

# ORDRE DU JOUR

## Agenda

Séance régulière du conseil qui aura lieu  
à 19 h, le mercredi 10 janvier 2024  
*Regular council meeting scheduled for Wednesday,  
January 10, 2024 at 7:00 p.m.*

**1. OUVERTURE**  
**CALL TO ORDER**

- Reconnaissance des terres autochtones par la Mairesse / *Indigenous land acknowledgement by the Mayor;*

**2. PRÉSENCE**  
**ROLL CALL**

	In attendance	Absent	With Notice	Without Notice
Mayor Beverly Nantel				
Councillor Hélène Perth				
Councillor Luc Lévesque				
Councillor Julila Hemphill				
Councillor Krystel Lévesque				
CAO-Clerk				
Treasurer/Tax Collector				
Infrastructure Superintendant				
Misc. Municipal Employees				

**3. APPEL ET DÉCLARATION D'INTÉRÊT PÉCUNIAIRE**  
**DECLARATION OF CONFLICT**

**4. ADOPTION DE L'ORDRE DU JOUR**  
**APPROVAL OF AGENDA**

**5. ADOPTION DES PROCÈS-VERBAUX**  
**ADOPTION OF MINUTES**

- 5.1 Procès-verbal daté du 13 décembre 2023 de la réunion régulière du conseil municipal / *Regular Municipal Council meeting minutes dated December 13, 2023*; **(Resolution)**

**6. DÉLÉGATIONS**  
**DELEGATIONS**

**7. CORRESPONDANCE**  
**CORRESPONDENCE**

- 7.1 Procès-verbal daté du 13 septembre 2023 du Groupe des maires nord-est-supérieur / *Northeast Superior Mayors Group meeting minutes dated September 13, 2023*; et / and **(Information / Resolution)**
- 7.2 Clinique de soins virtuels de la région Nord-Est / *North East Region Virtual Care Clinic*; et / and **(Information / Resolution)**
- 7.3 Note de service datée du 21 décembre 2023 de la Gestion des situations d'urgence Ontario au sujet de la conclusion d'une autre année de sécurité, de pratique et d'entraînement / *Memorandum dated December 21, 2023 from Emergency Management Ontario with regards to wrapping up another year of staying Safe, Practiced and Prepared*; et / and **(Information / Resolution)**
- 7.4 Community Living Algoma est à la recherche de bénévoles passionnés / *Community Living Algoma is seeking passionate volunteers*; et / and **(Information / Resolution)**
- 7.5 Lettre datée du 18 décembre 2023 du ministère de l'Agriculture, de l'Alimentation et des Affaires rurales au sujet du programme de développement économique rural / *Letter dated December 18, 2023 from the Ministry of Agriculture, Food and Rural Affairs with regards to the Rural Economic Development (RED) program*; **(Information / Resolution)**
- 7.6 Lettre datée du 7 décembre 2023 de la Municipalité de Chatham-Kent au sujet des taux du programme Ontario au travail / *Letter dated December 7, 2023 from the Municipality of Chatham-Kent with regards to Ontario Works rates*; et / and **(Support / Resolution)**
- 7.7 Lettre datée du 12 décembre 2023 du Canton de Clearview au sujet de l'administration et la gestion du transfert et de l'abandon des cimetières / *Letter dated December 12, 2023 from Clearview Township with regards to cemetery transfer/abandonment administration & management*; et / and **(Support / Resolution)**

- 7.8 Lettre datée du 12 décembre 2023 de la Ville du Grand Sudbury au sujet d'une modification de la loi sur la santé et la sécurité au travail visant à clarifier la définition du terme "employeur" / *Letter dated December 12, 2023 from the City of Greater Sudbury with regards to an amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"*; et / and **(Support / Resolution)**
- 7.9 Lettre datée du 19 décembre 2023 de la Ville de Thunder Bay au sujet de plaidoyer concernant la location à court terme / *Resolution dated December 19, 2023 from the City of Thunder Bay with regards to advocacy for short term rentals*; et / and **(Support / Resolution)**
- 7.10 Lettre datée du 19 décembre 2023 de la Ville de Aurora au sujet de la sécurité communautaire et discours incendiaire / *Letter dated December 19, 2023 from the Town of Aurora with regards to community safety and inceteful speech*; et / and **(Support / Resolution)**
- 7.11 Lettre datée du 2 janvier 2024 de Crime Stoppers de Sault Ste Marie et le District d'Algoma au sujet d'une demande de contribution / *Letter dated January 2, 2024 from Crime Stoppers of Sault Ste Marie and Algoma District with regards to their fundraising efforts*; et / and **(Support / Resolution)**
- 7.12 Courriel daté du 27 décembre 2023 au sujet du traité à base de plantes / *Email dated December 27, 2023 with regards to plant based treaty*; **(Support / Resolution)**

## **8. RAPPORT DES COMITÉS ET DÉPARTEMENTS** **REPORTS FROM COMMITTEES AND DEPARTMENTS**

- 8.1 Procès-verbal daté du 19 septembre 2023 de la Corporation du développement économique et communautaire de Dubreuilville (CDEC) / *CDEC meeting minutes dated September 19, 2023*; et / and **(Resolution)**
- 8.2 Discussion au sujet de l'annulation de réunions municipales régulières en en janvier et février 2024 / *Discussion with regards to the cancellation of regular municipal council meetings in January and February 2024*; et / and **(Resolution)**
- 8.3 Lettre du ministère de l'Environnement, de la Protection de la nature et des Parcs, datée du 22 décembre 2023, au sujet du rapport de l'inspection du réseau d'eau potable de Dubreuilville / *Letter dated December 22, 2023 from the Ministry of the Environment, Conservation and Parks with regards to the Dubreuilville Drinking Water System (DWS) Inspection Report*; et / and **(Resolution)**

- 8.4 Discussion au sujet de la résolution no. 23-291 du 11 octobre 2023 concernant l'enlèvement de deux panneaux d'arrêt / *Discussion with regards to resolution no. 23-291 dated October 11, 2023 with regards to the removal of two stops signs*; et / and **(Resolution)**
- 8.5 Discussion générale concernant des sujets variés municipaux / *General discussion with regards to various municipal subjects*; **(Information / Resolution)**

## **9. RÉGLEMENTS**

### **BY-LAWS**

- 9.1 Arrêté-municipal no. 2024-01, étant un règlement visant à confirmer les travaux du Conseil de la Corporation du Canton de Dubreuilville à sa séance régulière tenue le 10 janvier 2024 / *By-Law No. 2024-01, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on January 10, 2024*; et / and **(Resolution)**
- 9.2 Arrêté-municipal no. 2024-02, étant un règlement visant à autoriser la signature d'un protocole d'entente avec le Club Alouette Dubreuilville Inc. pour l'utilisation des terres / *By-Law No. 2024-02, being a By-law to authorize the execution of a Memorandum of understanding with the Local Snowmobile Club, Club Alouette Dubreuilville Inc., for land use permission*; et / and **(Resolution)**
- 9.3 Arrêté-municipal no. 2024-03, étant un règlement prévoyant qu'en l'an 2024, un prélèvement soit effectué avant l'adoption des prévisions budgétaires pour l'année / *By-Law No. 2024-03, being a By-law to provide that in the year 2024 a levy be made before the adoption of the estimates for the year*; et / and **(Resolution)**
- 9.4 Arrêté-municipal no. 2024-04, étant un règlement pour autoriser le recours à l'emprunt de temps à autre pour faire face aux dépenses courantes au cours de l'année se terminant le 31 décembre 2024 / *By-Law No. 2024-04, being a By-law to authorize the borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2024*; et / and **(Resolution)**
- 9.5 Arrêté-municipal no. 2024-05, étant un règlement pour autoriser la signature du contrat de vente de maisons SEED ci-joint entre la Corporation du Canton de Dubreuilville et SEED-Homes Inc. / *By-Law No. 2024-05, being a By-law to authorize the execution of the attached SEED Home Chattel Sale Agreement between the Corporation of the Township of Dubreuilville and SEED-Homes Inc.*; **(Resolution)**



10. AJOUT  
ADDENDUM

11. ASSEMBLÉE A HUIS CLOS  
CLOSED SESSION

12. AJOURNEMENT  
ADJOURNMENT



## THE CORPORATION OF THE TOWNSHIP OF DUBREUILVILLE

### -MINUTES-

Regular Council Meeting held on  
December 13, 2023, at 7:00 p.m.  
Council Chambers

PRESENT: Mayor, B. Nantel  
Councillor, L. Lévesque (late arrival 7:40 p.m.)  
Councillor, J. Hemphill  
Councillor, K. Lévesque

ABSENT: Councillor, H. Perth

STAFF: Treasurer/Tax Collector, Brigitte Tremblay  
Infrastructure Superintendent, Francis Dechamplain

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**Mayor Beverly Nantel called the meeting to order at 7:04 p.m.**

**Mayor Nantel declared a pecuniary interest and vacated her seat during item 11.1.**

**23-358** Moved By: Councillor J. Hemphill  
Seconded By: Councillor K. Lévesque

Whereas that the agenda for the regular municipal council meeting dated December 13, 2023, be adopted as submitted.

Carried

**23-359** Moved By: Councillor J. Hemphill  
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the following municipal council meeting minutes as submitted;

- Regular Municipal Council meeting minutes dated November 22, 2023.

Carried

**23-360** Moved By: Councillor K. Lévesque  
Seconded By: Councillor J. Hemphill

Whereas that the following be received as information only:

7.1 Algoma District Services Administration Board meeting minutes dated October 26, 2023;

- 7.2 Alamos Gold Inc. memorandum with regards to geotechnical drilling; and
- 7.3 Letter dated November 24, 2023, from the Algoma Public Health with regards to the 2024 municipal levy notice.

Carried

**23-361** Moved By: Councillor K. Lévesque  
Seconded By: Councillor J. Hemphill

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached resolution dated November 20, 2023, from the Coleman Township with regards to a request for support concerning Conservation Officer Reclassification, as presented.

Carried

**23-362** Moved By: Councillor K. Lévesque  
Seconded By: Councillor J. Hemphill

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached resolution dated November 14, 2023, from the Municipality of Tweed with regards to a request for support concerning government funding, as presented.

Carried

**23-363** Moved By: Councillor K. Lévesque  
Seconded By: Councillor J. Hemphill

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached council report dated December 4, 2023, from the Municipal Team with regards to upgrading our HR software, as presented.

Carried

**23-364** Moved By: Councillor J. Hemphill  
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to cancel the last regularly scheduled municipal council meeting set for Wednesday, December 27, 2023, as presented.

Carried

**23-365** Moved By: Councillor J. Hemphill  
Seconded By: Councillor K. Lévesque

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive and approve the attached Recreation Committee meeting minutes dated October 19, 2023, and November 16, 2023, as presented.

Carried

**23-366** Moved By: Councillor K. Lévesque  
Seconded By: Councillor J. Hemphill

Whereas that the Council of the Corporation of the Township of Dubreuilville hereby wishes to receive as information the attached budget variances report prepared by the Treasurer / Tax Collector, as presented.

Carried

**23-367** Moved By: Councillor J. Hemphill  
Seconded By: Councillor K. Lévesque

Whereas that By-Law No. 2023-77, being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on December 13, 2023, be adopted as presented.

Carried

**23-368** Moved By: Councillor K. Lévesque  
Seconded By: Councillor J. Hemphill

Whereas that By-Law No. 2023-78, being a By-law to determine winter road maintenance standards and procedures within the Corporation of the Township of Dubreuilville, be adopted as presented.

Carried

**Mayor Nantel declared a conflict of interest, vacated her seat and abstained from voting resolution 23-369.**

**23-369** Moved By: Councillor K. Lévesque  
Seconded By: Councillor J. Hemphill

Whereas that we adjourn to go in closed session at 8:12 p.m.

11.1 The meeting is held for the purpose of a proposed or pending acquisition or disposition of land by the municipality or local board; (Municipal Act, 2001, S.O. 2001, c. 25, s. 239 (2) c)).

Carried

**Mayor Nantel returned to her seat.**

**23-370** Moved By: Councillor K. Lévesque  
Seconded By: Councillor L. Lévesque

Whereas that we reconvene in regular municipal council meeting at 8:37 p.m.

Carried

**23-371** Moved By: Councillor K. Lévesque  
Seconded By: Councillor J. Hemphill

Whereas that this regular municipal council meeting dated December 13, 2023, hereby adjourn at 8:38 p.m.

Carried

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Mayor

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CAO/Clerk

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***MINUTES***

**1. CALL TO ORDER & NOTE MEMBERS PRESENT**

The meeting was called to order at 10:06 a.m. by Mayor Nantel.

**Present:**

Shelley Casey, CAO/Clerk, Dubreuilville  
Mayor Cheryl Fort, Hornepayne  
Aileen Singh, CAO/Clerk, Hornepayne  
Julie Roy-Ward, CAO, White River  
Mayor Tara Hart, White River  
Tracy Amos, SECFDC General Manager  
Mayor Beverly Nantel, Dubreuilville  
Judi Meyntz, CAO, Chapleau  
Linda Bouchard-Berzel, MND, Wawa

**Regrets:**

Mayor Ryan Bignucolo, Chapleau  
Mike Mantha, MPP  
Carol Hughes, MP  
Mayor Melanie Pilon, Wawa  
Maury O'Neil, CAO/Clerk, Wawa  
Florence McLean, CAO, Manitouwadge  
Mayor Jim Moffat, Manitouwadge  
Heidi Trudeau, SECFDC CD officer

**Guests:**

None

**Media:** None

**Public:** None

**2. LAND ACKNOWLEDGEMENT**

**3. REVIEW OF ADDENDUM & APPROVAL OF AGENDA**

**Moved by: Mayor Fort    Seconded by: Judi Meyntz    R. Verbal**

**4. ANNOUCEMENTS**

**3.1 Canada-Wide Expo Invitation (Tracy Amos)**

Tracy informed the group that they have been invited to participate in ACCES employment online event on November 9<sup>th</sup> from 11am-1pm. Each community would be given a booth to promote their area. Tracy asked the group who would be interested in participating. The communities of Hornepayne and Dubreuilville are willing to participate. The communities of White River and Chapleau are going to inquire if they have anyone available. CAO Julie Roy-Ward inquired if you could use the footage from the CTV News campaign. Tracy will speak to Steven to see if this is possible. Tracy will reach out to Recardo and let them know that the group is interested and will follow up with everyone.

### **3.2 Good Road's Scholarship Accepting Applications (Mayor Fort)**

Mayor Fort explained that this scholarship is available for any first or second year post secondary students entering the field of civil engineering or policy development for municipalities. The student is required to write a 500-word essay. This scholarship is valued at \$2500.00. The essay question can be found on the good road's website. Last year the winner was Emma Dennis from North Bay. This scholarship is often under utilized so Mayor Fort is encouraging the group to let student know of this scholarship opportunity. The deadline to submit is December 1, 2023.

### **5. DECLARATTION OF PECNIARY INTEREST AND THE GENERAL NATURE THEREOF**

Nil

### **6. APPROVAL OF MINUTES: March 7<sup>th</sup>, 2023**

**Moved by: Mayor Fort    Seconded by: Mayor Hart                      R. Verbal**

#### **Business Arising from Minutes:**

Nil

### **7. DELEGATIONS AND VISITORS**

None

### **8. Old Business**

#### ***9.1 Outstanding Listing***

The group went through the Outstanding Listing and updated it.

### **9. NEW BUSINESS**

#### **8.1 Doctor Situation in the North, follow up on Dr. Verma's zoom meeting.**

Mayor Nantel stated that she was still on the fence about the zoom meeting with Dr. Verma. She was offended when Dr. Verma stated that we need to promote ourselves more. She feels that Ann Fenlon and the recruitment team in Wawa do a fantastic job in trying to recruit Doctors to the area. Do we need to look at more Nurse practitioners to service the area and then just have a few doctors. She is not sure what the solution is. Does NOSM school need more political influence to get more spots for the university. Mayor Fort thinks that what we are doing for recruitment we are doing it well, but we need to think outside of the box. We might need to have the northern communities to collaborate so that the doctors can experience all the communities in our area. Mayor Fort also suggested that the local councils pass resolutions to support NOSM in getting more spots and funding for the University. To support training hospitals to keep these physicians in the north by securing more funding. Mayor Fort suggested that we send a thank you letter for the meeting in July and ask what the communities can be doing to support for funding and spots for the university. The group agreed to send this letter to Dr. Verma and Tracy stated a letter will be drafted for review and sent.



Tracy also informed the group she subscribes to the NOSM newsletter and will share this with the group. Mayor Hart stated that the lead NP has retired in White River and the other NP will be going on maternity leave. Their community is serviced by NP and not a doctor. The NP clinic has secured a 3-month locum in place for the moment and the clinic is using a recruiting service to hire. With this shortage in White River, it will increase visits to emergency rooms and walk in clinic in the area.

Mayor Nantel asked the group what happens to our northern representation in parliament now that Michael Mantha is no longer be a representative for the NDP. She was concerned what this would mean for the North. Mayor Fort answered this question stating that Michael Mantha retains his MPP status. He is an independent MPP the NDP can not remove him from his position at the provincial level. He is still our representative. Mayor Fort is looking to expand the RNIP service to include the communities of Hornepayne, White River, Dubreuilville, Wawa and Chapleau. She will be attending a meeting in Sault Ste. Marie tomorrow to discuss this.

Mayor Fort also stated that paramedic services is an issue. The community of White River reached out to see if Volunteer Fire Fighters can be used as drivers for the paramedic services. Mayor Fort has an upcoming ADSAB meeting and will be asking if there is coverage for this, what services are available and if we should be advocating for funds for this. Mayor Fort has asked if anyone has information regarding this and things happening in their communities to please email her with the details. Mayor Fort stated that their volunteer fire department's insurance only covers them to the municipal limits. Mayor Hart stated that paramedic services are an issue in their community as well. Volunteer Firefighters are being used as drivers for the ambulance. They are down to a core group of 6 volunteer firefighters, when one is being used as a driver for the ambulance this makes the group even smaller. The firefighters that are being used as the drivers are being left behind in communities that they have brought a patient to. White River's Paramedic have a very large area to cover with very few bodies. There is no housing for paramedics in the community. The paramedics sleep on cots at the base when they are on duty. Mayor Hart also was concerned about what happens if a volunteer firefighter is in an accident while driving the ambulance; is this person covered with insurance and who covers this. Paramedic services has been an issue in Dubreuilville as not enough paramedics are available. Their local volunteer firefighters have also been asked to be drivers for the ambulance. Mayor Nantel did state that like White River, their firefighters are able to go up to the highway to assist in accidents.

**10. GENERAL DISCUSSION - ROUNDTABLE:**

Dubreuilville

- The lack of housing and lack of workers continue to be the biggest issues in Dubreuilville.
- CIP program has been in place for about a year and has been amazing and the response has been great.

Hornepayne

- Hornepayne has passed their strategic plan for next term of council.
- Budget was a little later but it was passed as well. Looking to move budgeting process to fall.
- Town hall meeting update will be happening this evening with a Q &A session to follow.
- Community Improvement plan is open in draft form.
- Date to apply for the accelerator program extended.
- Individuals are on site for the motel so hopefully things will be going smoothly moving forward.

- Tendered an award to the company cinnamon toast for rebranding
- Currently have an RFP for the market gap analysis
- Another RFQ is being submitted for their landfill and transfer station, as this contract will be ending at the end of this year and a new contractor will need to be hired.

#### White River

- Held a Canada Day celebration and had lots of tourists stop to participate with their community. The community received a lot of positive feedback from this event.
- The Filipino community held a cultural day event, and it was amazing and was well attended. The Filipino community plans to host this again next year.
- 35<sup>th</sup> annual Winnie's hometown festival was great and well attended
- Currently underway the NP lead clinic is working with the economic development department to create a wellness garden from funding received last year for mental health.
- mid way though the budget. They have been working on this for about three weeks now.
- Lagoon valve project is nearing completion.
- Water treatment upgrade project is also nearing completion.
- Dwijen attended the AMO conference in August
- Fire hall rebuild has begun. Stage one has been completed with the pad laid.
- Mayor Hart thanked all the area communities that supported them during their forest fire that threatened their community in June. It was truly appreciated and will be returned to any of the surrounding communities should they ever need it.

#### Chapleau

- The community has an Indigenous celebration happening that will be a weeklong celebration through Science North. Science North is bringing in artifacts into the community and will be working with the three Indigenous communities that surround Chapleau.
- Outreach to the First Nations communities is a goal of the new CAO
- New doctor joined their community.
- In October the community will receive their new garbage truck. The truck is one where the arm reaches out and dumps the garbage. This will mean that only one driver is needed and that there will be less chance of injury.
- CAO is working to make sure that township is compliant as the community has been without a CAO for about 5 years.

#### Manitouwadge

No representative at the meeting to make a report.

#### Wawa

No representative at the meeting to make a report.

NOHFC

- Linda has sent a request to all the communities as she will be going on tour with her manager
- NOHFC is always open for business, and there are no deadlines to submit applications.
- If looking into events within the next year please make sure to have your applications submitted at least 6 weeks prior to the event

## **11. NEXT MEETING**

After some discussion it was determined that the next Mayor's Group meeting will be held on Wednesday, November 15th, 2023, at 10am via Zoom. The group also decided to get together on the 2<sup>nd</sup> Wednesday of every other month.

**12. MEETING CLOSE**

**Moved by: Judi Meyntz                      Seconded by: Mayor Fort      R.      Verbal**

**RESOLVED THAT;** the meeting closed at 11:40 a.m.

CARRIED.



Ouvert 7j/7



13h00 à 21h00

## Comment s'inscrire



1 888 684-1999



[www.nevirtualcare.ca](http://www.nevirtualcare.ca)



La clinique de soins virtuels de la région du Nord-Est est une **clinique de soins virtuels dirigée par du personnel infirmier praticien** qui s'adresse aux patients de la **région du Nord-Est de Santé Ontario** qui souffrent d'un **problème de santé urgent** et ont besoin **d'accéder à des soins en temps opportun**.

La clinique dessert les patients qui ont besoin de soins médicaux en temps opportun, tels que :

- Toux, fièvre, éruption cutanée ou autres symptômes similaires nouveaux ou persistants
- Préoccupations imminentes qui ne mettent pas la vie ou l'intégrité physique en danger

La clinique dessert tous les patients, qu'ils aient ou non un fournisseur de soins de santé primaires.





**Open 7 days a week**



**1:00-9:00pm**

## How to Register



**1-888-684-1999**



**[www.nevirtualcare.ca](http://www.nevirtualcare.ca)**



The North East Region Virtual Care Clinic is a **Nurse Practitioner-led virtual care clinic** that serves patients throughout the **Ontario Health North East** region who are experiencing an **urgent medical condition** and need **access to timely care**.

The clinic serves patients who require timely medical care, such as:

- New or persistent cough, fever, rash or other similar symptoms
- Imminent concerns that are not life or limb threatening

The clinic serves patients with or without a primary care provider.

**Treasury Board Secretariat**

Emergency Management Ontario

25 Morton Shulman Avenue  
Toronto ON M3M 0B1Tel: 416-327-2333  
Fax: 416-327-3790**Secrétariat du conseil du trésor**

gestion des situations d'urgence

25, avenue Morton Shulman  
Toronto ON M3M 0B1Tél. : 416-327-2333  
Téléc. : 416-327-3790**Ontario**

**DATE:** December 21, 2023

**MEMORANDUM TO:** Emergency Management Professionals

**FROM:** Bernie Derible  
Deputy Minister and Commissioner of Emergency Management  
Treasury Board Secretariat

**SUBJECT:** **Wrapping another year of staying Safe, Practiced and Prepared**

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Dear fellow Emergency Management Professionals,

As we reflect back on a very busy year, I want to thank you all for your partnership in keeping Ontario Safe, Practiced and Prepared. From floods to fires to cyber breaches, we've seen it all this year and your professionalism and commitment to keeping your communities safe was very much appreciated.

**Growing our Roster of Field Officers**

I know our team of passionate and experienced field staff are the face of EMO for many of you. I'm pleased to report that we are continuing to grow our team of Field Officers to provide even more support to our community partners like you. We now have 28 Field Officers and Team Leads across Ontario to assist in strengthening community preparedness before an emergency occurs and to rapidly respond and coordinate needed assistance when a significant emergency overwhelms local capabilities.

**EMO Highlights from 2023**

We achieved many milestones in 2023, including the publication of the [Provincial Emergency Management Strategy and Action Plan](#) (PEMSAP) early on in the year, and more recently the successful launch of our new [Community Emergency Preparedness Grant](#) in October, a grant available to NGOs, Indigenous Communities and small to medium sized municipalities to support in their preparedness efforts. This is among the great work highlighted below in our special year-in-review edition of **The Good List by the Numbers**.

**Looking Ahead to 2024**

We've built the foundation of where we want to take EMO, and we will fine-tune our organization even further in the year ahead so we can be the best partner possible in your work to keep your communities safe. We have a lot to look forward to in 2024, including the launch of our first-ever PEMSAP annual report. We will also continue to modernize our emergency management courses to better serve Ontario's diverse population and make our training more accessible for all.

Having strong relationships with partners like you is essential in emergencies. We will work to strengthen our relationships even further and continue to build on our momentum in the year ahead.

### **EMO's Good List by the Numbers: 2023 Year-in-Review**

This year we also continued with our core work of safely evacuating Ontarians, supporting communities with their emergency response efforts, trained emergency management professionals and participated in many exercises and drills, as outlined in **The Good List** below.

#### **The Good List: By the Numbers**

Number of people evacuated: <b>3,519</b>	Number of engagements with EM partners/stakeholders <b>506</b>	Number of people trained: <b>13,055</b>
Deployments of Regional Field Services Staff <b>86</b>	Number of NGOs with deployable volunteers through Ontario Corps <b>14</b>	Number of EM courses delivered <b>319</b>
Number of declared emergencies <b>20</b>	Engagements with private sector and NGOs <b>38</b>	Social media impressions on EMO posts <b>672,000+</b>
Number of significant incidents <b>275</b>		Number of exercises/drills engage on <b>83</b>

Best always,



Bernie Derible  
Deputy Minister and Commissioner of Emergency Management  
Treasury Board Secretariat



**Treasury Board Secretariat**

Emergency Management Ontario

25 Morton Shulman Avenue  
Toronto ON M3M 0B1Tel: 416-327-2333  
Fax: 416-327-3790**Secrétariat du conseil du trésor**

gestion des situations d'urgence

25, avenue Morton Shulman  
Toronto ON M3M 0B1Tél. : 416-327-2333  
Téléc. : 416-327-3790**Ontario****DATE :** 21 décembre 2023**NOTE DE SERVICE****DESTINATAIRES :** Professionnels de la gestion des situations d'urgence**EXPÉDITEUR :** Bernie Derible  
Sous-ministre et commissaire à la gestion des situations d'urgence  
Secrétariat du Conseil du Trésor**OBJET :** Une autre année de sécurité, préparation et entraînement se termine

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Chers collègues professionnels de la gestion des situations d'urgence,

Au terme d'une année très chargée, je tiens à vous remercier tous pour votre collaboration aux efforts pour veiller à la sécurité de l'Ontario et pour faire en sorte que la province s'exerce et se prépare. Des inondations aux incendies en passant par les atteintes à la sécurité informatique, nous avons tout vu cette année, et votre professionnalisme ainsi que votre engagement à assurer la sécurité de vos communautés ont été très appréciés.

**Élargir notre équipe d'agentes régionales et d'agents régionaux**

Je sais que notre équipe d'agentes régionales et d'agents régionaux passionnés et expérimentés sont l'image de GSUO pour bon nombre d'entre vous. J'ai le plaisir de vous annoncer que nous continuons d'agrandir notre équipe d'agentes régionales et d'agents régionaux afin d'apporter un soutien encore plus grand à nos partenaires communautaires tels que vous. Nous avons maintenant 28 agentes régionales et agents régionaux et chefs d'équipe à l'échelle de l'Ontario pour aider à renforcer la préparation des collectivités avant qu'une situation d'urgence ne se produise et pour intervenir rapidement et coordonner l'aide nécessaire lorsqu'une situation d'urgence importante dépasse les capacités locales.

**Faits saillants de GSUO en 2023**

Nous avons franchi de nombreuses étapes en 2023, notamment la publication de la [Stratégie et plan d'action de l'Ontario pour la gestion des situations d'urgence](#) (SPAOGSU) au début de l'année et, plus récemment, le lancement réussi de notre nouvelle [Subvention pour les projets communautaires de protection civile](#) en octobre, accessible aux organisations non gouvernementales, régies locales de services publics, les collectivités des Premières Nations, et les petites et moyennes municipalités. Il s'agit de l'un des excellents travaux soulignés ci-dessous dans notre **liste des points positifs en chiffres**.

### **À l'horizon en 2024**

Nous avons jeté les bases de la direction que nous voulons donner à GSUO, et nous entendons améliorer encore plus notre organisation au cours de l'année à venir pour que nous puissions être le meilleur partenaire possible dans le cadre de votre travail pour assurer la sécurité de vos communautés. Nous avons beaucoup de choses en réserve en 2024, notamment le lancement de notre tout premier rapport annuel SPAOGSU. Nous continuerons également de moderniser nos cours de gestion des situations d'urgence afin de mieux servir la population diversifiée de l'Ontario et de rendre notre formation plus accessible à tous.

Il est essentiel, dans les situations d'urgence, de pouvoir compter sur des relations solides avec des partenaires tels que vous. Nous nous efforcerons de renforcer encore davantage nos relations et de poursuivre sur notre lancée au cours de l'année à venir.

### **La liste des points positifs en chiffres de GSUO : bilan de l'année 2023**

Cette année, nous avons également poursuivi notre travail de base qui consiste à évacuer les Ontariennes et Ontariens en toute sécurité, à soutenir les communautés dans leurs efforts d'intervention en cas d'urgence, à former des professionnels de la gestion des situations d'urgence et à participer à de nombreux exercices et entraînements, comme l'indique **la liste** ci-dessous.

## Liste des points positifs : en chiffres

Nombre de personnes évacuées :	Nombre d'échanges avec les partenaires/parties prenantes de la GSU	Nombre de personnes formées :
<b>3 519</b>	<b>506</b>	<b>13 055</b>
Déploiement du personnel des Services régionaux de soutien	Nombre d'ONG disposant de volontaires qui peuvent être déployés par l'intermédiaire de la Brigade des bénévoles de l'Ontario	Nombre de cours sur la GSU dispensés
<b>86</b>	<b>14</b>	<b>319</b>
Nombre de situations d'urgence déclarées	Collaborations avec le secteur privé et les ONG	Impressions des médias sociaux sur les messages de GSUO
<b>20</b>	<b>38</b>	<b>672 000+</b>
Nombre d'incidents importants		Nombre d'exercices/d'entraînements effectués
<b>275</b>		<b>83</b>

Salutations distinguées,



Bernie Derible  
Sous-ministre et commissaire à la gestion des situations d'urgence  
Secrétariat du Conseil du Trésor



## COMMUNITY LIVING ALGOMA IS SEEKING PASSIONATE VOLUNTEERS!

Community Living Algoma (CLA), we're on a mission to shape a more inclusive Algoma where everyone has the opportunity to thrive. For decades, we've been at the forefront of empowering individuals with intellectual disabilities, recognizing them as full citizens and supporting their journey towards personal dignity and independence.

Our committees play a pivotal role in steering the direction of our organization, shaping policies, and ensuring that the individuals we support thrive in inclusive environments. By joining our committees, you're not just participating in meetings; you're actively contributing to positive change, influencing decision-making processes, and fostering a more inclusive Algoma.

Join us in the journey of inclusion! Explore committee opportunities, contribute your expertise, and be part of a community that values diversity. Together, we're shaping a vibrant and inclusive Algoma.

### Volunteer Opportunities:

- Education Committee
- Finance Committee
- HR & French Language Committee
- Quality Enhancement Committee
- Rights Review Committee



#### EDUCATION COMMITTEE

- Promote inclusive education in Algoma.
- Ensure relevant opportunities for students with intellectual disabilities.



#### FINANCE COMMITTEE

- Guide financial matters and fundraising initiatives.
- Protect and enhance services through strategic financial planning.



#### HR & FRENCH LANGUAGE

- Advise on labor relations and employment matters.
- Support CLA's commitment as a bilingual service provider.



#### QUALITY ENHANCEMENT COMMITTEE

- Ensure services align with CLA's vision.
- Conduct Outcome-Based Performance Measures for continuous improvement.



#### RIGHTS REVIEW COMMITTEE

- Review recommendations and plans to enable people to retain or regain their rights

SCAN ME



EMAIL: [volunteers@cla-algoma.org](mailto:volunteers@cla-algoma.org) for more information

[WWW.COMMUNITYLIVINGALGOMA.ORG](http://WWW.COMMUNITYLIVINGALGOMA.ORG)

File Explorer

COMMUNITY LIVING  
Algoma

INTÉGRATION  
COMMUNAUTAIRE  
Algoma

Ministry of Agriculture,  
Food and Rural Affairs

Office of the Minister

77 Grenville Street, 11th Floor  
Toronto, Ontario M7A 1B3  
Tel: 416-326-3074  
[www.ontario.ca/OMAFRA](http://www.ontario.ca/OMAFRA)

Ministère de l'Agriculture, de  
l'Alimentation et des Affaires rurales

Bureau du ministre

77, rue Grenville, 11<sup>e</sup> étage  
Toronto (Ontario) M7A 1B3  
Tél. : 416 326-3074  
[www.ontario.ca/MAAARO](http://www.ontario.ca/MAAARO)



Ontario

December 18, 2023

Shelley Casey  
CAO/Clerk/Treasurer  
Township of Dubreuilville  
[scasey@dubreuilville.ca](mailto:scasey@dubreuilville.ca)

Dear Ms. Casey:

Our government is committed to supporting economic growth in rural communities and ensuring Ontario is open for business. The Rural Economic Development (RED) program is just one tool for communities to complete outcome-based projects that will have tangible benefits across the province. This aligns with our government's priorities to remove barriers to investment, open doors to rural economic development and create good jobs throughout Ontario.

To further our commitment to supporting rural communities, I am pleased to share with you that a new intake for the RED program will be opening in January 2024.

When the intake is open, we will be sharing additional information with you directly. You will also be able to find all program information, including how to apply, on my ministry's website at: [ontario.ca/REDprogram](http://ontario.ca/REDprogram).

