



## **By-Law No. 2017-35**

### ***Being a By-law to establish a civic addressing system for the Corporation of the Township of Dubreuilville.***

WHEREAS the Council of the Corporation of the Township of Dubreuilville deems it expedient to establish a municipal addressing system to facilitate access to emergency services and other identification purposes;

**NOW THEREFORE** the Council of the Corporation of the Township of Dubreuilville enacts as follows:

1. That a civic addressing system be established to provide for an accurate, simple system of property identification to assist with the delivery of emergency and other services, and which is capable of accommodating growth;
2. That the Municipal Addressing Policy attached hereto as Schedule "A" be hereby adopted;
3. That the policies and procedures found within the said Municipal Addressing Policy shall be implemented and maintained by the Chief Building Official and/or the Infrastructure Superintendent;
4. That the owners of the following types of properties shall be required to post a municipal number: any property containing a residence (permanent, seasonal or otherwise), as well as any commercial, industrial, recreational, religious and educational property which has the facilities on the site from which to report an emergency and/or to which there is a reasonable expectation that emergency vehicles could be dispatched, including properties with facilities under construction;
5. That any owner of property identified in section 4, shall post the property's designated number as assigned by the Municipality; and
  - a) All numbers posted shall be clearly visible from the street.
  - b) All numbers posted shall be in sharp contrast to the background upon which it is affixed.
  - c) Where there are two dwelling units (or commercial units, etc.) or more with separate outside entrances at a single address number, this number and the letter representing the unit portion of a civic address shall be displayed next to the exterior door which provides access to such unit.

- d) Where the residence or facility is not visible from the road, a property identification sign shall be erected on a post, erected along the front property line perpendicular to the main building or, where the main building is obscured from the highway by trees, buildings, etc. The property identification plate attached to a post shall be placed at the front property line adjacent to the building's laneway. The municipal number must be placed on both sides of the municipal number plate and be placed on its' own post, a minimum of 1.5 meters (5 feet) above grade, and a maximum of 2 meters (6 feet, 6 inches) above grade or be set in a manner approved by the Township Infrastructure Superintendent;
6. That the owners of the property keep and maintain in good condition their identification number or sign, as the case may be;
7. That every owner or occupant shall ensure that the property identification number or sign is visible at all times and kept unobstructed by vegetation, structures, snow accumulation or any other screening;
8. That no owner of property or any person shall remove a property identification number or sign once posted except for immediate repair by the owner or the Municipality;
9. That where an identification number or sign is missing or illegible, the property owner shall repair or replace the numbers or sign immediately; and
  - a) If the property does not have an identification number posted in accordance with the provisions of this By-law, the Clerk of the Municipality may give the property owner written notification that the identification numbers or sign are missing, illegible or otherwise not in compliance with this By-law and that the owner is required to rectify, within 60 days of the mailing of notice.
  - b) If after 60 days of the mailing of notice, the situation is not rectified in compliance with this By-law, the Municipality may make any installations or repairs that it deems appropriate, at the cost of the property owner and in an amount sufficient to cover labour, administration and material costs.
10. The Municipality shall not be liable for any loss, cost or expense which the owners of land may incur as a result of a property identification sign or number plate being damaged, missing, obstructed or illegible;
11. That the Treasurer be authorized to apply any uncollected costs associated with the provision of an identification number, identification sign and/or the installation of numbers and post to the corresponding property listing in the current tax roll for collection in the same manner as municipal taxes;
12. That for the purposes of civic addressing and public safety, the Clerk shall keep a record of civic addresses assigned;
13. That the attached Schedule "B" of this By-law, being the initial designation of municipal addresses for all existing municipal properties, be adopted and be updated from time to time to include any new development;
14. Anyone who contravenes a section of this By-law is guilty of an offence and subject to a penalty as provided for under the Provincial Offences Act;

15. That should any section, clause or provision of this By-law be held by a court of competent jurisdiction to be invalid, the validity of the remainder of this By-law shall not be affected;
16. That where a form, words or expressions are prescribed in this By-law, deviation therefrom which do not change the substances or are calculated to mislead, do not invalidate them;
17. That By-law No. 2004-44 be and is hereby repealed.

READ a first, second and third time and be finally passed this 22<sup>th</sup> day of August 2017.



MAYOR



CAO-CLERK

# COUNCIL RESOLUTION



Moved By: Leandro

DATE: August 22, 2017

Seconded By: Hélène

Resolution No. 17-267

Whereas that By-Law No. 2017-35, being a By-law to establish a civic addressing system for the Corporation of the Township of Dubreuilville, be adopted.

<u>✓</u>		
<b>Carried</b>	<b>Defeated</b>	<b>Deferred</b>

<b>RECORDED VOTE:</b>	<b>YES</b>	<b>NO</b>
<b>Councillor</b> Beverly Nantel	_____	_____
<b>Councillor</b> Hélène Perth	_____	_____
<b>Councillor</b> Martin Bergeron	_____	_____
<b>Councillor</b> Léandre Moore	_____	_____
<b>Mayor</b> Alain Lacroix	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof: