or within such shorter time as the Owner may require. The Owner may require any Bidder to submit additional information clarifying any matters contained in its Bid or the Owner may prepare a written interpretation of any aspect of a Bid and require the relevant Bidder's acknowledgement of the accuracy of that interpretation.

- .2 The additional information accepted by the Owner and written interpretations, which have been acknowledged by Bidders, shall be considered to form part of the Bids of those Bidders.
- .3 The right to request clarification of Bids by the Owner as provided herein is within the sole, complete and unfettered discretion of the Owner and is for the Owner's sole benefit and may or may not be exercised by the Owner at any time and in respect to any or all Bids.
- .4 The Owner's right to request clarification of Bids as provided herein shall not in any way impose upon the Owner a requirement to clarify with a Bidder any part of the Bid, and where in the opinion of the Owner the Bid is ambiguous, incomplete, deficient, or otherwise not acceptable in any aspect, the Owner may reject a Bid either before or after seeking a clarification under this section.
- .5 The seeking of clarification of a Bid by the Owner as provided herein shall not in any way oblige the Owner to enter into a Contract with that Bidder and shall not constitute an acceptance of the Bid or any other bid.
- .6 All Bid clarifications submitted by a Bidder shall be in writing in a form satisfactory to the Owner.

7.3 Award/Selection of Alternatives

- .1 Not Applicable

7.4 Acceptance or Rejection of Offer

- .1 The submission of Bids does not obligate the Owner to accept any Bid or to proceed further with the Project. The Owner may, in its sole discretion, elect not to proceed with the Project in whole or in part and may elect not to accept any or all bids for any reason or to cancel the Project without any obligation whatsoever to Bidders.
- .2 Should the Owner not receive any Bids satisfactory to it for any reason, it may, in its sole and absolute discretion, revise the Bid Documents or negotiate a Contract for the whole or any part of the Project with any of the Bidders or the lowest compliant.
- .3 Bids which are informal, incomplete, contain qualifying conditions or otherwise fail to comply with the requirements of the Bid Documents or are otherwise irregular in anyway may, at the sole and absolute discretion of the Owner, be declared invalid and rejected.

- .4 The Owner retains the separate right to accept or waive irregularities if, in the Owner's sole discretion, such irregularities are of minor or technical nature or, where practicable to do so, the Owner may, as a condition of bid acceptance, request a Bidder to correct a minor or technical irregularity with no change to the Bid Price.
- .5 The determination of what is, or is not, a minor or technical irregularity, the determination of whether to accept, waive, or require correction of an irregularity, and the final determination of the validity of a Bid, shall be at the Owner's sole and absolute discretion.
- .6 The Owner reserves the right to accept or reject any or all Bids or to accept any Bid should it be deemed to be in its best interest to do so in its sole and absolute discretion. The lowest Bid will not necessarily be accepted.
- .7 Bidders expressly waive any and all rights to make a claim against the Owner for any matter arising from the Owner exercising its rights as stated in these instructions to Bidders.
- .8 If notified that its Bid has been accepted by the Owner, the successful Bidder shall execute the written construction Contract identified in the Bid Documents and shall deliver same to the Owner, in duplicate, within seven (7) working days of notification by the Owner to the Bidder of the acceptance of its Bid, together with duly executed originals of the required documents:
 1. Insurance Certificates required by the Contract;
 2. Workplace Safety and Insurance Board Clearance Certificate.

APPENDIX A

SUBCONTRACTORS

Bidders shall submit a list of their proposed Subcontractors for the project as per the terms of the tender documents. The minimum list of subcontractors required to be listed and submitted under Appendix A are the following.

Subcontractor Name	Trade, Service, etc.	Contract Price Breakout
		\$
		\$
		\$
		\$

The Corporation of the Township of Dubreuilville
Tender Number SEED HOMES 1-2024
Utility connections and site
preparations

STIPULATED PRICE BID FORM

Part	DESCRIPTION	Location	Unit Price	TOTAL Price
1				
2				
3				
4				
	Total Tendered Price excluding HST			

COMPANY NAME

SIGNING OFFICER'S SIGNATURE

The Corporation of the Township of Dubreuilville
Tender Number SEED HOMES 1-2024
Utility connections and site
preparations

TOWNSHIP OF DUBREUILVILLE

TENDER SUBMISSION FORM

TENDER #SEED HOMES 1-2024

SUBMITTED BY:

Company

Name of Signatory

Signature

Address

Address Continued

Telephone

Email

Name of Insurance Company: _____

SUPPLEMENTARY CONDITIONS & SPECIFICATIONS

1. Tender Quantities

The quantities shown in the documents are estimates only and the Municipality reserves the right to increase or decrease quantities without affecting the tendered prices.

2. Competency of Bidders

Bidders must be capable of performing the various items of work bid upon. They may be required to furnish a statement covering experience of similar work, a list of machinery, plant, and other equipment available for the proposed work and a statement of their financial resources as may be deemed necessary. Should the Contractor, to whom the contract is awarded, fail to commence when requested, or to carry out satisfactorily thereafter all respects, to the satisfaction of the Township of Dubreuilville, the Contractor's name shall be removed from the bidders list for future years.

3. Safety

All employees working on Township property and/or within the municipal right-of-way shall comply with the current Occupational Health and Safety Act. The successful contractor is to supply the Township of Dubreuilville with a current copy of their Health and Safety Policy and Procedures.

4. Scope of Work Involved

- Area involved includes Part 5 of attached Plan 1R-13224
- Site preparation and driveway with culvert installation
- Slab on grade for garage installation per building permit drawings
- Screw piles for SEED Homes installation and as per building permit drawings
- Water and Sewer installation from curb to home and accessory building
- Electrical hook ups to home and accessory building per Algoma Power Inc. local hydro services

The Corporation of the Township of Dubreuilville
Tender Number SEED HOMES 1-2024
Utility connections and site preparations

5. Execution of Contract

The successful bidder shall be notified in writing of the acceptance of their tender and shall be bound to execute the Contract and provide a Workers Compensation Certificate, along with proof of insurance within 10 days of notification.

6. Definition of Authority

All work shall be done in strict compliance with the requirements as set out in this contract. In the event of a dispute, the Township of Dubreuilville shall have the final say.

8. Traffic Control - Flagging

The contractor shall carry out all phases of the work in a manner that will create the least interference to any municipal services and traffic disruption. Flagging for traffic control on this contract shall be the contractor's responsibility and be in conformance with the procedures outlined in the pamphlet entitled "Correct Methods for Traffic Control" issued by the Construction Safety Association of Ontario. The contractor shall comply with Section 67 of the current Occupational Health and Safety Act 7 Regulations.

9. Completion

A starting date shall be coordinated between the Municipality and the Contractor. **Delivery of the SEED Homes is expected for June 1, 2024.**

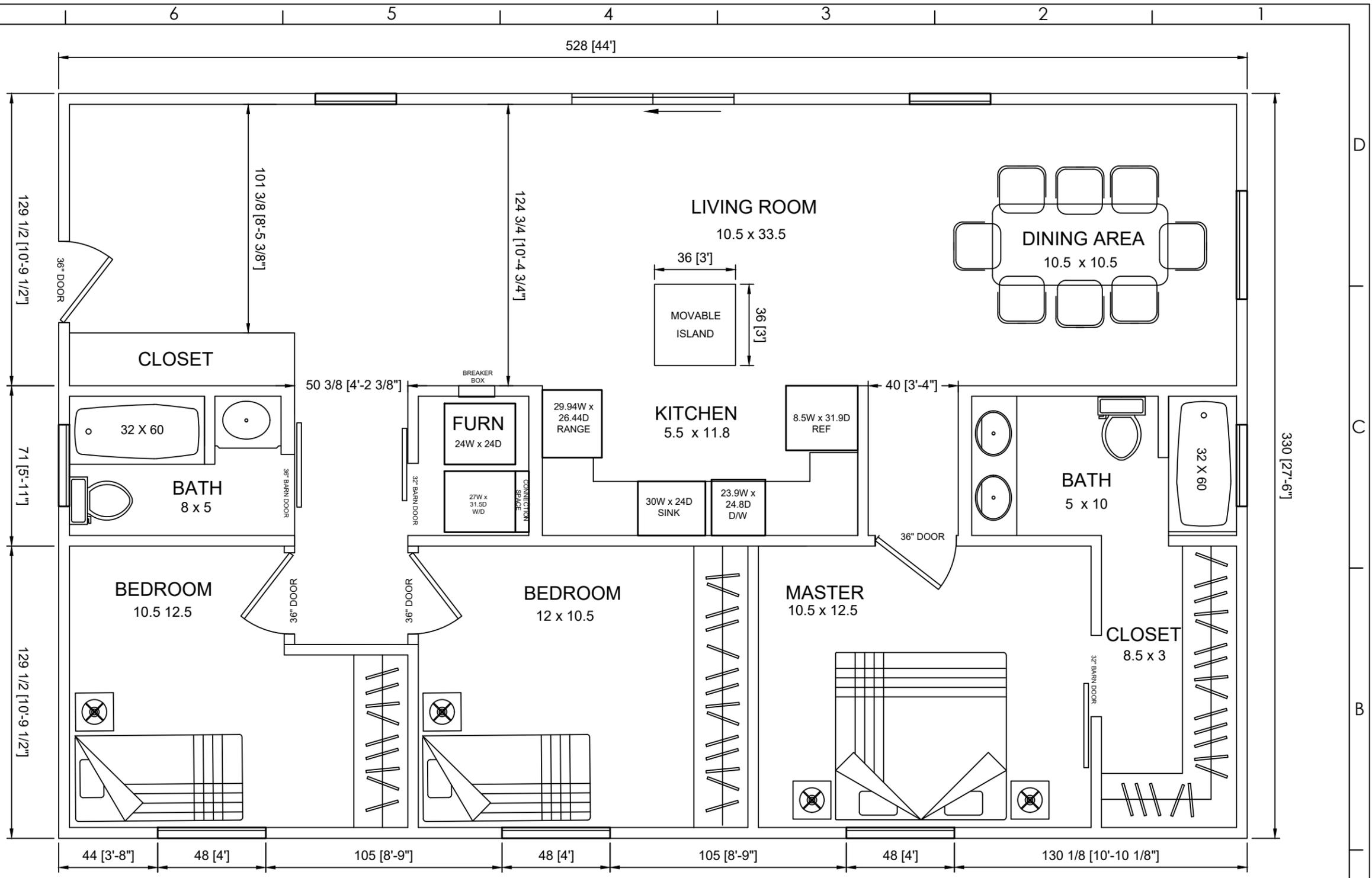
10. Final inspection

Final inspection with the Municipality and the Contractor to be completed prior to release of payment.

BUILDING SPECS:
 WALL: 22ga R26 SPRAY FOAM, RIGID FOAM
 ROOF: 22ga R35 FIBERGLASS PINK
 WALL COLOR: CAMBRIDGE WHITE
 ROOF COLOR: REGENT GREY
 TRIM COLOR: REGENT GREY
 DOOR COLOR: CAMBRIDGE WHITE
 INTERIOR FINISH: 1/2" PVC TRUSSCORE

NOTE: TRIM COLOR INCLUDES – EAVESTROUGH, DOWN SPOUTS, ROOF FLASHINGS.

DESIGN DATA
 SITE LOCATION: WAWA, ONT
 SNOW LOAD (1/50): 3.4 kPa
 WIND LOAD (1/50): 0.39 kPa
 ELEVATION: 290 m
 BUILDING OCCUPANCY: RESIDENTIAL HOME
 PER NBC 2020



FLOOR PLAN

F	FOR APPROVAL	21MAR2024	MAE	RJC
E	FOR APPROVAL	21FEB2024	MAE	RJC
D	FOR APPROVAL	15FEB2024	MAE	RJC
C	FOR APPROVAL	1FEB2024	MAE	RJC
B	FOR APPROVAL	26JAN2024	MAE	RJC
A	FOR APPROVAL	26JUNE2023	PAM	RJC
REV	DESCRIPTION	DATE	DWN	CHK



NOTES:

- DO NOT SCALE DWG
 - ALL DIMENSIONS TO BE +/- 1/8" UNLESS OTHERWISE SPECIFIED
 - DRAWING IN INCHES UNLESS OTHERWISE SPECIFIED

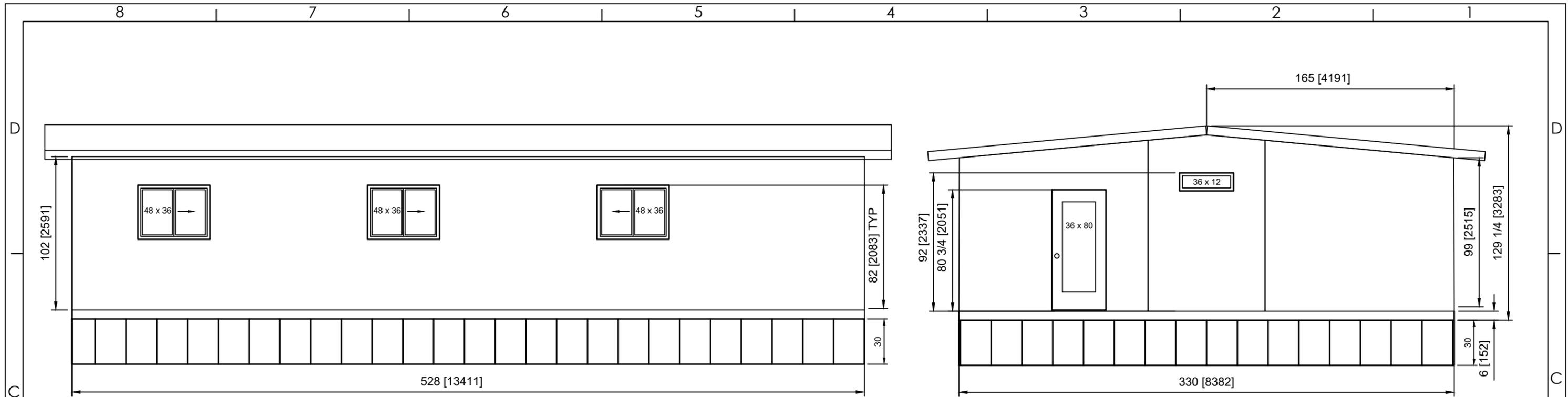
ESTIMATED UNIT WEIGHT: N/A lbs
 PROJECT#: SH00038 LSD: TBD SCALE: NTS
 CLIENT: MAYOR BEVERLY NANTEL

THIS CONFIDENTIAL DRAWING IS THE EXCLUSIVE PROPERTY OF SEED HOMES AND REPRODUCTION OF ANY PORTION OF THESE MATERIALS WITHOUT THE EXPRESS WRITTEN CONSENT IS STRICTLY PROHIBITED.