If you have further questions at this time, you are welcome to contact the Agricultural Information Contact Centre at 1-877-424-1300 or [ag.info.omafra@ontario.ca](mailto:ag.info.omafra@ontario.ca).

I encourage you to take advantage of this funding opportunity and submit an application for your economic development project when the intake is open. Together, we can ensure Ontario's communities thrive.

Please accept my best wishes.

Sincerely,

Lisa M. Thompson  
Minister of Agriculture, Food and Rural Affairs

December 7, 2023

The Honourable Doug Ford  
Premier of Ontario  
Via email: [Premier@ontario.ca](mailto:Premier@ontario.ca)

The Honourable Michael Parsa  
Minister of Children, Community and Social Services  
Via email: [MinisterMCCSS@ontario.ca](mailto:MinisterMCCSS@ontario.ca)

MPP Trevor Jones  
Chatham-Kent-Leamington  
Via email: [trevor.jones@pc.ola.org](mailto:trevor.jones@pc.ola.org)

Dear Premier Ford, Minister Parsa and MPP Jones:

**RE: Ontario Works Rates**

On November 6, 2023, after much discussion on increased homelessness in Chatham-Kent, Councillor Marjorie Crew made the following motion that was passed unanimously by the Mayor and Council of the Municipality of Chatham-Kent:

*"That Council prepare a letter addressed to the Premier of Ontario, the Minister of Children, Community and Social Services, as well as local MPPs to strongly recommend that accommodation rates of social assistance payments increase to the Average Market Rent (for all types of rentals) for recipients of Ontario Works Assistance and the Ontario Disability Support Program. And that a copy of this letter be sent to AMO, ROMA, alPHa and all Councils in Ontario".*

In Chatham-Kent:

- 1) Total homelessness has been gradually increasing since November 2022.
  - (a) Pre-pandemic, it was decreasing through Employment and Social Services' 'Housing First' approach, coordinated access system and a 'By Name List'.
- 2) The percentage of individuals experiencing homelessness in our community have identified as staying outdoors doubled in 2023 from 2022.
- 3) The average housing move-ins has been steadily declining each month.
- 4) On average, the number of new individuals (never previously identified as experiencing homelessness) added to the By Name List each month has increased from 2022.
- 5) The average market rent is \$1,522 for a one-bedroom apartment and a single person on Ontario Works receives a maximum of \$390 toward accommodation costs.

Cont'd...



Homelessness is increasing in Chatham-Kent and the well-being of our residents is decreasing. Since 2018, the Ontario Works rates have been frozen and yet the caseload in Chatham-Kent has only increased. If the goal was to drive more people into the workforce it is not working, but instead driving more people into homelessness. Nearly 80% of people accessing emergency shelter have social assistance as their main source of income. We cannot build affordable housing fast enough and need upstream issues like social assistance rates to be resolved to stop our community members from slipping into homelessness. Homelessness has resulted in significant pressures and costs on many of our services including Police, Fire Services, Paramedics, Public Works, Parks and Social Services. Unhoused residents are suffering, and property taxpayers are seeing significant asks from the 2024-2027 budgets to mitigate the challenges of homelessness.

In recent years, housing was determined to be a human right by both the Federal and Provincial governments and thus income maintenance programs should have housing allowances that reflect actual expenses. Other income programs have increased, yet Ontario Works particularly has remained far below the poverty line with no increase since 2017. In 1995, social assistance rates were slashed by 21.6% and have only increased by 41%. At the same time \$1.00 in 1995 has the same buying power as \$1.81 today, so inflation over that period has been over 80% - however, the Ontario Works rate has increased by only about 41% (half of inflation rate) for a single person in the past 28 years (5,6). People who have had to find new housing in today's rental market, experience a higher rate of inflation as they are required to pay rents that have increased by approximately 133% in that time period.

For these reasons and the fact that Ontario social assistance rates are one of the lowest of provinces in Canada, we ask that the Province of Ontario raise social assistance rates, especially Ontario Works Assistance significantly using the Average Market Rent to determine accommodation limits. This will provide social assistance recipients the opportunity to stay housed and be well, potentially re-joining the workforce and reduce the burden on community programs and municipal services. Our downtowns and parks can return to what we all enjoyed in smaller cities like ours only a few years ago. An investment in our citizens who are vulnerable is expected to create savings in almost every other sector.

Sincerely,



Darrin Canniff, Mayor/CEO  
Municipality of Chatham-Kent

C: Association of Municipalities of Ontario (AMO)  
Rural Ontario Municipal Association (ROMA)  
alPHa  
Ontario Councils



# TAY TOWNSHIP

450 Park Street  
PO Box 100  
Victoria Harbour, Ontario  
L0K 2A0



December 21, 2023

Hon. Todd McCarthy  
Minister of Public and Business Service Delivery  
5th Floor  
777 Bay St.  
Toronto, ON M7A 2J3

sent via email [Todd.McCarthy@pc.ola.org](mailto:Todd.McCarthy@pc.ola.org)

Dear Hon. Todd McCarthy,

## **Re: Provincial Cemetery Management Support Request – Tay Township**

Tay Township Council passed the following resolution during the December 20, 2023 Council Meeting regarding the Provincial Cemetery Management Support Request:

Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

# TAY TOWNSHIP

450 Park Street  
PO Box 100  
Victoria Harbour, Ontario  
L0K 2A0



And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

Now Therefore Be It Resolved that Council of the Township of Tay requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amending the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost;

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Jill Dunlop and all Ontario municipalities.

Sent on behalf of Tay Township Council.

Yours truly,

A handwritten signature in black ink, appearing to read 'Katelyn Johns'.

Katelyn Johns, MPPA  
Municipal Clerk

Cc: Jim Cassimatis, BAO Interim CEO/Registrar, Hon. Jill Dunlop, Minister of Colleges and Universities/MPP, and all Ontario municipalities.



**Clerk's Department**  
Township of Clearview  
Box 200, 217 Gideon Street  
Stayner, Ontario L0M 1S0  
[clerks@clearview.ca](mailto:clerks@clearview.ca) | [www.clearview.ca](http://www.clearview.ca)  
Phone: 705-428-6230

December 12, 2023

File: C00.2023

Hon. Todd McCarthy  
Ministry of Public and Business Service Delivery  
777 Bay Street, 5<sup>th</sup> Floor  
Toronto ON M5B 2H7

Sent by Email

**RE: Cemetery Transfer/Abandonment Administration & Management Support**

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Please be advised that Council of the Township of Clearview, at its meeting held on December 11, 2023, passed a resolution regarding Cemetery Transfer/Abandonment Administration & Management Support as follows:

Moved by Councillor Walker, Seconded by Councillor Broderick, Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

And Whereas cemeteries are important infrastructure where the reasonable costs for interment rights, burials, monument foundations, corner stones and administration charges do not sufficiently support the general operation of cemeteries;

And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

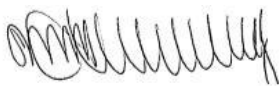
Now Therefore Be It Resolved that Council of the Township of Clearview requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries; Page 6 of 7
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Brian Saunderson and all Ontario municipalities. Motion Carried.

For reference, please find attached the Staff Report LS-032-2023 that provides background for the above resolution. If you have any questions, please do not hesitate to contact the undersigned.

Regards,



Sasha HelmKay-Playter, B.A., Dipl. M.A., AOMC  
Clerk/Director of Legislative Services

cc: Jim Cassimatis, BAO Interim CEO/Registrar  
MPP Simcoe Grey, Brian Saunderson  
Ontario Municipalities

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**To:** Mayor and Council

**From:** Sasha Helmkey, Clerk/Director of Legislative Services

**Date:** December 11, 2023

**Subject:** Report # LS-032-2023 – Cemetery Transfer/Abandonment Administration & Management Support

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## Recommendation

Be It Resolved that Council of the Township of Clearview hereby receives Report LS-032-2023 (Cemetery Transfer/Abandonment Administration & Management Support) dated December 11, 2023; and,

Whereas under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed;

And Whereas over the last decade, there has been an increase in the number of churches and local cemetery boards initiating processes to transfer ownership or abandon their owned and operated cemeteries to the local municipality due to such issues as high maintenance costs, inaccuracy of records, lack of financial and human resources to effectively operate and maintain the cemetery, increased regulatory processes regarding training, selling of interment rights, financial operation of the care and maintenance fund, etc.;

And Whereas municipalities experience the same issues and pressures that churches and local boards experience with the operation and maintenance of cemeteries within its jurisdiction, and additional transfers of cemetery lands only compound the burden on municipal taxpayers;

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And Whereas the interest earned from the care and maintenance fund(s) of a cemetery do not provide adequate funding to maintain the cemetery with the rising costs of lawn and turf maintenance contracts and monument restoration;

Now Therefore Be It Resolved that Council of the Township of Clearview requests that the Province through the Ministry of Public and Business Service Delivery and the Bereavement Authority of Ontario (BAO) consider the following to assist municipalities in this growing concern of cemetery transfers:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;
- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

And that this resolution be circulated to the Hon. Todd McCarthy, Ministry of Public and Business Service Delivery, Jim Cassimatis, BAO Interim CEO/Registrar, MPP Brian Saunderson and all Ontario municipalities.

## **Background**

Under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), when a cemetery is declared abandoned by a judge of the Superior Court Justice, the local municipality within whose geographic boundaries the land of the cemetery is located, becomes the owner of the cemetery with all the rights and obligations in respect of the cemetery and the assets, trust funds and trust accounts related to it that the previous owner or operator possessed.

Over the last decade there appears to be a trend where cemeteries in Ontario are being transferred, whether through abandonment or a mutually agreed upon transfer, to the care and control of municipalities. This is often seen when there is a breakdown in existing cemetery boards and/or when churches cease operations. For many existing private cemetery boards their board members and volunteers are aging and are unable to assist with the operations and maintenance of the cemetery any longer. Finding new members proves to be difficult for these boards to continue. In addition to aging board members, there are other issues that are contributing to the increase in cemetery transfers:

- high maintenance costs
- inaccuracy of records
- lack of financial and human resources to effectively operate and maintain the cemetery

- increased regulatory processes that require ongoing training for selling of interment rights, and the financial operation of the care and maintenance fund, etc.

### **Township Owned Cemeteries**

The Township of Clearview currently owns and operates nine (9) cemeteries within its geographic boundaries. Out of these nine cemeteries, four (4) are considered active meaning that there are still interment rights to be sold, or burials to take place. Below is a chart outlining these cemeteries and their status:

<b>Cemetery Name</b>	<b>Address</b>	<b>Status</b>
Batteau Hill Cemetery	2670 County Road 124, Duntroon	Inactive
Bethel Union Cemetery	2249 Creemore Avenue, New Lowell	Inactive
Dunedin Union Cemetery	9 Turkeyroost Lane, Dunedin	Active
Duntroon Pioneer Cemetery	2870 County Road 124, Duntroon	Inactive
Lavender Cemetery	827103 Mulmur/Nottawasaga Townline, Creemore	Active
Old Zion Presbyterian Church Cemetery	6130 Highway 26, Sunnidale Corners	Inactive
Second Line Nottawasaga Cemetery	2279 County Road 42, Stayner	Active
Stayner Union Cemetery	7661 Highway 26, Stayner	Active
Zion Presbyterian Church Cemetery	12358 County Road 10, Sunnidale Corners	Inactive

For the Dunedin and Stayner Union Cemetery, the Township looks after the maintenance and burials through a third-party contractor. The maintenance and burials for the Lavender Cemetery are conducted through the Board. For the Second Line Nottawasaga Cemetery all the interment rights have been sold, but there remains one burial to be completed. The cost to maintain an active cemetery is expensive. Although burial costs and the installation of markers, etc. are cost recovery through the purchaser, grounds maintenance is not.

Inactive cemeteries still require consistent grounds maintenance, which includes any monument restoration for health and safety, and record searches for the public register.



## Comments and Analysis

When analyzing the number of cemeteries that Clearview Township currently owns and operates, maintenance and administration is a large undertaking. To add any additional cemeteries by way of transfer or abandonment will only compound the issues the Township is already facing. In the past year, the Township has been approached by two separate entities regarding possible cemetery transfers. When a board or cemetery transfers ownership to the municipality, the issues are transferred with it. Municipalities are not immune to the same concerns. It becomes a strain on municipal resources, financially, administratively, and operationally.

### Administrative Impact

From an administrative perspective the management of four active cemeteries is both time consuming and complex. No interment is the same, and providing good customer service takes time especially for those making arrangements while also dealing with grief. Administrative tasks include but are not limited to: interment right sales and mapping, burial contracts and scheduling, monument placement, historical record searches, plot and monument staking, fees and charges review, family transfers of interment rights and annual reporting to the Bereavement Authority of Ontario (BAO).

- **Incomplete records**

Often the records accepted by the Township from a dissolved cemetery board or church are incomplete and disorganized. This is no fault of the previous board members, as they are also often operating with limited resources. However, it does make it difficult to manage the cemetery post-transfer when records are sparse. Understanding which plots are occupied and by who is critical to the sound management of a cemetery. Unfortunately, this is not made possible in all cases because of incomplete records. In addition, records received during a transfer usually are maintained under different records management standards and are often organized and named inconsistently. Adaptation to Township records keeping practices takes time.

- **Lack of human resources**

Cemetery management is a highly regulated professional field, with the responsibility of which is often placed on public sector employees who may have limited knowledge of cemeteries in general. With reduced resources within municipalities especially rural ones, the management of cemeteries often becomes a secondary responsibility to another position. There is also a lack of affordable training available for municipal employees who are required to abide by regulations set out by the FBCSA and the BAO.

- **Increased regulatory processes**

Annual reporting requirements of the BAO can be extensive and complex. This includes monitoring the number of interments, the transfers to the Care and Maintenance Fund (C&M), and how the C&M fund can be used. There are also regulations pertaining to maintaining a public register, how sales are to be conducted and strict guidelines on Cemetery By-law approvals, and expansions including the erection of columbaria structures.

- **Inconsistent cemetery regulations**

Cemeteries can have many different regulations related to plot size, number of burials allowed in a given plot, monument size, what types of flowers/shrubs are allowed to be installed near a headstone etc. The transfer of different cemeteries having inconsistent regulations can make it difficult to adapt management practices in order to maintain original cemetery operational standards.

## **Operational Impact**

Similarly, from an operational perspective the grounds maintenance of cemeteries, whether active or inactive, is both time consuming and complex. A key issue when analyzing the maintenance component of cemetery management is the lack of financial resources to support the operation. Cemetery maintenance includes, but is not limited to: grass cutting (whipper snipping around monuments), tree and shrub maintenance, monument and corner stone maintenance, water pipe and washroom monitoring, and general upkeep of cemetery grounds (removal of debris, etc.).

- **High maintenance costs**

As with many services, there are rising costs to contend with. Municipalities have adopted different models to address the maintenance of such, with third party contractors being commonly used or it becomes the responsibility of an internal department such as Parks & Recreation. Regardless the model, the costs have increased significantly over the last decade with equipment purchases/upgrades, insurance requirements for third-party contractors, and the time it takes to cut the grass and whipper snip around monuments. To put it into perspective, the Stayner Union Cemetery with the expansion is 25 acres with monuments to manoeuvre around during ground care. Other considerations for maintenance includes monument restoration and ensuring that they are not deteriorated to the point where they are unsafe. This is important for older cemeteries where restoration hasn't been provided in the past and there are many deteriorating monuments.

- **Cost of cemetery management software**

Cemetery Management Software can help municipalities manage cemetery records, including plot sale contracts, interment rights certificates, and regulatory reporting.

However, these software solutions are often expensive and require a large amount of staff time to implement especially with incomplete data and records. These software solutions range in price from \$5,000 to \$100,000 with annual maintenance costs. This investment in software can be a large budget request and one that would need to be supported from taxation with the limited funds in cemetery general accounts.

- **Inadequate Care and Maintenance funds**

When the Funeral, Burial and Cremation Services Act, 2002 (FBCSA) was enacted, it stipulated that a care and maintenance fund for a cemetery shall be established. A cemetery operator is required to make contributions to the fund from the sale of in-ground graves, crypts, tombs, niches, scattering rights and monument installation. The contribution is prescribed under the FBCSA and differs dependant on the interment type. The idea is that the fund (income earned from the fund - interest) pays for maintenance costs after a cemetery has stopped making sales. In reality, this concept does not produce enough funds to maintain a cemetery. Looking at the Stayner Union Cemetery as an example, for the very basics (grass cutting and whipper snipping) the interest from the care and maintenance fund does not provide enough monies to maintain the cemetery for the 7 months it's required. In addition, the care and maintenance fund is also to be utilized for the stabilization, maintenance and security of markers. Cemeteries are not self funding, and maintenance of such is becoming a larger budget concern.

## **Support Request**

Cemetery transfers and abandonments have been an ongoing concern for Clearview Township for many years. When you look at the large geography of the Township there are many cemeteries within the boundaries that have the potential to be transferred. To gauge the concern of other municipalities on this issue, staff addressed it at a Simcoe County Clerks group discussion. Many neighbouring municipalities expressed that they were dealing with the same issues and have also been approached by different external entities on possible transfers.

As result of the discussion, it was agreed that to assist with the real concerns with transfers and abandonments of cemeteries, it's vital that the Province provide assistance to adequately support this infrastructure. Support can be provided in many different forms, with staff making the following recommendations for the Ministry of Public and Business Service Delivery and the BAO:

- Amend the Funeral, Burial and Cremation Services Act, 2002 (FBCSA), to have the Province, through the BAO, identified as the default owner and operator of a cemetery when it is abandoned;

- Provide annual funding (based on the number of cemeteries a municipality owns and operates) to municipalities to assist with the maintenance of inactive and active cemeteries;
- Provide free training opportunities for municipalities regarding cemetery administration; and,
- Investigate and support the design of universal cemetery software for use by municipal cemetery operators that can be offered at an affordable cost.

There is not one solution to solve all the issues, but at the very least it's important to identify the concerns and have open and real discussions at the provincial level on what support can be provided.

## **Clearview's Strategic Plan**

The above initiative supports the following strategic pillars:

- Governance

## **Financial Implications**

It is difficult to identify an exact dollar amount that can be attributed to a cemetery transfer/abandonment to the municipality. Every transfer is different and depends on a multitude of factors beginning with the cemetery status (active/inactive), acreage, care and maintenance fund (if any), maintenance of records, etc. What is being recommended by staff by way of support from the province is not meant to erase the costs entirely, but rather, to alleviate the financial burden in some capacity.

## **Report Appendices**

Not applicable.

## **Approvals**

<b>Submitted by:</b>	Sasha HelmKay, B.A., Dipl. M.A., AOMC, Clerk/Director of Legislative Services
<b>Reviewed by:</b>	Krista Pascoe, Deputy Clerk
<b>Financial Implications Reviewed by:</b>	Kelly McDonald, Treasurer
<b>Approved by:</b>	John Ferguson, CAO

December 12, 2023

**\*Sent Via Email\***

Municipalities of Ontario

Re: Amendment to the Occupational Health and Safety Act to Clarify the Definition of "Employer"

PO BOX 5000 STN A  
200 BRADY STREET  
SUDBURY ON P3A 5P3

CP 5000 SUCCA  
200, RUE BRADY  
SUDBURY ON P3A 5P3

705.671.2489

[www.greatersudbury.ca](http://www.greatersudbury.ca)  
[www.grandsudbury.ca](http://www.grandsudbury.ca)

The following resolution was passed by Council of the City of Greater Sudbury on December 5, 2023:

*CC2023-303: WHEREAS in 2015 the City of Greater Sudbury (the "City") entered into a contract with a contractor experienced in road construction projects to complete a project on Elgin Street in the City's downtown core;*

*AND WHEREAS the contract provided that the contractor would be the constructor for the project as that term is defined in the Occupational Health and Safety Act (the "Act");*

*AND WHEREAS an employee of the constructor operating a grader on the project struck and killed a pedestrian;*

*AND WHEREAS the City was charged with offences under the Act as the constructor and the employer;*

*AND WHEREAS after being acquitted at trial and on appeal, the Ontario Court of Appeal, in a decision issued on April 23, 2021, found the City to be liable for contraventions of the Construction Regulations as an employer as it employed quality control inspectors to monitor the quality of work on the project from time-to-time;*

*AND WHEREAS the Supreme Court of Canada, in a decision issued on November 10, 2023, was evenly divided 4-4 on the issue resulting in dismissal of the City's appeal;*

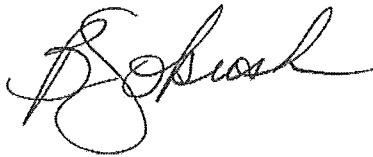
*AND WHEREAS the consequence of this decision is that municipalities in Ontario, as well as all other owners of property in the province, who wish to undertake construction, are subject to being charged and convicted as an employer for offences in relation to project sites for which they have no control and have, in accordance with the Act, contracted with an entity to assume plenary oversight and authority over the work on such site as the constructor; AND WHEREAS the potential of an owner being charged as an employer as that term is defined in the Act in circumstances where it has engaged a constructor disregards and renders meaningless the owner-constructor provisions contained in the Act and presents an unacceptable level of increased risk and confusion for owners and contractors throughout the province;*

*AND WHEREAS the City believes that the safety of workers is paramount however the safety of workers on construction projects in Ontario is not increased by placing liability on parties that do not have control of and are not responsible for the conduct of the work on such sites;*

*NOW THEREFORE BE IT RESOLVED THAT the Council for the City of Greater Sudbury requests that the province amend the Occupational Health and Safety Act to clarify the definition of "employer" to exclude owners that have contracted with a constructor for a project;*

*AND BE IT FURTHER RESOLVED THAT this motion be provided to the Honourable Doug Ford, Premier of Ontario, the Honourable David Piccini, Minister of Labour, Immigration, Training and Skills Development, the Honourable Paul Calandra, Minister of Municipal Affairs and Housing, France Gelin, MPP for Nickel Belt, Jamie West, MPP for Sudbury, the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Ontario's Big City Mayors, Mayors and Regional Chairs of Ontario, Northern Ontario Large Urban Mayors, the Council of Ontario Construction Associations, the Ontario Chamber of Commerce and all Ontario municipalities.*

Yours truly,

A handwritten signature in black ink, appearing to read 'Brigitte Sobush', with a stylized, flowing script.

Brigitte Sobush  
Manager of Clerk's Services/Deputy City Clerk

- c. Members of City Council  
Eric Labelle, City Solicitor and Clerk





OFFICE OF THE CITY CLERK  
500 Donald Street East  
Thunder Bay, ON P7E 5V3

Tel: (807) 625-2230  
Fax: (807) 623-5468

Tuesday, December 19, 2023

The Honourable Doug Ford  
Premier of Ontario  
premier@ontario.ca

**Re: Advocacy– Short Term Rentals**

Please be advised that the following resolution was adopted by Committee of the Whole at its meeting held on November 27, 2023 and subsequently ratified by City Council on December 11, 2023:

WITH RESPECT to the memorandum dated November 6, 2023 from Councillor Shelby Ch'ng, Vice Chair of Intergovernmental Affairs Committee, we recommend in support of the request to the Government of Ontario to establish a regulatory framework requiring digital platforms such as Airbnb and VRBO to:

- Require owners using the digital platforms to comply with municipal planning and licensing regulations; and
- Prevent advertising of properties that are not registered with the relevant municipality; and
- Provide a contact with the platform to ensure ongoing and effective communications for provincial and municipal officials;

AND THAT the City of Thunder Bay call upon the Province of Ontario to work with municipalities to address situations in which long term housing stock has been lost to corporate ownership of short-term rental properties;

AND THAT a copy of this resolution be forwarded to Premier Doug Ford, Minister of Municipal Affairs and Housing Paul Calandra, MPP Lise Vaugeois and MPP Kevin Holland, the Association of Municipalities of Ontario (AMO), the Northern Ontario Municipal Association (NOMA) and all municipalities in Ontario;

AND THAT any necessary by-laws be presented to Council for ratification.

CARRIED

Should you have any further questions relative to the above, please do not hesitate to contact the undersigned.

Yours very truly,

A handwritten signature in blue ink, appearing to read "Dana Earle". The signature is fluid and cursive, with the first name "Dana" and last name "Earle" clearly distinguishable.

Dana Earle  
Deputy City Clerk

Cc:

Minister of Municipal Affairs and Housing Paul Calandra  
MPP Lise Vaugeois  
MPP Kevin Holland  
Association of Municipalities of Ontario (AMO)  
Northern Ontario Municipal Association (NOMA)  
All municipalities in Ontario





Legislative Services  
Jaclyn Grossi  
905-726-4768  
clerks@aurora.ca

Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

December 19, 2023

The Right Honourable Justin Trudeau  
Prime Minister of Canada  
80 Wellington Street  
Ottawa, ON K1A 0A2

**Delivered by email**  
justin.trudeau@parl.gc.ca

The Honourable Doug Ford, Premier of Ontario  
Premier's Office, Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

**Delivered by email**  
premier@ontario.ca

Dear Prime Minister Trudeau and Premier Ford:

**Re: Town of Aurora Council Resolution of December 12, 2023**  
**Motion 10.3 – Councillor Gilliland; Re: Community Safety and Inciteful Speech**

Please be advised that this matter was considered by Council at its meeting held on December 12, 2023, and in this regard, Council adopted the following resolution:

**Whereas there has been an escalation in terrorist activity and unrest around the world that has triggered homeland rallies and advocacy that supports inciteful actions, which are causing uncertainty and unsafe feelings in our own country; and**

**Whereas inciteful speech is knowingly being utilized to create division, manipulation and spread misinformation, which could be defined as violent extremist propaganda and encouraging violent crimes; and**

**Whereas any loss of innocent civilian life is unacceptable and tragic; and**

**Whereas other local municipal councils and residents in Aurora have expressed concerns of uncertainty and safety who are asking for peace, protection and security; and**

**Whereas law exists to help maintain public safety, security, peace and order in society, and in Canada, where the responsibility for criminal justice is shared between the Federal, Provincial and territorial governments; and**

**Whereas it is important to protect our general freedoms of speech, while respecting the principles to protect and respect human rights, whether in**

**person or in a free, open and secure internet, and to ensure transparency and accountability;**

- 1. Now Therefore Be It Hereby Resolved That the Town of Aurora acknowledges that residents in the community have expressed feelings of uncertainty and safety concerns, due to the recent global unrest, and condemns all acts of terror and violence resulting in loss of life or injury; and**
- 2. Be It Further Resolved That the Town of Aurora call on all levels of government to acknowledge this uncertainty and safety concerns in Canada and look to strengthening their available tools to deny inciteful speech that encourages violent extremists the ability to publicly manipulate, advocate, and incite violence or physical harm to another human being, whether it be online or in person; and**
- 3. Be It Further Resolved That Council encourages our community and diverse local leaders of faith to bring the community together to promote peace, healing and understanding during this difficult time; and**
- 4. Be It Further Resolved That a copy of this resolution be provided to both the Federal and Provincial government and all municipalities in Ontario.**

The above is for your consideration and any attention deemed necessary.

Sincerely,



Jaclyn Grossi  
Deputy Town Clerk  
The Corporation of the Town of Aurora

JG/lb

Attachment (Council meeting extract)

Copy: All Ontario Municipalities



## 10. Motions

### 10.3 Councillor Gilliland; Re: Community Safety and Inciteful Speech

**Moved by** Councillor Gilliland

**Seconded by** Councillor Gaertner

Whereas there has been an escalation in terrorist activity and unrest around the world that has triggered homeland rallies and advocacy that supports inciteful actions, which are causing uncertainty and unsafe feelings in our own country; and

Whereas inciteful speech is knowingly being utilized to create division, manipulation and spread misinformation, which could be defined as violent extremist propaganda and encouraging violent crimes; and

Whereas any loss of innocent civilian life is unacceptable and tragic; and

Whereas other local municipal councils and residents in Aurora have expressed concerns of uncertainty and safety who are asking for peace, protection and security; and

Whereas law exists to help maintain public safety, security, peace and order in society, and in Canada, where the responsibility for criminal justice is shared between the Federal, Provincial and territorial governments; and

Whereas it is important to protect our general freedoms of speech, while respecting the principles to protect and respect human rights, whether in person or in a free, open and secure internet, and to ensure transparency and accountability;

1. Now Therefore Be It Hereby Resolved That the Town of Aurora acknowledges that residents in the community have expressed feelings of uncertainty and safety concerns, due to the recent global unrest, and condemns all acts of terror and violence resulting in loss of life or injury; and
2. Be It Further Resolved That the Town of Aurora call on all levels of government to acknowledge this uncertainty and safety concerns in Canada and look to strengthening their available tools to deny inciteful

speech that encourages violent extremists the ability to publicly manipulate, advocate, and incite violence or physical harm to another human being, whether it be online or in person; and

3. Be It Further Resolved That Council encourages our community and diverse local leaders of faith to bring the community together to promote peace, healing and understanding during this difficult time; and
4. Be It Further Resolved That a copy of this resolution be provided to both the Federal and Provincial government and all municipalities in Ontario.

Yeas (7): Mayor Mrakas, Councillor Weese, Councillor Gilliland, Councillor Gaertner, Councillor Thompson, Councillor Gallo, and Councillor Kim

**Carried (7 to 0)**



**580 Second Line East**  
**Sault Ste. Marie, ON P6B 4K1**  
**(705) 759-5081**  
**info@saultcrimestoppers.com**  
**www.saultcrimestoppers.com**

**Executive Directors**

**Michael Goodship**  
Chair/ Executive Treasurer

**Velvet Redmond Harten**  
Vice-Chair

**Directors**

**Joe Kemp**

**John Korab**

**Andrew Bessell**

**Brian Lester**

**Coordinators**

**Cst. Carl Halverson**  
Algoma District  
Program Coordinator

**Kendra Addison**  
Sault Ste. Marie  
Program Coordinator

**Support**

**Henry Jin**  
Volunteer Assistant Coordinator

**Susan Pasternak**  
Office & Event Coordinator

**SAY it**  
**HERE**

January 2, 2024

Mayor Beverly Nantel  
Township of Dubreuilville  
23 Rue de Pins, P.O. Box 367  
Dubreuilville, Ontario P0S 1B0

Dear Mayor Beverly Nantel,

I hope this letter finds you well. My name is Susan Pasternak, and I am honored to serve as the Office & Event Coordinator, as well as a member of the Fundraising Committee for Crime Stoppers of Sault Ste. Marie and Algoma District.

Supporters like you play a vital role in our mission to make neighborhoods, schools, and businesses safer through anonymous reporting of crime. In return for your contribution, you will receive exclusive benefits, including enrollment in our Friends of Crime Stoppers Membership Program, one-year recognition on our website, and signs and decals for distribution.

We would greatly appreciate an opportunity to discuss this further with you and see if we can convince you and council that we are a worthwhile cause. Additionally, your insights and suggestions on local presentations to the council, community events, or other means to promote our program in the Township of Dubreuilville. Your support and involvement are invaluable in serving your community better.

Whether your contribution is greater or less than \$500, every dollar helps us get closer to our objectives and enhances the visibility of Crime Stoppers in the District, resulting in more tips and crimes solved. The District Mayor's Campaign has the potential to raise \$10,000 for our program with the support of every community, help us reach our goal.

Thank you for considering this request. Please feel free to contact me at (705) 759-5081 or [info@saultcrimestoppers.com](mailto:info@saultcrimestoppers.com) with any questions or to discuss how you can contribute to this important cause.

Warm regards,

**Susan Pasternak** - Office & Event Coordinator  
Sault Ste. Marie & Algoma District Crime Stoppers  
Phone: 705-759-5081  
Email: [susan@saultcrimestoppers.com](mailto:susan@saultcrimestoppers.com)



P.S. Donating to Crime Stoppers has never been easier! Thanks to Zeffy, a 100% free online fundraising platform, you can make your donation online in minutes, knowing that 100% of the proceeds go directly to our nonprofit. Choose between a one-time donation or a monthly contribution in any amount that suits you. [Click here to make your donation today!](#)

#### About Crime Stoppers:

Crime Stoppers is a charitable community program that involves the cooperative efforts of law enforcement, the community, and the media. Our goal is to empower people to make their neighborhoods, schools, and businesses safer through anonymous reporting of crime. Citizens from the community may witness crimes but are reluctant to get involved, and Crime Stoppers provides a method for them to contribute without fear of retaliation. Your support helps us reduce apathy and offers a cash reward for valuable information, making Crime Stoppers an effective tool in collaboration with law enforcement to solve crime.

**From:** [Krystel Lévesque](#)  
**To:** [Shelley Casey](#)  
**Subject:** Fwd: Please pass a motion in support of the Plant Based Treaty  
**Date:** January-06-24 12:41:03 AM

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FYI

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**From:** juan enrique hinojosa <civiciinput@newmode.org>  
**Sent:** Wednesday, December 27, 2023 8:14:28 AM  
**To:** Krystel Lévesque <klevesque@Dubreuilville.ca>  
**Subject:** Please pass a motion in support of the Plant Based Treaty

Dear Councillor Krystel Lévesque,

I am a concerned citizen of this great country of ours. I address this letter to you, a person of power and persuasion.

In October 2022, Los Angeles became the largest US city to pass a resolution endorsing the Plant Based Treaty, this was later followed by the capital of Scotland, Edinburgh endorsing in January 2023.

A coalition of groups, including Toronto 350.org, Reimagine Agriculture and Plant Based Data, is urging town and city councillors across the country to support sustainable diets by signing the Plant Based Treaty initiative.

The UN Secretary-General António Guterres' described the release of the IPCC sixth assessment as a 'code red' for humanity and our last chance to avoid catastrophic climate breakdown.

Greenhouse gases must be cut in a rapid and sustained manner to avoid temperatures rising above 1.5C. According to the 2021 UN Global Methane Assessment, methane, of which a third comes from animal agriculture, must be cut by 45% by 2030. Doing so will prevent a 0.3C temperature rise by 2045, buying us time for carbon dioxide, a longer-lived gas, to reduce.

The Plant Based Treaty is designed to put food systems at the forefront of combating the climate crisis. Modeled on the popular Fossil Fuel Treaty, the treaty aims to halt the widespread degradation of critical ecosystems caused by animal farming and promote a shift towards healthier, sustainable plant-based diets.

More than 650 politicians back the treaty, along with IPCC scientists Dr. Peter Carter and Professor Julia Steinberger, and Nobel Laureates, including Klaus Hasselmann and Roger D. Kornberg.

More than 3,000 groups and businesses have signed on, including Canadian fast food chain Odd Burger, Tofurky, Ocean Preservation Society, Fridays For Future Digital, and chapters of Greenpeace and Friends of the Earth.

Leah Taylor Roy MP for Aurora—Oak Ridges—Richmond Hill, Ontario said, “We can all support this! You don’t need to be vegan - eating more plant-based meals is easy. You can make a difference in fighting climate change.”

Please visit [www.plantbasedtreaty.org](http://www.plantbasedtreaty.org), where you can sign your name to endorse the Plant Based Treaty or consider putting forward a motion for your city to endorse. You can email [hello@plantbasedtreaty.org](mailto:hello@plantbasedtreaty.org) for a sample motion.

Thank you for taking climate action today to secure a future for all.

Sincerely,  
juan enrique hinojosa  
[juan.enrique.jr@gmail.com](mailto:juan.enrique.jr@gmail.com)

402-3655 Boul Saint Laurent  
Montreal, QC H2X 2V6  
Canada

Plant Based Treaty Supporter



**CORPORATION DU DÉVELOPPEMENT ÉCONOMIQUE  
ET COMMUNAUTAIRE DE DUBREUILVILLE**

**PROCÈS-VERBAL / MINUTES**

Rencontre du 19 septembre 2023 / *September 19, 2023 Meeting*

**PRÉSENTS:** Roger Lemoyne, Président  
Steve Lévesque, Vice-Président (19:18)  
Shelley B. Casey, Secrétaire-trésorière  
Beverly Nantel  
Austin Hemphill  
Chuck Hennessey  
Andrew Nutt  
Daniel Eggert (via Teams)  
John Febbraro, Consultant de développement économique N1 Strategy  
Chantal Croft, Agente de développement économique

**ABSENT:** Patrice Dubreuil – avec préavis

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**1. Ouverture de la réunion / Called to order**

Roger Lemoyne ouvre la séance à 19h02/ *Roger Lemoyne called the meeting to order at 7:02 p.m.*

**2. Adoption de l'ordre du jour avec l'ajout de 8.1 Développement du site web / *Approval of the agenda with addendum 8.1 Website Development***

**23-030**      Proposé par / *Moved by:* Austin Hemphill  
Appuyé par / *Seconded by:* Beverly Nantel

**Adoption de l'ordre du jour comme présenté.  
*Approval of the agenda as presented.***

Carried

**3. Appel et déclaration d'intérêt pécuniaire – *Declaration of pecuniary interest***  
Aucun / None

**4. Adoption du procès-verbal de : / *Approval of the minutes of:***  
Procès-verbal de la rencontre régulière du 20 juin 2023 / *Junr 20, 2023 Regular Meeting Minutes*

**23-031**      Proposé par / *Moved by:* Beverly Nantel  
Appuyé par / *Seconded by:* Austin Hemphill  
Carried

## **5. Rapport(s) - Report(s)**

### **5.1. Mise à jour verbale du réseau à large bande / *Verbal update on Broadband Network Update\****

- Début du projet d'installation de la fibre optique au dortoir d'Alamos. Le tout devrait être terminer par la fin octobre. / *Beginning of the fiber optic installation project at the Alamos dormitory. The project should be completed by the end of October.*

### **5.2. Mise à jour verbale du projet de développement des appartements multi-familiaux (RideOut) / *Verbal update on Multi-family apartment development project (RideOut)***

**23-032**           Proposé par / *Moved by:* Austin Hemphill

Appuyé par / *Seconded by:* Andrew Nutt

Qu'il soit attendu que le conseil d'administration de la Corporation du développement économique et communautaire (CDEC) de Dubreuilville souhaite retirer sa participation au projet du développement des appartements multi-familiaux de Dubreuilville Residential Housing LP c/o Rideout Bay Developments Inc. et de plus souhaite que la demande de prêt avec la Banque First Nations du Canada de 4 200 000.00\$ soit retirée et que le frais administratif (Set Up Fee) de 42 000.00\$ soit remboursé aux parties à part égales. Le conseil d'administration de la Corporation du développement économique et communautaire (CDEC) de Dubreuilville souhaite également avoir les coordonnées de la First Nation Bank of Canada afin de mener à bien d'éventuelles affaires futures.

*Be it therefore resolved that the Board of Directors of the Corporation du développement économique et communautaire (CDEC) of Dubreuilville wishes to withdraw its participation in the Dubreuilville Residential Housing LP c/o Rideout Bay Developments Inc. multi-family apartment development project and further wishes that the loan application with the First Nations Bank of Canada for \$4,200,000.00 be withdrawn and that the Set Up Fee of \$42,000.00 be reimbursed to the parties in equal shares. The Board of Directors of the Corporation du développement économique et communautaire (CDEC) of Dubreuilville also wish to have the contacts of the First Nation Bank of Canada in order to conduct potential future business.*

Carried

### **5.3. Mise à jour verbale au sujet du projet de développement de subdivision de Maisons Jackpine-Gold Homes / *Verbal update regarding Maisons Jackpine-Gold Homes subdivision project***

- 100 000 \$ par lot pour l'infrastructure - non viable / *\$100,000 per lot for infrastructure – not sustainable*
- Financement difficile à trouver avec les évaluations/ *Difficult financing with the appraisals*
- Les nombres n'ont aucun sens / *Numbers don't make sense*
- Difficulté à trouver de la main d'œuvre / *Difficulties finding workers*
- Projet en pause / *Project on hold*
- Daniel est prêt à partager ses connaissances sur les fournisseurs de matériaux. / *Daniel is willing to share his findings on material suppliers.*

### **5.4. Mise à jour verbale du projet de développement des appartements multi-familiaux (Action Group) / *Verbal update on Multi-family apartment***

### ***development project (Action Group)***

- Rencontre avec le responsable du programme pour en comprendre les raisons et savoir à quels autres programmes alternatifs soumettre sa demande. La SCHL a indiqué que le programme était sursouscrit. Aucune des 12 demandes provenant du Nord de l'Ontario n'a été approuvée. / *Met with program official to find out why and what other alternative programs to apply to. CMHC indicated over-subscribed. None of the 12 applications from Northern Ontario were approved.*

#### **5.5. Mise à jour verbale au sujet du projet de développement de subdivision - Andrew / *Verbal update regarding subdivision project – Andrew***

- Les investisseurs demandent à intégrer les deux mines au projet / *Investors asked to have both mines on board*
- Il est prêt à travailler avec les deux mines sur ce projet. / *He is willing to work with both mines on this project*
- Financièrement, il n'a pas les fonds nécessaires pour le faire seul. / *Financially, he doesn't have the cashflow to do this on his own.*
- Nous sommes une ville à une seule ressource. / *We are a one resource town.*
- 400 \$-500 \$ / pied carré / *\$400-\$500 / sq ft*

#### **5.6. Mise à jour concernant l'opportunité SEED Homes / *Verbal update regarding SEED Homes Opportunity***

- Capacités d'innovation et de conception à l'interne : structures durables, résilientes, résistantes au feu, rentables, modernes, rapides à construire, conçues pour être expédiées par voie intermodale, etc. / *In-house innovation and design capabilities that is sustainable, resilient, fire resistant structures, cost-effective, modern, fast to build, designed to be shipped intermodally, etc.*
- Le groupe reconnaît qu'il est pertinent de poursuivre les recherches. / *The group agrees that further research is worthwhile.*

#### **5.7. Mise à jour verbale concernant l'entente avec le Centre francophone de Sudbury - Soutien à l'immigration Francophone / *Verbal update regarding the agreement with the Centre Francophone de Sudbury - Support for Francophone Immigration***

- Chantal a participé à la conférence provinciale à Sudbury en juin – de bonnes discussions relatif au projet futur pour la région / *Chantal attended the provincial conference in Sudbury in June - good discussions about the future project for the region.*
- Rencontre avec le groupe ce matin (19 septembre) à Dubreuilville – ils proposent que Dubreuilville prenne les rênes du future projet / *Meeting with the group this morning (September 19) in Dubreuilville - they propose that Dubreuilville take the lead in the future project.*

#### **5.8. Mise à jour concernant le programme du PACCE / *Update regarding the CIPEG program***

- Beaucoup de projet durant l'été / *Lots of summer projects*

#### **5.9. Mise à jour concernant le projet Northern Works / *Verbal update regarding the Northern Works project***

- Reçu rapport final / *Received final report*
- Très bon rendement / *Very good performance*

**5.10. Mise à jour concernant le projet Aventure Nord / *Verbal update regarding the Aventure Nord project***

- No update / *No update*

**5.11. Mise à jour concernant le site web / *Website Update***

- Choix de CrimsonPepper pour créer le nouveau site web / *CrimsonPepper chosen to create new website*
- Travaille présentement sur le plan du site web / *Currently working on the website plan*

**5.12. Discussion sur les transferts multiples d'élèves de l'école secondaire / *Discussion regarding the multiple transfers of students from high school***

**23-033**          Proposé par / *Moved by*: Austin Hemphill  
Appuyé par / *Seconded by*: Andrew Nutt

**Qu'il soit attendu que le conseil d'administration de la Corporation du développement économique et communautaire (CDEC) de Dubreuilville souhaite exprimer ses préoccupations et son appui par le biais d'une lettre envoyée au Conseil scolaire public du Grand Nord de l'Ontario, concernant les transferts multiples d'élèves de l'école secondaire l'Orée des bois à l'École Saint-Joseph (Wawa) au cours de la nouvelle année scolaire 2023/2024.**

*Be it therefore resolved that the Board of Directors of the Corporation du développement économique et communautaire (CDEC) of Dubreuilville wishes to express their concerns and support via a letter sent to the Conseil scolaire public du Grand Nord de l'Ontario, regarding the multiple transfers of students from École secondaire l'Orée des bois to École Saint-Joseph(Wawa) during the new 2023/2024 school year.*

Carried

**6. Rapport financier / *Financial Statements***

**23-034**          Proposé par / *Moved by*: Beverly Nantel  
Appuyé par / *Seconded by*: Andrew Nutt

**Qu'il soit donc résolu que les rapports financiers suivantes soient approuvés tel que présentés:**

*Be it therefore resolved that the following financial statements be approved as presented:*

**6.1.** Bilan au 13 septembre 2023 / *September 13, 2023 Balance Sheet Statement*

**6.2.** État de compte à partir du 6 juin 2023 au 6 septembre 2023 / *Bank Statements as of June 6, 2023 to September 6, 2023*

Carried

**7. Correspondance – *Correspondance***

**7.1.** Lettre de démission de Daniel Eggert / *Daniel Eggert Resignation Letter*

**23-035**          Proposé par / *Moved by*: Shelley Casey  
Appuyé par / *Seconded by*: Chuck Hennessey

**Qu'il soit entendu que le conseil d'administration de la Corporation du développement économique et Communautaire de Dubreuilville souhaite par la présente recevoir et accepter avec regret la lettre (courriel) ci-jointe, datée du 18 août 2023, de Daniel Eggert concernant sa démission du conseil d'administration de la CDEC, telle que présentée.**

***Whereas that the Board of the Corporation du développement économique et Communautaire de Dubreuilville hereby wishes to receive and regretfully accept the attached letter(email) dated August 18, 2023, from Daniel Eggert with regards to his resignation from the CDEC Board, as presented.***

Carried

**8. Ajout / Addendum**

Aucun / None

**9. Huis-clos - Closed meeting**

N/A

**10. Date de la prochaine réunion / Date of the Next Meeting**

Mardi le 14 novembre 2023 / Tuesday, November 14, 2023

**11. Clôture de séance / Adjournment**

**23-036**

Proposé par / Moved by: Austin Hemphill

Appuyé par / Seconded by: Chuck Hennessey

**Qu'il soit entendu que cette séance régulière du 19 septembre 2023 soit levée à 21h34.**

***Whereas that this regular meeting dated September 19, 2023 adjourned at 9:34 p.m.***

Carried

Ministry of the Environment,  
Conservation and Parks  
70 Foster Drive  
Suite 110  
Sault Ste. Marie ON P6A 6V4  
Tel.: 705 942-6354  
Fax: 705 942-6327

Ministère de l'Environnement, de la Protection  
de la nature et des Parcs  
70, promenade Foster  
Bureau 110  
Sault Ste. Marie ON P6A 6V4  
Tél. : 705 942-6354  
Télec. : 705 942-6327

December 22, 2023

Shelley Casey  
CAO/Clerk  
Township of Dubreuilville  
23, rue des Pins, P.O. Box 367  
Dubreuilville, Ontario, P0S 1B0

**Re: Dubreuilville Drinking Water System (DWS) Inspection – DWS # 210001442**

Dear Ms. Casey,

Please find attached the annual Dubreuilville DWS Inspection Report for 2023/2024. The components of the system that were reviewed at the time of the inspection and documentation provided were found to be in order. No compliance issues were identified.

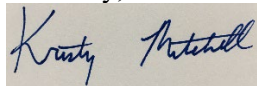
Please note that the Inspection Rating Record (IRR) for this Drinking Water System is not included as part of the new report format. As a result, our office will ensure it is provided once available.

Also, please be advised that Section 19 of the Safe Drinking Water Act (Standard of Care) outlines obligations for individuals who exercise decision-making authority over municipal drinking water system. As such, the Ministry has encouraged such individuals, particularly municipal councillors, to take steps to be better informed about the drinking water system over which they have decision-making authority. These steps may include asking for a copy of this report.

A copy of this report has been provided to Algoma Public Health (APH), as per the Ministry's Drinking Water Inspection Protocol.

Should you have any questions regarding the report, please feel free to contact me at 705-297-1043 or [kristy.mitchell@ontario.ca](mailto:kristy.mitchell@ontario.ca).

Sincerely,



Kristy Mitchell  
Water Compliance Officer  
MECP Sault Ste. Marie Area Office

c: David Hoffman, OCWA  
Mariah Tremblay, APH

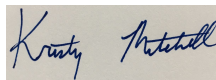


DUBREUILVILLE DRINKING WATER SYSTEM  
118 HELIPORT RD, DUBREUILVILLE, ON, P0S 1B0

## INSPECTION REPORT

Entity: TOWNSHIP OF DUBREUILVILLE  
ONTARIO CLEAN WATER  
AGENCY

Inspection Start Date: August 24, 2023  
Inspection End Date: November 21, 2023  
Inspected By: Kristy Mitchell  
Badge #: 1193  
Inspected By: Marnie Managhan  
Badge #: 718



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(signature)

### **NON-COMPLIANCE**

This should not be construed as a confirmation of full compliance with all potential applicable legal requirements. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.



## **RECOMMENDATIONS**

This should not be construed as a confirmation of full conformance with all potential applicable BMPs. These inspection findings are limited to the components and/or activities that were assessed, and the legislative framework(s) that were applied. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.

If you have any questions related to this inspection, please contact the signed Provincial Officer.

## INSPECTION DETAILS

This section includes all questions that were assessed during the inspection.

**Ministry Program:** DRINKING WATER | **Regulated Activity:** DW Municipal Residential

Question ID	DWMR1001000	Question Type	Information
<b>Legislative Requirement(s):</b> Not Applicable			
<b>Question:</b> What was the scope of this inspection?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> <p>The primary focus of this inspection is to confirm compliance with Ministry of the Environment, Conservation and Parks (MECP) legislation as well as evaluating conformance with ministry drinking water policies and guidelines during the inspection period. The ministry utilizes a comprehensive, multi-barrier approach in the inspection of water systems that focuses on the source, treatment, and distribution components as well as management practices.</p> <p>This drinking water system is subject to the legislative requirements of the Safe Drinking Water Act, 2002 (SDWA) and regulations made therein, including Ontario Regulation 170/03, "Drinking Water Systems" (O. Reg. 170/03). This inspection has been conducted pursuant to Section 81 of the SDWA.</p> <p>This inspection report does not suggest that all applicable legislation and regulations were evaluated. It remains the responsibility of the owner to ensure compliance with all applicable legislative and regulatory requirements.</p> <p>The inspection period refers to December 1st, 2022 to August 17th, 2023, unless otherwise stated.</p>			

Question ID	DWMR1000000	Question Type	Information
<b>Legislative Requirement(s):</b> Not Applicable			
<b>Question:</b> Does this drinking water system provide primary disinfection?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> <p>This drinking water system provides for both primary and secondary disinfection and distribution of water.</p> <p>The wells serving the system have been deemed GUDI with effective in-situ filtration. As a result, primary disinfection consists of UV to provide a 2-3-2 log removal of cryptosporidium,</p>			

giardia lamblia and viruses followed by chlorination for the remaining log 2 inactivation of viruses.

Question ID	DWMR1007000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (1);			
<b>Question:</b> Is the owner maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner was maintaining the production well(s) in a manner sufficient to prevent entry into the well of surface water and other foreign materials.  The production wells are housed within the pumping house building and have been maintained. The wells were serviced in June 2022 by Lotowater Technical Services Inc. The servicing included rehabilitation of the well involving cleaning of the casing, well screen and post service disinfection.			

Question ID	DWMR1009000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Are measures in place to protect the groundwater and/or GUDI source in accordance with any MDWL and DWWP issued under Part V of the SDWA?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Measures were in place to protect the groundwater and/or GUDI source in accordance with the Municipal Drinking Water Licence and Drinking Water Works Permit issued under Part V of the SDWA.			

Question ID	DWMR1014000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Is there sufficient monitoring of flow as required by the MDWL or DWWP issued under Part V of the SDWA?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> There was sufficient monitoring of flow as required by the Municipal Drinking Water Licence or Drinking Water Works Permit issued under Part V of the SDWA.			

Schedule C Condition 2.1 of the Municipal Drinking Water License (MDWL) No. 286-101 requires a sufficient number of flow monitoring devices to ensure continuous flow monitoring. Daily flow volumes are recorded.

Raw water flow is monitored from Well #1 and for the treated water flow. As the treatment system is solely disinfection, no water is lost and the raw water flow from Well # 2 (when in operation) can be derived from the treated water flow.

Raw water and treated flow is recorded and can be reviewed through SCADA, as demonstrated in the "Time Series Info Sheets" provided to the undersigned.

Question ID	DWMR1016000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Is the owner in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the MDWL issued under Part V of the SDWA?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner was in compliance with the conditions associated with maximum flow rate or the rated capacity conditions in the Municipal Drinking Water Licence issued under Part V of the SDWA.			

Question ID	DWMR1018000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Has the owner ensured that all equipment is installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner had ensured that all equipment was installed in accordance with Schedule A and Schedule C of the Drinking Water Works Permit.			

Question ID	DWMR1020000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Is the owner/operating authority able to demonstrate that, when required during the inspection period, Form 1 documents were prepared in accordance with their Drinking Water Works Permit?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

The owner/operating authority was in compliance with the requirement to prepare Form 1 documents as required by their Drinking Water Works Permit during the inspection period.

Question ID	DWMR1021000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Is the owner/operating authority able to demonstrate that, when required during the inspection period, Form 2 documents were prepared in accordance with their Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner/operating authority was in compliance with the requirement to prepare Form 2 documents as required by their Drinking Water Works Permit during the inspection period.			

Question ID	DWMR1025000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Were all parts of the drinking water system that came in contact with drinking water (added, modified, replaced or extended) disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All parts of the drinking water system were disinfected in accordance with a procedure listed in Schedule B of the Drinking Water Works Permit.			

Question ID	DWMR1023000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b> Do records indicate that the treatment equipment was operated in a manner that achieved the design capabilities required under Ontario Regulation 170/03 or a DWWP and/or MDWL issued under Part V of the SDWA at all times that water was being supplied to consumers?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records indicated that the treatment equipment was operated in a manner that achieved the design capabilities required under O. Reg. 170/03 or a Drinking Water Works Permit and/or Municipal Drinking Water Licence issued under Part V of the SDWA at all times that water was being supplied to consumers.			

Records from the Time Series Information Sheets and electronic logbooks demonstrated that treatment equipment was operated in a manner that achieved design capabilities.

Question ID	DWMR1026000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-6   (1);			
<b>Question:</b> If primary disinfection equipment that does not use chlorination or chloramination is provided, is the equipment equipped with alarms or shut-off mechanisms that satisfy the standards described in Section 1-6 (1) of Schedule 1 of Ontario Regulation 170/03?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The primary disinfection equipment was equipped with alarms or shut-off mechanisms that satisfied the standards described in Section 1-6 (1) of Schedule 1 of O. Reg. 170/03.			

Question ID	DWMR1024000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b> Do records confirm that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated as required?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records confirmed that the water treatment equipment which provides chlorination or chloramination for secondary disinfection purposes was operated so that at all times and all locations in the distribution system the chlorine residual was never less than 0.05 mg/l free or 0.25 mg/l combined.  Records demonstrated that secondary disinfection using chlorination was achieved. A CT calculator for the site was provided. Treated water and distribution chlorine residuals are continuously monitored within the system. The distribution system is also monitored at a sewage pumping station.			

Question ID	DWMR1033000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-2   (3); SDWA   O. Reg. 170/03   7-2   (4);			
<b>Question:</b> Is the secondary disinfectant residual measured as required for the large municipal residential distribution system?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

The secondary disinfectant residual was measured as required for the large municipal residential distribution system.

Question ID	DWMR1030000	Question Type	Legislative
<b>Legislative Requirement(s):</b>			
SDWA   O. Reg. 170/03   7-2   (1); SDWA   O. Reg. 170/03   7-2   (2);			
<b>Question:</b>			
Is primary disinfection chlorine monitoring being conducted at a location approved by MDWL and/or DWWP issued under Part V of the SDWA, or at/near a location where the intended CT has just been achieved?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b>			
Primary disinfection chlorine monitoring was conducted at a location approved by Municipal Drinking Water Licence and/or Drinking Water Works Permit issued under Part V of the SDWA, or at/near a location where the intended CT has just been achieved.			
Chlorine is added to the water as it leaves the pumphouse and CT occurs in a 60 m/300 mm main prior to the first service connection. Primary chlorine residual is monitored at the end of the contact pipe prior to the first user of the distribution system. A CT calculator for the site was provided as part of the records request.			
Secondary disinfection is monitored off-site in the distribution system at the sewage pumping station on.			
Both primary and secondary disinfection can be read through manual analyzers and via the SCADA system.			

Question ID	DWMR1035000	Question Type	Legislative
<b>Legislative Requirement(s):</b>			
SDWA   O. Reg. 170/03   6-5   (1)1-4; SDWA   O. Reg. 170/03   6-5   (1)5-10;			
<b>Question:</b>			
Are operators examining continuous monitoring test results and are they examining the results within 72 hours of the test?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b>			
Operators were examining continuous monitoring test results and they were examining the results within 72 hours of the test.			
72 hour remote monitoring of trending was recorded in logbooks. Operators reviewed trending data as required.			

Question ID	DWMR1038000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4;			
<b>Question:</b> Is continuous monitoring equipment that is being utilized to fulfill O. Reg. 170/03 requirements performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and recording data with the prescribed format?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Continuous monitoring equipment that was being utilized to fulfill O. Reg. 170/03 requirements was performing tests for the parameters with at least the minimum frequency specified in the Table in Schedule 6 of O. Reg. 170/03 and recording data with the prescribed format.			

Question ID	DWMR1037000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4; SDWA   O. Reg. 170/03   6-5   (1)5-10; SDWA   O. Reg. 170/03   6-5   (1.1);			
<b>Question:</b> Are all continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or MDWL or DWWP or order, equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 6?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All continuous monitoring equipment utilized for sampling and testing required by O. Reg. 170/03, or Municipal Drinking Water Licence or Drinking Water Works Permit or order, were equipped with alarms or shut-off mechanisms that satisfy the standards described in Schedule 6.  The response time is approximately 2 hours from Wawa (the location where SCADA is reviewed when operators are not at the pump house for maintenance, checks, sampling). The logbooks demonstrated response actions for various critical alarms.			

Question ID	DWMR1040000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4; SDWA   O. Reg. 170/03   6-5   (1)5-10;			
<b>Question:</b> Are all continuous analysers calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All continuous analysers were calibrated, maintained, and operated, in accordance with the manufacturer's instructions or the regulation.			



Question ID	DWMR1108000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-5   (1)1-4; SDWA   O. Reg. 170/03   6-5   (1)5-10; SDWA   O. Reg. 170/03   6-5   (1.1);			
<b>Question:</b> Where continuous monitoring equipment used for the monitoring of free chlorine residual, total chlorine residual, combined chlorine residual or turbidity, required by O. Reg. 170/03, an Order, MDWL, or DWWP issued under Part V, SDWA, has triggered an alarm or an automatic shut-off, did a qualified person respond in a timely manner and take appropriate actions?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Where required continuous monitoring equipment used for the monitoring of chlorine residual and/or turbidity triggered an alarm or an automatic shut-off, a qualified person responded in a timely manner and took appropriate actions.			

Question ID	DWMR1039000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-6   (3);			
<b>Question:</b> If primary disinfection equipment that does not use chlorination or chloramination is provided, has the owner and operating authority ensured that the equipment has a recording device that continuously records the performance of the disinfection equipment?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The owner and operating authority ensured that the primary disinfection equipment had a recording device that continuously recorded the performance of the disinfection equipment.  UV dosage is continuously monitored and was provided in the requested records.			

Question ID	DWMR1109000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-6   (1);			
<b>Question:</b> If the system uses equipment for primary disinfection other than chlorination or chloramination and the equipment has malfunctioned, lost power or ceased to provide the appropriate level of disinfection, causing an alarm or an automatic shut-off, did a qualified person respond in a timely manner and take appropriate actions?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> When failure(s) of primary disinfection equipment, other than that used for chlorination or chloramination, caused an alarm to sound or an automatic shut-off to occur, a certified operator			

responded in a timely manner and took appropriate actions.

Question ID	DWMR1042000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> If UV disinfection is used were duty sensors and reference UV sensors checked and calibrated as per the requirements of Schedule E of the MDWL or at a frequency as otherwise recommended by the UV equipment manufacturer?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All UV sensors were checked and calibrated as required.  Annual servicing of the UV reactors is conducted by the equipment supplier and records of the most recent service report (September 2022) were provided to the undersigned Water Inspector.			

Question ID	DWMR1099000	Question Type	Information
<b>Legislative Requirement(s):</b> Not Applicable			
<b>Question:</b> Do records show that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg. 169/03)?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records showed that all water sample results taken during the inspection review period did not exceed the values of tables 1, 2 and 3 of the Ontario Drinking Water Quality Standards (O. Reg. 169/03).			

Question ID	DWMR1081000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   10-2   (1); SDWA   O. Reg. 170/03   10-2   (2); SDWA   O. Reg. 170/03   10-2   (3);			
<b>Question:</b> For LMR systems, are all microbiological water quality monitoring requirements for distribution samples being met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All microbiological water quality monitoring requirements prescribed by legislation for distribution samples in a large municipal residential system were being met.			

Question ID	DWMR1083000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   10-3;			
<b>Question:</b> For LMR systems, are all microbiological water quality monitoring requirements for treated samples being met?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All microbiological water quality monitoring requirements prescribed by legislation for treated samples were being met.  Samples are collected on a weekly basis.			

Question ID	DWMR1096000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   6-3   (1);			
<b>Question:</b> Do records confirm that chlorine residual tests are being conducted at the same time and at the same location that microbiological samples are obtained?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records confirmed that chlorine residual tests were being conducted at the same time and at the same location that microbiological samples were obtained.  The chlorine residuals for distribution microbiological sampling are recorded in the logbooks.			

Question ID	DWMR1084000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-2;			
<b>Question:</b> Are all inorganic water quality monitoring requirements prescribed by legislation conducted within the required frequency?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All inorganic water quality monitoring requirements prescribed by legislation were conducted within the required frequency.			

Question ID	DWMR1085000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-4   (1); SDWA   O. Reg. 170/03   13-4   (2); SDWA   O. Reg. 170/03			

| 13-4 | (3);

**Question:**

Are all organic water quality monitoring requirements prescribed by legislation conducted within the required frequency?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

All organic water quality monitoring requirements prescribed by legislation were conducted within the required frequency.

Question ID	DWMR1086000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-6.1   (1); SDWA   O. Reg. 170/03   13-6.1   (2); SDWA   O. Reg. 170/03   13-6.1   (3); SDWA   O. Reg. 170/03   13-6.1   (4); SDWA   O. Reg. 170/03   13-6.1   (5); SDWA   O. Reg. 170/03   13-6.1   (6);			
<b>Question:</b> Are all haloacetic acid water quality monitoring requirements prescribed by legislation conducted within the required frequency and at the required location?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All haloacetic acid water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location.			

Question ID	DWMR1087000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-6   (1); SDWA   O. Reg. 170/03   13-6   (2); SDWA   O. Reg. 170/03   13-6   (3); SDWA   O. Reg. 170/03   13-6   (4); SDWA   O. Reg. 170/03   13-6   (5); SDWA   O. Reg. 170/03   13-6   (6);			
<b>Question:</b> Have all trihalomethane water quality monitoring requirements prescribed by legislation been conducted within the required frequency and at the required location?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All trihalomethane water quality monitoring requirements prescribed by legislation were conducted within the required frequency and at the required location.			

Question ID	DWMR1088000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-7;			
<b>Question:</b> Are all nitrate/nitrite water quality monitoring requirements prescribed by legislation conducted within the required frequency for the DWS?			

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

All nitrate/nitrite water quality monitoring requirements prescribed by legislation were conducted within the required frequency.

Question ID	DWMR1089000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-8;			
<b>Question:</b> Are all sodium water quality monitoring requirements prescribed by legislation conducted within the required frequency?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All sodium water quality monitoring requirements prescribed by legislation were conducted within the required frequency.  Sodium was most recently sampled on January 27, 2021 with result of 16.8 mg/L. The previous sample was taken in January, 2019. The 2022/2023 MECP inspection recommended increasing the sampling to annually based on results approaching the limit of 20 mg/L.  The practice of increased sampling frequency is recommended to be continued.			

Question ID	DWMR1090000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   13-9;			
<b>Question:</b> Where fluoridation is not practiced, are all fluoride water quality monitoring requirements prescribed by legislation conducted within the required frequency?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All fluoride water quality monitoring requirements prescribed by legislation were conducted within the required frequency.			

Question ID	DWMR1059000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   28;			
<b>Question:</b> Do the operations and maintenance manuals contain plans, drawings and process descriptions sufficient for the safe and efficient operation of the system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The operations and maintenance manuals contained plans, drawings and process descriptions			

sufficient for the safe and efficient operation of the system.

Question ID	DWMR1060000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   31   (1);			
<b>Question:</b> Do the operations and maintenance manuals meet the requirements of the DWWP and MDWL issued under Part V of the SDWA?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The operations and maintenance manuals met the requirements of the Drinking Water Works Permit and Municipal Drinking Water Licence issued under Part V of the SDWA.			

Question ID	DWMR1061000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   27   (1); SDWA   O. Reg. 128/04   27   (2); SDWA   O. Reg. 128/04   27   (3); SDWA   O. Reg. 128/04   27   (4); SDWA   O. Reg. 128/04   27   (5); SDWA   O. Reg. 128/04   27   (6); SDWA   O. Reg. 128/04   27   (7);			
<b>Question:</b> Are logbooks properly maintained and contain the required information?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Logbooks were properly maintained and contained the required information.			

Question ID	DWMR1062000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   7-5;			
<b>Question:</b> Do records or other record keeping mechanisms confirm that operational testing not performed by continuous monitoring equipment is being done by a certified operator, water quality analyst, or person who meets the requirements of O. Reg. 170/03 7-5?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Records or other record keeping mechanisms confirmed that operational testing not performed by continuous monitoring equipment was being done by a certified operator, water quality analyst, or person who suffices the requirements of O. Reg. 170/03 7-5.			

Question ID	DWMR1071000	Question Type	BMP
<b>Legislative Requirement(s):</b> Not Applicable			

**Question:**

Has the owner provided security measures to protect components of the drinking water system?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

The owner had provided security measures to protect components of the drinking water system.

Question ID	DWMR1073000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   23   (1);			
<b>Question:</b> Has the overall responsible operator been designated for all subsystems which comprise the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> The overall responsible operator had been designated for each subsystem.			

Question ID	DWMR1074000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   25   (1);			
<b>Question:</b> Have operators-in-charge been designated for all subsystems which comprise the drinking water system?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> Operators-in-charge had been designated for all subsystems which comprise the drinking water system.			

Question ID	DWMR1075000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 128/04   22;			
<b>Question:</b> Do all operators possess the required certification?			
<b>Compliance Response(s)/Corrective Action(s)/Observation(s):</b> All operators possessed the required certification.			

Question ID	DWMR1076000	Question Type	Legislative
<b>Legislative Requirement(s):</b> SDWA   O. Reg. 170/03   1-2   (2);			
<b>Question:</b>			

Do only certified operators make adjustments to the treatment equipment?

**Compliance Response(s)/Corrective Action(s)/Observation(s):**

Only certified operators made adjustments to the treatment equipment.




## COUNCIL RESOLUTION



Moved By: Kryptel  
Seconded By: Helene

DATE: October 11, 2023  
Resolution No. 23-291

Whereas that the Council of the Corporation of the Township of Dubreuilville does hereby wish to keep in effect resolution no. 23-264 dated September 27, 2023 per By-Law No. 2021-48 with regards to the removal of two (2) stop signs at intersection Église Street and Lac Road, east/west traffic for a trial period of three (3) months to be revisited again at that time, as presented.

		
<u>Carried</u>	<u>Defeated</u>	<u>Deferred</u>

RECORDED VOTE:	YES	NO
Councillor Hélène Perth	<u>      </u>	<u>      </u>
Councillor Luc Lévesque	<u>      </u>	<u>      </u>
Councillor Julila Hemphill	<u>      </u>	<u>      </u>
Councillor Krystel Lévesque	<u>      </u>	<u>      </u>
Mayor Beverly Nantel	<u>      </u>	<u>      </u>

Declaration of Pecuniary Interest and General Nature Thereof:



## **By-Law No. 2021-48**

### ***Being a By-law to provide for the erection of new additional stop signs at various intersections within the Corporation of the Township of Dubreuilville***

WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS Section 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that the powers of a municipal corporation are to be exercised by its Council; and

WHEREAS Section 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law; and

WHEREAS the Highway Traffic Act, R.S.O. 1990 Chapter H.8, Section 137 (a), provides that the Council of a municipality may by by-law provide for the erection of stop signs at intersections on highways under its jurisdiction; and

WHEREAS the Council of the Corporation of the Township of Dubreuilville deems it desirable to erect such new additional signs in order to reduce the rate of speed of motor vehicles on streets within the municipality for the purpose of guiding and directing traffic and for the safety of pedestrians;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of Dubreuilville enacts the following as a By-Law:

1. That the intersections of the municipal streets set out in Column one (1) are designated as additional intersections where new stop signs shall be erected at the locations shown in Column two (2):

<b>Column one (1) Intersection</b>	<b>Column two (2) Facing Traffic</b>
Église Street And Lac Road	East-West bound traffic on Église Street
Église Street And Green Lake Road	East-West bound traffic on Église Street

Pins Street  
And Bouleaux Avenue

North-South bound traffic  
on Pins Street

Cormiers Avenue  
And Noisettes Street

North-South bound traffic  
on Noisettes Street

2. Every person who contravenes the Act or any regulation or any provision of this by-law is guilty of an offence and on conviction liable to a fine.
3. That the designation made by section one (1) shall not become effective until the stops signs referred to herein have been erected and comply with the Act and the regulations.
4. That By-Law No. 87-28 be hereby amended accordingly.
5. That this By-law shall come into force and take effect upon the passing thereof.

READ a first and second time this 22<sup>nd</sup> day of September, 2021.

  
MAYOR

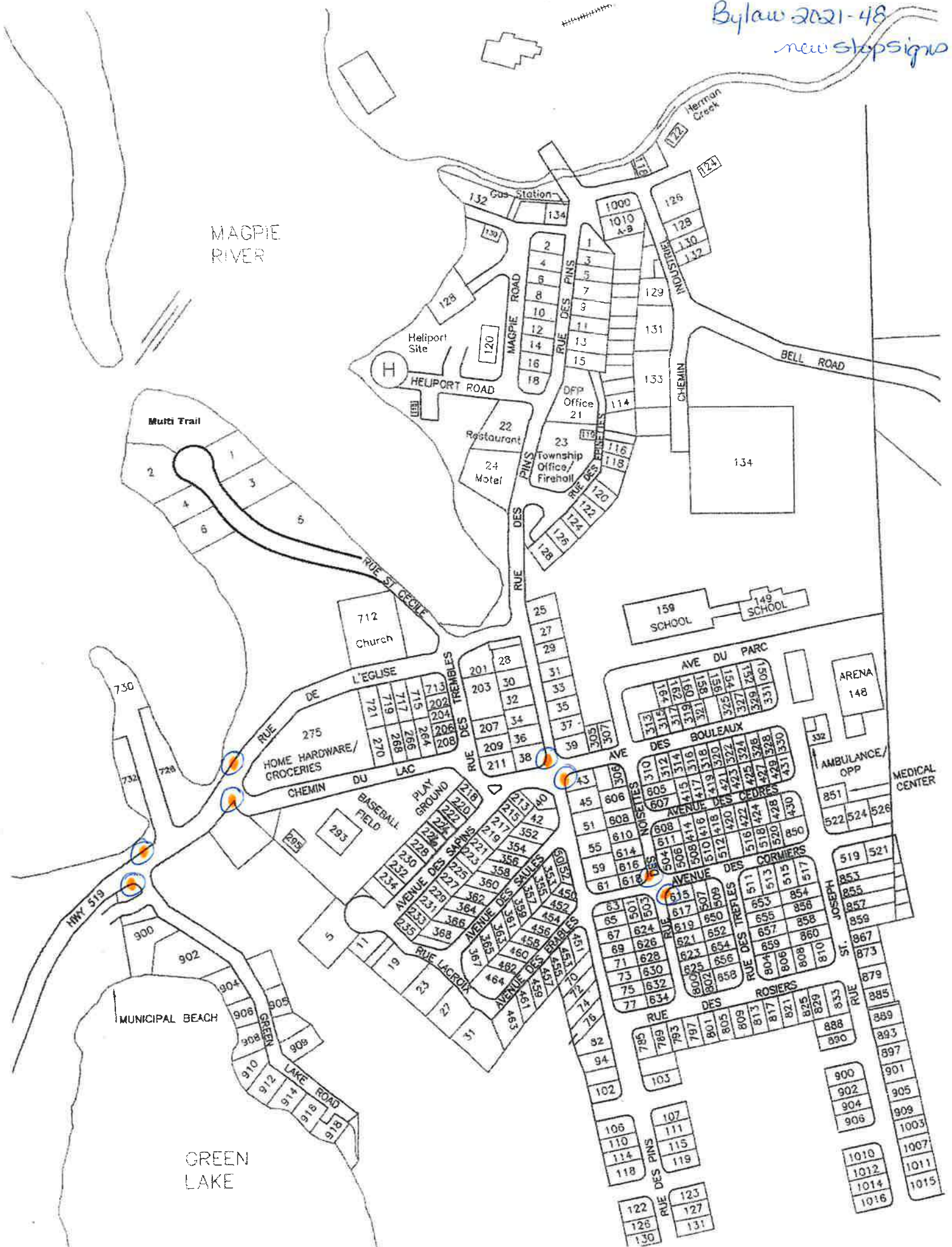
  
Deputy-CAO-CLERK

READ a third time and finally passed on this 13<sup>th</sup> day of October, 2021.

  
MAYOR

  
CAO-CLERK

Bylaw 2021-48  
new stop sign



## COUNCIL RESOLUTION



Moved By:

Chantal

DATE: October 13, 2021

Seconded By:


Luc

Resolution No.

21-305

---

Whereas that By-Law No. 2021-48, being a By-law to provide for the erection of new additional stop signs at various intersections within the Corporation of the Township of Dubreuilville, be read a third time and finally adopted, as presented.

  
Carried

\_\_\_\_\_  
Defeated

\_\_\_\_\_  
Deferred

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### RECORDED VOTE:

YES

NO

Councillor Chantal Croft

\_\_\_\_\_

\_\_\_\_\_

Councillor Hélène Perth

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Councillor Luc Lévesque

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\_\_\_\_\_

Councillor Gérard Lévesque

\_\_\_\_\_

\_\_\_\_\_

Mayor Beverly Nantel

\_\_\_\_\_

\_\_\_\_\_

Declaration of Pecuniary Interest and General Nature Thereof:

## COUNCIL RESOLUTION




**Moved By:** Councillor Perth  
**Seconded By:** Councillor Croft

**DATE:** September 22, 2021  
**Resolution No.** 21-288

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Whereas that By-Law No. 2021-48, being a By-law to provide for the erection of new additional stop signs at various intersections within the Corporation of the Township of Dubreuilville, be adopted as presented; with the addition of:

- Add stop signs at avenue des Cormiers and rue des Noisettes

 _____	_____	_____
<b>Carried</b>	<b>Defeated</b>	<b>Deferred</b>

---

<b>RECORDED VOTE:</b>	<b>YES</b>	<b>NO</b>
<b>Councillor</b> Chantal Croft	_____	_____
<b>Councillor</b> Hélène Perth	_____	_____
<b>Councillor</b> Luc Lévesque	_____	_____
<b>Councillor</b> Gérard Lévesque	_____	_____
<b>Mayor</b> Beverly Nantel	_____	_____

Declaration of Pecuniary Interest and General Nature Thereof:

# Avis public

Veillez prendre note que lors de la dernière réunion municipale régulière du 27 septembre 2023, le Conseil a adopté une résolution proposant de retirer deux (2) panneaux de signalisation situés à l'intersection de la rue de l'Église et du chemin du Lac (circulation est/ouest) pour une période d'essai de trois (3) mois.

Le Conseil de la Corporation du Canton de Dubreuilville discutera et prendra sa décision définitive lors de la prochaine séance du conseil municipal le mercredi 11 octobre 2023 à 19 h.

Si vous avez des préoccupations ou souhaitez discuter à ce sujet, n'hésitez pas à communiquer avec notre bureau municipal au 705-884-2340, poste 121, avant 12 h le mercredi 11 octobre 2023.

Nous encourageons les citoyens à participer à la réunion municipale afin d'obtenir plus d'information au sujet de la décision finale du conseil municipal.



Votre collaboration est importante!



**Le 6 octobre 2023**



# Public Notice

Please be advised that at their last regular municipal meeting of September 27, 2023, Council passed a resolution proposing the removal of two (2) stops signs located at the intersection of Église Street and Lac Road (east/west traffic) for a trial period of three (3) months.

The Council of the Corporation of the Township of Dubreuilville will be discussing and making their final decision at the next municipal council meeting on Wednesday, October 11, 2023, at 7 p.m.

If you have any concerns or would like to discuss this matter, please feel free to contact our municipal office at 705-884-2340 ext. 121 before 12 p.m. on Wednesday, October 11, 2023.

We encourage citizens to attend the municipal meeting in order to obtain more information in regards to the municipal council's final decision.



Your collaboration is important!



**October 6, 2023**



## COUNCIL RESOLUTION



Moved By: Luc

DATE: September 27, 2023

Seconded By: Helene

Resolution No. 23-264

Whereas that Council hereby wishes to remove the 2 stop signs by the store (Eglise/chemin du lac) intersection (west/east) traffic, after proper public consultation for a trial basis of 3 months + re-visit at that time.



Carried

Defeated

Deferred

### RECORDED VOTE:

YES

NO

Councillor Hélène Perth

\_\_\_\_\_

\_\_\_\_\_

Councillor Luc Lévesque

\_\_\_\_\_

\_\_\_\_\_

Councillor Julila Hemphill

\_\_\_\_\_

\_\_\_\_\_

Councillor Krystel Lévesque

\_\_\_\_\_

\_\_\_\_\_

Mayor Beverly Nantel

\_\_\_\_\_

\_\_\_\_\_

Declaration of Pecuniary Interest and General Nature Thereof:



## **By-Law No. 2024-01**

### ***Being a By-law to confirm the proceedings of the Council of the Corporation of the Township of Dubreuilville at its regular meeting held on January 10, 2024.***

WHEREAS Section 9 of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that a municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act; and

WHEREAS Section 5(1) of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that the powers of a municipal corporation are to be exercised by its Council; and

WHEREAS Section 5(3) of the said Municipal Act provides that the powers of every Council are to be exercised by by-law; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Township of Dubreuilville at the January 10, 2024, meeting be confirmed and adopted through a confirmatory by-law;

**NOW THEREFORE BE IT RESOLVED THAT** the Council of the Corporation of the Township of Dubreuilville enacts the following as a By-Law:

1. The actions of the Council of the Corporation of the Township of Dubreuilville in respect of each recommendation and in respect of each motion and resolution passed, and other action taken by Council at the January 10, 2024, meeting is hereby adopted, ratified and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. That where no individual by-law has been or is passed with respect to the taking of any action authorized in or by the above-mentioned minutes or with respect to the exercise of any powers by the Council in the above-mentioned minutes, then this by-law shall be deemed for all purposes to be the by-law required for approving and authorizing and taking of any action authorized therein or thereby, or required for the exercise of any powers therein by the Council.
3. That the Mayor and the CAO-Clerk of the Corporation of the Township of Dubreuilville are hereby authorized and directed to do all things necessary to give effect to the said action of the Council or to obtain approvals where required and, except where otherwise provided, the Mayor and the CAO-Clerk are hereby directed to execute all documents necessary on behalf of the Corporation of the Township of Dubreuilville and to affix the Corporate Seal thereto.

4. That this By-law shall come into force and take effect upon the passing thereof.

READ a first, second and third time and be finally passed this 10<sup>th</sup> day of January 2024.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CAO-CLERK



## **By-Law No. 2024-02**

### ***Being a By-law to authorize the execution of a Memorandum of understanding with the Local Snowmobile Club, Club Alouette Dubreuilville Inc., for land use permission.***

WHEREAS the Council of the Corporation of the Township of Dubreuilville deems it necessary to execute a Memorandum of Understanding with the local snowmobile club to grant permission for land use for the purpose of operating the OFSC Snowmobile Trail System.

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of Dubreuilville enacts the following as a By-Law:

1. THAT the CAO-Clerk of the Corporation of the Township of Dubreuilville be hereby authorized to execute a Memorandum of Understanding with the Local Snowmobile Club, Club Alouette Dubreuilville Inc.
2. THAT this Memorandum of Understanding shall appear as per Schedule "A" attached to this by-law and considered part of this by-law.
3. That By-Law 2021-61 be repealed.
4. THAT this By-Law shall come into force and take effect upon its reading and being passed.

READ a first, second and third time and be finally passed this 10<sup>th</sup> day of January 2024.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CAO-CLERK

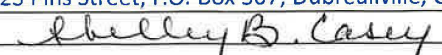
## Schedule "A" to By-Law No. 2024-02

### MEMORANDUM OF UNDERSTANDING (MOU) PRESCRIBED SNOWMOBILE TRAIL LAND USE PERMISSION

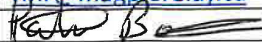
On this 10<sup>th</sup> day of January, year 2024 I, the undersigned, owner/occupier of the premises that is lot # Part of Lot 9, Plan M-399 (A) PT1R-6566 (B) Part of Lot 16, Plan M-399 (C) concession # Part of Lot 19, M-399 & Part of lot 61, Plan M-398 (D&E) other as per attached map in the Township of Dubreuilville, County/District/Region of Algoma do hereby give the Club Alouette of Dubreuilville, hereinafter referred to as the "local snowmobile club" (a member in good standing of the Ontario Federation of Snowmobile Clubs – OFSC), permission to legally enter, establish, groom, maintain, sign and use that portion of the premises herein designated by me for the exclusive purpose of allowing legally permitted snowmobiles and their riders to use said designated premises for snowmobiling under the following terms and conditions:

1. his MOU is valid for the period commencing November 1, 2023 and ending April 30, 2024.
2. The local snowmobile club shall at all times remain a member in good standing of the OFSC and be able to verify this to the owner/occupier with a current OFSC certificate or this agreement shall be immediately null and void.
3. The local snowmobile club will provide liability insurance in the amount of \$15,000,000 for liability arising from the grooming, maintenance and use of the snowmobile trail but only with respect to the negligence of the local snowmobile club name for those operations usual to a snowmobile trail. This coverage is confirmed to the undersigned owner/occupier by signing this memorandum of understanding on the condition no fee has been charged by the owner/occupier for the use of designated premises.
4. The insurers will add the landowner as an additional insured but only with respect to liability arising from the operations of the named local snowmobile club name. Coverage will be extended to the location listed in the landowner agreement through an insurance policy held by the OFSC and its member organization snowmobile club.
5. The above referenced insurance liability policy will not provide any coverage for the willful misconduct and or negligence on the part of the landowner.
6. The designated premises shall be sketched on a separate sheet of paper or shown on an attached map and a copy of each/both shall be initialed by both parties hereto and attached to each copy of this agreement.
7. It is understood that the local snowmobile club, with the owner/occupier's verbal consent on each occasion, shall have access to the designated premises prior to and after the winter months for the purpose of opening and closing, upgrading and maintaining the trail when there is no snow cover.
8. The local snowmobile club shall maintain that portion of the designated premises to be used as a trail in reasonably good condition for snowmobiling purposes only; and undertake to post appropriate signage; remove on an annual basis any litter and repair or replace property damaged by valid permitted and exempted snowmobiles and their riders on that portion of the designated property used for snowmobiling.
9. Each party hereto shall give the other sixty (60) days prior written notice to the address below of any changes to, or cancellation of this agreement.
10. Representative of the local snowmobile club or district are hereby authorized to be the owner/occupier's agent(s) to cooperate with local law enforcement agencies in their efforts to supervise and enforce the uses defined hereunder with respect to the designated premises in accordance with the Trespass to Property Act R.S.O. 1990, c.T21; the Motorized Snow Vehicles Act R.S.O. 1990, c. M44; and the Occupiers Liability Act R.S.O. 1990, c.O-2 as amended.
11. The landowner/occupier and the local snowmobile club mutually confirm that the landowner/occupier, by signing this MOU is not requesting nor granting permission for a registered easement over the designated premises.
12. Additional Conditions: \_\_\_\_\_

#### LANDOWNER/OCCUPIER

Name:	The Corporation of the Township of Dubreuilville	Phone:	705-884-2340
Address:	23 Pins Street, P.O. Box 367, Dubreuilville, ON P0S 1B0	Email:	township@dubreuilville.ca
Landowner Signature:			

#### LOCAL SNOWMOBILE CLUB

Club Name:	Club Alouette of Dubreuilville	Phone:	705-626-0972
Address:	P.O. Box 210	Email:	mmr@magpiereley.ca
Alternative Contact:	Patrick Bouchard, President	Club Signature	

Privacy Policy: Personal information provided on this form will only be used for purposes related to this agreement.

OFSC MOU Form: v2019







## **By-Law No. 2024-03**

### ***Being a By-law to provide that in the year 2024 a levy be made before the adoption of the estimates for the year***

WHEREAS Section 317 of the Municipal Act, 2001, S.O. 2001, Chapter 25, provides that the Council of a local municipality may, in 2023 before the adoption of the estimates for the year under section 290, pass a by-law to levy 50% of the total amount of taxes for municipal and school purposes levied on residential and multi-residential properties for the year 2024;

AND WHEREAS Section 317 of the Municipal Act, 2001, S.O. 2001, Chapter 25 provides that the Council of a local Municipality may, in 2024 before the adoption of the estimates for the year under section 290, pass a by-law to levy 50% of the total amount of taxes for municipal and school purposes levied on commercial and industrial properties for the year 2024;

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of Dubreuilville enacts the following as a By-Law:

1. THAT an interim tax levy not exceeding 50% of the taxes levied in 2023, is hereby imposed and levied on the whole of the assessment for real property in the residential and multi-residential classes, according to the last revised assessment roll.
2. THAT an interim tax levy not exceeding 50% of the taxes levied in 2023, is hereby imposed and levied on the whole of the assessment for real property in the commercial and industrial classes, according to the last revised assessment roll.
- 3, THAT the said interim tax levy shall become due and payable in two (2) installments as follows:

Due date of first installment: February 29<sup>th</sup>, 2024

Due date of second installment: April 30<sup>th</sup>, 2024

4. THAT a penalty charge of one and one quarter percent (1.25%) shall be imposed as a penalty for non-payment of and shall be added to every tax installment or part thereof remaining unpaid at the beginning of the month following the installment due date and thereafter a penalty of one and one quarter percent (1.25%) per month will be added at the beginning of each and every month the default continues, until December 31, 2024.

5. THAT interest at the rate of one and one quarter percent (1.25%) per month be added on all amounts of taxes of the 2024 interim levy which remains outstanding as of January 1<sup>st</sup>, 2024, and at the beginning of each and every month the default continues.
6. THAT the Treasurer / Tax Collector no later than twenty-one (21) days prior to the date that the first installment is due shall mail or cause to be mailed to the last known address of the owner or place of business of each person a notice setting out the tax payments required to be made pursuant to this By-Law, the respective dates by which they are to be paid to avoid penalty and particulars of the penalties imposed by this By-Law for late payment.
7. THAT taxes shall be payable to the Corporation of the Township of Dubreuilville.
8. THAT the Treasurer / Tax Collector be and is hereby authorized to accept part payment from time to time on account of any taxes due and to give receipt for such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under Section 4 and 5 of this By-Law in respect to non-payment of taxes or any installment thereof.
9. THAT this by-law shall come into force January 1<sup>st</sup>, 2024.

READ a first, second and third time and finally passed this 10<sup>th</sup> day of January 2024.

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MAYOR

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CAO-CLERK





**By-Law No. 2024-04**  
***Being a By-law to authorize the borrowing  
from time to time to meet current  
expenditures during the fiscal year ending  
December 31, 2024***

WHEREAS the Municipal Act, 2001, S.O. 2001, Chapter 25, Section 407 (1) provides that at any time during a fiscal year, a municipality may authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amounts that the municipality considers necessary to meet the expenses of the municipality for the year and of the amounts, whether or not they are expenses for the year, that the municipality requires in the year for, reserve, sinking and retirement funds; principal and interest due on any debt of the municipality; school purposes; other purposes the municipality is required by law to provide for; and the amount of principal and interest payable by a person or municipality primarily liable for debt, if the municipality has guaranteed the debt and the debt is in default (2009, c. 18, Sched. 18, s. 6 (1)); and

WHEREAS the Municipal Act, 2001, S.O. 2001, Chapter 25, Section 407 (2) provides that except with the approval of the Ontario Municipal Board, the total amount borrowed at any one time plus any outstanding amounts of principal borrowed and accrued interest shall not exceed, from January 1 to September 30 in the year, 50 per cent of the total estimated revenues of the municipality as set out in the budget adopted for the year; and from October 1 to December 31 in the year, 25 per cent of the total estimated revenues of the municipality as set out in the budget adopted for the year; and

WHEREAS the Municipal Act, 2001, S.O. 2001, Chapter 25, Section 407 (3) provides that until the budget is adopted in a year, the limits upon borrowing under subsection (2) shall temporarily be calculated using the estimated revenues of the municipality set out in the budget adopted for the previous year; and

WHEREAS the Municipal Act, 2001, S.O. 2001, Chapter 25, Section 407 (4) provides that in subsections (2) and (3), estimated revenues do not include revenues derivable or derived from arrears of taxes, fees or charges; or a payment from a reserve fund of the municipality, whether or not the payment is for a capital purpose (2009, c. 18, Sched. 18, s. 6 (2)); and

WHEREAS the Municipal Act, 2001, S.O. 2001, Chapter 25, Section 407 (5) provides that the lender is not responsible for establishing the necessity of temporary borrowing under this section or the manner in which the borrowing is used; and

NOW THEREFORE BE IT RESOLVED that the Council of the Corporation of the Township of Dubreuilville ENACTS AS FOLLOWS:

Borrowing Authority

1. THAT the Head of Council and the Treasurer are hereby authorized to borrow from time to time by way of promissory note or banker's acceptance during the year 2024 (hereinafter referred to as the current year) such sums as may be necessary to meet, until the taxes are collected and other revenues are received, the current expenditures of the Corporation including the amounts set out in section 407 (1) of the Municipal Act;

Lenders

2. THAT the lender(s) from whom amounts may be borrowed under authority of this by-law shall be the Royal Bank of Canada and such other lender(s) as may be determined from time to time by resolution of Council.

Borrowing Documents Required

3. THAT the Treasurer shall, at the time that any amount is borrowed under this by-law, shall ensure that the lender is or has been furnished with a certified copy of this by-law, a certified copy of the resolution mentioned in section 2 determining the lender, if applicable, and a statement showing the nature and amount of the estimated revenues for the current year and also showing the total of any other amounts borrowed from any and all sources under authority of Section 407 of the Municipal Act that have not been repaid.

When Estimates Not Adopted

4. a) THAT if the estimates for the current year have not been adopted at the time an amount is borrowed under this by-law, the limitation on total borrowing, as set out in Section 407 (2) of the Municipal Act, shall be calculated for the Corporation as set forth in the estimates adopted for the preceding year.

b) THAT if the estimates for the current year have not been adopted at the time an amount is borrowed under this by-Law, the statement furnished under Section 4 shall show the nature and amount of the estimated revenues of the Corporation as set forth in the estimates adopted for the current preceding year and the nature and amount of the revenues received for and on account of the current year.

Charge Whole Revenue

5. THAT all or any sums borrowed under this by-law shall, with Revenue interest thereon, be a charge upon the whole of the revenues of the Corporation for the current year and for any preceding years as and when such revenues are received; provided that such charge does not defeat or affect and is subject to any prior charge then subsisting in favors of any other lender.

Directive to Treasurer

6. THAT the Treasurer is hereby authorized and directed to apply in payment of all or any sums borrowed under this by-law, together with interest thereon, all or any of the monies hereafter collected or received, either on account of or realized in respect of the taxes levied for the current year and preceding years or from any other source, which may lawfully be applied for such purpose.

Execution of Promissory Note

7. THAT promissory notes made under Section 1 of this by-law shall be signed and sealed by the Treasurer and by the Head of Council or by such other person as is authorized by by-law to sign it.

Effective Date

8. THAT this by-law shall take effect upon its reading and being passed.

READ a first, second and third time and finally passed this 10<sup>th</sup> day of January 2024.

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MAYOR

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CAO-CLERK



## **By-Law No. 2024-05**

### ***Being a By-law to authorize the execution of the attached SEED Home Chattel Sale Agreement between the Corporation of the Township of Dubreuilville and SEED-Homes Inc.***

**THE COUNCIL** of the Corporation of the Township of Dubreuilville pursuant to s. 9 of the Municipal Act, 2001, SO 2001, c. 25 enacts as follows:

Whereas the Corporation of the Township of Dubreuilville wishes to acquire a modular home from SEED Homes; and

Whereas the Corporation of the Township of Dubreuilville believes that it is in the best interests of Dubreuilville, its residents and ratepayers to enter into a Chattel Sale Agreement for the purchase of a Haven Home;

Now therefore be it resolved that the Corporation of the Township of Dubreuilville hereby enter into a Chattel Sale Agreement with SEED Homes Inc. per attached Schedule “1”; and

That the Mayor and the CAO-Clerk of the Corporation of the Township of Dubreuilville are hereby authorized to execute the Agreement of Sale per attached Schedule “1” hereto and all other related documents to close the transaction contemplated by the Agreement in question.

#### **1. Execution of Document**

The Mayor and CAO-Clerk are hereby authorized for and in the name of the Corporation of the Township of Dubreuilville to execute and affix the seal of the Corporation of the Township of Dubreuilville to the SEED Home Chattel Sale Agreement attached as Schedule “1” hereto;

#### **2. Schedule “1”**

Schedule “1” forms part of this By-Law.

3. Effective Date

This By-Law takes effect on the date of its first passing.

READ a first, second and third time, and be finally passed this 10<sup>th</sup> day of January 2024.

---

MAYOR

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CAO-CLERK

# SEED Home CHATTEL SALE AGREEMENT

THIS Agreement for the Sale of a SEED Home, (the "**Agreement**") is made this 23rd day of November, 2023

BETWEEN:

THE PURCHASER(S)			and	THE BUILDER		
Name(s)	Township of Dubreuilville			Name:	SEED-HOMES INC	
Of:	23 Pins Street, Box 367			Of:	10447 50 <sup>th</sup> Street SE	
Dubreuilville	Ontario	POS 1B0		Calgary	Alberta	T2C 3E3
(City)	(Province)	(Postal Code)		(City)	(Province)	(Postal Code)
Day phone:	705 884 2340			Office:	587-998-9394	
Cell:				Email:	<a href="mailto:info@cegengreen.com">info@cegengreen.com</a>	
Emails:	<a href="mailto:bnantel@dubreuilville.ca">bnantel@dubreuilville.ca</a>			GST	<a href="mailto:813340049_RT0001">813340049 RT0001</a>	
	<a href="mailto:scasey@dubreuilville.ca">scasey@dubreuilville.ca</a>					

**THE TRANSACTION** – The Builder desires to construct and sell, and the Purchaser desires to purchase from the Builder, the SEED Home (as defined below) subject to the terms and conditions of this Agreement.

## 1. DELIVERY OF MODULAR HOME

The Builder agrees to deliver on, or before June 01<sup>st</sup> 2023, (the "Targeted Date") the modular home with the SEED Homes building specifications attached as Schedule "A" to this Agreement (the "Home"). The following are additional terms with respect to the Home:

- The Purchaser agrees that the Builder (in its discretion) may make changes to the specifications and any products selected by the Purchaser or Builder provided such change(s) are of equivalent, or better, quality or value than that originally set out in Schedule "A".
- The Purchaser acknowledges circumstances may require the Home to be constructed differently, but not materially so, then the Builder's brochure/floorplan and/or show home(s) for the particular Model. Construction changes and modifications may include but are not limited to: final room dimensions; availability of some plan options and upgrades; window availability, sizes, and placement; ceiling heights; mechanical systems installation and bulkheads; stair placement, orientation; wall depth; and other changes.
- The Builder does not guarantee the completion, and possession, of the Home by the Targeted Date and shall not be responsible in the event delays occur, including, but not limited to,

delays by the Purchaser, or delays caused by unfavorable weather, strikes, fires, shortages of materials or labor, acts of God or any other causes beyond the control of the Builder.

- d) The Purchaser acknowledges the Delivery Date (defined below) might be prior to or after the Targeted Date.
- e) The Builder shall ship the home free on board to site the designated by the Purchaser in the Province of Ontario, subject to this Agreement.

## 2. PRICE OF MODULAR HOME

- a) The Purchaser agrees, and understands, construction of the Home and Garage shall be completed utilizing a fixed price contract. The contract price, to be paid by the Purchaser to the Builder, for the Home and Garage shall be the sum of **\$230,439.00**, which sum is outlined below. Any extras or upgrades shall be in addition to the Total Price (as defined below).

Price of Home and Garage:	\$ 230,439.00
Add HST:	\$ 29,957.07
Total Price:	\$ 260,396.07 (the " <b>Total Price</b> ")

- b) The Total Price may only be changed in writing by agreement between the Purchaser and an authorized representative of the Builder.
- c) **The Total Price does not include the cost of installation of the home on the site designated by the Purchaser. Please refer to the attached Quote # SH00038. Prices provided in the quote are only an estimate and will need to be confirmed with the Purchaser(s).**

## 3. METHOD AND TERMS OF PAYMENT

- a) The Purchaser agrees to pay to the Builder the Total Price with interest at a rate of 20% per annum on any part of the Total Price which is not paid when due. Furthermore, the Purchaser shall make progress payments to the Builder on the Total Price upon receiving written notice from the Builder of substantial completion or completion of the intervals as follows:

Deposit Payment Due Upon Signing this Agreement:	\$ 0
Additional Deposit Due <b>on receipt of first invoice.</b>	\$ 58,589.11
Due Once Final Drawings Approved by Purchaser:	\$ 117,178.23
Due Five (5) Business Days Prior to Ready to Ship Notice Date:	\$ 58,589.11
Holdback of 10% - Payable once delivery taken and the Quality Assurance/Control walkthrough completed:	\$ 26,039.62
Total Price:	\$ 260,396.07

#### 4. **INSPECTION AND DELIVERY OF THE HOME**

- a) The Builder shall provide written notice to the Purchaser at least 45 days prior, advising that on a date to be specified in the notice, the Home will be ready for delivery (the "**Delivery Date**") and that an inspection shall take place on the date specified in the notice.
- b) The Purchaser shall make an inspection of the Home on the date specified in the notice, at which time any deficiencies or defects shall be noted in writing on the warranty certificate for the Home (the "**Warranty Certificate**").
- c) The Purchaser shall confirm the delivery location of the Home, in writing, to the Builder at least 30 days prior to the Delivery Date. The Purchaser's performance hereunder is subject to, and contingent upon, obtaining approval of any applicable governing bodies where the Home is to be delivered.
- d) The Builder reserves the right to refuse delivery to any site or location that it deems is dangerous, unsafe, or not appropriate for the Home and/or delivery by the Builder's employees or agents.
- e) The Purchaser shall take possession of the Home once the Home is delivered on the agreed upon site and the taking of possession by the Purchaser will be deemed to prove the Home is complete, satisfactory and in full compliance with this Agreement, except as to matters noted on the Warranty Certificate.
- f) The final 10% holdback is due and payable immediately upon completion of the Quality Assurance and Quality Control (QA/QC) inspection sign-off of the Home.
- g) The Purchaser acknowledges the Home shall not be delivered, or Title transferred, to the Purchaser until the Total Price and all other monies payable to the Builder under this Agreement have been received by the Builder or its solicitor, without condition.

#### 5. **SUSPENSION OF WORK BY BUILDER**

If the Purchaser defaults on any terms of this Agreement, including failure to provide any amounts due under this Agreement within specified timelines, then the Builder, at its sole discretion, may suspend work on the construction of the Home.

#### 6. **GOODS AND SERVICE TAX NEW HOUSING REBATE.**

The Purchaser shall be solely responsible for any available Goods and Service Tax New Housing Rebate (the "**GST Rebate**").

#### 7. **TITLE**

The Builder agrees that title to the Home, upon transfer to the Purchaser, shall be free and clear of encumbrances.



## **8. RESPONSIBILITIES OF THE BUILDER**

- a) Please note that landscaping, property preparation, and hook-up or re-routing of all utilities are not included in this Agreement. The foundation – either cement slab or screw piles – and required engineering/install are also excluded.
- b) The Builder agrees to construct the Home diligently and in a good and workmanlike manner, in accordance with quality construction, and performance, standards as set by the Government of Alberta from time to time. The Builder shall comply with any applicable Alberta building code(s) in effect at the date of this Agreement, and all municipal building, plumbing, electrical and heating inspections, as well as all other relevant and applicable building codes or authorities having jurisdiction over the Project.
- c) As per CSA A277 standard, a building designed using Part 9 of the building code is valid for all provinces and does not require stamped drawings. The Builder will ensure the building(s) will be designed to meet the building code and all other regulations (bylaws) in the province designated for the installation.
- d) The Builder shall take reasonable precautions for the safety of all work employees and other persons whom the work might affect, all work and materials incorporated in the Project, and all property and improvements on the construction site and adjacent thereto complying with all applicable laws, ordinances, rules, and regulations and orders as they come available.
- e) The Builder shall be solely responsible for the cost to remedy any defective work, noted on the Warranty Certificate and in accordance with any warranty provisions. Upon notice, the Builder shall use its commercially reasonable efforts to remedy any defective work within sixty (60) days of receipt of the Warranty Certificate, and shall provide written confirmation of completion of such repairs to the Purchaser.

## **9. REPRESENTATIONS AND WARRANTIES**

There are no representations, warranties, conditions or contracts or collateral representations, warranties, conditions or contracts, expressed or implied, statutory or otherwise applicable hereto including, without limitation, arising out of any marketing material such as advertisements, sales brochures, representative view sets, model displays, show room displays, photographs, illustrations, renderings, social media (including, but not limited to, blogs, YouTube, Instagram, Facebook and Twitter), websites or electronic displays provided to the Purchaser or made available to the Purchaser for viewing or arising out of any written or verbal statements from the Builder's agents or representatives, other than those contained in the Agreement or amendments agreed to in writing and acknowledged by both the Builder and the Purchaser, all of which will survive the Delivery Date, registration of the title to the Purchaser and payment of the Total Price. In the event of any conflict between any information provided by the Builder's agents or representatives, or through any other sources, the terms and conditions of this Agreement shall prevail.

## 10. WARRANTY

The Builder warrants that the Home has warranty protection. Warranty protections provided by the Program shall be in accordance with the Ontario New Home Warranties Plan Act (the "Act") and covers a mandatory minimum of the following protections:

- a) The Builder shall provide one (1) year warranty on the Home, commencing on the Delivery Date, that covers the components not covered by any applicable manufacturer's warranty (the "**Builder's Warranty**"). The Builder's Warranty does not cover cosmetic or normal wearand-tear, such as flooring and paint. