

# ORDRE DU JOUR

## Agenda

Séance régulière du conseil qui aura lieu  
à 18 h 30, le mercredi 10 juillet 2019  
*Regular Council meeting scheduled for  
Wednesday, July 10, 2019 at 6:30 p.m.*

1. **OUVERTURE**  
**CALL TO ORDER**
2. **PRÉSENCE**  
**ROLL CALL**

	In attendance	Absent	With Notice	Without Notice
Mayor Beverly Nantel				
Councillor Chantal Croft				
Councillor Hermyle Langlois				
Councillor Léandre Moore				
Councillor Hélène Perth				
CAO-Clerk				
Treasurer/Tax Collector				
LCSD				
Infrastructure Superintendent				
Misc. Staff				
Misc. Staff				

3. **APPEL ET DÉCLARATION D'INTÉRÊT PÉCUNIAIRE**  
**DECLARATION OF CONFLICT**
4. **ADOPTION DE L'ORDRE DU JOUR**  
**APPROVAL OF AGENDA**
5. **ADOPTION DES PROCÈS-VERBAUX**  
**ADOPTION OF MINUTES**

- 5.1 Procès-verbal daté du 12 juin 2019 de la réunion régulière du conseil municipal / *Regular Municipal Council meeting minutes dated June 12, 2019*; et / and **(Resolution)**

- 5.2 Procès-verbal daté du 19 juin 2019 de la réunion spéciale du conseil municipal / *Special Municipal Council meeting minutes dated June 19, 2019; (Resolution)*

6. **DÉLÉGATIONS**  
**DELEGATIONS**

7. **CORRESPONDANCE**  
**CORRESPONDENCE**

- 7.1 Procès-verbal daté du 23 mai 2019 du Conseil d'administration des services du district d'Algoma / *Algoma District Services Administration Board meeting minutes dated May 23, 2019; et / and (Information)*
- 7.2 Lettre datée du 5 juin 2019 de l'Assemblée législative de l'Ontario, Michael Mantha, Député, Algoma-Manitoulin au sujet d'une demande de support concernant des centres d'essais de conduites dans les communautés du nord / *Letter dated June 5, 2019 from the Legislative Assembly of Ontario, Michael Mantha, MPP, Algoma-Manitoulin with regards to a request for support concerning drive test centres in Northern Communities; et / and (Support)*
- 7.3 Lettre datée du 28 mai 2019 de l'Assemblée législative de l'Ontario, Michael Mantha, Député, Algoma-Manitoulin au sujet d'une demande de support concernant l'arrêté de zonage un règlement de l'Ontario / *Letter dated May 28, 2019 from the Legislative Assembly of Ontario, Michael Mantha, MPP, Algoma-Manitoulin with regards to a request for support concerning O. Reg. 102-89 Wawa-Dubreuilville Zoning Order, 57-MZOA-194861; et / and (Support)*
- 7.4 Lettre datée du 19 juin 2019 de l'Assemblée législative de l'Ontario, Michael Mantha, Député, Algoma-Manitoulin au sujet d'une demande de support concernant l'amélioration de l'Internet haut débit et téléphone portable dans le Nord de l'Ontario / *Letter dated June 19, 2019 from the Legislative Assembly of Ontario, Michael Mantha, MPP, Algoma-Manitoulin with regards to a request for support concerning improvements to high-speed internet and cellphone in Northern Ontario; et / and (Support)*
- 7.5 Lettre datée du 24 juin 2019 du Canton de South Frontenac au sujet d'une demande de support concernant la conférence combinées ROMA/OGRA / *Letter dated June 24, 2019 from the Township of South Frontenac with regards to a request for support concerning the ROMA/OGRA Combined Conference; et / and (Support)*

- 7.6 Lettre datée du 5 juin 2019 de la Santé publique Algoma au sujet d'une demande de support concernant des changements proposés à la santé publique en Ontario / *Letter dated June 5, 2019 from Algoma Public Health with regards to a request for support concerning proposed changes to public health in Ontario*; et / and **(Support)**
- 7.7 Lettre datée du 24 juin 2019 de la Corporation de la Municipalité de Wawa au sujet d'une demande de support concernant des changements proposés à la santé publique en Ontario / *Letter dated June 24, 2019 from the Corporation of the Municipality of Wawa with regards to a request for support concerning proposed changes to public health in Ontario*; **(Support)**

## **8. RAPPORT DES COMITÉS ET/OU DÉPARTEMENTS** **REPORTS FROM COMMITTEES AND/OR DEPARTMENTS**

- 8.1 Rapport pour le conseil daté du 3 juillet 2019 de la Directrice administrative-Greffière au sujet de l'embauche d'une autre étudiante pour l'été / *Council report dated July 3, 2019 from the CAO-Clerk with regards to the hiring of another summer student*; et / and **(A huis clos en premier lieu / In closed session firstly) (Resolution)**
- 8.2 FedNor, la demande de financement de l'Initiative fédérale de développement économique dans le Nord de l'Ontario pour l'amélioration de sentiers polyvalents / *FedNor, the Federal Economic Development Initiative for Northern Ontario funding application for multi-use trail improvements*; et / and **(Resolution)**
- 8.3 Proposition de service datée du 4 juillet 2019 de MTE au sujet de la vérification du rôle d'évaluation et soutien correctif / *Service proposal dated July 4, 2019 from Municipal Tax Equity (MTE) Consultants Inc. with regards to assessment roll audit and remedial support*; et / and **(Resolution)**
- 8.4 Quotation datée du 21 juin 2019 de Troy Life & Fire Safety Ltd en ce qui concerne la réparation des défauts du système d'arrosage à l'aréna / *Quotation dated June 21, 2019 from Troy Life & Fire Safety Ltd with regards to repairing the sprinkler system deficiencies at the arena*; **(Resolution)**

## **9. APPROBATION DES RÉGISTRES DE CHÈQUES** **APPOVAL OF CHECK REGISTER**

- 9.1 Rapport pour le Conseil (registre des chèques pour 2019) daté du 3 juillet 2019 (liste A - Visa) / *Council Board Report (cheque register for 2019) dated July 3, 2019 (list A - Visa)*; et / and **(Resolution)**

- 9.2 Rapport pour le Conseil (registre des chèques pour 2019) daté du 5 juillet 2019 (liste B) / *Council Board Report (cheque register for 2019) dated July 5, 2019 (list B)*; **(Resolution)**

**10. RÉGLEMENTS**  
**BY-LAWS**

- 10.1 Arrêté-municipal no. 2019-34, étant un règlement visant à confirmer les travaux du Conseil de la Corporation du Canton de Dubreuilville à sa séance ordinaire tenue le 10 juillet 2019 / *By-Law No. 2019-34, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on July 10, 2019*; et / and **(Resolution)**
- 10.2 Arrêté-municipal no. 2019-35, étant un règlement pour nommer un vérificateur municipal / *By-Law No. 2019-35, being a By-law to appoint a municipal auditor*; **(Resolution)**

**11. AJOUT**  
**ADDENDUM**

**12. ASSEMBLÉE A HUIS CLOS**  
**CLOSED SESSION**

- 12.1 Discussion concernant des renseignements privés au sujet d'une personne qui peut être identifiée, y compris des employés de la municipalité ou du conseil / *Discussion regarding personal matters about an identifiable individual, including municipal or local board employees* **(Municipal Act, 2001, S.O. 2001, c. 25, s. 239 (2) (b))**; et / and
- 12.2 Discussion concernant les relations de travail ou les négociations avec les employés / *Discussion regarding labour relations or employee negotiations* **(Municipal Act, 2001, S.O. 2001, c. 25, s. 239 (2) (d))**;

**13. AJOURNEMENT**  
**ADJOURNMENT**



5.1

**THE CORPORATION OF THE TOWNSHIP OF DUBREUILVILLE**

**-MINUTES-**

Regular Council Meeting held on  
June 12, 2019 at 6:30 p.m.  
Council Chambers

**PRESENT:** Mayor, B. Nantel  
Councillor C. Croft  
Councillor, H. Perth  
Councillor, L. Moore  
Councillor, H. Langlois

**STAFF:** CAO-Clerk, Shelley B. Casey  
Treasurer/Tax Collector, Suzanne Bouchard

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**Mayor, Beverly Nantel called the meeting to order at 6:30 p.m.**

**19-183** Moved by: Councillor Croft  
Seconded by: Councillor Langlois

Whereas that the agenda for the regular municipal council meeting dated June 12, 2019 be adopted as submitted, with the addition of:

- Item 11.1 Discussion regarding summer schedule of regular municipal council meetings.

Carried

**19-184** Moved by: Councillor Perth  
Seconded by: Councillor Croft

Whereas that the Council of the Corporation of the Township of Dubreuilville wishes to receive and approve the following municipal council meeting minutes as submitted:

- Regular Municipal Council meeting minutes dated May 22, 2019; and

Carried

**19-185** Moved by: Councillor Moore  
Seconded by: Councillor Croft

Whereas that the following be received as information only:

7.1 Algoma District Services Administration Board meeting minutes dated April 25, 2019; and

7.2 Albany Sector OFMEM & Community EM Sector Representatives meeting minutes dated September 26, 2018; and

7.3 Carrefour santé of Dubreuilville meeting minutes dated September 27, 2018; and

7.4 Township of Dubreuilville proposed extension of municipal water and sewer class environmental assessment; and

7.5 Letter from the Premier of Ontario with regards to balancing the provincial budget; and

7.6 Email dated May 17, 2019 from the Association of Municipalities of Ontario (AMO) with regards to Ontario Budget Bulletin #3; and

7.7 Letter dated May 14, 2019 from the Corporation of the Township of White River with regards to Winnie's Hometown Festival; and

7.8 Letter dated May 17, 2019 from Greenstone Gold Mines with regards to Hardrock Project Expression of Interest (EOI) Process.

Carried

**19-186** Moved by: Councillor Croft  
Seconded by: Councillor Perth

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to support the attached resolution dated April 16, 2019 from the Corporation of the Township of McNab/Braeside with regards to a request for support concerning education adjustments.

Carried

**19-187** Moved by: Councillor Croft  
Seconded by: Councillor Langlois

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to support the attached resolution dated May 21, 2019 from the Corporation of the City of Kenora with regards to a request for support concerning funding cuts to Legal Aid Ontario.

Carried

**19-188** Moved by: Councillor Perth  
Seconded by: Councillor Croft

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to support the attached resolution dated May 17, 2019 from the Township of Muskoka with regards to a request for support concerning Bill 108.