DATE: 15FEB2024 DRAWN BY: MAE P.M. AM

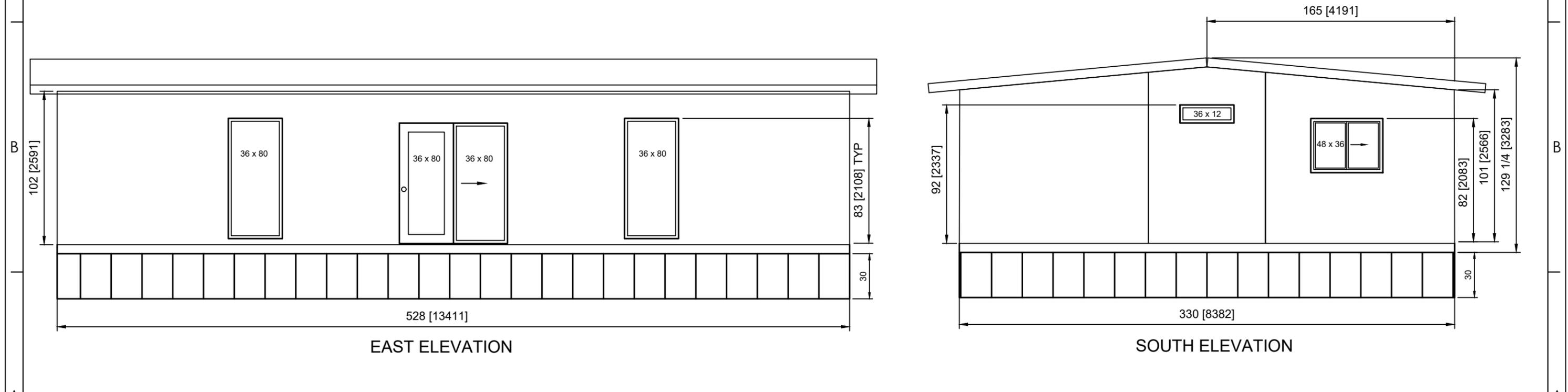
**SEED HOMES
 HAVEN- FLOOR PLAN**

DRAWING: GENERAL LAYOUT SHEET: 1 OF 2 REV: A



WEST ELEVATION

NORTH ELEVATION



EAST ELEVATION

SOUTH ELEVATION

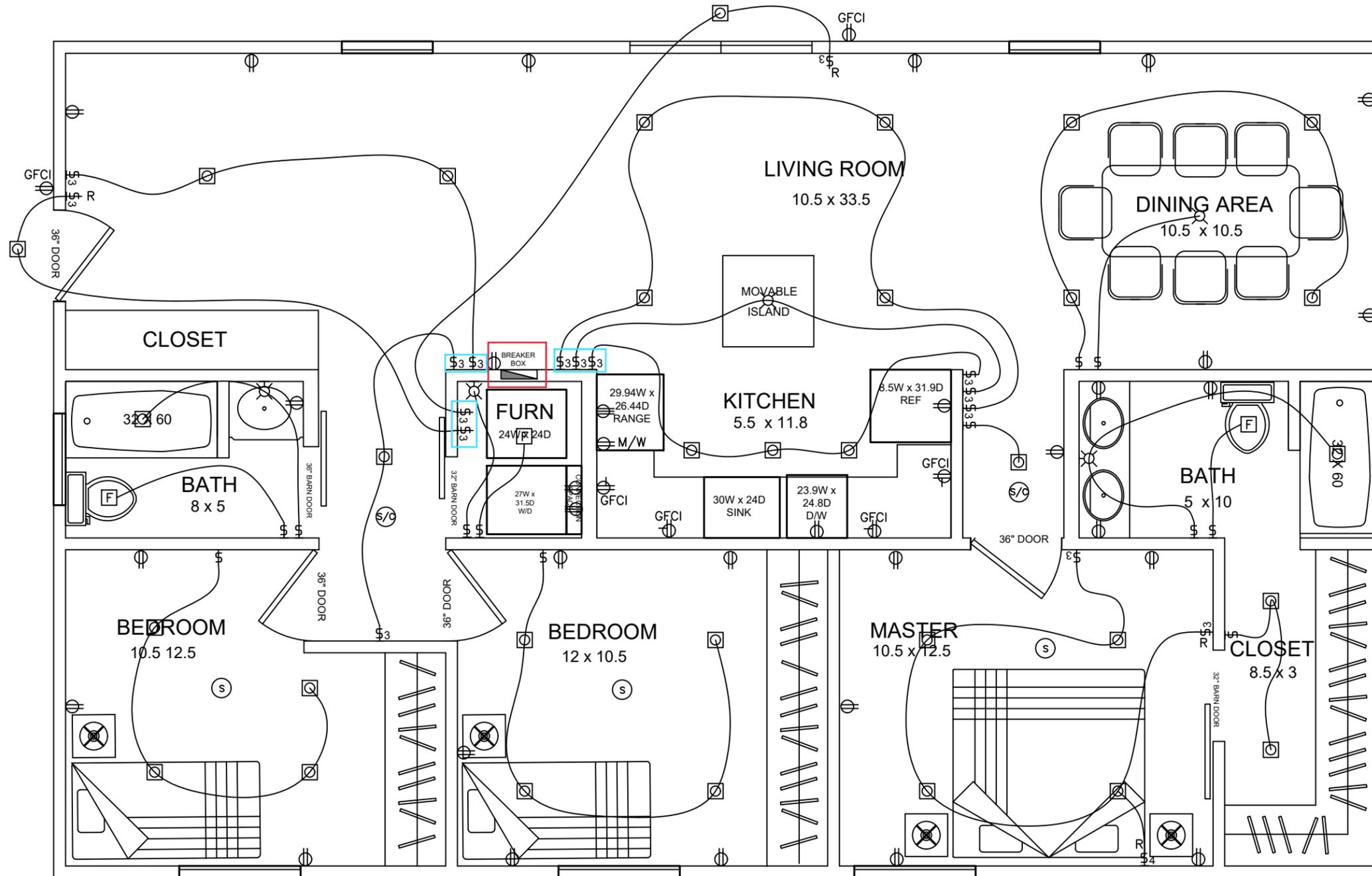


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 - DRAWING IN INCHES UNLESS OTHERWISE SPECIFIED
 ESTIMATED UNIT WEIGHT N/A lbs
 PROJECT#: SH00038 LSD: TBD SCALE: NTS
 CLIENT: MAYOR BEVERLY NANTEL

DATE: 15FEB2024	DRAWN BY: MAE	P.M. AM
SEED HOMES HAVEN-ELEVATIONS		
DRAWING: GENERAL LAYOUT	SHEET: 2 OF 2	REV: A

ELECTRICAL LEGEND	
	POTS 4" LED
	CEILING SURFACE MNT LIGHT
	VANITY WALL LIGHTS
	50CFM BATH FAN
	SWITCH - 1 POLE
	SWITCH - 3 WAY
	SWITCH - 4 WAY
	DUPLEX RECEPTACLE
	20A T SLOT RECEPTACLE
	240V VAC OUTLET
	ELECTRICAL PANEL
	SMOKE/CO2 DETECTOR
	SMOKE DETECTOR



NOTES:

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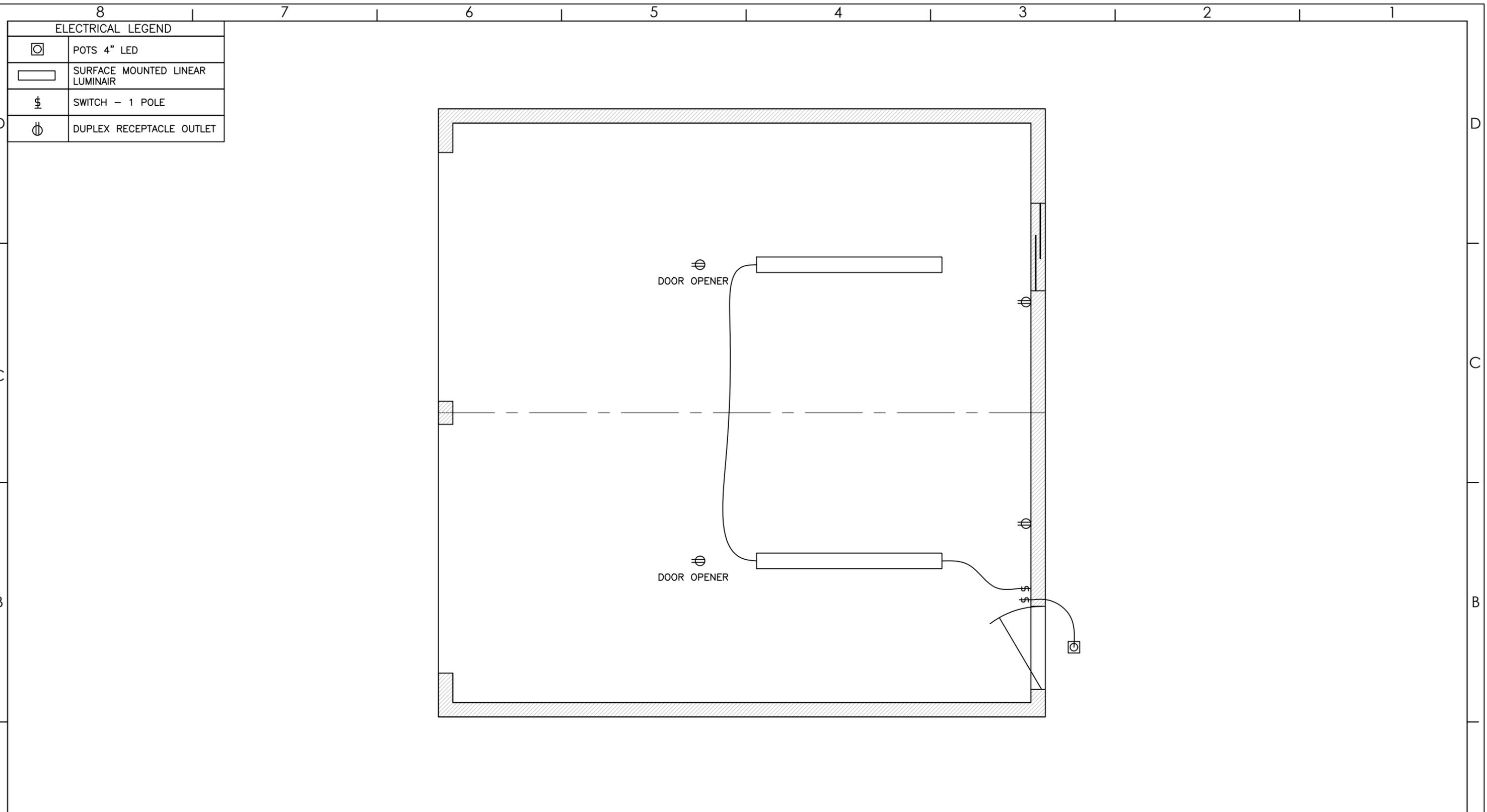
- DO NOT SCALE DWG
- ALL DIMENSIONS TO BE +/- 1/8" UNLESS OTHERWISE SPECIFIED
- DRAWING IN INCHES UNLESS OTHERWISE SPECIFIED

ESTIMATED UNIT WEIGHT N/A lbs

PROJECT#: SH00038 LSD: DUBREUILVILLE SCALE: NTS

CLIENT: MAYOR BEVERLY NANTEL

REV	DESCRIPTION	DATE	BY	CHK
0	FOR CONSTRUCTION	12MAR2024	PAM	DM
1	DESCRIPTION		DWN	CHK
DATE:	DRAWN BY:	P.M.		
12MAR2024	PAM	DM		
GENERAL LAYOUT				
HAVEN-- ELECTRICAL				
DRAWING:	ELECTRICAL LAYOUT	SHEET:	1 OF 1	REV: 0



PLAN VIEW



THIS CONFIDENTIAL DRAWING IS THE EXCLUSIVE PROPERTY OF SEED HOMES AND REPRODUCTION OF ANY PORTION OF THESE MATERIALS WITHOUT THE EXPRESS WRITTEN CONSENT IS STRICTLY PROHIBITED.

- DO NOT SCALE DWG
 - ALL DIMENSIONS TO BE +/- 1/8" UNLESS OTHERWISE SPECIFIED
 - DRAWING IN INCHES UNLESS OTHERWISE SPECIFIED

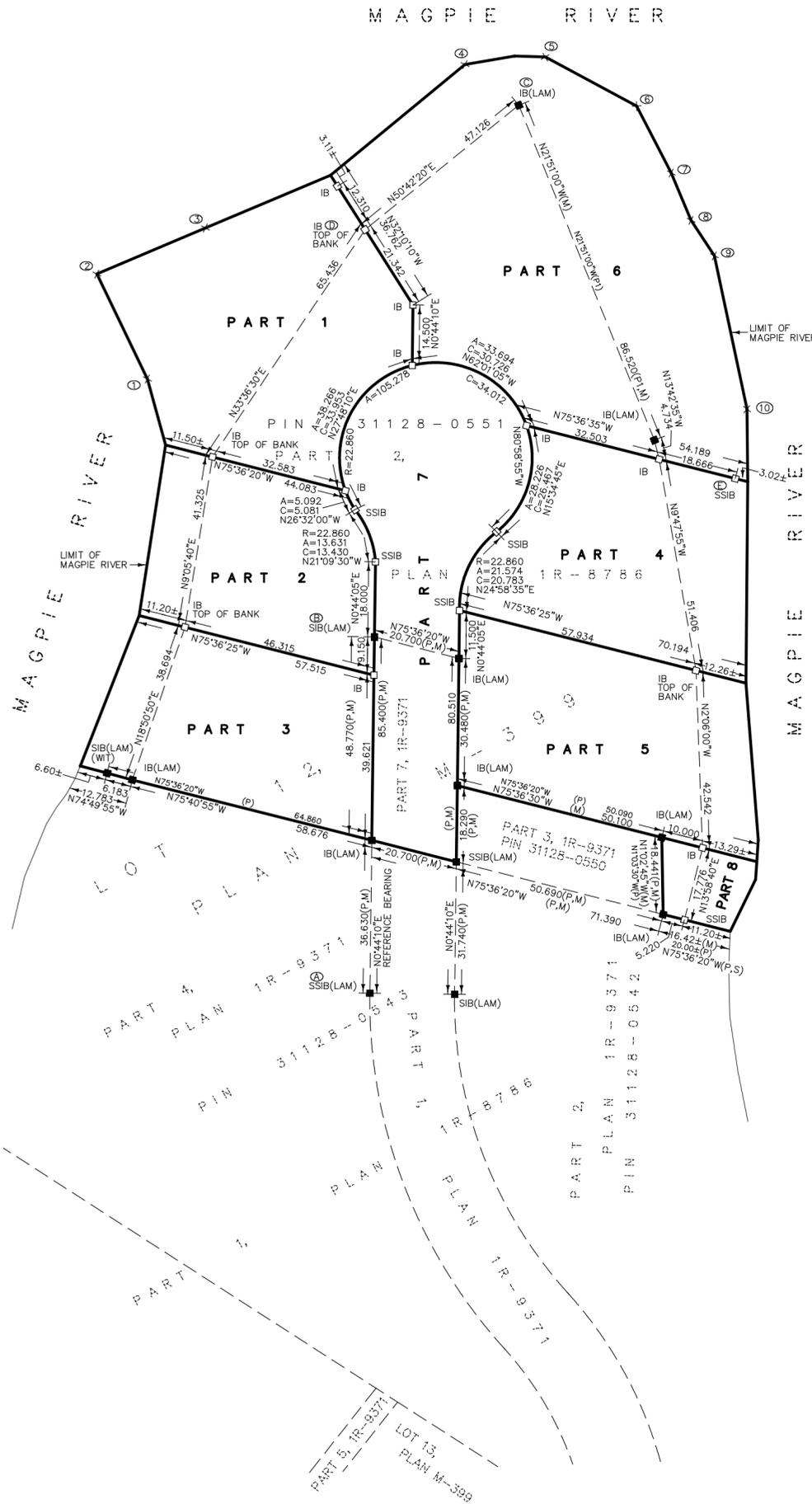
ESTIMATED UNIT WEIGHT N/A lbs

PROJECT#: SH00038 | LSD: TBD | SCALE: NTS

CLIENT: MAYOR BEVERLY NANTEL

A	FOR APPROVAL	14MAR2024	PAM	DM
REV	DESCRIPTION	DATE	DWN	CHK
DATE:	DRAWN BY:	P.M.		
14MAR2024	PAM	AM		
ELECTRICAL LAYOUT SELF FRAMING BUILDING 22 X 22 DOUBLE GARAGE				
DRAWING:	SHEET:	REV:		
ELECTRICAL LAYOUT	1 OF 1	A		

PLAN OF SURVEY OF
PART OF LOT 12
REGISTERED PLAN M-399
 TOWNSHIP OF DUBREUILVILLE
 DISTRICT OF ALGOMA
 SCALE: 1 : 1000
 METRES
 D.S. Urso Surveying Ltd.



