

The Corporation of the Township of Dubreuilville  
USER FEES  
BY-LAW No. 2021-11

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Section	Fee Detail	Unit	Price	HST	Total Price
<b>Corporate Services</b>					
<b>1. General Services</b>					
1.1 Fax Charges					
	1.1.1 1 to 5 pages	Page	4.42	0.58	5.00
	1.1.2 6 to 10 pages	Page	8.85	1.15	10.00
	1.1.3 over 10 pages	Page	17.70	2.30	20.00
1.2 Photocopy Costs					
	1.2.1 Black Ink - Regular Price	Copy	0.53	0.07	0.60
	1.2.2 Black Ink - Non-Profit Groups	Copy	0.44	0.06	0.50
	1.2.3 Black Ink - with own paper	Copy	0.31	0.04	0.35
	1.2.4 Colour Ink - Regular Price	Copy	1.15	0.15	1.30
	1.2.5 Colour Ink - Non-Profit Groups	Copy	0.62	0.08	0.70
	1.2.6 Colour Ink - with own paper	Copy	0.49	0.06	0.55
	1.2.7 Picture Printing - Regular Price (8½ X 11)	Page	3.54	0.46	4.00
	1.2.8 Picture Printing - with own paper (8½ X 11)	Page	2.65	0.35	3.00
	1.2.9 Canadian Firearm Licence Picture	Picture	8.85	1.15	10.00
1.3 Laminating Cost					
	1.3.1 Business Card Size	Card	1.99	0.26	2.25
	1.3.2 Letter Size	Page	3.98	0.52	4.50
	1.3.3 Legal Size	Page	5.97	0.78	6.75
	1.3.4 Menu Size (11X17)	Page	7.96	1.04	9.00
1.4 Freedom of Information					
	1.4.1 Copy or re-production of documents related to Municipal Property Owners	1 to 5 pages	4.42	0.58	5.00
		6 to 10 pages	8.85	1.15	10.00
		over 10 pages	17.7	2.30	20.00

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Section	Fee Detail	Unit	Price	HST	Total Price
1.5 Commissioner Services					
	1.5.1 Document Certification	Each	8.85	1.15	10.00
	1.5.2 Sale of Property	Each	35.40	4.60	40.00
1.6 Marriages					
	1.6.1 Marriage License	Each	100.00		100.00
	1.6.2 Registration Fee	Each	75.00		75.00
	1.6.3 Marriage Ceremony	Each	225.00		225.00
	1.6.4 Marriage Ceremony outside regular business hours	Each	275.00		275.00
	1.6.5 Cancellation of ceremony administration fee	Each	100.00		100.00
1.7 Rental of Municipal Building					
	1.7.1 Multi-Hall with no use of kitchen/Bar	Per Day	100.00	13.00	113.00
	1.7.2 Multi-Hall with use of kitchen/Bar	Per Day	150.00	19.50	169.50
	1.7.3 Multi-Hall with no use of kitchen/Bar (Non-Profit)	Per Day	50.00	6.50	56.50
	1.7.4 Multi-Hall with use of kitchen/Bar (Non-Profit)	Per Day	80.00	10.40	90.40
	1.7.5 Access to rental space before and/or after event	Per Day	25.00	3.25	28.25
	1.7.6 Members of Parliament	No Charge			
	1.7.7 Council Room (per Approval)	Per Day	100.00	13.00	113.00
	1.7.8 Municipal Complex Hallway	No Charge			
	1.7.9 Coffee or water jug for meeting or training only	Per Day	22.12	2.88	25.00
	1.7.10 Locker Items	Per Rental	25.00		25.00