Carried

**19-189** Moved by: Councillor Perth  
Seconded by: Councillor Moore

Whereas that Council of the Corporation of the Township of Dubreuilville hereby wishes to support the attached letter dated May 31, 2019 from the Regional Municipality of Halton with regards to a request for support concerning Bill 108.

Carried

**19-190** Moved by: Councillor Langlois  
Seconded by: Councillor Croft

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to support the attached letter dated May 28, 2019 from the City of Toronto with regards to a request for support concerning Bill 108.

Carried

**19-191** Moved by: Councillor Perth  
Seconded by: Councillor Croft

Whereas that the following individual(s) be authorized to attend the North East Local Health Integration Network Personal Support Worker Action Planning Day to be held in Sault Ste Marie on June 20, 2019:

-Mayor Beverly Nantel

Carried

**19-192** Moved by: Councillor Croft  
Seconded by: Councillor Moore

Whereas that the Ontario Regulation 588/17 Asset Management Planning for Municipal Infrastructure, under the Infrastructure for Jobs and Prosperity Act, 2015 was introduced by the province; and

Whereas that July 1, 2019 is the deadline to produce a finalized strategic asset management policy to meet the first regulation milestone;

Therefore be it resolved that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached Asset Management Policy, as presented.

Carried

**19-193** Moved by: Councillor Langlois  
Seconded by: Councillor Moore

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached revised Stand-by and Call outs municipal policy, as presented

Carried

**19-194** Moved by: Councillor Croft  
Seconded by: Councillor Moore

Whereas that the attached planning report dated June 12, 2019 from the CAO-Clerk and the Planner at Fotenn Consultants Inc. with regards to the request for an extension of temporary land use at 714 rue de l'Église be received; and

Whereas that the Council has been made aware of all comments received, if any, either in written format or verbally, by various individuals, organizations, businesses, etc. and has taken into account these comments in making their final decision on this matter;

Therefore be it resolved that the Council of the Corporation of the Township of Dubreuilville hereby wishes to approve the extension request of By-Law 2018-35 for the temporary installation of mobile bunkhouses (dormitories) on the property for a further year, until September 30, 2020, per the recommendation of Fotenn Consultants Inc.

Carried

**19-195** Moved by: Councillor Perth  
Seconded by: Councillor Croft

Whereas that the attached Council Board Report (cheque register for 2019, list A - Visa) dated June 7, 2019 in the amount of \$30,078.37, be approved for payment.

Carried

**19-196** Moved by: Councillor Croft  
Seconded by: Councillor Moore

Whereas that the attached Council Board Report (cheque register for 2019, list B) dated June 7, 2019 in the amount of \$44,383.28, be approved for payment.

Carried

**19-197** Moved by: Councillor Moore  
Seconded by: Councillor Perth

Whereas that By-Law No. 2019-29, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on June 12, 2019, be adopted.

Carried

**19-198** Moved by: Councillor Croft  
Seconded by: Councillor Perth

Whereas that By-Law No. 2019-30, being a By-law to amend Zoning By-Law 2015-44, as amended pursuant to the provisions of Section 39 of the Planning Act, R.S.O. 1990, as amended, with respect to certain lands identified as Parcel 12115 AWS, being Part of Lot 12, Plan M-399, designated as Parts 1, 3 and 4, Plan 1R-8786, Township of Dunphy, District of Algoma, be adopted.

Carried

**19-199** Moved by: Councillor Langlois  
Seconded by: Councillor Moore

Whereas that By-Law No. 2019-31, being a By-law to amend By-law no. 2015-33 to authorize the execution of a Ground Lease for temporary use of part of municipal property known as the Magpie Point between Alamos Gold Inc. and the Corporation of the Township of Dubreuilville, be adopted.

Carried



**19-200** Moved by: Councillor Moore  
Seconded by: Councillor Perth

Whereas that By-Law No. 2019-32, being a By-law to authorize certain new capital works of the Corporation of the Township of Dubreuilville; to authorize the submission of an application to Ontario Infrastructure and Lands Corporation (OILC) for financing such capital works; to authorize temporary borrowing from OILC to meet expenditures in connection with such works; and to authorize long term borrowing for such works through the issue of debentures to OILC, be adopted.

Carried

**19-201** Moved by: Councillor Perth  
Seconded by: Councillor Moore

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to schedule the summer meeting dates of the regular municipal council meeting as described below:

June 26, 2019 will be cancelled;  
July 10, 2019 remains;  
July 24, 2019 will be cancelled;  
August 14, 2019 will be cancelled and replace by August 7, 2019;  
August 28, 2019 remains.

Carried

**19-202** Moved by: Councillor Croft  
Seconded by: Councillor Moore

Whereas that we adjourn to go in-camera session at 7:10 p.m.

12.1 Discussion regarding personal matters about an identifiable individual, including municipal or local board employees (*Municipal Act, 2001, S.O. 2001, c. 25, s. 239 (2) (b)*); and

12.2 Discussion regarding labour relations or employee negotiations (*Municipal Act, 2001, S.O. 2001, c. 25, s. 239 (2) (d)*).

Carried

**19-203** Moved by: Councillor Moore  
Seconded by: Councillor Langlois

Whereas that we reconvene in regular municipal council meeting at 9:26 p.m.

Carried

**19-204** Moved by: Councillor Croft  
Seconded by: Councillor Perth

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached Council Report dated May 31, 2019 from the Resource Centre Clerk with regards to the hiring of Tamara Pinel as a student assistant, as presented.

Carried

**19-205** Moved by: Councillor Perth  
Seconded by: Councillor Croft

Whereas that this regular municipal council meeting dated June 12, 2019 hereby adjourn at 9:27 p.m.

Carried

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Mayor

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CAO/Clerk

**THE CORPORATION OF THE TOWNSHIP OF DUBREUILVILLE**

**-MINUTES-**

Special Council Meeting held on  
June 19, 2019 at 1:00 p.m.  
Council Chambers  
**Water Service Replacement**

PRESENT: Councillor, C. Croft  
Councillor, H. Perth  
Councillor, L. Moore

ABSENT: Mayor, B. Nantel  
Councillor, H. Langlois

STAFF: Treasurer/Tax Collector, Suzanne Bouchard  
Infrastructure Superintendent, Francis DeChamplain

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**Councillor, Chantal Croft called the meeting to order at 1:02 p.m.**

**19-206** Moved by: Councillor Moore  
Seconded by: Councillor Perth

Whereas that the agenda for the special municipal council meeting dated June 19, 2019 with regards to the Pre-Meeting in preparation for our "Water Service Replacement" Project, be adopted as submitted.

Carried

**19-207** Moved by: Councillor Perth  
Seconded by: Councillor Moore

Whereas that the By-Law No. 2019-33, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its special meeting held on June 19, 2019, be adopted.

Carried

**19-208** Moved by: Councillor Perth  
Seconded by: Councillor Moore

Whereas that the June 19, 2019 special municipal council meeting adjourn at 2:15 p.m.

Carried



## **Minutes – Regular Board Meeting**

**May 23, 2019**

**Head Office, Main Board Room, Little Rapids**

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### Board Members in attendance:

- Norman Mann - Chair
- Lynn Watson – Vice Chair
- Blair MacKinnon
- Lorraine Aelick
- Sally Hagman
- Jocelyne Bishop
- Dan Marchisella
- Luc Cyr
- Ron Rody
- Belinda Kistemaker
- Gabriel Tremblay

### Board Members absent with regrets and required notice:

- Chris Patrie
- 

### **1. Opening of Meeting**

The Board Chair, Norman Mann opened the meeting and welcomed Board Members and staff.

**2. Opportunity for Declaration of Pecuniary Interest**

None declared.

**3. Minutes**

By Resolution, the Board approved the minutes of the April 25, 2019, Regular Board Meeting as distributed.

**4. Approval of Agenda**

By Resolution, the Board approved the agenda for the May 23, 2019 Regular Board Meeting, as amended.

Amended as follows:

- 8.5 ADSAB Housing Portfolio – Property Issue - Elliot Lake
- 8.6 NOSDA Membership Agreement

**5. Correspondence**

5.1 MOH & LTC – 2019/20 Budget Allocation

The CAO provided a summary of the Paramedic Services budget allocation for 2019/20. ADSABs Service Grant has been frozen at 2018 funding which is based on 2017 budget levels. This results in a \$400,000 shortfall for 2019.

**6. Other Business**

6.1 District Social Services Administration Boards Review – Update

*District Social Services Administration Boards Governance – Discussion Guide*

The CAO circulated a copy of the Discussion Guide to Board members.

The focus is on three areas, two on conflict resolution and Board communication and transparency. NOSDA has met with the Consultant and has provided feedback.

## 6.2 Children's Services – Update

### *MEDU Memo – Previously Approved School-Based Child Care Capital Projects*

The Director of Children's Services and Early Learning provided a summary of the correspondence received. The capital projects at C.A.S.S. and Blind River both have Approval to Proceed (ATP) which meets the criteria to receive funding.

The Echo Bay project with ten infant spaces does not have ATP, however will be managed within ADSAB's existing operating budget.

## 6.3 Housing Services – Update

In the absence of the Director of Housing Services the CAO advised the Board guidelines have been received for the two new programs Canada-Ont Housing Initiative (COCHI) and Ontario Priorities Housing Initiative (OPHI).

COCHI funding, used in addition to municipal dollars, is to assist with protection of tenants and stabilization of community housing and priority should be given to Urban Native. The funding is in two components, Operating and Capital.

OPHI consists of five components which the Service Manager may select from. Each has eligibility criteria and reporting requirements.

The Investment Plan requires resolution and will be brought to the Board prior to the submission deadline of September 15, 2019. As there is no meeting in August, the plan will be coming to the July 2019 meeting for approval.

#### 6.4 Social Assistance – Update

The Director of Client Services and Social Assistance provided information on a collaboration between ADSAB and Algoma Public Health. 'Bridges out of Poverty' workshops will be held in Elliot Lake and Blind River in the month of June. It is expected a workshop will be held in the North in the fall. No date has been set.

Questions from the Board were answered by the Director.

#### 6.5 Paramedic Services – Update

The Chief of Paramedic Services informed the Board the Ministry of Health will be on-site May 29, 2019, and have requested to review ambulance call reports.

BLS Standards updates are coming.

Referrals resulting from the Community Paramedic Program have increased. Wellness clinics were held across the district and over 1000 people were seen, with 370 over the age of 75 years. Through surveys 85% rated the service as excellent.