METRIC NOTE

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

INTEGRATION COORDINATE TABLE

OBSERVED REFERENCE POINTS (ORPs) DERIVED FROM PRECISE POINT POSITIONING (PPP) SERVICE DUAL FREQUENCY STATIC GPS OBSERVATIONS USING MONUMENTS 'A' AND 'B' HAVING A BEARING OF N0°44'10"E UTM ZONE 16 NAD 83 (CSRS)(1997.0) COORDINATES TO URBAN ACCURACY PER SEC. 14(2) OF O.REG. 216/10.

POINT ID	NORTHING	EASTING
ORP A	5358401.771	681424.100
ORP B	5358487.164	681425.196
ORP C	5358614.676	681459.440

COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.

SCALE FACTOR NOTE

DISTANCES ON THIS PLAN ARE HORIZONTAL GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY THE AVERAGE COMBINED SCALE FACTOR OF 0.9998981.

ROTATION NOTE

FOR BEARING COMPARISONS, A ROTATION OF 1°49'30" COUNTER CLOCKWISE WAS APPLIED TO PLANS 'P' AND 'P1' TO CONVERT TO GRID BEARINGS.

I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TITLES ACT.

PLAN 1R- 13224

July 13th, 2016

RECEIVED AND DEPOSITED

July 13th, 2016

DATE

DATE

"M. Agliani"

D.S. URSO - ONTARIO LAND SURVEYOR

REPRESENTATIVE FOR LAND REGISTRAR FOR THE LAND TITLES DIVISION OF ALGOMA (N^o 1)

SCHEDULE				
PART	LOT	PLAN	HECTARES	PIN
1			0.350	PART OF 31128-0551
2			0.220	PART OF 31128-0551
3			0.249	PART OF 31128-0551
4			0.283	PART OF 31128-0551
5	PART OF 12	REGISTERED PLAN M-399	0.294	PART OF 31128-0551
6			0.621	PART OF 31128-0551
7			0.313	PART OF 31128-0551
8			0.036	PART OF 31128-0551

PARTS 1 TO 8 INCLUSIVE COMPRISE ALL OF PIN 31128-0551

LEGEND

- DENOTES FOUND EVIDENCE
- DENOTES PLANTED MONUMENT
- IB DENOTES IRON BAR
- SIB DENOTES STANDARD IRON BAR
- SSIB DENOTES SHORT STANDARD IRON BAR
- M DENOTES MEASURED
- P DENOTES DEPOSITED PLAN 1R-9371
- P1 DENOTES DEPOSITED PLAN 1R-8786
- S DENOTES SET
- WIT DENOTES WITNESS
- LAM DENOTES L.A. MILLER, O.L.S.
- PIN DENOTES PROPERTY IDENTIFICATION NUMBER

BEARING NOTE

BEARINGS ARE UTM GRID DERIVED FROM PRECISE POINT POSITIONING (PPP) SERVICE DUAL FREQUENCY STATIC GPS OBSERVATIONS ON MONUMENTS 'A' AND 'B', SHOWN HEREON, HAVING A BEARING OF N0°44'10"E AND ARE REFERRED TO THE CENTRAL MERIDIAN 87° WEST LONGITUDE OF UTM ZONE 16 NAD 83 (CSRS)(1997.0).

SURVEYOR'S CERTIFICATE

I CERTIFY THAT:

- THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, AND THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
- THE SURVEY WAS COMPLETED ON MAY 26th, 2016.

July 13th, 2016
 SAULT STE. MARIE, ONTARIO

D.S. URSO
 ONTARIO LAND SURVEYOR

WATER TIES FROM POINT 'D'

POINT	BEARING	DISTANCE
1	S55°18'00"W	62.862
2	S80°31'35"W	64.542
3	N89°22'25"W	37.917

WATER TIES FROM POINT 'C'

POINT	BEARING	DISTANCE
4	N52°40'05"W	16.066
5	N28°33'40"E	13.159
6	S89°34'25"E	27.966
7	S65°49'40"E	39.678

WATER TIES FROM POINT 'E'

POINT	BEARING	DISTANCE
8	N9°38'10"W	62.843
9	N5°18'30"W	53.663
10	N9°24'25"E	16.905

D.S. Urso Surveying Ltd.
 Ontario Land Surveyors ♦ Canada Land Surveyors
 Planning Consultants
 10 KING ST. SAULT STE. MARIE, ONT. P6A 2T1 TEL: (705) 254-7851 FAX: (705) 254-5571
 DRAWN: KF FIELD: Gmc / MI FILE No: R-6590
 CHECKED: DSU

COUNCIL RESOLUTION



Moved By: _____ *Julila*
Seconded By: _____ *Krystal*

DATE: July 10, 2024
Resolution No. 24-160

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached council report dated June 18, 2024 from the CAO-Clerk with regards to the hiring of summer students for 2024, Alexei McKittrick and Tamara Pinel, as presented.

Carried Defeated Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



Council Report

From: Shelley B. Casey, CAO-Clerk

Date: June 18, 2024

Subject: Summer Student Positions

Purpose: To recommend the hiring of two (2) summer students

Recommendation:

Whereas that the management team / hiring committee recommends that council authorize the hiring of two (2) summer students, Alexei McKittrick and Tamara Pinel, for the summer months (approx. 8 -10 weeks) per budgeted figures and funding approvals.

Analysis:

The recommended chosen student, Tamara Pinel, has previous experience working with our organization in the recreation and infrastructure department. This year, she will be assigned to the municipal environment to assist with file scanning and administrative duties as required. In addition to her assigned tasks, she will have the opportunity to develop new skills and offer support to the infrastructure department as needed. We always enjoy mentoring summer students to provide a sense of pride in the community they live in and a good work ethic. Alexei has been selected to work closely with the infrastructure and recreation departments in a hands-on capacity. This will provide him with an opportunity to learn new tasks and gain valuable work experience in a different field, being that this will be a new territory for him to explore. We are excited to provide both Tamara and Alexei McKittrick with a meaningful work experience that will contribute to their professional growth.

Financial Impact:

The Township has already budgeted for our share of the costs associated with the hiring of summer students under the approved funding that is offered to us and that best fits the criteria.

We hope this to be satisfactory and request a positive response from Council, thank you for your consideration!

Shelley B. Casey
CAO-Clerk

COUNCIL RESOLUTION



Moved By: Krystal
Seconded By: Helene

DATE: July 10, 2024
Resolution No. 24-161

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached council report dated June 24, 2024 from the CAO-Clerk with regards to the request for proposal – Community Risk Assessment Submission, the Loomex Group, as presented.



<hr/> Carried	<hr/> Defeated	<hr/> Deferred
----------------------	-----------------------	-----------------------

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



Council Report

From: Shelley B. Casey, CAO
Pascale Gamache, Administrative Assistant
Patrick Sigouin, Fire Chief

Date: June 24, 2024

Subject: Request for Proposal – Community Risk Assessment Submission

Purpose: To choose a consultant to perform the mandatory Community Risk Assessment (CRA)

Recommendation: Whereas the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached RFP from The Loomex Group in the amount of \$15,200.00 plus HST.

Analysis: Ontario Regulation 378/18 Community Risk Assessment requires every Ontario municipality to develop and review a Community Risk Assessment (CRA) and to use the CRA to inform decisions surrounding the provision of fire protection services.

Three proponents responded to the Request for Proposal. ABKM Consulting, Emergency Management Group, and The Loomex Group.

The municipal team reviewed all RFP's and is recommending The Loomex Group as the chosen candidate to perform the required work.

Financial: Their pricing amounted to \$15,200.00 plus HST per attached proposal.

Thank you!

Patrick Sigouin
Fire Chief

Shelley B. Casey
CAO-Clerk

RFP Response

Name of RFP

RFP 2024-03: Community Risk Assessment

Client

Township of Dubreuilville

Proponent

The Loomex Group
550-925 Airport Road
Peterborough, ON K9J 0E7
phone: 705-775-5022 | website: loomex.ca

Submission Due Date

May 16, 2024, at 3:00 p.m. local time

© 2024

May 8, 2024

Patrick Sigouin, Fire Chief
Dubreuilville Volunteer Fire Department
Corporation of the Township of Dubreuilville
23 Pins Street, P.O. Box 367
Dubreuilville ON P0S 1B0

Re: RFP 2024-03 – Community Risk Assessment

Dear Chief Sigouin:

On behalf of The Loomex Group, I am pleased to submit this response to your RFP. Our team welcomes this chance to work with the Township of Dubreuilville.

We have a government services team that specializes in fire service reviews and other life safety projects. This team consists of retired fire chiefs and emergency management professionals. Each team member has spent their career working in municipal governance structures and delivering services that help protect both rural and urban communities. I am confident that our team's practical and technical insights will help Dubreuilville enhance the safety of its residents, visitors, and businesses.

The community risk assessment we develop for Dubreuilville will identify which public safety threats the township is most likely to face. Our team will thoroughly examine those risks and recommend strategies that Dubreuilville can use to enhance community safety over the next five to ten years. All recommendations will align with the strategic plans that Dubreuilville has developed for itself and its fire department. The completed community risk assessment will also place Dubreuilville in compliance with applicable legislation, including O. Reg. 378/18.

Enclosed are descriptions of the team, work plan, and costs we are proposing for this project. You will also find an overview of The Loomex Group that highlights our experience and the many benefits you gain by partnering with us, such as our access to multidisciplinary teams and resources. We have also summarized the value-added services we can provide to help Dubreuilville align its fire protection and life safety operations for long-term sustainability, safety, and compliance.

Please feel free to contact me if you have any questions about our submission.

Sincerely,

Trent Gervais, AAE, CMMIII, EMP

President & CEO

The Loomex Group, Explorer Solutions, and ACF Associates

email: tgervais@loomex.ca | office phone: 705-775-5070

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1.0 Overview of The Loomex Group

1.1 Proponent Information

The Loomex Group is a North American group of companies that provides strategic, operational, and tactical services for clients across Canada and the United States, including:

- municipalities
- emergency responders
- airports and aerospace industries
- private industries
- institutions
- all levels of government
- First Nations communities

Our goal is to inspire positive change and help make communities and organizations safer.

For basic proponent information about The Loomex Group, see Table 1.

Table 1. Proponent information.

Type of Information	Proponent Response
Legal name of proponent	Loomex Property Management Limited
Other name used to conduct business	The Loomex Group
Year founded	2009
Head office address	550-925 Airport Rd Peterborough, Ontario K9J 0E7
Head office phone number	705-775-5022
Company website	www.loomex.ca
Contact person and title	Trent Gervais President & CEO
Contact person phone number	705-775-5070
Contact person email address	tgervais@loomex.ca

1.1.1 Fire and Life Safety Services

The Loomex Group has a dedicated government services team that specializes in the following projects:

- community risk assessment (“**CRA**”) review and development
- fire master plan review and development
- emergency management plan review and development
- emergency response and readiness training
- service level reviews

All completed projects include practical strategies that clients can use to meet and exceed legislative requirements and become more efficient in their operations.

Clients can trust The Loomex Group to deliver services that are reliable, adaptable, and progressive.

1.1.2 Insurance

The Loomex Group is a fully insured and bonded company with the following coverages in place:

- WSIB (Ontario)
- WCB (Alberta)
- WorkSafeBC (British Columbia)
- professional errors and omissions (\$5 million)
- property insurance (\$5 million)
- comprehensive general liability (\$5 million)
- crime and fidelity (\$100 thousand)
- commercial automobile insurance (\$2 million)
- bond insurance (as applicable)

The Loomex Group will provide copies of all applicable insurance certifications after receiving the contract for this project.

1.1.3 Good Standing

The Loomex Group is compliant with all levels of government and maintains all required licenses and permits associated with the work it completes. The company is also in good standing regarding its tax payment status and corporate registration status.

1.2 Reasons to Choose The Loomex Group

1.2.1 Experience Across Multiple Industries

The Loomex Group's leadership team has over 200 years of combined experience in senior municipal management, fire protection services, emergency management, and various financial sectors. This range of expertise allows our team members to review client needs from many viewpoints, which leads to comprehensive documents and insightful recommendations.

We also have access to a network of specialists through our multiple divisions and subsidiary companies. These additional resources increase the expertise we can bring to projects with complex work scopes, and they are available to our clients at no additional cost.

1.2.2 Industry Insights and Connections

The Loomex Group holds memberships with several industry associations, such as:

- Ontario Association of Fire Chiefs
- Ontario Association of Emergency Managers
- Ontario Municipal Management Institute
- College of Nurses of Ontario
- Registered Nurses Association of Ontario

These memberships allow us to remain current on industry events and upcoming regulations.

Our team members also participate in these organizations and share their opinions on many topical issues.

1.2.3 Commitment to Client Support

When you partner with The Loomex Group, you gain access to a professional organization that will represent itself as an extension of your community. Our team members are committed to developing long-term collaborative relationships with our clients to ensure they can access the services they require as their needs change.

We work closely with client stakeholders throughout a project's development to answer questions and find solutions to any difficulties that arise. We are also ready to assist in unique situations, such as when a position becomes vacant or requires backfilling. Additionally, we cross-train our team members in all areas of the projects we handle to guarantee that support is always available to clients whenever they need assistance.

1.2.4 Commitment to Accessibility

The Loomex Group believes in delivering services that are inclusive and accessible to everyone. We make sure that all stakeholders can participate in engagement sessions and that all final documents adhere to the Accessibility for Ontarians with Disabilities Act (“**AODA**”).

Before beginning a project, we make sure all applicable team members complete AODA training and any other required accessibility and inclusivity training, such as:

- an overview of O. Reg. 429/07
- an overview of O. Reg. 191/11
- an overview of the Human Rights Code
- an overview of the Workplace Safety and Insurance Act
- an overview of the Occupational Health and Safety Act

All team members will also receive training regarding client-specific accessibility and health and safety policies (as needed).

The Loomex Group will submit proof of training completion upon client request.

1.2.5 Commitment to Sustainability

The Loomex Group strives to use work practices that lessen environmental impacts. For example, our project teams use shared vehicles to transport staff to and from work locations to reduce greenhouse gas emissions. We also schedule work projects to run concurrently or sequentially whenever possible, which reduces travel times.

1.3 Conflict of Interest Statement

The project outlined in RFP 2024-03, issued by the Township of Dubreuilville on April 18, 2024, does not cause a conflict of interest between The Loomex Group and the Township of Dubreuilville.

2.0 Industry Experience

2.1 Overview of Industry Experience

The Loomex Group has many team members with decades of fire service and emergency management experience. These team members have seen firsthand how those industries have evolved due to factors such as:

- new equipment and technological advancements
- new operational and structural governance models
- new fire and life safety trends and evolving best practices
- new legislation and standards
- shifting demographics and community growth
- shifting community expectations and demands for service
- climate change

Our specialists understand the nuances of industry changes. Each team member has helped numerous communities and fire departments adapt to new developments while maintaining the fundamentals of fire protection and emergency management.

2.2 Experience with Public and Municipal Clients

The Loomex Group has worked with communities across Canada and knows that each location is unique. Whether it is a large municipality or a rural area, each community has its own demographics, building stock, and fire protection capabilities. These distinctions are why our team takes the time to develop customized work scopes for each project.

Our team also understands the responsibility of working in the public sector and the importance of adhering to confidentiality regulations. We assure our clients that our team will not compromise the security of a community or the privacy of its residents.

2.3 Experience with Northern Ontario Communities

The Loomex Group has extensive experience providing emergency management services in remote and northern communities. Our past projects have included deliverables such as:

- emergency planning
- community outreach
- event support and business planning services

We understand the capabilities of northern communities, as well as the common challenges they face. Our team has the skills and knowledge needed to help northern-based clients prepare for (and manage) planned and unplanned events, including communication challenges, infrastructure failures, severe weather, and other emergencies.

The Loomex Group also manages several airports in northern Ontario, including:

- Greenstone Regional Airport
- Nakina Airport
- Dryden Regional Airport
- Detour Lake Mine Aerodrome
- Earlton-Timiskaming Regional Airport

Our team's experience with managing these airports has given us direct experience with adapting business considerations (such as transportation services) into emergency management, life safety, and fire protection projects.

2.4 Reference Projects

The following pages provide high-level summaries of three municipal projects completed by The Loomex Group in the last three years.

For a complete list of our past projects, see section 2.5.

Reference #1: Municipality of Wawa

Type of Project

Community Risk Assessment and Fire Master Plan

Length of Project

May 2023 to January 2024

Population

2,705 people

Contact

Kevin Sabourin, Fire Chief

email: ksabourin@wawa.cc | phone: 705-856-2244 ext. 228

Project Summary

The Loomex Group completed an FMP that thoroughly examined the Wawa Fire Department's operations. The project had two main goals. The first goal was to identify strategies the fire department could use to manage heightened demands for fire protection services due to increasing community growth. The second goal was to suggest ways for the fire department to align its services to better meet the community's current and anticipated needs.

The first stage of this project involved developing a CRA that identified the fire and life safety risks in Wawa. Next, our team reviewed the fire department's organizational structure alongside Wawa's historical growth trends to determine whether the fire department has the capacity to manage the community's expected demands for service. Our team also reviewed the fire department's operations to verify their compliance with applicable bylaws and legislation. This process included an extensive review of the fire department's training and fire prevention programs.

The final FMP included 46 recommendations for Wawa to consider. Topics addressed in the recommendations included:

- Revise the fire department's organizational structure and staffing levels.
- Develop a succession program.
- Expand the fire department's public education, code enforcement, and training programs.
- Upgrade the fire department's fire station.

To conclude this project, The Loomex Group presented a summary of all project findings and recommendations to Wawa's municipal council.

Reference #2: City of Dryden

Type of Project

Community Risk Assessment and Fire Master Plan

Length of Project

September 2022 to March 2023

Population

7,388 people

Contact

Chris Wood, Fire Chief
email: cwood@dryden.ca | phone: 807-223-1178

Project Summary

The Loomex Group has a long-standing relationship with the City of Dryden that spans projects in several fields. Many of these projects have been in the fire services and life safety sectors. In 2022, the city contracted The Loomex Group to complete a CRA and an FMP.

The CRA began with a review of Dryden's demographics against the nine mandatory community profiles. Next, The Loomex Group used a risk matrix to identify the public and life safety risks in Dryden, ranking them based on their level of severity. The Loomex Group then developed risk treatment plans for the identified risks to provide the Dryden with mitigation actions and strategies.

After completing the CRA, The Loomex Group began developing an FMP for Dryden. The FMP's involved the following tasks:

- Review Dryden's CRA from a fire services perspective.
- Evaluate the organizational structure of the Dryden Fire Service.
- Analyze Dryden's current needs and risks from a fire services perspective.
- Assess whether the Dryden Fire Service can continue providing an appropriate level of service to the community (based on anticipated trends).

The final FMP contained strategies to guide the Dryden Fire Service for the next five to ten years. In total, The Loomex Group provided 35 recommendations for the City of Dryden Council and the Dryden Fire Service to consider.

The FMP recommendations focused on the following areas:

- How to achieve/maintain compliance with applicable legislation.
- How to update the fire protection bylaws and agreements in Dryden to make them applicable to the community's current needs.
- How to make proactive changes to the Dryden Fire Service's organizational structure.
- How to make proactive changes to the Dryden Fire Service's fire prevention and training programs.
- How to explore consolidating two fire stations to create one centralized station with a new training facility.

Reference #3: Municipality of Greenstone

Type of Project

Community Risk Assessment and Fire Master Plan

Length of Project

July 2022 to March 2023

Population

4,309 people

Contact

Mark Wright, CAO

email: mark.wright@greenstone.ca | phone: 807-620-1260

Project Summary

The Loomex Group completed a CRA that identified the fire and life safety risks in the Municipality of Greenstone. The document followed the requirements of O. Reg. 378/18 and the guidelines of OFM-TG-02-2019. The finalized CRA presented Greenstone with risk treatment plans to mitigate the threats facing the community.

Next, The Loomex Group began developing Greenstone's FMP. The document included a review of all aspects of the fire department's operations, including its organizational structure, level of service, and prevention and training programs. The Loomex Group also assessed changes the fire department implemented based on the findings of a 2021 operational review (also completed by The Loomex Group). The final FMP contained 38 recommendations for the Municipality of Greenstone Council and Greenstone Fire and Emergency Services to consider. The recommendations focused on the following areas:

- Maintain compliance with legislation and update the municipality's bylaws and agreements.
- Make proactive changes to the fire department's organizational structure.
- Make proactive changes to enhance the fire department's fire prevention, code enforcement, and training programs.
- Implement a fleet and equipment rationalization program to address the municipality's identified risks, needs, and circumstances.

Collectively, the recommendations in the FMP were designed to provide Greenstone and its fire department with strategies to guide their operations over the next five to ten years.

2.5 Experience with Similar Projects

2.5.1 List of Completed Community Risk Assessments

Table 2 lists the previous CRAs The Loomex Group has completed.

Table 2. List of completed community risk assessments.

Client	Year Completed
Town of Erin	2020
Town of Perth	2020
Townships of Drummond/North Emsley and Tay Valley	2020
Town of Bracebridge	2021
Town of Mississippi Mills	2021
Municipality of Port Hope	2022
Town of Arnprior	2022
Township of Central Frontenac	2022
Township of Hamilton	2022
City of Dryden	2023
Municipality of Central Huron	2023
Municipality of Leamington	2023
Municipality of Greenstone	2023
Municipality of Trent Hills	2023
Town of Collingwood	2023
Township of Selwyn	2023
Township of North Kawartha	2023
Township of Stone Mills	2023
Municipality of Wawa	2024
Town of Renfrew	2024
Township of Alnwick/Haldimand	2024
Township of Tay	2024

Client	Year Completed
Township of Tiny	2024
Town of Midland	2024
Town of Penetanguishene	2024
Town of Gravenhurst	2024
Town of Essex	2024
Township of Cramahe	2024
Total CRAs completed	28

3.0 Proponent Project Team

3.1 Experience Across Multiple Industries

At The Loomex Group, we have team members from a range of backgrounds. Our multidisciplinary team comprises a complete roster of specialists, including:

- current and retired fire service leaders
- project managers
- health and safety specialists
- business development experts
- financial specialists

This diversity guarantees that we have an in-house expert for every aspect of the projects we handle.

We are proud to offer clients access to team members who have the knowledge and skills needed to complete projects with complex, interrelated deliverables.

3.2 Use of Subcontractors

The Loomex Group will not use subcontractors for this project.

3.3 Proposed Project Team

The Loomex Group will provide Dubreuilville with a carefully selected project team (“**Loomex Team**”). The team members we choose for the team will have the knowledge and skills needed to complete all specified project deliverables in a way that exceeds client expectations.

Table 3 presents the team members we will provide to complete this project. The table indicates each team member’s role and responsibilities for the project, as well as their years of industry experience. The choice of team members is based on a thorough review of the work scope outlined in RFP 2024-03.

The Loomex Team will remain committed to Dubreuilville’s project from the start-up phase to completion. If the team requires a personnel change, The Loomex Group will notify Dubreuilville and provide details of the change for client review and approval.

Table 3. Loomex Team members for this project.

Team Member	Role	Responsibilities	Experience
Terry Gervais	Project advisor	<ul style="list-style-type: none"> • Advise the Loomex Team. • Maintain overall responsibility for the project. • Write and review content (as needed). 	40+ years
Grace McDonough	Project lead and fire and life safety specialist	<ul style="list-style-type: none"> • Serve as project lead (“Loomex Lead”). • Provide life safety expertise. • Provide community risk assessment expertise. • Write and review content. 	25+ years

3.4 Primary Work Location

The Loomex Team will convene at the company’s head office in Peterborough, Ontario, for all in-person meetings. Other work will take place from the team’s approved remote offices.

4.0 Proposed Work Plan

4.1 Overview of Work Plan

The Loomex Team will use a three-phase work plan to develop the CRA for the Township of Dubreuilville and the Dubreuilville Volunteer Fire Department (“**the Department**”).

At the start of the project, the Loomex Team will meet with the Department’s Fire Chief (“**Fire Chief**”) to discuss project goals, timelines, and framework. The Loomex Team will then meet with the Municipal Council of Dubreuilville (“**Council**”) and other stakeholders to present an overview of the CRA project.

4.1.1 Guiding Principle

The Loomex Team will follow the fire safety model known as the three lines of defence as it creates the deliverables for this project. The three lines of defence are:

1. Public education and prevention.
2. Fire safety standards and enforcement.
3. Emergency response (fire suppression).

The OFM endorses this fire safety model because it encourages fire departments to focus on implementing fire prevention initiatives in order to reduce the need for fire suppression. The Loomex Team will ensure that all recommendations it develops for Dubreuilville incorporate a proactive approach to fire and life safety.

4.1.2 Quality Control Measures

The Loomex Group has established a standard operating guideline (“**SOG**”) that our team members follow to manage all aspects of project development. By following the SOG, the Loomex Team will ensure Dubreuilville’s project is completed on time, on budget, and to a high level of quality.

As per our SOG, the Loomex Team will hold weekly internal meetings to review the project’s status. The team will use those sessions to address any areas of the project that require support. The team will also schedule other meetings as needed to ensure all members can access the resources needed to complete this project.

The SOG also outlines the role of The Loomex Group’s quality assurance team. This team will review all content—in both draft and final forms—before the Loomex Team issues its documents to Dubreuilville. This quality control process will help verify that the Loomex Team has prepared clear, insightful recommendations that will exceed Dubreuilville’s requirements and expectations.

4.1.3 Timelines, Anticipated Challenges, and Continuity Plans

The Loomex Group assures Dubreuilville that the township's project will remain a priority. Although unexpected challenges can occur during any stage of a project, our team has proven business continuity plans designed to move projects forward safely. For instance, our teams are skilled at using virtual platforms to connect with clients, share and review data, and complete deliverables.

Our team will use its continuity plans and work with the Fire Chief to modify timelines or work scopes as needed. We will also arrange a roster of backup team members to cover potential staff absences.

4.2 Initial Meetings

Meetings with the Fire Chief

The Loomex Lead will schedule a meeting with the Fire Chief as soon as Dubreuilville awards the project contract. During the meeting, the Loomex Lead and the Fire Chief will complete the following tasks:

- Review contract requirements.
- Establish overall project timelines.
- Establish a schedule for ongoing check-in meetings throughout the project.

The initial meeting will also give the Loomex Lead and the Fire Chief a chance to review applicable background information about Dubreuilville and the Department.

Developing the Project Framework

After the Loomex Lead and Fire Chief complete their initial meeting, the Loomex Team will develop a project framework. The framework will define the project's scope and outline how the team will complete the required deliverables.

Once the Loomex Team drafts the project framework, it will send the framework to the Fire Chief for review.

Engagement with Council

After the Fire Chief approves the project framework, the Loomex Lead will recommend scheduling a meeting with Council. Because Dubreuilville's councillors are stakeholders in the CRA project, it is essential for them to understand the project's scope and how it will unfold.

During the initial meeting with Council, the Loomex Lead will explain the project's scope, goals, and methodology. In addition, the Loomex Lead will invite the councillors to ask any preliminary questions they may have about the project's scope or deliverables.

4.3 Mandatory Profiles

The Loomex Team will identify fire and life safety risks in Dubreuilville by reviewing the nine community profiles listed in O. Reg. 378/18:

1. Geographic Profile
2. Building Stock Profile
3. Critical Infrastructure Profile
4. Demographic Profile
5. Hazard Profile
6. Public Safety Response Entities Profile
7. Community Services Profile
8. Economic Profile
9. Past Loss and Event History Profile

The Loomex Team will complete its reviews of the nine community profiles by following the worksheets created by the OFM as part of OFM-TG-02-2019.

The information obtained by reviewing the community profiles will form the basis of all content included in the CRA.

4.4 Phase 1: Data Collection, Initial Reviews, and Additional Meetings

Data Collection

At the start of this phase, the Loomex Team will collect the documents it needs to review the nine community profiles listed in O. Reg. 378/18. The team will also gather the information it needs to review the Department from administrative and operational perspectives.

The Loomex Team will ask the Fire Chief to provide copies of the following resources (if available):

- establishing and regulating bylaw
- previous risk assessments, fire services studies, and reviews
- engineering studies
- emergency management documents
- organizational and administrative charts
- response protocols
- mutual aid, automatic aid, and other fire service agreements

- population data and growth studies
- building stock
- relevant OFM and EMO documentation
- other relevant material

The Loomex Team will also review copies of the legislation and standards that guide the Department's operations, such as:

- Fire Protection and Prevention Act (1997)
- Emergency Management and Civil Protection Act
- O. Reg. 378/18: Community Risk Assessments
- O. Reg. 343/22: Firefighter Certification
- OFM Public Fire Safety Guidelines
- NFPA standards

The goal of the data collection phase is to collect a range of documents. Doing so will provide the Loomex Team with a comprehensive picture of the Dubreuilville community and the Department's operations.

Data Review and Analysis

Once the Loomex Team receives the necessary data and documents, the team members will begin their analyses. Each team member will review the information that is related to their areas of expertise.

All reviews will involve the following tasks:

- Analyze applicable standards and best practices.
- Analyze trends regarding community growth patterns in Dubreuilville.
- Identify gaps in service delivery.
- Identify opportunities to improve service delivery.
- Identify opportunities for sharing services.
- Determine challenges the Department may face when implementing changes to its structure or services.

The Loomex Team will discuss its findings during its weekly team meetings to ensure all information benefits from internal peer reviews.

After the Loomex Team has reviewed and analyzed all applicable project data, the Loomex Lead will meet with the Fire Chief to review the team's initial findings.

Site Visits to the Fire Station and the Community

Firefighters are products of their communities. As a result, the expectations that firefighters set for themselves often reflect the values of their communities. It is important not to lose sight of this connection when making recommendations for a fire department, as some changes may also impact the community.

Due to the link between community expectations and fire department service levels, members of the Loomex Team will visit the Department's fire station and the Dubreuilville community to observe the township's demographics firsthand. The site visits will help the team members verify that the content in the CRA is applicable to the Department's needs, as well as the community's needs and circumstances.