**\*Tables and chairs are included with any hall rental (to remain on site)**

**\* All organisations/committees under the Township have free hall rentals**

**\* Strongman Challenge Dubreuilville**

**\* Volunteer Dubreuilville Fire Department**

**\* Recreation Committee and any other newly created organization**

**\* Comité Funéraire 75.00 + tax for 2 days**

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Section		Price	HST	Total Price
1.8 Rental of Machinery				
1.8.1 Skyjack	Per day	100.00	13.00	113.00
Skyjack	Per week (7 days)	400.00	52.00	452.00
1.8.2 Kubota w/operator (sweeping) upon availability	Per hour	100.00	13.00	113.00
1.8.3 Grader w/operator (immediately within urban settlement area)	Per hour	134.74	17.26	152.00
<p><b>* Orée des Bois High School takes care of the annual inspection fee; therefore, has free use of the Skyjack</b>  <b>* Renter in charge of mobilisation of skyjack (no deliveries)</b></p>				
1.9 Rental of winter equipment				
1.9.1 Skies	Per day	FREE		FREE
1.9.2 Snowshoes	Per day	\$5,00		\$5,00
<b>2 . Finance Services</b>				
2.1 Outstanding Accounts				
2.1.1 Interest on Outstanding Accounts (A/R)	Monthly	1.25%		
2.2 Lottery Licences				
2.2.1 Break Open Ticket	Per Box	20.00		20.00
2.2.2 Raffles	Prize value	3%		
2.2.3 Bingos	Prize Value	3%		
2.2.4 Bingos (weekly or monthly) ex: T.V. Bingo	Event	5.00		5.00
2.3 Business Licences				
2.3.1 Non - Resident 48 hrs. max	Visit	100.00		100.00
2.3.2 Non - Resident	Annual	650.00		650.00
2.3.3 Home Based Businesses	Annual	50.00		50.00

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Section	Fee Detail	Unit	Price	HST	Total Price
<b>2. Finance Services (Suite...)</b>					
	2.3.4 Professional Businesses	Annual	50.00		50.00
	2.3.5 Retail Businesses	Annual	50.00		50.00
	2.3.6 Service Businesses	Annual	50.00		50.00
* With the exception of Non-Residents, initial cost of all licences shall be reduced to <u>\$30.00</u> if issued after August 31 of the current year.					
<b>2.4 Property Taxes and Water &amp; Wastewater (Utilities)</b>					
	2.4.1 Tax/Utility Certificate	1 item includes both	75.00		75.00
	2.4.2 Copy or re-production of documents	1 to 5 pages	4.42	0.58	5.00
		6 to 10 pages	8.85	1.15	10.00
		over 10 pages	17.70	2.3	20.00
	2.4.3 Property Taxes Interest	Monthly	1.25%		
	2.4.4 Water & Wasterwater Interest	First Month (one time)	5%		
	2.4.5 Registered Letter Charges	Each	40.00		40.00
	2.4.6 Reconsideration for Water billing (Inspection)	Each	50.00		50.00
<b>2.5 Miscellaneous</b>					
	2.5.1 NSF Service Charges	Each	40.00		40.00
<b>3. Building Services</b>					
<b>3.1 Building Permit</b>					
	3.1.1 First \$1,000 Estimated Value of Construction	Value	50.00		50.00
	3.1.2 Each Additional \$1,000 thereafter	Value	10.00		10.00
<b>3.2 Demolition Permit</b>					
	3.2.1 First 1,800 square feet	Area	50.00		50.00
	3.2.2 Each Additional 1,000 square feet thereafter	Area	25.00		25.00
	3.2.3 Any secondary building over 400 square feet	Area	40.00		40.00

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Section	Fee Detail	Unit	Price	HST	Total Price
<b>3. Building Services (Suite...)</b>					
3.3 Miscellaneous Permit					
	3.3.1 Conditional Permit (See 4.1)				
	3.3.2 Permit Renewal	Per Application	45.00		45.00
	3.3.3 Inside & Outside Wood Appliance	Per Application	40.00		40.00
	3.3.4 Moving Permit	Per Application	40.00		40.00
	3.3.5 Locate Lot Boundaries easement	Per Lot	50.00		50.00
	3.3.6 Occupancy Permit / Inspection Fee	Each	75.00		75.00
	3.3.7 Compliance Letter	Each	75.00		75.00
3.4 Cancellation of Permit					
	3.4.1 No Refund				
<b>4. Land Use Planning</b>					
4.1 Applications					
	4.1.1 Zoning By-Law Amendment & Temporary Use By-Law	Each	1250.00		1250.00
	4.1.2 Removal of a Holding Provision	Each	500.00		500.00
	4.1.3 Minor Variance	Each	500.00		500.00
	4.1.4 Consent (Severance)	Each	1000.00		1000.00
	4.1.5 Consolidation of abutting lands / Deeming By-Law	Each	700.00		700.00
	4.1.6 Site Plan Control	Each	1250.00		1250.00
	4.1.7 Part Site Plan Control Amendment	Each	500.00		500.00
	4.1.8 Draft Plan Approval for Plan of Subdivision		3000.00		3000.00
	4.1.9 Official Plan Amendment	Each	1250.00		1250.00

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Section	Fee Detail	Unit	Price	HST	Total Price
<b>4. Land Use Planning (Suite...)</b>					
	4.1.10 Schedule of maximum hourly fees				
	1. Solicitor	Hourly	350.00		350.00
	2. Project Engineer / Senior Engineer	Hourly	125.00 - 185.00		125.00 - 185.00
	3. Planner	Hourly	115.00		115.00
	4. Support Staff	Hourly	75.00		75.00
<b>Community Services</b>					
<b>5. Recreation Centre</b>					
5.1 Arena Hall Rental					
	5.1.1 Arena Hall with no use of kitchen/bar	Per Day	100.00	13.00	113.00
	5.1.2 Arena Hall with use of kitchen/bar	Per Day	150.00	19.50	169.50
	5.1.3 Arena Hall with no use of kitchen/bar (Non-Profit)	Per Day	50.00	6.50	56.50
	5.1.4 Arena Hall with use of kitchen/bar (Non-Profit)	Per Day	80.00	10.4	90.40
	5.1.5 Access to rental space before and/or after event	Per Day	25.00	3.25	28.25

**\*Tables and chairs are included with any hall rental (to remain on site)**

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**\* Volunteer Dubreuilville Fire Department**

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Section	Fee Detail	Unit	Price	HST	Total Price
					<b>20/21 Season</b>
* 2% increase at the start of new season	5.2.1 Adults / -Residents	Per Hour	70.80	9.20	80.00
* 2% increase at the start of new season	5.2.2 Adults / Non-Residents (Tournament)	Per Hour	88.50	11.50	100.00
* 2% increase at the start of new season	5.2.3 Local Highschool Students	Per Hour	53.10	6.90	60.00
* 2% increase at the start of new season	5.2.4 Minor Hockey - WSFSC (Reg. daily use) / Local Elementary students	Per Hour	35.40	4.60	40.00
	5.2.5 Public Skating (Free in 2020/2021)	Per Person	2.00	0.00	2.00
* 2% increase at the start of new season	5.2.6 Ice - Winter Season Event	Per Day	358.41	46.59	405.00
* 2% increase at the start of new season	5.2.7 Ice - Summer Season Event	Per Day	256.64	33.36	290.00
	5.2.8 Ice - Decoration set-up prior to day of Event (gives access to rental space)	Per Day	25.00	3.25	28.25

**\*Price is based on actual people on ice using it and not the organisation**

					<b>20/21 Season</b>
* 2% increase at the start of new season	5.3.1 Single	Annual	97.02	12.61	109.63
* 2% increase at the start of new season	5.3.2 Double	Annual	161.71	21.02	182.73
* 2% increase at the start of new season	5.3.3 Boards	Annual	323.41	42.04	365.45
* 2% increase at the start of new season	5.3.4 Zamboni	Annual	355.74	46.25	401.99

**\* The cost of the original fabrication of the sign will be an additional one time fee**

<b>5.4 Canteen Rental</b>					
	5.4.1 Non-Profit organisation (if available and not rented seasonally)	Per Day	20.00	2.60	22.60
	5.4.2 Access to rental space before and/or after event	Per Day	10.00	1.30	11.30

**\*Arena Staff always has access even if rented out**



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Section	Fee Detail	Unit	Price	HST	Total Price
<b>6. Library Services</b>					
6.1 Library Fees					
	6.1.1 Membership Card	No Charge			
	6.1.2 Replacement Card	Per card	5.00		5.00
	6.1.3 Late charges				
	1. Books / Dvds / Magazine (Maximum \$5.00)	Per Item/ Per Day	0.10		0.10
	2. Games (Maximum \$10.00)	Per Item/ Per Day	0.50		0.50
	6.1.4 Lost or Damaged Item		Actual Cost + Tax		
	6.1.5 Resurfacing Service	Per Item	5.00		5.00
<b>7. Fire Department</b>					
7.1 Service & fees					
	7.1.1 Request for Fire report	Per Report	50.00		50.00
	7.1.2 Compliance Request (Letter Only)				
	1. Residential	Each	75.00		75.00
	2. Commercial / Industrial	Each	75.00		75.00
	3. Liquor Licence	Each	75.00		75.00
	7.1.3 Inspection				
	1. Residential (for insurance purposes)	Each	75.00		75.00
	2. Multi-Residential	Each	75.00		75.00
	3. Commercial / Industrial	Each	75.00		75.00
	7.1.4 Emergency Services on road/trail (outside municipal boundaries)				
	1. 1st Hour /per piece of equipment (per current MTO rates)	Each	410.00		410.00
	2. Each additional half hour / per piece of equipment	Each	205.00		205.00
	7.1.5 Stand-By Fee (Fire watch, scene protection, etc.)	Each	85.00		85.00
	7.1.6 Commercial Parking Lot Cleaning	Per Hour	100.00		100.00
	7.1.7 Air Tank Filling	Per Tank	25.00		25.00
	7.1.8 Use of Generator by Sault CACC	Per Day	75.00		75.00

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Section	Fee Detail	Unit	Price	HST	Total Price
<b>7. Fire Department (Suite...)</b>					
	7.1.9 Smoke Alarm	Each	15.00		15.00
	7.1.10 Carbon Monoxyde Alarm	Each	30.00		30.00
	7.1.11 Batteries Smoke Alarm	Each	5.00		5.00
	7.1.12 Fire Permit	Each	10.00		10.00
<b>Infrastructure Services</b>					
<b>8. Water &amp; Wastewater</b>					
8.1 User Fees					
	8.1.1 Connection Fees	Each	100.00		100.00
	8.1.2 Disconnection/Reconnection (additional fees may apply)	Per Occurrence	50.00		50.00
	8.1.3 Emergency/after hours by certified Twp employee	Per Occurrence	100.00		100.00
	8.1.4 Filling of Swimming pool (Hydrant)	Per Occurrence	100.00		100.00
	8.1.5 Lagoon Tipping Fee (Emptying Wastewater)	Per Load	125.00		125.00
	8.1.6 Request for amendment to applicable units (includes inspection)	Per Occurrence	75.00		75.00
	8.1.7 Bulk Water	Per Litre	0.01		
<b>9. Landfill site</b>					
9.1 Landfill Site Fees					
	9.1.1 Storage of Contractor Bin / per Month	Per Bin	20.00	Non-Resident 30.00	
	9.1.2 Request for assistance				
	1. Regular hours of Twp Office (Mon-Fri)		<small>35.00 + Landfill charge</small>	<small>35.00 + Landfill charge</small>	
	2. Evening & weekend if available		<small>50.00 + Landfill charge</small>	<small>50.00 + Landfill charge</small>	
	9.1.3 Regular Pick-up Truck				
	1. Half Load or less	Each	5.00	15.00	
	2. Full Load	Each	10.00	22.50	
	9.1.4 Small Utility Trailer (Similar to a Pick-up truck box)				
	1. Half Load or less	Each	5.00	15.00	
	2. Full Load	Each	10.00	22.50	

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Section	Fee Detail	Unit	Price	HST	Total Price
<b>9. Landfill site (suite...)</b>					
	9.1.5 Large Utility Trailer (1 or 2 axle)				
	1. Half Load or less	Each	10.00	30.00	
	2. Full Load	Each	20.00	45.00	
	9.1.6 Dump Truck / Gravel Truck	Per Load	300.00	500.00	
	9.1.7 Contractor Bin				
	1. 20 Yards	Per Load	500.00	750.00	
	2. 30 Yards	Per Load	750.00	1125.00	
	3. 40 Yards	Per Load	1000.00	1500.00	
	9.1.8 Dump Truck of hazardous waste (PW prior Approval required)	Per Load	750.00	1125.00	

**\*The usage of the Dubreuilville landfill site will be at a cost to everyone, whether a taxpayer or not.**

**\* Two free coupons are available for two free trips of regular size pick-up truck or small utility trailer with a full load , per year with expiry date for residential roll numbers whose taxes are up-to-date.**

**10. Cemetery**

10.1 Cemetery Fees

Section	Fee Detail	Unit	Price	Taxe on Lot only	Total Price
10.1.1	Plot Price (Includes \$250 Perpetual care & Maintenance)	Each	450.00	26.00	476.00
10.1.2	Grave Internment	Each	600.00		600.00
10.1.3	Disinternment Charges	Each	1000.00		1000.00
10.1.4	Cremation Internment	Each	200.00		200.00

**\* No fee shall be charged for lots assigned to Marcel, Augustin , Napoléon and Joachim Dubreuil.**