The opioid crisis has resulted in increased calls in both Sault Ste. Marie and Sudbury. To-date only two calls have been received in the district.

The Chief answered questions from the Board.

The CAO provided an update for the Board on the Non-Urgent Patient Transfer project. Manitoulin/Sudbury withdrew at the end of April, therefore a new funding agreement is required. Questions were answered by the CAO.

#### 6.6 Transformation of Employment Services Ontario – Vendor Market Day

The CAO informed the Board on May 17 all DSSABs provided the Ministry with information. The Ministry is looking at three

prototypes and is planning to move forward on an aggressive time line.

**6.7 ADSAB Financial Report – for the period ended March 31, 2019  
(to be distributed at meeting)**

In the absence of the Director of Finance, the CAO provided a walk-through of the report.

By Resolution the Financial Report was approved.

**6.8 Provincial Funding – 2019 Budget Impacts**

The CAO provided a handout and summary at the meeting, answering questions from the Board.

**7. Open Question and Answer**

The Board Chair expressed his appreciation to the organizers of FONOM for a great conference.

**8. In Camera Session**

8.1 Township of St. Joseph Affordable Housing Project – Update

8.2 Westwind Shores Housing Project - Update

8.3 ADSAB – Proposed Budget Adjustments and Revised Staffing Plan

8.4 Personnel Issues

8.5 ADSAB Housing Portfolio – Property Issue - Elliot Lake

8.6 NOSDA Membership Agreement

Upon return to an open meeting the Board passed the following Resolution:



Resolve that: the Board approve the Proposed Budget Adjustments and Restructuring 2019 as presented:

Phase 1 – Immediate Budget Adjustments and Restructuring  
Phase 2 – Review of Paramedic Service Levels in the Western Division

Phase 2 to come back to the Board no later than September 2019 for approval.

**9. Adjournment**

By Resolution, the Regular Board Meeting of May 23, 2019 was adjourned.

The next Regular Board Meeting is scheduled for June 27, 2019 at 5:00 p.m. in the Main Board Room, at Head Office, Little Rapids.

## Resolutions

1	<p>Moved by: Lynn Watson Seconded by: Ron Rody</p> <p>Resolve that: the Board approve the draft minutes of the April 25, 2019 Regular Board Meeting as distributed.</p> <p>Carried</p>
2	<p>Moved by: Sally Hagman Seconded by: Lorraine Aelick</p> <p>Resolve that: the Board approve the agenda for the May 23, 2019 Regular Board Meeting, as amended.</p> <p style="padding-left: 40px;">8.5 ADSAB Housing Portfolio – Property Issue - Elliot Lake 8.6 NOSDA Membership Agreement</p> <p>Carried</p>
3	<p>Moved by: Ron Rody Seconded by: Luc Cyr</p> <p>Resolve that: The Board accept the ADSAB Financial Report for the period ended March 31, 2019 as presented.</p> <p>Carried</p>
4	<p>Moved by: Jocelyne Bishop Seconded by: Dan Marchisella</p> <p>Resolve that: the Board move the meeting in-camera for the discussion of Personnel / Property matters.</p> <p>Carried</p>

<b>5</b>	<p>Moved by: Luc Cyr Seconded by: Lorraine Aelick</p> <p>Resolve that: the Board return to an open session.</p> <p>Carried</p>
<b>6</b>	<p>Moved by: Ron Rody Seconded by: Sally Hagman</p> <p>Resolve that: the Board approve the Proposed Budget Adjustments and Restructuring 2019 as presented:</p> <p>Phase 1 – Immediate Budget Adjustments and Restructuring</p> <p>Phase 2 – Review of Paramedic Services Levels in the Western Division</p> <p>Phase 2 to come back to the Board no later than September 2019 for approval.</p> <p>Carried</p>
<b>7</b>	<p>Moved by: Luc Cyr Seconded by: Lynn Watson</p> <p>Resolve that: the Regular Board Meeting of May 23, 2019 be adjourned.</p> <p>Carried</p>



7.2

**Michael Mantha MPP/député**  
Algoma-Manitoulin

June 5, 2019

Hon. Jeff Yurek  
Ministry of Transportation  
5<sup>th</sup> Floor  
777 Bay St.  
Toronto, ON M7A 1Z8

**Re: DriveTest Centres in Northern Communities**

Dear Minister Yurek,

I am writing regarding an ongoing concern for many constituents in my riding of Algoma-Manitoulin. I have enclosed a letter from the Northeast Superior Mayors Group as well as a letter addressed to former Minister of Transportation, Ms. Kathryn McGarry, to offer additional context and request a follow up to this ongoing issue.

The lack of access to regular and reliable DriveTest centres in rural communities throughout Northern Ontario is unacceptable and cannot continue. From December 2017 to April 2018, some DriveTest centres were unable to provide a single scheduled date for testing, while others only offered two or three scheduled testing dates throughout the entire 2018 calendar year. Unpredictable hours of operation cause many barriers to required transportation, employment opportunities, services and the local economies.

Currently, employers must arrange for prospective employees to obtain required testing in other communities. Required services like fire protection and winter road maintenance are severely limited as hiring processes can be delayed by awaiting availability for individuals to obtain their DZ licences. In addition to the limitations to commercial class licences, individuals attempting to obtain their G class licences are also greatly impacted. In addition to regular geographical challenges, being unable to obtain your full G licence in a timely manner can greatly impact access to healthcare, social services, employment and educational opportunities as well as other basic necessities that are not readily available in rural Northern communities.

Many municipalities, including Wawa, Dubreuilville, Chapleau, Hornepayne, White River and Manitouwadge are requesting concrete, timely action to this dire situation. Ontarians should not face limited opportunities and prospects due to their geographic location.

Thank you for your attention on this matter. I look forward to your response at your earliest convenience.

Sincerely,



Michael Mantha, MPP  
Algoma-Manitoulin

CC: Ron Rody, Mayor of Wawa  
Beverly Nantel, Mayor of Dubreuilville  
Micheal J. Levesque, Mayor of Chapleau  
Cheryl T. Fort, Mayor of Hornepayne  
Angelo Bazzoni, Mayor of White River  
John MacEachern, Mayor of Manitouwadge

MM:clt

Legislative  
Assembly of  
Ontario



Assemblée  
législative de  
l'Ontario

**Michael Mantha MPP/député**  
Algoma–Manitoulin

Tuesday, May 28, 2019

Hon. Steve Clark  
Ministry of Municipal Affairs and Housing  
College Park 17th Flr.  
777 Bay St  
Toronto, ON M5G 2E5

Re: O. Reg. 102-89 Wawa-Dubreuilville Zoning Order, 57-MZOA-194861

Dear Minister Clark,

I am writing regarding the Ministry of Municipal Affairs and Housing's recent correspondence with the Township of Dubreuilville. In a letter dated May 15, 2019, the Township was informed that the Ministry is considering revoking the Wawa-Dubreuilville Zoning Order, O. Reg. 102-89.

After speaking with members of the Township, it is apparent that revoking this order could tremendously limit the growth of their community. In the letter it is noted that "this proposal is being considered by the Ministry given the interest in reducing regulatory burden imposed by the province. We also recognize that circumstances have changed since this zoning order was enacted including changes in the planning policy environment and shifting development patterns in the north." Although this order was related to mining activities at the time, abolishing the order would have a considerable negative impact on the communities today.

Abolishing the order would allow developers to build lodging units on site, rather than within the communities mentioned in the agreement. This will significantly impact economic development, growth and opportunities for the entire community adversely. Currently, temporary bunkhouses are only permitted on development sites during construction. Dissolving the order would allow the use of permanent bunkhouses for the entirety of regular operations. This means fewer individuals participating in the local economies of the 38 townships within the order.

Additionally, this step may discourage prospective workers and their families from moving to these communities, which would lead to further growth in many other aspects. From economic opportunities to other development projects, from education to

Queen's Park - Room/Bureau 160, Main Legislative Building/Édifice de l'assemblée législative, Queen's Park, Toronto, ON M7A 1A5  
Tel/Tél.: 416-325-1938 • Fax/Télécop.: 416-325-1976 • email/cour.: [mmantha-qp@ndp.on.ca](mailto:mmantha-qp@ndp.on.ca)

Constituency Office / Bureau de circonscription - 18 Mary Walk, Elliot Lake, ON P5A 2A1  
Tel/Tél.: 705-461-9710 • Fax/Télécop.: 705-461-9720 • toll free/sans frais: 1-800-831-1899 • email/cour.: [mmantha-co@ndp.on.ca](mailto:mmantha-co@ndp.on.ca)

healthcare and social services; the abolition of this order will have a much greater impact on these townships outside of the planning policy environment and shifting development patterns.

To ensure economic prospects are not lost and that the mentioned townships are able to thrive, these constituents ask that the Ministry reconsider revoking the Wawa-Dubreuilville Zoning Order.

Sincerely,



Michael Mantha, MPP  
Algoma-Manitoulin

MM:clt

Cc: Township of Dubreuilville  
Municipality of Wawa  
Ministry of Energy, Northern Development and Mines  
Ministry of Natural Resources and Forestry



7.4

**Michael Mantha MPP/député**  
Algoma-Manitoulin

June 19, 2019

Hon. Monte McNaughton  
Ministry of Infrastructure  
Hearst Block, 8th Floor, 900 Bay St.  
Toronto, ON M7A 2E1

Dear Minister,

I'm happy to see your government is taking steps to improve broadband and cellphone connectivity in Eastern Ontario. However, it's important not to forget Northern Ontario is truly underserved when it comes to internet and cellphone coverage.

Communities in my riding such as Searchmont, Dubreuilville and the North Shore corridor have very poor coverage and have been working with companies and governments to address this issue.

With your government moving more rapidly towards digital services and e-learning in schools, it's imperative to move forward with improvements to broadband and cellphone connectivity in Northern Ontario as well.

Now, more than ever, access to high-speed internet and reliable cellphone coverage are essential to the development of region. I urge your government to insure that there's a fair access to broadband and cellphone connectivity across our province, including taking steps to make much needed improvements in Northern Ontario.

I'm looking forward to your response.

Sincerely,

A handwritten signature in black ink, appearing to be "Michael Mantha".

Michael Mantha  
MPP/député  
Algoma-Manitoulin

CC :

- Marko Koskenoja
- Searchmont
- Assiginack
- Baldwin





**Michael Mantha MPP/député**  
Algoma-Manitoulin

- Billings
- Blind River
- Bruce Mines
- Burpee & Mills
- Central Manitoulin
- Chapleau
- Cockburn Island
- Dubreuilville
- Elliot Lake
- Espanola
- Gordon-Barrie Island
- Gore Bay
- Hilton Beach
- Hilton
- Hornepayne
- Huron Shores
- Jocelyn
- Johnson
- Killarney
- Laird
- Macdonald, Meredith, & Aberdeen Additional
- Manitouwadge
- Nairn & Hyman
- North Eastern Manitoulin & the Islands
- North Shore
- Plummer Additional
- Prince
- Robinson (unorganized)
- Sabies-Spanish Rivers
- Spanish
- St. Joseph
- Tarbutt and Tarbutt Additional
- Tehkummah
- Thessalon
- Wawa
- White River

7.5



**TOWNSHIP OF SOUTH FRONTENAC**

4432 George St, Box 100  
Sydenham ON, K0H 2T0  
613-376-3027 Ext 2222 or 1-800-559-5862  
amaddocks@southfrontenac.net



June 24, 2019

**RURAL ONTARIO MUNICIPAL ASSOCIATION (ROMA)**

200 University Ave.,  
Suite 801  
Toronto, Ontario  
M5H 3C6

**Attention: Board of Directors**

Dear Board Members:

**Re: ROMA/OGRA Combined Conference**

Please be advised that the Council of the Township of South Frontenac passed the following resolution at their meeting June 18, 2019:

That Council endorse the resolution passed by Petrolia Town Council regarding the re-establishment of an annual combined conference of the Ontario Good Roads Association (OGRA) and Rural Ontario Municipal Association (ROMA) and that a letter is sent to the ORMA Board of Directors and OGRA Board of Directors supporting the combined conference in the future. **Carried.**

We look forward to receiving any updates on this matter.

Yours truly

Angela Maddocks  
Clerk

c.c. Town of Petrolia  
All Ontario Municipalities  
OGRA Board of Directors

June 5, 2019

The Honourable Christine Elliott  
Deputy Premier and Minister of Health and Long-Term Care  
10<sup>th</sup> Floor Hepburn Block  
80 Grosvenor Street  
Toronto, ON M7A 2C4  
[christine.elliottco@ola.org](mailto:christine.elliottco@ola.org)

Dear Minister Elliott,

**RE: Proposed changes to Public Health in Ontario**

Public Health is a key function in the lives of people in Ontario. The work done by local Public Health agencies is cornerstone support to keeping people healthy and helping to reduce the load and expense incurred in the regular primary care system. Education and information dissemination are vital components for preventing disease transmission and promoting the overall healthy lifestyle that Ontarians need to maintain a good quality of life. As you are aware, public health programs and services are focused primarily in four domains: Social Determinants of Health; Healthy Behaviours; Healthy Communities; and Population Health Assessment.

The Board of Algoma Public Health would like to voice its concern over the recent changes that have been suggested and implemented to public health in Ontario. The Board is asking the Ministry to seriously look at how funding cuts and regionalization if they must occur, will be implemented based on historical and current health needs/concerns and common socio-economic factors which are extremely important determinants to public health goals and directives.

Public health has been stretched thin and underfunded for many years and has been able to efficiently meet the goals and standards given to it by the Province. Any reduction would have a serious consequence and jeopardize the health of all citizens in our area. Front line staff are vital. Funding cuts or redistribution of funds across a larger region would have an immediate impact upon access programs and goals that are vital to support our communities in the North. While there are similarities in population needs, there are also great differences in access and importance. "The work is diverse, including individual clinical service delivery, education, inspection, surveillance, and policy development, among other activities." (Minister of Health and Long-Term Care, pursuant to Section 7 of the Health Protection and Promotion Act. Revised: July 1, 2018)  
How is this to be settled with fewer funds and a larger area?

The board considers these specific issues of significant importance during a potential restructuring process:

- Guarantee that service levels in Algoma will be maintained, with no service losses nor reduction to quality of care.

**Blind River**  
P.O. Box 194  
9B Lawton Street  
Blind River, ON P0R 1B0  
Tel: 705-356-2551  
TF: 1 (888) 356-2551  
Fax: 705-356-2494

**Elliot Lake**  
ELNOS Building  
302-31 Nova Scotia Walk  
Elliot Lake, ON P5A 1Y9  
Tel: 705-848-2314  
TF: 1 (877) 748-2314  
Fax: 705-848-1911

**Sault Ste. Marie**  
294 Willow Avenue  
Sault Ste. Marie, ON P6B 0A9  
Tel: 705-942-4646  
TF: 1 (866) 892-0172  
Fax: 705-759-1534

**Wawa**  
18 Ganley Street  
Wawa, ON P0S 1K0  
Tel: 705-856-7208  
TF: 1 (888) 211-8074  
Fax: 705-856-1752

- Ensure meaningful involvement by the communities, municipalities, First Nations and networked organizations throughout Algoma if a change happens.
- Improve the effectiveness of collaboration by grouping health unit populations together that make sense. Take into account geography and whether the necessary the socioeconomic and health issues of areas are compatible over the long term.
- Ensure any regional Public Health Agency would maintain proper administrative "back office" positions to meet the needs of employees and public welfare in a timely fashion and are of equal quality to the standards currently in place.
- Ensure that Algoma District has a strong voice in whatever governance structure is put in place should a regionalization come about.

Algoma Public Health has worked diligently to develop local partnerships with Municipalities and stakeholders so that a web of support can be created for all citizens, whether urban, rural or remote parts of the district. "No wrong number to call for assistance" is a pledge that was mentioned at a recent Board meeting when discussing access to resources from our catchment area and a commitment that each stakeholder shares. Regionalization must be able to maintain or enhance this standard to allow for all people in Algoma and the newly created area or it will have failed to live up to the basic purpose of public health: The work is diverse, including individual clinical service delivery, education, inspection, surveillance, and policy development, among other activities..

Reductions, efficiencies and regionalization all have pros and cons. We would ask that the Ministry of Health and Long-term Care and the Provincial Government take more time to consult with all stakeholders in an in-depth way to make sure the changes that may follow are done with careful thought and planning for each area of the province. One model applied based on numbers or geography is not the answer.

On behalf of the Board for Algoma Public Health, I look forward to hearing from you and working together to move public health in Ontario forward to meet the needs of people in Algoma and all across the province.

Sincerely,




---

Lee Mason  
*Board of Health Chair for the  
 District of Algoma Health Unit*

Cc (via email): Minister of Health – Ginette Petitpas Taylor  
 R. Romano, MPP Sault Ste. Marie  
 M. Mantha, MPP Algoma-Manitoulin  
 J. West, MPP Sudbury  
 J. Vanthof, MPP Timiskaming, Cochrane  
 A. Horwath, Leader, Official Opposition  
 F. Gélinas, MPP Nickel Belt  
 Dr. D. Williams, Chief Medical Officer of Health, Ministry of Health and Long-Term Care  
 J. Stevenson, NE LHIN CEO  
 Ontario Boards of Health  
 Councils of Algoma municipalities



<b>DATE: April 24, 2019</b>	<b>RESOLUTION NO.: 2019 - 41</b>
<b>MOVED: K. Raybould</b>	<b>SECONDED: A. Kappes</b>
<b>SUBJECT: Board of Health letter regarding changes to Public Health</b>	

**Resolution:**

That the Board of Health of Algoma send a notice of concern related to the proposed changes to Public Health.

Whereas the role of public health is to promote health, prevent and control chronic diseases and injuries, prevent and control infectious diseases, prepare for and respond to public health emergencies.

Whereas public health is primarily focused on the social determinants of health, healthy behaviors, healthy communities and population health assessment.

Whereas section 5 of the Health Protection and Promotion Act gives boards of health power to ensure community sanitation and the prevention or elimination of health hazards; provision of safe drinking water systems, control of infectious and diseases of public health significance including immunization; health promotion, health protection, and disease and injury prevention; family health; collection and analysis of epidemiological data, and such additional health programs such as mental health and opioid prevention programs.

Whereas the work of public health is best done in the local urban and rural settings in partnership with government, nongovernment, community, Indigenous communities (inclusive of First Nations [Status and Non-Status], Métis, Inuit, and those who self-identify as Indigenous) to work together to address their public health needs.

Whereas the 12 great achievements of public health are acting on the social determinants of health, control of infectious diseases, decline in deaths from coronary heart disease and stroke, family planning, healthier environments, healthier mothers and babies, motor-vehicle safety, recognition of tobaccos use as a health hazard, safer and healthier foods, safer workplaces, universal policies, and vaccination. (Canadian Public Health Association)

Whereas the province of Ontario is in the midst of an opioid crisis, where the underlying issues include social determinants of health, upon which public health focuses.

Whereas the current provincial government proposes to amalgamate 35 health units into 10 provincial entities.



Whereas the health of Ontarians may be put at risk.

Now therefore be it resolved that the Board of Health for Algoma Public Health Board write to the Minister of Health and Long-Term Care and to local Members of Provincial Parliament in Algoma to voice their concern over the amalgamation of health units and how it will impact the health of Ontarians, and;

Be it further resolved correspondence of this resolution be copied to the Federal Minister of Health, Members of parliament of northeastern Ontario, the leader of the official opposition, the health critic of both provincial parties, The Chief Medical Officer of Health of Ontario, the Boards of Health throughout Ontario, the councils of Algoma municipalities, and the North East LHIN CEO.

**CARRIED: Chair's Signature:**

- Patricia Avery
- Louise Caicco Tett
- Randi Condie
- Deborah Graystone

- Micheline Hatfield
- Adrienne Kappes
- Lee Mason
- Heather O'Brien

- Ed Pearce
- Brent Rankin
- Karen Raybould
- Mathew Scott



<b>DATE: May 22, 2019</b>	<b>RESOLUTION NO.: 2019 - 47</b>
<b>MOVED: H. O'Brien</b>	<b>SECONDED: D. Graystone</b>
<b>SUBJECT: Supporting Simcoe-Muskoka regarding proposed regional boundary</b>	

**Resolution:**

Be it resolved that the Board of Health for Algoma shall send a letter of support to the Deputy Premier and Minister of Health and Long-Term care for the position of Simcoe-Muskoka as stated in their letter petitioning the MOH to keep their Health Unit territory intact and merge with the York Region rather than the Northeastern Regional Public Health entity.

**CARRIED: Chair's Signature:**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Patricia Avery     | <input type="checkbox"/> Micheline Hatfield | <input type="checkbox"/> Ed Pearce      |
| <input type="checkbox"/> Louise Caicco Tett | <input type="checkbox"/> Adrienne Kappes    | <input type="checkbox"/> Brent Rankin   |
| <input type="checkbox"/> Randi Condie       | <input type="checkbox"/> Lee Mason          | <input type="checkbox"/> Karen Raybould |
| <input type="checkbox"/> Deborah Graystone  | <input type="checkbox"/> Heather O'Brien    | <input type="checkbox"/> Mathew Scott   |



7.7

File No. 9.1

Algoma Public Health  
294 Willow Avenue  
Sault Ste. Marie, ON  
P6B 0A9

June 24, 2019

Dear Sir/Madam:

**Re: Proposed Changes to Public Health in Ontario**

Please find attached a copy of Resolution No. RC19160, which was passed at the Regular meeting of Council held on Tuesday, June 18, 2019, regarding concerns with proposed changes to Public Health in Ontario and the amalgamation of 35 health units into 10 provincial entities.

If you have any questions or concerns, please feel free to contact me at (705) 856-2244 ext. 222 at your convenience.

Sincerely,

**Cathy Cyr**  
Clerk/Director of Corporate Services

c.c. **GINETTE PETITPAS TAYLOR, Minister of Health,**  
**MIKE MANTHA, MPP Algoma-Manitoulin**  
**CAROL HUGHES, MP Algoma-Manitoulin-Kapuskasing**  
**ROSS ROMANO, MPP Sault Ste. Marie**  
**TERRY SHEENAN, MP Sault Ste. Marie**  
**ANDREA HORWATH, Leader of Official Opposition**  
**CHRISTINE ELLIOTT, Ontario Minister of Health**  
**DR. D. WILLIAMS, Chief Medical Officer of Health**  
**J. STEVENSON, NE LHIN CEO**  
**Ontario Boards of Health**  
**Councils of Algoma Municipalities**



P.O. BOX 500, 40 BROADWAY AVENUE, WAWA, ONTARIO, P0S 1K0  
Telephone: (705) 856-2244, Fax: (705) 856-2120, Website: www.wawa.cc









The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

Tuesday, June 18, 2019

Resolution # RC19160	Meeting Order: 7
Moved by: 	Seconded by: 

**WHEREAS** the role of public health is to promote health, prevent and control chronic diseases and injuries, prevent and control infectious diseases, prepare for and respond to public health emergencies;

**WHEREAS** public health is primarily focused on the social determinants of health, healthy behaviors, healthy communities and population health assessment;

**WHEREAS** section 5 of the Health Protection and Promotion Act gives boards of health power to ensure community sanitation and the prevention or elimination of health hazards; provision of safe drinking water systems, control of infectious and diseases of public health significance including immunization; health promotion, health protection, and disease and injury prevention; family health; collection and analysis of epidemiological data, and such additional health programs such as mental health and opioid prevention programs;

**WHEREAS** the work of public health is best done in the local urban and rural settings in partnership with government, nongovernment, community, Indigenous communities (inclusive of First Nations [Status and Non-Status], Métis, Inuit, and those who self-identify as Indigenous) to work together to address their public health needs;

**WHEREAS** the 12 great achievements of public health are acting on the social determinants of health, control of infectious diseases, decline in deaths from coronary heart disease and stroke, family planning, healthier environments, healthier mothers and babies, motor-vehicle safety, recognition of tobaccos use as a health hazard, safer and healthier foods, safer workplaces, universal policies, and vaccination. (Canadian Public Health Association);

**WHEREAS** the province of Ontario is in the midst of an opioid crisis, where the underlying issues include social determinants of health, upon which public health focuses;



The Corporation of the Municipality of Wawa

REGULAR COUNCIL MEETING

RESOLUTION

WHEREAS the current provincial government proposes to amalgamate 35 health units into 10 provincial entities;

WHEREAS the health of Ontarians may be put at risk;

NOW THEREFORE BE IT RESOLVED THAT the Board of Health for Algoma Public Health Board write to the Minister of Health and Long-Term Care and to local Members of Provincial Parliament in Algoma to voice their concern over the amalgamation of health units and how it will impact the health of Ontarians, and;

BE IT FURTHER RESOLVED THAT correspondence of this resolution be copied to the Federal Minister of Health, Members of parliament of northeastern Ontario, the leader of the official opposition, the health critic of both provincial parties, The Chief Medical Officer of Health of Ontario, the Boards of Health throughout Ontario, the councils of Algoma municipalities, and the North East LHIN CEO.

<input checked="" type="checkbox"/> CARRIED	MAYOR AND COUNCIL	YES	NO
<input type="checkbox"/> DEFEATED	Ron Rody		
<input type="checkbox"/> TABLED	Bill Chiasson		
<input type="checkbox"/> RECORDED VOTE (SEE RIGHT)	Mitch Hatfield		
<input type="checkbox"/> PECUNIARY INTEREST DECLARED	Robert Reece		
<input type="checkbox"/> WITHDRAWN	Pat Tait		

Disclosure of Pecuniary Interest and the general nature thereof.

Disclosed the pecuniary interest and general name thereof and abstained from the discussion, vote and influence.

Clerk: \_\_\_\_\_

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8.3

**CONFIDENTIAL**

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**SERVICE PROPOSAL**  
**TOWNSHIP OF DUBREUILVILLE**

**Assessment Roll Audit & Remedial Support**

**Thursday, July 4, 2019**

**Submitted By:**  
**Municipal Tax Equity (MTE) Consultants Inc.**  
**MTE Paralegal Professional Corporation**  
12005 Steeles Avenue  
Georgetown, ON L7G 4S6



**FIRM INTRODUCTION AND OVERVIEW**

Municipal Tax Equity Consultants (MTE) Inc. is an Ontario incorporated company established in 1990 that provides municipalities with key services in the areas of property assessment, taxation, municipal finance and administration.

MTE Paralegal Professional Corporation is an Ontario incorporated legal services firm certified by the Law Society of Ontario (LSO). MTE Paralegal was established in response to the licensing of Paralegals in 2008 and the associated requirements set out by the LSO regarding permitted corporate structures under which Paralegals may offer legal services. Prior to this time, all of the company's current services were delivered by Municipal Tax Equity Consultants Inc.

MTE's service portfolio is broad ranging, however, all of our services and our corporate approach to working with the municipal community focus heavily on providing municipal staff and decision makers with the knowledge, tools and resources necessary for the development and maintenance of appropriate, compliant and successful tax, assessment and financial policies and practices.

The depth and breadth of our expertise and experience, coupled with a long demonstrated ability to maintain unparalleled standards of practice, has allowed us to forge a unique position across the broader spectrum of municipal finance, administration, strategic policy development and research.

Municipalities that rely on MTE's experts range from small rural and Northern single-tiers to large urban cities and key Counties and Regions across Ontario. By applying the organization's unique blend of experience and expertise, we work with our client communities to help ensure they achieve maximum revenue yields from existing revenue sources, realize optimal benefits from emerging opportunities, and are able to develop and operate within tax policy frameworks at the most optimal level.

MTE's core municipal client base is concentrated within Ontario, and includes approximately one third of the Province's municipal governments. MTE is also regularly engaged by broader public sector entities such as professional associations, Provincial Governments and industry working groups that draw on our unique blend of expertise and experience to meet the requirements of various specialized projects. Such projects include, but are not limited to: development and delivery of education and training material, specialized industry writing, customized software development and policy development support.

**Assessment Base Management Services**

MTE Paralegal Professional Corporation provides legal services in respect of property assessment, taxation and related municipal finance matters. Our client base is made up exclusively of municipal governments within the Province of Ontario that call upon us for comprehensive support, strategic advice and advocacy services.

MTE's assessment focused services are tailored to the circumstances, needs and priorities of each client jurisdiction but the scope of these services range across four broad categories:

- Systematic auditing and review of the assessment roll with an aim to identifying potential errors and omissions;
- Strategic review of individual property valuations and tax matters with a focus to correct anomalies by increasing values (Proactive), or to mitigate assessment losses (Reactive) both within and outside the formal appeal process;



- Legal representation and case management in respect of matters before the Assessment Review Board (ARB) in assessment appeals initiated by both taxpayers and our client municipalities. We also represent municipalities in appeals and matters brought before the ARB (Assessment Review Board) under various provisions of the *Municipal Act, 2001*; and
- Representation and advocacy in both formal mediation and arbitration events and through less formal negotiation and consultation efforts with taxpayers and their agents/counsel, the Municipal Property Assessment Corporation (MPAC), and other stakeholders.

Our legal services staff is supported in all efforts by a host of experts with extensive knowledge and experience in the areas of property valuation, assessment methodologies, municipal law and all aspects of Ontario's complex assessment and property tax regime.

MTE Paralegal Professional Corporation and our affiliate Municipal Tax Equity (MTE) Consultants Inc., are recognized throughout the Province as trusted sources of expertise in areas of property assessment and taxation. MTE works on a daily basis assisting and supporting municipalities' efforts to analyze and understand the tax policy environment, calculate and adjust property specific tax liabilities and capping adjustments, and meet a host of other administrative and practical demands posed by Ontario's complicated property tax and assessment system.

#### **MTE is Unique in the Marketplace**

MTE Paralegal Professional Corporation and MTE Consultants Inc. are fully staffed, established and independent professional service firms catering to the municipal finance community. We assert that it is difficult to identify another organization offering services as singularly focused on supporting Ontario municipalities in the management of their assessment and tax base.

To best serve our clients, our business model is based on an exclusive commitment to the municipal community. Neither organization engages private sector clients as their interests may diverge from that of a municipality. In addition, we assert that the following specific and notable differences separate MTE from any other service provider in the industry:

- Our attention and priorities are singular. MTE's staff, services and products are solely focused on the circumstances and challenges facing municipalities with regards to assessment, tax and revenue matters;
- MTE is independently owned and operated; we are not beholden or indentured to a parent company or non-practicing stakeholders. Our stakeholders are our clients and we cater to their needs;
- We are uniquely resourced, employing multiple paralegals, expert consultants and a robust support staff; and
- MTE does not sell or market third party services, information or software.

Further, our day-to-day operational models are tuned to cater to the many nuances and administrative protocols of a public sector service relationship. All of our processes, protocols and client communication practices have been developed in response to the unique needs of the municipality as a client.



**PROPOSAL****Assessment Roll Audit**

MTE's annual Assessment Roll Audit and Strategic Planning study can be relied upon as a critical starting point and foundation for the development and execution of an organized and focused ABM Initiative. The suggested study would be comprised of four key elements, each expressly designed to address a specific issue with respect to the overall health of the municipality's assessment base.

- *Assessment Base Profile*  
Details the municipality's assessment demographics; documents reassessment and valuation trends by property type; and identifies prominent shift and change patterns.
- *Proactive Reviews*  
Comprised of a variety of audit, review and reporting elements designed to identify specific errors and/or omissions on the roll and focus correction efforts.
- *Reactive Reviews*  
Focuses on the identification of potential risks and losses related to active efforts to erode the municipality's assessment base.
- *Assessment Base Management (ABM) Overview*  
Discussion of ABM practices and related topics including: assessment and appeal processes, reassessment, growth, and opportunities for errors outside the appeal process.

This exercise includes a variety of systematic and customized audits applied against a vast array of assessment, sales and appeal data. This begins with a comparison of year-over-year data to identify anomalous changes or trends at the individual property level. Coupled with additional analysis to in year changes designed to pinpoint any anomalies to assessment changes that have occurred. Comparisons are made for vacant properties where signals and indicators suggest a missing improvement on the property.

A comprehensive analysis of valuations per acre are made to all vacant properties in the municipality, again, so the anomalies can be identified for further review. Potential tax classification errors due to zoning changes are specifically identified, properties with potential tax exemption errors are listed and a direct comparison of property sales to assessment values for the past few years makes up the Proactive portion of the Audit.

Additional sections review Reactive ABM components and utilize the Assessment Review Boards (ARB) data detailing both the past valuation changes and the current assessment values still at risk, this is summarized for both appeals before the ARB and the results of Request for Reconsiderations.

The audit literally sets the stage for any effective municipal Assessment Base Management exercise.

As part of this review and analysis, MTE would identify specific properties and/or property types that require valuation adjustments, both undervalued and overvalued, as well as any wider shifts or changes that may pose additional tax implications for a specific property class or the municipality as a whole and provide recourse recommendations.

Once published, MTE will convene a conference call with the municipality to discuss the findings and confirm specific next steps and parameters. As part of this discussion we will guide staff in interpreting the results of the study and utilizing the various element.

**Post Audit Review and Issue Refinement**

As anomalies and potential errors are identified, MTE Paralegal will develop recommended approaches to address each identified assessment issue. It is anticipated that non-legal administrative remediation strategies will be indicated for most properties. For this MTE prepares sufficiently detailed, property specific documentation to support valuation and classification updates. We generally work with MPAC directly to pursue resolutions, keeping the municipality informed as to the progress and outcomes at all stages.

Once the results of this exercise are complete the municipality will be provided with a final summary report to document the outcomes of the initiative on both an assessment and tax basis.

Where inspection of specific properties are indicated, MTE will provide a list to the Township to assist in a targeted review.

**Timing**

MTE recommends an immediate start in order to maximize the updates that might be possible prior to preparation of the assessment roll for 2020 taxation.

**Financial**

MTE suggests that the following amounts be allocated in respect of the analytical and support services outlined in this document.

Assessment Roll Audit Study:	\$1,600.00
Post Publication Support:	\$2,200.00
<u>Total (exclusive of HST and Disbursements):</u>	<u>\$3,800.00</u>

**Out of Scope Tasks**

Additional amounts would need to be allocated should the Township require additional analysis/support not contemplated in this service outline. In particular, any efforts to conduct on-location reviews, inspections or site verifications have not been contemplated herein. MTE staff will discuss tasks that are potentially out of the scope of this outline and obtain approval from the Township before proceeding.

**ACCEPTANCE AND NEXT STEPS**

If the Township would like MTE to proceed with this analysis on its behalf, this direction should be indicated in writing via return email. Upon receipt of approval, MTE will forward a listing of information and data requirements to Township staff along with a service agreement to be ratified in support of the proposed tasks.

Respectfully Submitted,

Peter R. Frise  
Vice President of Corporate and Client Services



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### **ADDITIONAL / SUPPLEMENTARY / SPECIALIZED REVIEWS**

While not contemplated within the context of this proposal, MTE can undertake a host of additional, or supplementary reviews to support the accuracy and stability of its assessment base. If warranted or indicated, additional review options include the following.

#### **Development Land Reviews**

A significant source of missed or perhaps understated assessment can involve transitioning and/or development lands. MTE's development land reviews can be undertaken to ensure that all unimproved properties are classified, assessed and taxed appropriately. Developmental lands have various stages in valuation increases such as when farming ceases, when draft and registered planning applications are approved as well as when servicing improvements are completed. Each of these stages are monitored and valuation increases sought directly with MPAC within this service review.

#### **Zoning Reviews**

Zoning changes occur on a regular basis in all municipalities and some require adjustments to the tax classification and/or the assessed value, however, such properties often go without being updated on the assessment roll when these zoning/planning changes occur. In many jurisdictions, the valuation and tax treatment can vary significantly from class to class. MTE's comprehensive annual zoning reviews are a proven means to ensuring the most accurate and up to date valuations of such changes.

#### **Building Permit Reviews**

MTE's building permit reviews are designed and executed to capture assessable improvements for which assessment was not assigned/updated. It is not uncommon to find improvements associated with building permits that are simply not reflected on the roll, and are not in any processing queue with MPAC. For a host of reasons, some growth of this nature simply does not make it to the roll. Our building permit reviews systematically look for such omissions.

As part of these studies we also look at improvements that may be delayed in being placed on the roll, and are therefore at risk of eligible tax years being subject to omitted assessment notices. Flagging these as at risk and priority properties can ensure the municipality receives all the revenue it is entitled to.

#### **Assessment and Tax At-Risk Studies**

It is critical to be aware of ongoing appeals within their jurisdiction as well as the associated assessment and taxes that are put at risk. More and more municipalities find it important to establish more precise and deliberate estimates of the at risk amounts, not only within the context of Assessment Base Management efforts, but also for budgetary and financial projection purposes.

Further, it is becoming more common for municipal auditors and even credit rating agencies to hold municipalities to a higher and more precise standard in this regard. Where a flat 10% write-off buffer was sufficient a decade ago, many auditors want to see the reasoning and math behind the estimate. MTE's assessment at risks studies can be undertaken on an as needed or an annual basis and are intended to provide the municipality with a more precise, reliable and robust estimate of potential assessment related tax losses. We do this by utilizing specialized adjustment factors based in historical results, market indicators, industry forecasts and the inherent knowledge gain by representing over 1/3 of other Ontario municipalities in appeal matters.



8,4



Life & Fire Safety Ltd.

June 21, 2019

Attention: Rejean Raymond

Re: **Dubreuilville Arena**  
**Quote Number:**  
**Sprinkler System Deficiencies**

Troy Life & Fire Safety Ltd. is pleased to submit for your review our quotation for the above referenced project. Our price is based upon renovating/repairing the sprinkler system to become compliant with NFPA 25 and the Ontario Fire Code.

**Total Price to repair deficiencies, excluding all applicable taxes: **\$7278.00****  
Seven Thousand Two Hundred & Seventy Eight Dollars

**Our quotation is based upon steel pipe and material prices that have been provided with a baseline reading of 107.2 from April 2018 from Statistics Canada Industrial Price Index, specifically Class P61, Ferrous Metals. Troy reserves the right to adjust our quotation, at any time during the life of the offer or subsequent contract, should the index rise more than 5% from the quoted level used. Please visit link below, or see attached table.**

<https://www150.statcan.gc.ca/t1/tbl1/en/tv.action?pid=1810002901>

**Scope of Work (Goods or Services included in this price):**

- The check valve #1 got replaced and the backflow preventer was tested again. It did not pass the forward flow test. The existing 6" backflow preventer is to be replaced with new 6" backflow preventer. Incoming water into the building to be shut down before backflow preventer can be replaced.  
NFPA 25: 13.6.2.1 All backflow preventers installed in fire protection system piping shall be exercised annually by conducting a forward flow test at a minimum flow rate of the system demand.
- Travel time included for 2 persons
- Coordination of water shut down with city before backflow can be replaced
- Labour to be performed by CASA qualified sprinkler fitters (2 persons)
- One year warranty on workmanship and material from date of substantial completion.
- All work performed Monday to Friday (overtime rate included after 8 hours)

**The following items are excluded in our quotation:**

- Work performed on weekends





Life & Fire Safety Ltd.

**Pricing on this quotation has been prepared based on standard sales and payment terms of NET 30 days from date of invoice, on approved credit. Troy Life & Fire Safety Ltd., will not agree to a contract that contains "paid when paid"/"paid if paid" payment terms without commercially reasonable limitations that are mutually acceptable to both parties. The foregoing is a condition of a provision of Services at the price quoted.**

**Our quote is based on industry standard contractual terms for consideration should Troy Life & Fire Safety Ltd. be the successful proponent. We anticipate that should reasonable amendments or clarifications be required that they may be addressed by the parties acting in good faith.**

This quotation for delivery of Goods or Services described herein is subject to Troy Life & Fire Safety Ltd.'s General Terms and Conditions attached hereto and pricing shall remain in effect for a period of 30 days unless extended by formal request. To proceed with this work, please complete the "Customer Authorization" section at the bottom of this document and return to me at your earliest convenience.

Thank you for the opportunity to provide this proposal. Should you require any clarification or additional information, **please** contact me at your convenience.

Respectfully Yours,

Jonathan Miller C.Tech.  
Designer  
T: 705-945-1013 Ext. 223

[jonathan.miller@troylfs.com](mailto:jonathan.miller@troylfs.com)



Life & Fire Safety Ltd.

North American Product Classification System (NAPCS)	Canada (map)				
	December 2017	January 2018	February 2018	March 2018	April 2018
	Index, 2010=100				
Total, Industrial product price index (IPPI)	114.8	115.5	115.8	116.8	117.4
Total Industrial product price index (IPPI), excluding energy and petroleum products	114.4	114.6	115.3	116.1	116.0
Primary ferrous metal products [P61]	102.7	102.7	104.0	106.4	107.2
Primary non-ferrous metal products [P62]	117.3	119.7	120.7	121.5	121.1
Fabricated metal products and construction materials [P63]	114.9	115.5	116.5	117.2	117.2
Machinery and equipment [P72]	110.5	110.2	110.6	111.0	110.8

How to cite: Statistics Canada. [Table 18-10-0029-01](#) Industrial product price index, by major product group, monthly



Life & Fire Safety Ltd.

#### General Terms and Conditions.

**For the purposes of construction projects, items not specifically addressed within Troy Life & Fire Safety Ltd., General Terms and Conditions and where Seller is providing Goods and Services as subcontract work, such work shall be governed by CCA 1 Stipulated Price Subcontract in its most recent form. Where Seller is providing Goods and Services direct with a Customer who is the owner of the project, such items not specifically addressed herein shall be governed by CCDC 2 Stipulated Price Contract in its most recent form.**

**The Customer and Troy Life & Fire Safety Ltd. ("Seller") have entered into an binding quotation for the provision of the "Goods" or "Services" described therein and is expressly conditioned on Customer's assent to the following General Terms and Conditions that will take priority over and exclude any terms and conditions proposed by Customer dealing with the same or similar subject matter, including but not limited to any pre-printed terms and conditions on the Customer's purchase order.**

**Sales and payment terms.** Terms are net 30 days from date of invoice, unless mutually agreed otherwise in writing. If payment is not received when due, Customer will be responsible for all collection and legal fees and Seller shall be entitled to charge interest at a rate of the lesser of [eighteen percent (18%)] per annum, and the highest rate permissible by applicable law. Customer may not retain payment on account of any claim that it may have against Seller or offset any such claim against the invoiced price. Nothing shall serve to void Seller's construction lien and/or bonding claim rights in accordance with provincial law. If Customer has an account in arrears with Seller, Seller reserves the right to withhold documentation including verification reports and/or inspection certificates until such time account is current.

**Delivery, title, and risk of loss.** All shipments of Goods will be FOB shipping point. Delivery, shipment, and installation dates are estimated dates only, and unless otherwise specified are figured from date of receipt of complete technical data and approved drawings as such may be necessary. Seller will ship via its preferred carrier. Seller reserves the right to make partial shipments unless specifically stated otherwise on Customer's purchase order. Freight charges will be prepaid by Seller and invoiced to Customer unless mutually agreed otherwise in writing. Customer must promptly file claims for damaged items with the freight carrier. Seller will determine the point of shipment and Goods may be shipped from multiple locations. All Services will be FOB destination.

**Force Majeure.** Seller shall not be liable, directly or indirectly, for non-delivery, delays in performance, or any other failure to comply with our obligations under these terms and conditions if same is due to labour difficulties, inability to secure transportation, shortages, lockouts, strikes or stoppages of any sort, fires, floods, accidents (in manufacture or otherwise), failure or delay in obtaining materials or manufacturing facilities, acts of government, weather, embargoes, civil unrest, terrorism, war, invasion, riots, acts (or omissions) of Customer or Customer's suppliers or agents including (but not limited to) Customer's failure to promptly supply all necessary documentation or acts of God or any other cause beyond our reasonable control, and, when such delays arise, all of our obligations and estimated dates shall be extended for a period equal to the time lost by reason of delay, plus such additional time as may be reasonably necessary to overcome the effect of the delay. Seller will be entitled to an equitable price and performance adjustment.

**Cancellation and Return of Goods.** Goods may be cancelled only with Seller's written consent and upon payment of reasonable and proper cancellation charges. Goods may be returned only when specifically authorized by Seller in writing. Customer may be required to pay reasonable charges including cost of placing returned Goods in saleable condition, sales expenses further incurred, a restocking charge and transportation costs (incoming and outgoing) which Seller pays.

**Governing law.** This Agreement shall be governed by the laws of the jurisdiction in which the Goods and Services are provided and performed.

**WARRANTY.** SELLER WARRANTS TO CUSTOMER THAT (I) THE GOODS WILL BE SHIPPED FREE FROM DEFECTS IN MATERIAL, WORKMANSHIP AND TITLE AND THAT (II) THE SERVICES WILL BE PERFORMED IN A COMPETENT AND REASONABLE MANNER IN ACCORDANCE WITH ANY MUTUALLY DETERMINED SPECIFICATIONS IN WRITING. ALL GOODS (INCLUDING INCIDENTAL MATERIALS AND CONSUMABLES USED IN THE SERVICES AND SOFTWARE) WILL CARRY ONLY THE WARRANTY OF THEIR ORIGINAL MANUFACTURER OR SOFTWARE PROVIDER. Unless otherwise stated in the binding quotation, the warranty period for Goods and Services is one year from substantial completion of Seller's work. If Goods or Services do not meet the above warranties, Customer will promptly notify Seller in writing within the warranty period. Seller will thereupon (i) at Seller's option, repair or replace the defective Goods, or (ii) re-perform or correct the defective Services. Where a failure cannot be corrected by Seller's reasonable efforts, the parties will negotiate an equitable adjustment in price. Any repair, replacement, modification or reperformance by Seller hereunder will not extend the applicable warranty period. Customer will bear the costs of access (including removal and replacement of systems, structures or other parts of Customer's facility), de-installation, decontamination, re-installation and transportation of Goods to Seller and back to Customer. These warranties and remedies are conditioned upon (a) the proper storage, installation, operation, and maintenance of the Goods and conformance with the proper operation instruction manuals provided by Seller or its suppliers or subcontractors, (b) Customer keeping proper records of operation and maintenance during the warranty period and providing Seller access to those records, and (c) modification or repair of the Goods only as authorized by Seller in writing. Seller does not warrant the Goods or any repaired or replacement parts against normal wear and tear or damage caused by misuse, accident, or use against the advice of Seller. Any modification or repair of any of the Goods not authorized by Seller including any third party repair or attempted repair will render the warranty null and void. This clause provides the exclusive remedies for all claims based on breach or a failure of or defect in Goods and Services, whether the breach, failure or defect arises before or during the applicable warranty period and whether a claim, however described, is based on contract, warranty, indemnity, tort/extra contractual liability (including negligence), strict liability or otherwise. THE WARRANTIES PROVIDED IN THIS CLAUSE ARE EXCLUSIVE AND IN LIEU OF, AND SELLER EXPRESSLY EXCLUDES ANY AND ALL OTHER WARRANTIES, GUARANTEES, OBLIGATIONS, LIABILITIES, REPRESENTATIONS (INNOCENT OR NEGLIGENT) OR CONDITIONS, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, DURABILITY, SUITABILITY, QUALITY OR CONDITION OR ANY CONDITION OR WARRANTY ARISING BY STATUTE OR OTHERWISE IN LAW OR IN EQUITY OR FROM A COURSE OF DEALING OR USAGE OF TRADE.

**Limitation of Liability.** Seller is not an insurer, and payments for Seller's Goods and Services are based solely on the value of the Goods and Services provided and are unrelated to the value of the Customer's premises, its contents or occupants. SELLER SHALL NOT BE LIABLE TO CUSTOMER OR ANY PERSON WHETHER IN CONTRACT, TORT, EQUITY OR OTHERWISE, OR UNDER ANY STATUTE OR REGULATION, FOR ANY COST OR EXPENSE, NOR FOR ANY CLAIMS ARISING OUT OF THE SERVICES PROVIDED BY SELLER, THE SUPPLY OR USE OF THE GOODS FURNISHED BY SELLER, NOR FOR ANY PENALTY, EXPENSE, LOSS OR DAMAGE OF ANY KIND OR NATURE WHATSOEVER IN ANY MANNER RESULTING FROM ANY BREACH OR FAILURE IN PERFORMANCE BY SELLER HEREUNDER, WHETHER OR NOT FROM NEGLIGENCE, FUNDAMENTAL BREACH OR BREACH OF A FUNDAMENTAL TERM OTHER THAN FOR CUSTOMER'S ACTUAL DIRECT DAMAGES WHICH IN NO EVENT SHALL EXCEED THE INVOICE PRICE PAID TO SELLER FOR THE GOODS THAT ARE THE SUBJECT OF CUSTOMER'S CLAIM, OR THE PRICE PAID DURING THE YEAR IN WHICH THE SERVICES WERE



Life & Fire Safety Ltd.

PERFORMED. IN NO EVENT AND UNDER NO CIRCUMSTANCES SHALL SELLER BE LIABLE FOR ANY INCIDENTAL, SPECIAL, INDIRECT, PUNITIVE, CONSEQUENTIAL (INCLUDING LOSS OF PROFITS) OR OTHER SIMILAR DAMAGES, REGARDLESS OF THE LEGAL THEORY OF ANY CLAIM, EVEN IF ADVISED OF THE POSSIBILITY THEREOF. The foregoing limitation of liability is a condition of sale of the Goods and provision of Services at the price quoted and shall apply notwithstanding any defect in or failure of, including total failure of any Goods. If Customer is supplying the Goods to a third party, Customer will require the third party to agree to be bound by this clause and will indemnify, defend and hold Seller harmless from and against any and all claims made by the third party in excess of the limitations and exclusions of this clause. Seller will not be liable for any advice or assistance that is not required under the Agreement.

**Title / Non-Payment / Intellectual Property.** Title to the products and to the work product arising from any Goods or Services shall not pass to Customer until Seller has been paid in full for such Goods and Services. Products shall be and remain personal or moveable property, notwithstanding their mode of attachment to realty or other property. If default is made in any of the payments herein, Customer agrees Seller may retain all payments which have been made on account of the purchase price as liquidated damages, and shall be free to enter the premises where the products may be located and remove them as Seller's property, without prejudice to its rights to recover any further expenses or damages suffered by reason of non-payment.

"Intellectual Property" shall mean all patents, copyrights, trademarks, confidential information and other similar rights and information contained in, arising out of, or applicable to, work performed by Seller or the deliverables (including, but not limited to, any digital or written materials such as reports, software code, drawings, schematics, programming, evaluations, etc.) or specified to be performed as part of the Goods or Services hereunder.

Customer acknowledges and agrees that Seller and its licensors own all Intellectual Property and proprietary rights underlying in the Goods and Services provided to Customer. Customer's use of the Intellectual Property and proprietary rights is authorized only in accordance with the licenses provided to it. Unless otherwise agreed, upon termination of these General Terms and Conditions for any reason, such authorization will cease.

**Hazardous Substances.** Customer shall be responsible for all costs, expenses, damages, fines, penalties, claims and liabilities associated with or incurred in connection with any hazardous materials or substances, including but not limited to asbestos, upon, beneath, about or inside customer's equipment, facility or property. Title to, ownership of, and legal responsibility and liability for any and all such hazardous materials or substances, shall at all times remain with Customer. Customer shall be responsible for the removal, handling and disposal of all hazardous materials or substances in accordance with all applicable governmental regulations. Customer shall defend, indemnify, reimburse and hold harmless Seller and its officers, directors, agents, and employees from and against any and all claims, damages, costs, expenses, liabilities, actions, suits, fines, and penalties (including without limitation, attorneys' fees and expenses) suffered or incurred by any of such indemnified parties, based upon arising out of or in any way relating to exposure to, handling of, or disposal of any hazardous materials or substances in connection with the Services performed hereunder. Seller shall have the right to suspend its work with no penalty to Seller until such hazardous materials or substances are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the Service price equitably adjusted.

**Entire Agreement.** This Agreement and provisions of the binding quotation made in respect of the Goods and Services represents the entire agreement between the parties for the purchase of the Goods or Services. Notwithstanding any negotiations or discussions or any provision to the contrary in any purchase order or other document, all terms and conditions in any document which modify, add to or are at variance with the provisions in this Agreement will be binding only if Seller expressly accepts them in writing.

**Language.** It has been agreed between the parties hereto that this Agreement and all related documents thereto be drawn in the English language. Il a été convenu entre les parties aux présentes que ce Contrat ainsi que tous les documents y afférents soient rédigés en langue anglaise.

**Miscellaneous.** This Agreement cannot be waived, varied, modified or amended in any manner (including subsequent conduct between the parties) unless agreed upon in writing by both parties. Seller reserves the right to terminate this Agreement for Customer's failure to pay when due or Customer's insolvency. If any provision of this Agreement is found by a court of competent jurisdiction to be illegal, invalid or unenforceable, that provision shall be severed from this Agreement to the extent of its illegality, invalidity or unenforceability and the remaining provisions of this Agreement shall continue in full force and effect.

In consideration of mutual agreement, Troy Life & Fire Safety Ltd. and the Customer agree that the quotation for services and/or type of equipment coverage to be supplied or performed herein at the above-mentioned project location(s) will be provided in accordance with the terms of this quotation.

**Authorization**

Name of Customer:

PO Number:

Name and Title of Person Signing:

Signature:

Date:



## Council Board Report



Visa

9.1 List A

Vendor : 1372101 to ZOOCAS01  
Fund : 1 GENERAL FUND

Date Range: 11-Jul-2019 to 11-Jul-2019  
Sequence by: Cheque No  
Fund No. Masked: No

Vendor Name	Cheque No.	Cheque Date	Purpose	Amount Allocated to Fund
Algoma Office Equipment	905	11-Jul-2019	Admin - Photocopies - May15 to Jun14/2019	222.47
Algoma Power Inc.	906	11-Jul-2019	Hydro - May 2019 - Water Treatment - Well	6,547.31
Canada Post Corporation	907	11-Jul-2019	Admin - Supplies Postage - Register Letter	113.34
CGG Vinyl Specialties	908	11-Jul-2019	Ressource Centre - Hunting License Holder	788.74
CTRL2MARKET (1887486 Ontario Inc.)	909	11-Jul-2019	Public Work Truck - Supplies Gas - Jun12/2019	650.61
Firehall Bookstore	910	11-Jul-2019	Fire Department - Travelling Expenses - Fire & E	228.85
Fountain Tire	911	11-Jul-2019	Garbage Truck - Labour - Repair Tire	34.41
Hi Vis Safety	912	11-Jul-2019	PW Department & Rec Department & Garbage C	641.95
Kobo.com	913	11-Jul-2019	Library - Purchase - Books	55.87
LOL Resto Bar	914	11-Jul-2019	Water Distribution - Supplies P/R - Meals	35.77
Media Temple Inc.	915	11-Jul-2019	Strongman - Website	493.60
Online Safety Training Ltd	916	11-Jul-2019	Public Work & Recreation Department - Online	98.31
ONTERA	917	11-Jul-2019	A/R - Library - Internet Service - June 2019	73.39
Princess Auto	918	11-Jul-2019	Beach - Supplies - Gasoline Post Driver	595.87
Royal Bank - Visa	919	11-Jul-2019	Admin - Annual Fees on Visa 2019	50.00
TBAYtel	920	11-Jul-2019	Cell Phone Usage - June 10 to July 9/2019	22.60
TownePlace Suites	921	11-Jul-2019	Economic Development - Travelling Expenses - I	149.93
Pepco Corp.	922	11-Jul-2019	Complexe - Supplies - Hand Paper	33.23
<b>Total:</b>				<b>10,836.05</b>

## Council Board Report



9.2 List B

Vendor : 1372101 to ZOOCAS01  
Fund : 1 GENERAL FUND

Date Range: 10-Jul-2019 to 10-Jul-2019  
Sequence by: Cheque No  
Fund No. Masked: No

Vendor Name	Cheque No.	Cheque Date	Purpose	Amount Allocated to Fund
Algoma District Services Administration Board	4871	10-Jul-2019	Municipal Levy - July 2019	8,726.33
Algoma Public Health	4872	10-Jul-2019	2nd Quarter - Levy 2019	5,180.25
Andy's Machine Shop	4873	10-Jul-2019	Arena - Backhoe Rental - May3/2019	330.53
ANP Office Supply	4874	10-Jul-2019	A/R & Tax Sale - Roll # 23000 & Roll # 03200	824.46
BDO Canada LLP	4875	10-Jul-2019	Admin - 2018 Year End Audit - Professional Serv	9,835.92
Bouchard,Suzanne	4876	10-Jul-2019	Admin - Cell Phone Usage - April to June 2019	75.00
B. Casey,Shelley	4877	10-Jul-2019	Admin - Cell Phone Usage - April to June 2019	75.00
COULOMBE,SONY	4878	10-Jul-2019	Economic Development - Website - Contract	312.50
DECHAMPLAIN,FRANCIS	4879	10-Jul-2019	Public Work Department - Cell Phone Usage - Ap	75.00
DESGAGNES,BRANDON	4880	10-Jul-2019	Recreation Department - Cell Phone Usage - Ap	45.00
Dynamic Roofing Inc.	4881	10-Jul-2019	Arena - Project - Roofing - Progress Billing #3	79,608.50
FOTENN Consultants Inc.	4882	10-Jul-2019	Planning & Zoning - Misc Service Professional -	197.75
J.Provost Contracting Ltd.	4883	10-Jul-2019	Water Distribution - Water Service Replacement	17,836.78
Justin,Leclair	4884	10-Jul-2019	Deputy Chief - April to June 2019	500.00
Kresin Engineering Corporation	4885	10-Jul-2019	Landfill Site - Misc Service Professional - 2010 A	11,655.31
Lacroix Enterprises Ltd.	4886	10-Jul-2019	Complexe - Supplies - Grinding Brush	1,334.49
Mun. Property Assessment Corp.	4887	10-Jul-2019	Admin - 3rd Quarter Service - Support MPAC	2,563.05
Nantel Beverly,	4888	10-Jul-2019	Mayor - Travelling Expenses - Mileage - Media T	481.80
O.M.E.R.S.	4889	10-Jul-2019	OMERS - Remittance - May 2019	9,768.96
Perth,Hélène	4890	10-Jul-2019	Councillor Perth - Travelling Expenses - Per Dier	73.40
Pilon,Melanie	4891	10-Jul-2019	Economic Dev - Tra Exp - Rooms & Meals & Tra	642.32
Pinel,Steeve	4892	10-Jul-2019	Fire Department - Captain Service - April to June	125.00
Gendron,Nathalie	4893	10-Jul-2019	Admin - Cell Phone Usage - April to June 2019	45.00
RAYMOND,REJEAN	4894	10-Jul-2019	Recreation Department - Cell Phone Usage - Ap	131.47
RECEIVER GENERAL	4895	10-Jul-2019	2019 - Remittance - CRA # 1290013 - PAY0620	73.90
Robin,Bélangier	4896	10-Jul-2019	Fire Department - Captain Service - April to June	125.00
Shred-It International ULC	4897	10-Jul-2019	Admin - Shredding	116.07
Sigouin,Patrick	4898	10-Jul-2019	Fire Chief - Cell Phone Usage - April to Jun 2019	75.00
Sonier,Stéphanie	4899	10-Jul-2019	Prevention Officer Service - April to Jun 2019	500.00
Stevens,Davis	4900	10-Jul-2019	Fire Department - Captain Service - April to June	125.00
SPI Health and Safety Inc.	4901	10-Jul-2019	Fire Department - Fire Hall - Preventative Mainte	2,639.57
Telizon Inc.	4902	10-Jul-2019	Monthly Business Lines / Internet / Long Distanc	6.58
ThyssenKrupp Elevator	4903	10-Jul-2019	Complexe & Arena - Quarterly Maintenance - Jul	1,086.30
TREMBLAY,BRIGITTE	4904	10-Jul-2019	Admin - Cell Phone Usage - April to June 2019	45.00
Umbrasas,Madelaine	4905	10-Jul-2019	Public Work Department - Logo & Name on Cov	144.00
Wishart Law Firm LLP	4906	10-Jul-2019	Admin - Misc Service Lawyer	2,342.83
<b>Total:</b>				<b>157,724.07</b>



## **By-Law No. 2019-34**

### ***Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its special meeting held on July 10, 2019.***

WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS Section 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that the powers of a municipal corporation are to be exercised by its Council; and

WHEREAS Section 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Dubreuilville at the July 10, 2019 meeting be confirmed and adopted through a confirmatory by-law;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of Dubreuilville enacts the following as a By-Law:

1. The actions of the Council of the Corporation of the Township of Dubreuilville in respect of each recommendation and in respect of each motion and resolution passed, and other action taken by Council at the July 10, 2019 meeting is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. That where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above-mentioned minutes or with respect to the exercise of any powers by the Council in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. That the Mayor and the CAO-Clerk of the Corporation of the Township of Dubreuilville are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor and the CAO-Clerk are hereby directed to execute all documents necessary on behalf of the Corporation of the Township of Dubreuilville and to affix the Corporate Seal thereto.



4. That this By-law shall come into force and take effect upon the passing thereof.

READ a first, second and third time and be finally passed this 10<sup>th</sup> day of July, 2019.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CAO-CLERK



## BY-LAW NO. 2019-35

### *Being a By-law to appoint a municipal auditor*

WHEREAS section 296 (1) of the *Municipal Act, 2001, S.O. 2001, c.25*, requires that the Council of every municipality shall appoint an auditor licensed under the *Public Accounting Act, 2004*;

BE IT THEREFORE RESOLVED THAT the Corporation of the Township of Dubreuilville enacts as follows:

1. That BDO Canada LLP be appointed as Municipal Auditors for the Corporation of the Township of Dubreuilville; and
2. That this By-Law shall remain in force for the four (4) year term of Council (2019-2022);
3. That this By-law shall take effect as of the day of its passing;
4. That by-law no. 2015-43 be and is hereby be repealed.

PASSED this 10<sup>th</sup> day of July 2019.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CAO-CLERK