Additional Meetings

In addition to the scheduled meetings, the Loomex Team will maintain an open-door policy and encourage stakeholders to reach out via phone or virtual platforms if they have any questions. We know that as projects develop and more stakeholders become involved, it is common for clients to want more meeting opportunities.

The Loomex Team will gladly schedule further meetings to answer client questions or address concerns at any stage of the project's development. For any review to be valid, all stakeholders must have a chance to share their views and receive answers to their questions.

4.5 Phase 2: Drafting the Community Risk Assessment

The Loomex Team will begin this phase by consolidating the results of Phase 1. The team will then begin to prepare the CRA in sections, with each team member developing the content that pertains to their areas of expertise.

The Loomex Team will organize the CRA as follows:

- The introductory sections will define the project's context.
- The following sections will address the nine community profiles listed in O. Reg. 378/18.
- The penultimate section will explain the methodology used to calculate risk scores for the threats identified in the community. The section will include a risk level matrix that ranks the identified risks in order of their total risk scores.
- The final section of the CRA will provide a risk summary and a corresponding risk treatment plan ("**RTP**") for each risk identified in Dubreuilville.

As the Loomex Team drafts the CRA, the team members will make sure that the document adheres to OFM-TG-02-2019: Community Risk Assessment Guideline.

Developing the Risk Treatment Plans

The Loomex Team will develop RTPs that provide Dubreuilville with clear, concise risk management strategies that are within the township's means to implement. Each RTP will also indicate applicable resource needs and will indicate when the Department should implement the plan.

In order to ensure the RTPs are sound, the Loomex Team will include summaries of the administrative and operational concerns associated with each risk. The team will relate all concerns to facts about the Dubreuilville community. The team will also consider how the Department's service delivery capabilities and Dubreuilville's current and anticipated needs influence the likelihood or potential consequences of each risk.

Sending the Draft Document to Applicable Stakeholders

Once all content is in the draft CRA, the Loomex Team will review the document for accuracy and then send it to The Loomex Group's quality assurance team. The quality assurance team will review, edit, and format the document to make sure it presents information clearly and concisely.

The content of the draft CRA will fully meet the project's work scope.

4.6 Phase 3: Finalizing the Project Documents

After completing the draft CRA, the Loomex Team will send the document to the Fire Chief and other applicable stakeholders for review. The Loomex Team will then update the CRA based on the Fire Chief's comments (as needed) and finalize the document.

In the final part of the project, the Loomex Lead will prepare a presentation for Council to summarize the CRA's background, findings, and recommendations. (The Loomex Team will review the presentation with the Fire Chief to ensure it covers the information Council will find relevant.)

After delivering the Council presentation, the Loomex Team will leave time for the Dubreuilville councillors to ask any final questions about the CRA.

4.7 Project Deliverables

The Loomex Team will provide Dubreuilville with the following deliverables:

1. **Community risk assessment (draft):** The draft CRA will meet the requirements of OFM-TG-02-2019 and O. Reg. 378/18 (with a focus on the nine mandatory community profiles). The document will include a summary of the risks identified in Dubreuilville as well as corresponding risk mitigation strategies.
2. **Community risk assessment (final):** The finalized CRA will address all stakeholder comments about the draft CRA (if any) and will remain compliant with all applicable legislation and guidelines.
3. **Final presentation:** The Loomex Team will present the final CRA to the Fire Chief, Council, and other applicable Dubreuilville stakeholders. The presentation will include a high-level summary of all project documents, with a focus on the recommendations included in the CRA.

Before providing the project deliverables, the Loomex Team will confirm if Dubreuilville prefers the deliverables in hard copy or electronic format (or both).

The Loomex Team will ensure that all deliverables meet applicable AODA compliance standards and are ready for distribution by the date jointly agreed upon at the initial project meeting.

4.8 Proposed Project Schedule

Table 4 shows the proposed project schedule to complete the CRA for Dubreuilville.

Table 4. Proposed project schedule.

Project Milestone	Proposed Completion Date
Contract awarded	May 2024
Project Start-up Meeting	
Initial meeting with Fire Chief	June 2024
Initial Engagement Sessions	
Conduct sessions with Council	June 2024
CRA Development	
Collect CRA data	June to July 2024
Analyze CRA data	June to July 2024
Conduct site visit in Dubreuilville	June 2024

Project Milestone	Proposed Completion Date
Review CRA data with Fire Chief	July 2024
Create draft CRA	August 2024
Review CRA with Fire Chief	August 2024
Finalize CRA	September 2024
Present CRA to Council and the public	September 2024
Scheduled Meetings	
Check-in meetings with Fire Chief	June to September 2024

5.0 Pricing

5.1 Proposed Pricing

The proposed price to complete the scope of work outlined in RFP 2024-03 is **\$15,200.00** (plus HST).

Table 5 shows the proposed payment schedule for this project.

Table 5. Proposed pricing schedule.

Project Milestone	Proposed Payment
Contract awarded	\$3,040 (plus HST)
Review CRA data with Fire Chief	\$6,080 (plus HST)
Submit draft CRA	\$3,040 (plus HST)
Submit final CRA and Council presentation	\$3,040 (plus HST)
Total	\$15,200.00 (plus HST)

Appendix A: Value-Added Services

Overview of Value-Added Services

Clients can contract The Loomex Group to complete a range of fire protection, life safety, and emergency management projects. Several of these services build upon the information contained in CRAs.

Fire Protection and Emergency Management Services

The Loomex Group has a solid reputation for delivering high-quality emergency management services.

A selection of our emergency management services includes:

- fire master plan review and development
- emergency response plan review and development
- emergency service reviews
- emergency management training and exercises

Each of these services helps clients meet various obligations under the Emergency Management and Civil Protection Act and the Fire Protection and Prevention Act.

Training Sessions and Exercises

The Loomex Group employs a dedicated group of content experts who help design the company's training programs. Those team members have decades of first-hand experience in their fields and have drawn on their backgrounds to create truly innovative training sessions and exercises.

The Loomex Group's training programs consist of 70 per cent interactive learning and 30 per cent theory-based instruction. The programs immerse participants in the training content through simulations, discussions, and hands-on exercises. The benefit of this structure is that the courses enhance learning comprehension for participants and illustrate how to implement the training during real-life events.

The Loomex Group also designs and facilitates tabletop and large-scale exercises. Each exercise presents participants with an emergency scenario that their community could face. As the exercise unfolds, participants practise going through the steps of an emergency response, from activation to recovery. This process allows the participants to gain the knowledge and confidence to respond effectively during emergencies.

Appendix B: Resumes



Terry Gervais, CMMIII, Fire Service Executive

Vice-President, Government Services Division
The Loomex Group

✉ gervaist@loomex.ca

📞 Mobile: (613) 484-4120

Terry Gervais is vice-president of government services for The Loomex Group. He has nearly four decades of fire service experience and over 25 years of senior management experience. He has also served as a member of numerous groups, including the Ontario Association of Fire Chiefs (as the board director) and the Health & Safety Section 21 Committee.

At The Loomex Group, Terry leads the training and consulting teams. Other duties include auditing a fleet of over 35 pieces of equipment and assisting with senior officer recruitment. Terry's knowledge of the fire service comes from a career of hard work and dedication. His insights and recommendations about the industry are both practical and forward-thinking, and, as a result, his peers hold his advice in high regard.

Experience

Vice-President of Government Services

The Loomex Group, 2018–present

- Supervise the government services division.
- Serve as the primary client contact for various consulting projects.
- Serve as the project lead for various projects, including fire master plans, organizational reviews, and community risk assessments.

Training and Emergency Exercise Designer & Facilitator

The Loomex Group, 2015–present

- Design and facilitate emergency management courses and training sessions.
- Conduct tabletop and large-scale exercises for airports, municipalities, and other clients.

General Manager/Fire Chief of Protective Services

Town of Greater Napanee, 2011–2016

- Supervised a team of three managers and 80 firefighters.
- Managed portfolios for the corporate fleet, training, health and safety, emergency management, and emergency response divisions.
- Worked with the mayor and the town council to address ward issues.

Sector Chief

City of Ottawa Fire Services, 2001–2011

- Managed four fire stations and approximately 100 firefighters.
- Helped manage over 450 volunteers and 900 full-time staff.
- Managed the operations division's portfolios, including payroll, communications, computer-aided dispatch, records management systems, personal protective equipment, and general orders.
- Served as liaison for the local ward councillors.
- Co-chaired the training and public education committees.

Skills & Specializations

Consulting

- Policies, guidelines, and management strategies for composite fire departments
- Fire master plans
- Community risk assessments
- Organizational and service level reviews
- Firefighter SWOT analyses

Education, Compliance, and Training

- Tabletop and large-scale exercise design and facilitation
- Airport emergency management training
- Airport compliance audits
- Human factors
- SMS training

Emergency Management

- Pandemic response plans
- Large-scale emergency plans
- Business resumption plans
- Note-taking and scribe duties
- Debriefing sessions and after-action reports

General

- Employee onboarding, training, and mentoring
- Analytical thinking
- Project management
- Budget planning
- Human resources management
- Teamwork building
- Client relations
- Conflict resolution

Education

Officer Development Program

Ontario Fire College, 1997

Business Administration Diploma

St. Lawrence College, 1985

Miscellaneous Training & Courses

- Basic and advanced critical incident stress training
- Basic emergency management training
- City of Ottawa Biannual Management Development Days
- Conflict resolution course
- Employment equity course
- Emergency operation centre management
- Executive officer seminars
- Fire crime detection methods
- Harassment in the workplace
- IMS 200: Instructor
- Labour relation seminars
- Ontario health and safety hazard identification
- Ontario Association of Fire Chiefs annual education seminars and conferences
- Recruit Training Program



Grace McDonough

Fire and Life Safety Specialist
The Loomex Group

 gmcdonough@loomex.ca

Grace McDonough is a fire and life safety specialist for The Loomex Group. She has over 20 years of fire safety and emergency planning experience. Her main areas of focus are legislation (such as OFC and OBC regulations), industry standards (such as NFPA standards), and life safety systems.

Over the course of her career, Grace has developed reports and training content for clients in both the public and private sectors. She specializes in designing staff training and preparing fire drill verification and audit reports.

At The Loomex Group, Grace develops content for projects such as community risk assessments and emergency response plans. Her initiative and enthusiasm help move projects forward, and her technical expertise helps make sure that all project content is sound, reliable, and informed.

Experience

Fire and Life Safety Specialist

The Loomex Group, 2022–present

- Develop community risk assessments.
- Develop fire safety plans, ensuring compliance with the Ontario Fire Code, NFPA standards, and other applicable legislation.
- Develop emergency response and infectious disease plans for various occupancies, ensuring compliance with all emergency codes and the Fixing Long-Term Care Act (2021).
- Perform document reviews to verify compliance with applicable provincial legislation.
- Provide expertise regarding records management systems and software.

Chief Executive Officer

Flashpoint Fire Safety and Emergency Planning, 1999–present

- Develop reports and design training related to fire safety and emergency planning.
- Provide clients with technical information and training related to fire prevention legislation, such as the OFC, the OBC, OFM bulletins, and NFPA standards.

Skills & Specializations

Project Management

- Organizing, prioritizing, and multitasking
- Business administration and management
- Critical thinking and problem solving
- Communicating and collaborating with clients and team members
- Managing confidential records and correspondence

Education

Fire Safety and Fire Protection Certificate

Seneca College, 2001

Fire Safety for Vulnerable Occupants Certificate

Office of the Fire Marshal and Emergency Management, 2014

Critical Incident Group and Individuals in Crisis Intervention Certificate

University of Maryland Baltimore County, International Critical Incident Stress Foundation, 2019



Les services d'un entrepreneur sont requis

Pour construire deux (2) nouveaux espaces de bureau dans l'édifice du Canton de Dubreuilville

*****Vos frais de service peuvent être par contrat ou par heure*****

S'il vous plaît, fournir votre intérêt et vos frais de service sous la forme d'une lettre d'intérêt à l'attention de:

Shelley B. Casey
Directrice administrative - Greffière
La Corporation du Canton de Dubreuilville
23, rue des Pins, C.P. 367
Dubreuilville ON P0S 1B0
Téléphone: 705-884-2340, poste 122
Télécopieur: 705-884-2626
Courriel: scasey@dubreuilville.ca

Pour plus de détails, veuillez contacter notre Surintendant de l'infrastructure: Francis DeChamplain au 705-884-2340 poste 124 ou par courriel à fdechamplain@dubreuilville.ca



The services of a Contractor are needed

To build two (2) new office spaces within the Township of Dubreuilville building

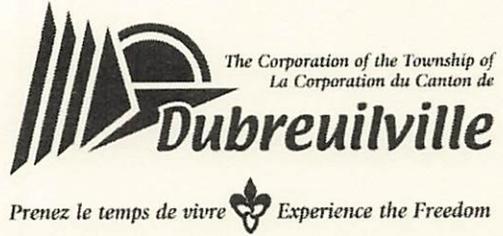
***** Your service fees may be by contract or by hour *****

Please provide your interest and fee for service in the form of a letter of interest to the attention of:

Shelley B. Casey
CAO-Clerk
Corporation of the Township of Dubreuilville
23 Pins Street, P. O. Box 367
Dubreuilville, Ontario P0S 1B0
Telephone: 705-884-2340 ext. 122
Fax: 705-884-2626
Email: scasey@dubreuilville.ca

For further details, please contact our Infrastructure Superintendent: Francis DeChamplain at 705-884-2340 ext. 124 or by email at fdechamplain@dubreuilville.ca.

COUNCIL RESOLUTION



Moved By: _____ *Helene*
Seconded By: _____ *Krystal*

DATE: July 10, 2024
Resolution No. 24-162

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to make changes to the following regular municipal council meetings:

- July 24, 2024 (Cancelled); and
- August 14, 2024 (Cancelled); and
- August 28, 2024 (Cancelled); and
- August 21, 2024 (Rescheduled).

Carried Defeated Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:

COUNCIL RESOLUTION



Moved By: Helene
Seconded By: Krystel

DATE: July 10, 2024
Resolution No. 24-163

Whereas that By-Law No. 2024-33, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on July 10, 2024, be adopted as presented.

✓

<hr/> Carried	<hr/> Defeated	<hr/> Deferred
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RECORDED VOTE:	YES	NO	
Councillor Hélène Perth	_____	_____	
Councillor Luc Lévesque	_____	_____	
Councillor Julila Hemphill	_____	_____	
Councillor Krystel Lévesque	_____	_____	
Mayor Beverly Nantel	_____	_____	

Declaration of Pecuniary Interest and General Nature Thereof:



By-Law No. 2024-33

Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on July 10, 2024.

WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS Section 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that the powers of a municipal corporation are to be exercised by its Council; and

WHEREAS Section 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Dubreuilville at the July 10, 2024, meeting be confirmed and adopted through a confirmatory by-law;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Township of Dubreuilville enacts the following as a By-Law:

1. The actions of the Council of the Corporation of the Township of Dubreuilville in respect of each recommendation and in respect of each motion and resolution passed, and other action taken by Council at the July 10, 2024, meeting is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. That where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above-mentioned minutes or with respect to the exercise of any powers by the Council in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. That the Mayor and the CAO-Clerk of the Corporation of the Township of Dubreuilville are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor and the CAO-Clerk are hereby directed to execute all documents necessary on behalf of the Corporation of the Township of Dubreuilville and to affix the Corporate Seal thereto.

4. That this By-law shall come into force and take effect upon the passing thereof.

READ a first, second and third time and be finally passed this 10th day of July 2024.

By wastil
MAYOR

Shelley B. Casey
CAO-CLERK



COUNCIL RESOLUTION



Moved By: _____
Seconded By: _____

DATE: July 10, 2024
Resolution No. _____

Whereas that By-Law No. 2024-34, being a By-law to authorize the execution of an agreement with the Association of Municipalities of Ontario for municipal funding on the Canada Community-Building Fund, be adopted as presented.

Carried	Defeated	Deferred
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RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystel Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:

By-Law No. 2024-34

Being a By-law to authorize the execution of an agreement with the Association of Municipalities of Ontario for municipal funding on the Canada Community- Building Fund

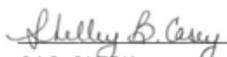
WHEREAS the Corporation of the Township of Dubreuilville deems it desirable to enter into a Municipal Funding Agreement on the Canada Community-Building Fund effective April 1, 2024, which governs the transfer and use of the Canada Community-Building Fund in Ontario;

THEREFORE BE IT RESOLVED THAT the Corporation of the Township of Dubreuilville enacts as follows:

1. That the Deputy-Mayor and the CAO-Clerk be authorized to execute an agreement between the Corporation of the Township of Dubreuilville and the Association of Municipalities of Ontario in accordance with Schedule "A" attached to this By-Law.
2. That By-Law No. 2014-26 be and is hereby repealed.
3. That this By-law shall come into force and take effect upon its reading and being passed.

READ a first, second and third time and be finally passed this 10th day of July 2024.


MAYOR


CAO-CLERK



**MUNICIPAL FUNDING AGREEMENT
ON THE CANADA COMMUNITY-BUILDING FUND**

BETWEEN:

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

(referred to herein as “**AMO**”)

AND:

THE TOWNSHIP OF DUBREUILVILLE

(a municipal corporation pursuant to the *Municipal Act, 2001*, referred to herein as the
“**Recipient**”)

WHEREAS the Government of Canada, the Government of Ontario, AMO, and the City of Toronto are signatories to the Administrative Agreement on the Canada Community-Building Fund effective April 1, 2024 (the “**Administrative Agreement**”), which governs the transfer and use of the Canada Community-Building Fund (“**CCBF**”) in Ontario;

AND WHEREAS AMO is responsible for the administration of CCBF funding made available to all Municipalities in Ontario – except the City of Toronto – under the Administrative Agreement, and will therefore undertake (and require the Recipient to undertake) certain activities as set out in this Agreement;

AND WHEREAS the Recipient wishes to enter into this Agreement to access CCBF funding;

NOW THEREFORE the Parties agree as follows:

1. DEFINITIONS AND INTERPRETATIONS

1.1 **Definitions.** For the purposes of this Agreement, the following terms shall have the meanings ascribed to them below:

“Annual Report” means the duly completed report to be prepared and delivered to AMO as described in Section 6.1.

“Asset Management” is a principle/practice that includes planning processes, approaches, plans, or related documents that support an integrated lifecycle approach to the effective stewardship of infrastructure assets to maximize benefits and effectively manage risk.

“Canada” means the Government of Canada, as represented by the Minister of Housing, Infrastructure and Communities.

“Canada Community-Building Fund” or “CCBF” means the program established under section 161 of the *Keeping Canada’s Economy and Jobs Growing Act*, S.C. 2011, c. 24 as amended by section 233 of the *Economic Action Plan 2013 Act, No. 1*, S.C. 2013, c. 33, as the Gas Tax Fund and renamed the Canada Community-Building Fund in section 199 of *Budget Implementation Act, 2021, No. 1*.

“Contract” means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

“Eligible Expenditure” means an expenditure described as eligible in Schedule B or deemed eligible by Canada in accordance with Section 4.2.

“Eligible Investment Category” means an investment category listed in Schedule A or deemed eligible by Canada in accordance with Section 3.2.

“Eligible Project” means a project that fits within an Eligible Investment Category.

“Event of Default” has the meaning given to it in Section 13.1 of this Agreement.

“Funds” mean the funds made available to the Recipient through the CCBF or any other source of funding as determined by Canada. Funds are made available pursuant to this Agreement and includes any interest earned on the said Funds. Funds transferred to another Municipality in accordance with Section 5.3 of this Agreement are to be treated as Funds by the Municipality to which the Funds are transferred; and Funds transferred to a non-municipal entity in accordance with Section 5.4 of this Agreement shall remain as Funds under this Agreement for all purposes and the Recipient shall continue to be bound by all provisions of this Agreement with respect to such transferred Funds.

“Housing Needs Assessment” or **“HNA”** means a report informed by data and research describing the current and future housing needs of a Municipality or community according to guidance provided by Canada.

“Ineligible Expenditures” means those expenditures described as ineligible in Schedule C or deemed ineligible by Canada in accordance with Section 4.2.

“Infrastructure” means tangible capital assets that are primarily for public use or benefit in Ontario – whether municipal or regional, and whether publicly or privately owned.

“Lower-Tier Municipality” means a Municipality that forms part of an Upper-Tier Municipality for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001, c. 25.

“Municipal Fiscal Year” means the period beginning January 1st of a year and ending December 31st of the same year.

“Municipality” and **“Municipalities”** means every municipality as defined under the *Municipal Act, 2001*, S.O. 2001, c. 25.

“Non-Municipal Transfer By-law” means a by-law passed by Council of the Recipient pursuant to Section 5.4 of this Agreement.

“Parties” means AMO and the Recipient.

“Prior Agreement” means the municipal funding agreement for the transfer of federal gas tax funds entered into by AMO and the Recipient, effective April 2014 and with an expiry date of March 31, 2024.

“Single-Tier Municipality” means a Municipality, other than an Upper-Tier Municipality, that does not form part of an Upper-Tier Municipality for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001 c. 25.

“Third Party” means any person or legal entity, other than the Parties to this Agreement, who participates in the implementation of an Eligible Project by means of a Contract.

“Transfer By-law” means a by-law passed by Council of the Recipient pursuant to Section 5.3 of this Agreement.

“Unspent Funds” means the amount reported as unspent by the Recipient as of December 31, 2023 in the Recipient’s 2023 Annual Report (as defined under the Prior Agreement).

“Upper-Tier Municipality” means a Municipality of which two or more Lower-Tier Municipalities form part for municipal purposes, as defined under the *Municipal Act, 2001*, S.O. 2001 c. 25.

1.2 Interpretations

- a) **“Agreement”** refers to this agreement as a whole, including the cover and execution pages and all of the schedules hereto, and all amendments made hereto in accordance with the provisions hereof.
- b) The words **“herein”**, **“hereof”** and **“hereunder”** and other words of similar import refer to this Agreement as a whole and not any particular schedule, article, section, paragraph or other subdivision of this Agreement.
- c) The term **“including”** or **“includes”** means including or includes (as applicable) without limitation or restriction.
- d) Any reference to a federal or provincial statute is to such statute and to the regulations made pursuant to such statute as such statute and regulations may at any time be amended or modified and in effect and to any statute or regulations that may be passed that have the effect of supplementing or superseding such statute or regulations.

2. TERM OF THE AGREEMENT

- 2.1 **Term.** Subject to any extension or termination of this Agreement or the survival of any of the provisions of this Agreement pursuant to the provisions contained herein, this Agreement shall come into effect as of April 1, 2024 up to and including March 31, 2034.
- 2.2 **Review.** This Agreement will be reviewed by AMO by June 30, 2027.
- 2.3 **Amendment.** This Agreement may be amended at any time in writing as agreed to by AMO and the Recipient.
- 2.4 **Notice.** Any of the Parties may terminate this Agreement on two (2) years written notice.
- 2.5 **Prior Agreement.** The Parties agree that the Prior Agreement, including Section 15.5 thereof, is hereby terminated. Notwithstanding the termination of the Prior Agreement, including Section 15.5, the reporting and indemnity obligations of the Recipient thereunder with respect to expended Funds governed by the Prior Agreement as set forth in Sections 5, 7, 10.3, 10.4 and 10.5 of the Prior Agreement shall survive the said termination.

3. ELIGIBLE PROJECTS

- 3.1 **Eligible Projects.** Eligible Projects are those that fit within an Eligible Investment Category. Eligible Investment Categories are listed in Schedule A.
- 3.2 **Discretion of Canada.** The eligibility of any investment category not listed in Schedule A is solely at the discretion of Canada.
- 3.3 **Recipient Fully Responsible.** The Recipient is fully responsible for the completion of each Eligible Project in accordance with Schedule A and Schedule B.

4. ELIGIBLE EXPENDITURES

- 4.1 **Eligible Expenditures and Ineligible Expenditures.** Eligible Expenditures are described in Schedule B. Ineligible Expenditures are described in Schedule C.
- 4.2 **Discretion of Canada.** The eligibility of any item not listed in Schedule B or Schedule C to this Agreement is solely at the discretion of Canada.
- 4.3 **Reasonable Access.** The Recipient shall allow AMO and Canada reasonable and timely access to all documentation, records and accounts and those of their respective agents or Third Parties related to the receipt, deposit and use of Funds and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by AMO or Canada or their respective designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Agreement.
- 4.4 **Retention of Receipts.** The Recipient will keep proper and accurate accounts and records of all Eligible Projects including invoices and receipts for Eligible Expenditures for at least six (6) years after the completion of the project.
- 4.5 **Contracts.** The Recipient will award and manage all Contracts in accordance with its relevant policies and procedures and, if applicable, in accordance with any domestic or international trade agreements, and all other applicable laws. The Recipient will ensure any of its Contracts for the supply of services or materials to implement its responsibilities under this Agreement will be awarded in a way that is transparent, competitive, consistent with value for money principles and pursuant to its adopted procurement policy.

5. FUNDS

- 5.1 **Use of Funds.** The Recipient acknowledges and agrees the Funds are intended for and shall be used only for Eligible Expenditures in respect of Eligible Projects.

5.2 **Unspent Funds.** Any Unspent Funds, and any interest earned thereon, will be subject to the terms and conditions of this Agreement, and will no longer be governed by the terms and conditions of the Prior Agreement.

5.3 **Transfer of Funds to a Municipality.** Where a Recipient decides to allocate and transfer Funds to another Municipality (the “Transferee Municipality”):

- a) The allocation and transfer shall be authorized by a Transfer By-law. The Transfer By-law shall be passed by the Recipient’s council and submitted to AMO as soon thereafter as practicable. The Transfer By-law shall identify the Transferee Municipality and the amount of Funds the Transferee Municipality is to receive for the Municipal Fiscal Year(s) specified in the Transfer By-law.
- b) The Recipient is still required to submit an Annual Report in accordance with Section 6.1 hereof with respect to the Funds transferred.
- c) No transfer of Funds pursuant to this Section 5.3 shall be effected unless and until the Transferee Municipality has either (i) entered into an agreement with AMO on substantially the same terms as this Agreement, or (ii) has executed and delivered to AMO a written undertaking to assume all of the Recipient’s obligations under this Agreement with respect to the Funds transferred, such as undertaking in a form satisfactory to AMO.

5.4 **Transfer of Funds to a Non-Municipal Entity.** Where a Recipient decides to support an Eligible Project undertaken by a non-municipal entity (whether a for profit, non-governmental, or not-for profit organization):

- a) The provision of such support shall be authorized by a Transfer By-law (a “Non-Municipal Transfer By-law”). The Non-Municipal Transfer By-law shall be passed by the Recipient’s council and submitted to AMO as soon as practicable thereafter. The Non-Municipal Transfer By-law shall identify the non-municipal entity, and the amount of Funds the non-municipal entity is to receive for that Eligible Project.
- b) The Recipient shall continue to be bound by all the provisions of this Agreement notwithstanding any such transfer.
- c) No transfer of Funds pursuant to this Section 5.4 shall be effected unless and until the non-municipal entity receiving the Funds has executed and delivered to AMO a written undertaking to assume all of the Recipient’s obligations under this Agreement with respect to the Funds transferred, in a form exclusively satisfactory to AMO.

5.5 **Payout of Funds.** Subject to Sections 5.14 and 5.15, AMO will transfer Funds twice yearly, on or before the dates agreed upon by Canada and AMO.

- 5.6 **Deposit of Funds.** The Recipient will deposit the Funds in:
- a) An interest-bearing bank account; or
 - b) An investment permitted under:
 - i. The Recipient's investment policy; and
 - ii. Provincial legislation and regulation.
- 5.7 **Interest Earnings and Investment Gains.** Interest earnings and investment gains will be:
- Proportionately allocated to the CCBF when applicable; and
 - Applied to Eligible Expenditures for Eligible Projects.
- 5.8 **Funds Advanced.** Funds shall be spent (in accordance with Sections 3 and 4) or transferred (in accordance with Sections 5.3 or 5.4) within five (5) years after the end of the year in which Funds were received. Unexpended Funds shall not be retained beyond such five (5) year period without the documented consent of AMO. AMO reserves the right to declare that unexpended Funds after five (5) years become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.
- 5.9 **Expenditure of Funds.** The Recipient shall expend all Funds by December 31, 2038.
- 5.10 **HST.** The use of Funds is based on the net amount of harmonized sales tax to be paid by the Recipient net of any applicable tax rebates.
- 5.11 **Limit on Canada's Financial Commitments.** The Recipient may use Funds to pay up to one hundred percent (100%) of Eligible Expenditures of an Eligible Project.
- 5.12 **Federal Funds.** The Recipient agrees that any Funds received will be treated as "federal funds" for the purpose of other federal infrastructure programs.
- 5.13 **Stacking.** If the Recipient is receiving federal funds under other federal infrastructure programs in respect of an Eligible Project to which the Recipient wishes to apply Funds, the maximum federal contribution limitation set out in any other federal infrastructure program agreement made in respect of that Eligible Project shall continue to apply.
- 5.14 **Withholding Payment.** AMO may, in its exclusive discretion, withhold Funds where the Recipient is in default of compliance with any provisions of this Agreement.
- 5.15 **Insufficient Funds Provided by Canada.** Notwithstanding the provisions of Section 2, if Canada does not provide sufficient funds to continue the Funds for any Municipal

Fiscal Year during which this Agreement is in effect, AMO may immediately terminate this Agreement on written notice to the Recipient.

6. REPORTING REQUIREMENTS

- 6.1 **Annual Report.** The Recipient shall submit a report to AMO by April 30th each year, or as otherwise notified by AMO. The report shall be submitted in an electronic format deemed acceptable by AMO and shall contain the information described in Schedule D.
- 6.2 **Project List.** The Recipient shall ensure that projects are reported in advance of construction. Information required is as noted in Section 2.3 of Schedule E.

7. ASSET MANAGEMENT

- 7.1 **Implementation of Asset Management.** The Recipient will develop and implement an Asset Management plan, culture, and methodology in accordance with legislation and regulation established by the Government of Ontario (e.g., O. Reg. 588/17).
- 7.2 **Asset Data.** The Recipient will continue to improve data describing the condition of, long-term cost of, levels of service provided by, and risks associated with infrastructure assets.

8. HOUSING NEEDS ASSESSMENT

- 8.1 **Requirement.** While an HNA is encouraged for all Municipalities, the Recipient must complete a HNA if it had a population of 30,000 or more on the 2021 Census of Canada and is a Single-Tier Municipality or a Lower-Tier Municipality.
- 8.2 **Content of the HNA.** The Recipient will prepare the HNA in accordance with the guidance provided from time to time by Canada.
- 8.3 **Use of HNA.** The Recipient is expected to prioritize projects that support the growth of the housing supply. The HNA is to be used by Municipalities to prioritize, where possible, Infrastructure or capacity building projects that support increased housing supply where it makes sense to do so.
- 8.4 **Publication of the HNA.** The Recipient will publish the HNA on its website.
- 8.5 **HNA reporting requirements.** The Recipient will send to AMO by March 31, 2025, unless otherwise agreed upon:
- a) A copy of any HNA it is required to complete in accordance with Section 8.1; and

- b) The URL to the published HNA on the Recipient's website.

9. COMMUNICATIONS REQUIREMENTS

- 9.1 The Recipient will comply with all communication requirements outlined in Schedule E.

10. RECORDS AND AUDIT

- 10.1 **Accounting Principles.** All accounting terms not otherwise defined herein have the meanings assigned to them; all calculations will be made and all financial data to be submitted will be prepared in accordance with generally accepted accounting principles ("GAAP") in effect in Ontario. GAAP will include, without limitation, those principles approved or recommended for local governments from time to time by the Public Sector Accounting Board or the Chartered Professional Accountants of Canada or any successor institute, applied on a consistent basis.
- 10.2 **Separate Records.** The Recipient shall maintain separate records and documentation for the Funds and keep all records including invoices, statements, receipts, and vouchers in respect of Funds expended on Eligible Projects in accordance with the Recipient's municipal records retention by-law. Upon reasonable notice by AMO or Canada, the Recipient shall submit all records and documentation relating to the Funds for inspection or audit.
- 10.3 **External Auditor.** AMO or Canada may request, upon written notice to Recipient, an audit of Eligible Project(s) or Annual Report(s). AMO shall retain an external auditor to carry out an audit and ensure that any auditor who conducts an audit pursuant to this Agreement or otherwise, provides a copy of the audit report to the Recipient.

11. INSURANCE AND INDEMNITY

- 11.1 **Insurance.** The Recipient shall put in effect and maintain in full force and effect or cause to be put into effect and maintained for the term of this Agreement all the necessary insurance with respect to each Eligible Project, including any Eligible Projects with respect to which the Recipient has transferred Funds pursuant to Section 5 of this Agreement, that would be considered appropriate for a prudent Municipality undertaking similar Eligible Projects, including, where appropriate and without limitation, property, construction, and liability insurance, which insurance coverage shall identify Canada and AMO as additional insureds for the purposes of the Eligible Projects.
- 11.2 **Certificates of Insurance.** Throughout the term of this Agreement, the Recipient shall have a valid certificate of insurance that confirms compliance with the requirements

of Section 11.1. The Recipient shall produce such certificate of insurance on request, including as part of any AMO or Canada audit.

11.3 **AMO Not Liable.** In no event shall Canada or AMO be liable for:

- Any bodily injury, death or property damages to the Recipient, its employees, agents, or consultants or for any claim, demand or action by any Third Party against the Recipient, its employees, agents, or consultants, arising out of or in any way related to this Agreement; or
- Any incidental, indirect, special, or consequential damages, or any loss of use, revenue or profit to the Recipient, its employees, agents, or consultants arising out of any or in any way related to this Agreement.

11.4 **Recipient to Compensate Canada.** The Recipient will ensure that it will not, at any time, hold the Government of Canada, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Recipient, Third Parties or any other person or entity may suffer in relation to any matter related to the Funds or an Eligible Project and that the Recipient will, at all times, compensate Canada, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to CCBF funding or an Eligible Project.

11.5 **Recipient to Indemnify AMO.** The Recipient hereby agrees to indemnify and hold harmless AMO, its officers, servants, employees or agents (each of which is called an “**Indemnitee**”), from and against all claims, losses, damages, liabilities and related expenses including the fees, charges and disbursements of any counsel for any Indemnitee incurred by any Indemnitee or asserted against any Indemnitee by whomsoever brought or prosecuted in any manner based upon, or occasioned by, any injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from:

- The Funds;
- The Recipient’s Eligible Projects, including the design, construction, operation, maintenance, and repair of any part or all of the Eligible Projects;
- The performance of this Agreement or the breach of any term or condition of this Agreement by the Recipient, its officers, servants, employees, and agents, or by a Third Party, its officers, servants, employees, or agents; and
- Any omission or other wilful or negligent act of the Recipient or Third Party and their respective officers, servants, employees, or agents.

12. TRANSFER AND OPERATION OF MUNICIPAL INFRASTRUCTURE

- 12.1 **Reinvestment.** The Recipient will invest into Eligible Projects, any revenue that is generated from the sale, lease, encumbrance, or other disposal of an asset resulting from an Eligible Project where such disposal takes place within five (5) years of the date of completion of the Eligible Project.
- 12.2 **Notice.** The Recipient shall notify AMO in writing 120 days in advance and at any time during the five (5) years following the date of completion of an Eligible Project if it is sold, leased, encumbered, or otherwise disposed of.
- 12.3 **Public Use.** The Recipient will ensure that Infrastructure resulting from any Eligible Project that is not sold, leased, encumbered, or otherwise disposed of, remains primarily for public use or benefit.

13. DEFAULT AND TERMINATION

- 13.1 **Event of Default.** AMO may declare in writing that an Event of Default has occurred when the Recipient has not complied with any condition, undertaking or term in this Agreement. AMO will not declare in writing that an Event of Default has occurred unless it has first consulted with the Recipient. For the purposes of this Agreement, each of the following events shall constitute an “Event of Default”:
- Failure by the Recipient to deliver in a timely manner an Annual Report or respond to questionnaires or reports as required;
 - Delivery of an Annual Report that discloses non-compliance with any condition, undertaking or material term in this Agreement;
 - Failure by the Recipient to co-operate in an external audit undertaken by Canada, AMO or their agents;
 - Delivery of an external audit report that discloses non-compliance with any condition, undertaking or term in this Agreement; and
 - Failure by the Recipient to expend Funds in accordance with the terms of this Agreement, including Section 5.8.
- 13.2 **Waiver.** AMO may withdraw its notice of an Event of Default if the Recipient, within thirty (30) calendar days of receipt of the notice, either corrects the default or demonstrates, to the satisfaction of AMO in its sole discretion that it has taken such steps as are necessary to correct the default.
- 13.3 **Remedies on Default.** If AMO declares that an Event of Default has occurred under Section 13.1, after thirty (30) calendar days from the Recipient’s receipt of the notice

of an Event of Default, it may immediately terminate this Agreement or suspend its obligation to pay the Funds. If AMO suspends payment, it may pay suspended Funds if AMO is satisfied that the default has been cured.

- 13.4 **Repayment of Funds.** If AMO declares that an Event of Default has not been cured to its exclusive satisfaction, AMO reserves the right to declare that prior payments of Funds become a debt to Canada which the Recipient will reimburse forthwith on demand to AMO for transmission to Canada.

14. CONFLICT OF INTEREST

- 14.1 **No Conflict of Interest.** The Recipient will ensure that no current member of the AMO Board of Directors and no current or former public servant or office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Canada applies will derive direct benefit from the Funds, the Unspent Funds, and any interest earned thereon, unless the provision of receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.

15. NOTICE

- 15.1 **Notice.** Any notice, information or document provided for under this Agreement will be effectively given if in writing and if delivered by hand, or overnight courier, mailed, postage or other charges prepaid, or sent by email to the addresses in Section 15.3. Any notice that is sent by hand or overnight courier service shall be deemed to have been given when received; any notice mailed shall be deemed to have been received on the eighth (8) calendar day following the day on which it was mailed; any notice sent by email shall be deemed to have been received on the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return email or other written acknowledgment), provided that in the case of a notice sent by email, if it is not given on a business day before 4:30 p.m. Eastern Standard Time, it shall be deemed to have been given at 8:30 a.m. on the next business day for the recipient.
- 15.2 **Representatives.** The individuals identified in Section 15.3 of this Agreement, in the first instance, act as AMO's or the Recipient's, as the case may be, representative for the purpose of implementing this Agreement.
- 15.3 **Addresses for Notice.** Further to Section 15.1 of this Agreement, notice can be given at the following addresses:

- If to AMO:

Executive Director
Canada Community-Building Fund Agreement
Association of Municipalities of Ontario
155 University Avenue, Suite 800
Toronto, ON M5H 3B7

Telephone: 416-971-9856
Email: ccbf@amo.on.ca

- If to the Recipient:

Treasurer
The Township of Dubreuilville
Box 367, 23 rue Des Pins
Dubreuilville, ON P0S 1B0

16. MISCELLANEOUS

- 16.1 **Counterpart Signature.** This Agreement may be signed (including by electronic signature) and delivered (including by facsimile transmission, by email in PDF or similar format or using an online contracting service designated by AMO) in counterparts, and each signed and delivered counterpart will be deemed an original and both counterparts will together constitute one and the same document.
- 16.2 **Severability.** If for any reason a provision of this Agreement that is not a fundamental term is found to be or becomes invalid or unenforceable, in whole or in part, it will be deemed to be severable and will be deleted from this Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.
- 16.3 **Waiver.** AMO may waive any right in this Agreement only in writing, and any tolerance or indulgence demonstrated by AMO will not constitute waiver of rights in this Agreement. Unless a waiver is executed in writing, AMO will be entitled to seek any remedy that it may have under this Agreement or under the law.
- 16.4 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the laws of Canada applicable in Ontario.
- 16.5 **Survival.** The Recipient agrees that the following sections and provisions of this Agreement shall extend for seven (7) years beyond the expiration or termination of this Agreement: Sections 4, 5.8, 5.9, 6.1, 11.4, 11.5, 12, 13.4 and 16.8.
- 16.6 **AMO, Canada and Recipient Independent.** The Recipient will ensure its actions do not establish or will not be deemed to establish a partnership, joint venture, principal-

agent relationship, or employer-employee relationship in any way or for any purpose whatsoever between Canada and the Recipient, between AMO and the Recipient, between Canada and a Third Party or between AMO and a Third Party.

- 16.7 **No Authority to Represent.** The Recipient will ensure that it does not represent itself, including in any agreement with a Third Party, as a partner, employee, or agent of Canada or AMO.
- 16.8 **Debts Due to AMO.** Any amount owed under this Agreement will constitute a debt due to AMO, which the Recipient will reimburse forthwith, on demand, to AMO.
- 16.9 **Priority.** In the event of a conflict, the part of this Agreement that precedes the signature of the Parties will take precedence over the Schedules.
- 16.10 **Complementarity.** The Recipient is to use the CCBF to complement, without replacing or displacing, other sources of funding for municipal infrastructure.
- 16.11 **Equity.** The Recipient is to consider Gender Based Analysis Plus (“**GBA+**”) lenses when undertaking a project.

17. SCHEDULES

- 17.1 This Agreement, including:

Schedule A	Eligible Investment Categories
Schedule B	Eligible Expenditures
Schedule C	Ineligible Expenditures
Schedule D	The Annual Report
Schedule E	Communications Requirements

constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representations and agreements.

18. SIGNATURES

IN WITNESS WHEREOF, AMO and the Recipient have respectively executed, and delivered this Agreement, effective April 1, 2024.

THE TOWNSHIP OF DUBREUILVILLE

By: _____
Name: _____ Date _____
Title: _____

Name: _____ Date _____
Title: _____

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

By: _____
Name: _____ Date _____
Title: Executive Director

Witness: _____ Date _____
Title: _____

SCHEDULE A: ELIGIBLE INVESTMENT CATEGORIES

1. **Broadband connectivity** – investments in the construction, material enhancement, or renewal of infrastructure that provides internet access to residents, businesses, and/or institutions in Canadian communities.
2. **Brownfield redevelopment** – investments in the remediation or decontamination of a brownfield site within municipal boundaries – provided that the site is being redeveloped to construct a public park for municipal use, publicly owned social housing, or Infrastructure eligible under another investment category listed in this schedule.
3. **Capacity-building** – investments that strengthen the Recipient's ability to develop long-term planning practices as described in Schedule B, item 2.
4. **Community energy systems** – investments in the construction, material enhancement, or renewal of infrastructure that generates energy or increases energy efficiency.
5. **Cultural infrastructure** – investments in the construction, material enhancement, or renewal of infrastructure that supports the arts, humanities, or heritage.
6. **Drinking water** – investments in the construction, material enhancement, or renewal of infrastructure that supports drinking water conservation, collection, treatment, and distribution systems.
7. **Fire halls** – investments in the construction, material enhancement, or renewal of fire halls and fire station infrastructure.
8. **Local roads and bridges** – investments in the construction, material enhancement, or renewal of roads, bridges, tunnels, highways, and active transportation infrastructure.
9. **Public transit** – investments in the construction, material enhancement, or renewal of infrastructure that supports a shared passenger transport system that is available for public use.
10. **Recreational infrastructure** – investments in the construction, material enhancement, or renewal of recreational facilities or networks.
11. **Regional and local airports** – investments in the construction, material enhancement, or renewal of airport-related infrastructure (excluding infrastructure in the National Airports System).
12. **Resilience** – investments in the construction, material enhancement, or renewal of built and natural infrastructure assets and systems that protect and strengthen the resilience

of communities and withstand and sustain service in the face of climate change, natural disasters, and extreme weather events.

13. **Short-line rail** – investments in the construction, material enhancement, or renewal of railway-related infrastructure for carriage of passengers or freight.
14. **Short-sea shipping** – investments in the construction, material enhancement, or renewal of infrastructure related to the movement of cargo and passengers around the coast and on inland waterways, without directly crossing an ocean.
15. **Solid waste** – investments in the construction, material enhancement, or renewal of infrastructure that supports solid waste management systems (including the collection, diversion, and disposal of recyclables, compostable materials, and garbage).
16. **Sport infrastructure** – investments in the construction, material enhancement, or renewal of amateur sport infrastructure (facilities housing professional or semi-professional sports teams are ineligible).
17. **Tourism infrastructure** – investments in the construction, material enhancement, or renewal of infrastructure that attracts travelers for recreation, leisure, business, or other purposes.
18. **Wastewater** – investments in the construction, material enhancement, or renewal of infrastructure that supports wastewater and storm water collection, treatment, and management systems.

Note: Investments in health infrastructure (e.g., hospitals, long-term care facilities, convalescent centres, and senior centres) are not eligible.

SCHEDULE B: ELIGIBLE EXPENDITURES

Eligible Expenditures will be limited to the following:

1. **Infrastructure investments** – expenditures associated with acquiring, planning, designing, constructing, or renovating a tangible capital asset and any related debt financing charges specifically identified with that asset.
2. **Capacity-building costs** – for projects eligible under the capacity-building category only, expenditures associated with the development and implementation of:
 - Capital investment plans, integrated community sustainability plans, integrated regional plans, housing needs assessments, or asset management plans;
 - Studies, strategies, systems, software, third-party assessments, plans, or training related to asset management;
 - Studies, strategies, systems, or plans related to housing or land use;
 - Studies, strategies, or plans related to the long-term management of infrastructure; and
 - Other initiatives that strengthen the Recipient's ability to improve local and regional planning.
3. **Joint communications and signage costs** – expenditures directly associated with joint federal communication activities and with federal project signage.
4. **Employee costs** – the costs of the Recipient's employees for projects eligible under the capacity-building category only – provided that the costs, on an annual basis, do not exceed the lesser of:
 - 40% of the Recipient's annual allocation (i.e., the amount of CCBF funding made available to the Recipient by AMO under Section 5.5 of this Agreement); or
 - \$80,000.

SCHEDULE C: INELIGIBLE EXPENDITURES

The following are deemed Ineligible Expenditures:

1. **Costs incurred before the Fund was established** – project expenditures incurred before April 1, 2005.
2. **Costs incurred before categories were eligible** – project expenditures incurred:
 - Before April 1, 2014 – under the broadband connectivity, brownfield redevelopment, cultural infrastructure, disaster mitigation (now resilience), recreational infrastructure, regional and local airports, short-line rail, short-sea shipping, sport infrastructure, and tourism infrastructure categories; and.
 - Before April 1, 2021 – under the fire halls category.
3. **Internal costs** – the Recipient's overhead costs (including salaries and other employment benefits), operating or administrative costs (related to planning, engineering, architecture, supervision, management, and other activities normally carried out by the Recipient's staff), and equipment leasing costs – except in accordance with Eligible Expenditures described in Schedule B.
4. **Rebated costs** – taxes for which the Recipient is eligible for a tax rebate and all other costs eligible for rebates.
5. **Land costs** – the purchase of land or any interest therein and related costs.
6. **Legal fees.**
7. **Routine repair or maintenance costs** – costs that do not result in the construction, material enhancement, or renewal of a tangible capital asset.
8. **Investments in health infrastructure** – costs associated with health infrastructure or assets (e.g., hospitals, long-term care facilities, convalescent centres, and senior centres).
9. **Investments in professional or semi-professional sports facilities** – costs associated with facilities used by professional or semi-professional sports teams.

SCHEDULE D: ANNUAL REPORT

The Annual Report may include – but is not necessarily limited to – the following information pertaining to the previous fiscal year:

1. **Financial information** – and particularly:
 - Interest earnings and investment gains – in accordance with Section 5.7;
 - Proceeds from the disposal of assets – in accordance with Section 12.1;
 - Outgoing transfers – in accordance with Sections 5.3 and 5.4;
 - Incoming transfers – in accordance with Section 5.3; and
 - Amounts paid – in aggregate for Eligible Expenditures on each Eligible Project.
2. **Project information** – describing each Eligible Project that started, ended, or was ongoing in the reporting year.
3. **Results** – and particularly:
 - Expected outputs and outcomes for each ongoing Eligible Project;
 - Outputs generated and outcomes achieved for each Eligible Project that ended construction in the reporting year; and
 - Housing outcomes resulting from each Eligible Project that ended construction in the reporting year, and specifically:
 - i. The number of housing units enabled, supported, or preserved; and
 - ii. The number of affordable housing units enabled, supported, or preserved.
4. **Other information** – such as:
 - Progress made in the development and implementation of asset management plans and systems; and
 - The impact of the CCBF on housing pressures tied to infrastructure gaps, the housing supply, and housing affordability.

SCHEDULE E: COMMUNICATIONS REQUIREMENTS

1. COMMUNICATIONS ACTIVITIES

- 1.1 **Scope.** The provisions of this Schedule apply to all communications activities related to any Funds and Eligible Projects.
- 1.2 **Definition.** Communications activities may include (but are not limited to) public or media events, news releases, reports, web articles, blogs, project signs, digital signs, publications, success stories and vignettes, photo compilations, videos, advertising campaigns, awareness campaigns, editorials, award programs, and multi-media products.

2. INFORMATION SHARING REQUIREMENTS

- 2.1 **Notification requirements.** The Recipient must report all active Eligible Projects to AMO in advance of construction each year. Reports must be submitted in an electronic format deemed acceptable by AMO.
- 2.2 **Active Eligible Projects.** Active Eligible Projects are those Eligible Projects that either begin in the current calendar year or are ongoing in the current calendar year.
- 2.3 **Information required.** The report must include, at a minimum, the name, category, description, expected outcomes, anticipated CCBF contribution, anticipated start date, and anticipated end date of each active Eligible Project.

3. PROJECT SIGNAGE REQUIREMENTS

- 3.1 **Installation requirements.** Unless otherwise approved by Canada, the Recipient must install a federal sign to recognize federal funding for each Eligible Project in accordance with design, content, and installation guidelines provided by Canada.
- 3.2 **Permanent signs, plaques, and markers.** Permanent signage, plaques, and markers recognizing municipal or provincial contributions to an Eligible Project must also recognize the federal contribution and must be approved by Canada.
- 3.3 **Responsibilities.** The Recipient is responsible for the production and installation of Eligible Project signage in accordance with Section 3 of this Schedule E, except as otherwise agreed upon.
- 3.4 **Reporting requirements.** The Recipient must inform AMO of signage installations in a manner determined by AMO.

4. DIGITAL COMMUNICATIONS REQUIREMENTS

- 4.1 **Social media.** AMO maintains accounts dedicated to the CCBF on several social media networks. The Recipient must @mention the relevant account when producing content that promotes or communicates progress on one or more Eligible Projects. AMO's CCBF-dedicated social media accounts are identified on www.buildingcommunities.ca.
- 4.2 **Websites and webpages.** Websites and webpages created to promote or communicate progress on one or more Eligible Projects must recognize federal funding using either:
- a) A digital sign; or
 - b) The Canada wordmark and the following wording (as applicable):
 - i. "This project is funded in part by the Government of Canada"; or
 - ii. "This project is funded by the Government of Canada".

The Canada wordmark or digital sign must link to www.infrastructure.gc.ca. Guidelines describing how this recognition is to appear and language requirements are posted at <http://www.infrastructure.gc.ca/pub/signage-panneaux/intro-eng.html>.

5. REQUIREMENTS FOR MEDIA EVENTS AND ANNOUNCEMENTS

- 5.1 **Definitions.** Media events and announcements include, but are not limited to, news conferences, public announcements, and the issuing of news releases to communicate the funding of Eligible Projects or achievement of key milestones (such as groundbreaking ceremonies, grand openings, and completions).
- 5.2 **Authority.** Canada, AMO, or the Recipient may request a media event or announcement.
- 5.3 **Notification requirements.** Media events and announcements must not proceed without the prior knowledge and agreement of AMO, Canada, and the Recipient.
- 5.4 **Notice.** The requester of a media event or announcement must provide at least fifteen (15) business days' notice to other parties of their intention to undertake such an event or announcement. If communications are proposed through a news release with no supporting event, Canada additionally requires five (5) business days with the draft news release to secure approvals and confirm the federal representative's quote.
- 5.5 **Date and location.** Media events and announcements must take place at a date and location that is mutually agreed to by the Recipient, AMO and Canada.

- 5.6 **Representatives.** The Recipient, AMO, and Canada will have the opportunity to participate in media events and announcements through a designated representative. Each Party will choose its own designated representative.
- 5.7 **Responsibilities.** AMO and the Recipient are responsible for coordinating all onsite logistics for media events and announcements unless otherwise agreed on.
- 5.8 **No unreasonable delay.** The Recipient must not unreasonably delay media events and announcements.
- 5.9 **Precedence.** The conduct of all joint media events, announcements, and supporting communications materials (e.g., news releases, media advisories) will follow the [Table of Precedence for Canada](#).
- 5.10 **Federal approval.** All joint communications material related to media events and announcements must be approved by Canada and recognize the funding of all contributors.
- 5.11 **Federal policies.** All joint communications material must reflect Canada's Policy on Official Languages and the Policy on Communications and Federal Identity.
- 5.12 **Equal visibility.** The Recipient, Canada, and AMO will have equal visibility in all communications activities.

6. PROGRAM COMMUNICATIONS

- 6.1 **Own communications activities.** The Recipient may include messaging in its own communications products and activities with regards to the use of Funds.
- 6.2 **Funding acknowledgements.** The Recipient must recognize the funding of all contributors when undertaking such activities.

7. OPERATIONAL COMMUNICATIONS

- 7.1 **Responsibilities.** The Recipient is solely responsible for operational communications with respect to the Eligible Projects, including but not limited to, calls for tender, construction, and public safety notices. Operational communications as described above are not subject to the federal official languages policy.
- 7.2 **Federal funding acknowledgement.** Operational communications should include, where appropriate, the following statement (as appropriate):
- a) "This project is funded in part by the Government of Canada"; or
 - b) "This project is funded by the Government of Canada".

- 7.3 **Notification requirements.** The Recipient must share information promptly with AMO should significant emerging media or stakeholder issues relating to an Eligible Project arise. AMO will advise the Recipient, when appropriate, about media inquiries received concerning an Eligible Project.

8. COMMUNICATING SUCCESS STORIES

- 8.1 **Participation requirements.** The Recipient must work with Canada and AMO when asked to collaborate on communications activities – including, but not limited to, Eligible Project success stories (including positive impacts on housing), Eligible Project vignettes, and Eligible Project start-to-finish features.

9. ADVERTISING CAMPAIGNS

- 9.1 **Responsibilities.** The Recipient may, at its own cost, organize an advertising or public information campaign related to the use of the Funds or Eligible Projects, provided that the campaign respects the provisions of this Agreement.
- 9.2 **Notice.** The Recipient must inform Canada and AMO of its intention to organize a campaign no less than twenty-one (21) working days prior to the launch of the campaign.

COUNCIL RESOLUTION



Moved By: Helene
Seconded By: Krystal

DATE: July 10, 2024
Resolution No. 24-165

Whereas that By-Law No. 2024-35, being a By-law to amend Zoning By-law no. 2015-44, be adopted as presented.

Carried Defeated Deferred

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:



By-Law No. 2024-35

Being a By-Law to amend the Zoning By-law 2015-44.

WHEREAS the Corporation of the Township of Dubreuilville deems it necessary to amend the Corporation of the Township of Dubreuilville's Zoning By-Law No. 2015-44; and

WHEREAS By-Law No. 2015-44 is a by-law to regulate the use of lands and the erection, use, bulk, height, location, size, floor area and spacing of buildings and structures in Dubreuilville; and

WHEREAS the Council of the Corporation of the Township of Dubreuilville deems it desirable to amend By-Law 2015-44 for the purpose of changing the zoning in effect on lands municipally known as 120 Épinettes Street;

THEREFORE BE IT RESOLVED THAT the Corporation of the Township of Dubreuilville enacts as follows:

1. That Schedule "A1" of the Zoning By-law 2015-44, as amended, is hereby further amended as follows:

"that the lands shown on Schedule "A" attached hereto, currently zoned "Residential First Density (R1)" be hereby changed to "Residential Multiple Density Exception Four (R4-X4)".

2. That Section 9.4 – Residential Multiple (R4) Zone Exceptions of By-law 2015-44 is hereby amended by adding the following text:

"4. Residential Multiple Density Exception Four (R4-X4) Zone [By-law 2024-35]

Despite the provisions of this By-law, on lands zoned R4-X4, as shown on Schedule "A," the following *zone regulations* apply:

- a) Minimum rear yard setback for an accessory use, building or structure: 8 metres
- b) The minimum rear yard setback for all uses shall be measured from the closer of:
 - a. the rear lot line; or
 - b. the top of bank.

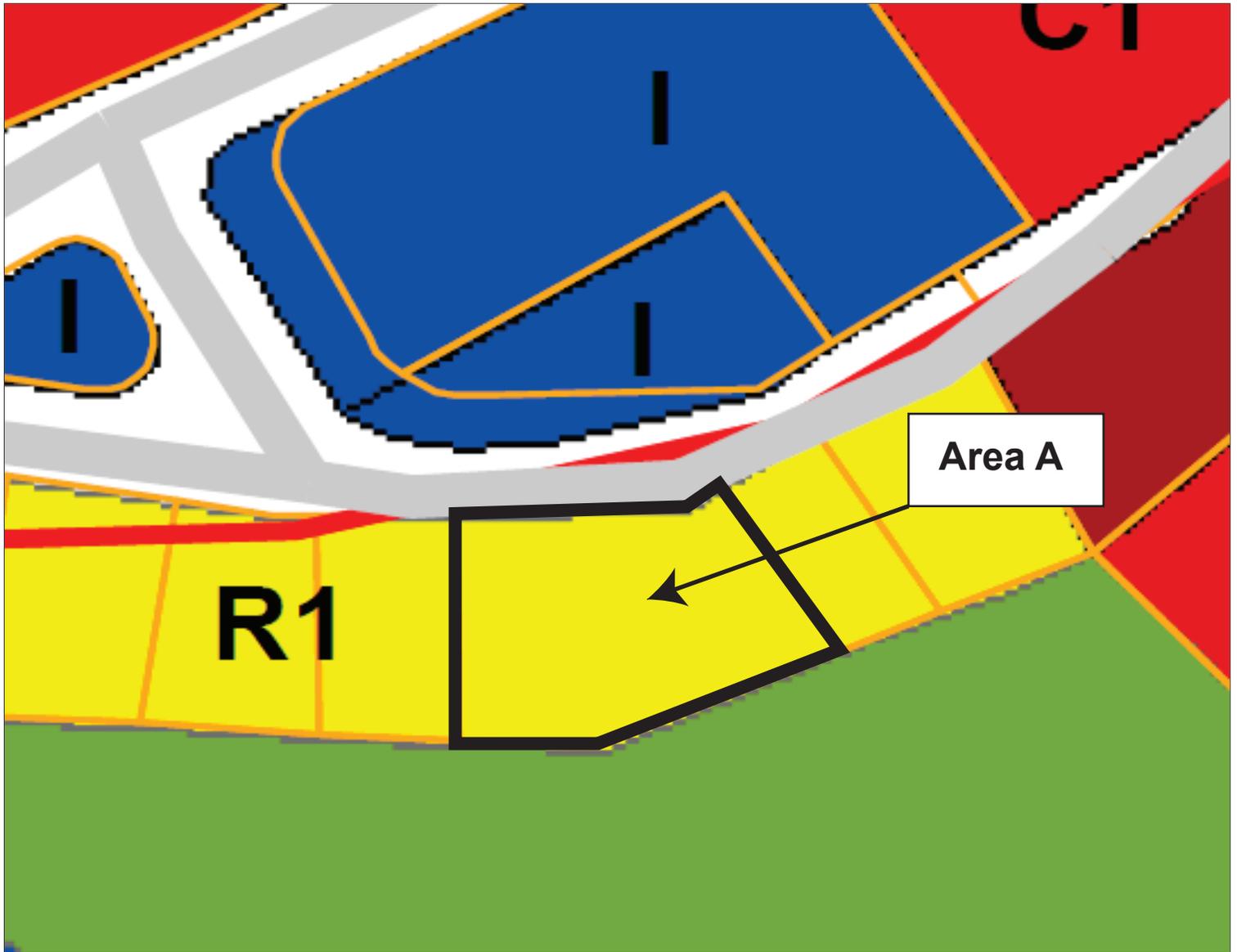
3. That Schedule "A" attached hereto forms part of this By-law;
4. That this By-law shall come into force and take effect upon its reading and being passed by Council subject to the provisions of the *Planning Act*.

READ a first, second and third time and be finally passed this 10th day of July 2024.

By Ward
MAYOR

Shelley B. Casey
CAO-CLERK





Area A

R1



Prepared by Fotenn Planning + Design for the Township of Dubreuilville

ZBA-20240516-01

Lands Affected Part of the Zoning Map of By-law No. 2015-44

This is Schedule A to By-law Number 2024-35, passed July 10, 2024.

Lands Affected By By-law

Area A zoning to be changed from “Residential First Density (R1)” to “Residential Multiple Density Exception Four (R4-X4).”

Scale NTS



COUNCIL RESOLUTION



Moved By: Helene
Seconded By: Krystal

DATE: July 10, 2024
Resolution No. 24-166

Whereas that this regular municipal council meeting dated July 10, 2024 hereby adjourn at 9:26 p.m.

✓

<u>Carried</u>	<u>Defeated</u>	<u>Deferred</u>
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RECORDED VOTE:	YES	NO
Councillor Hélène Perth	_____	_____
Councillor Luc Lévesque	_____	_____
Councillor Julila Hemphill	_____	_____
Councillor Krystal Lévesque	_____	_____
Mayor Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof: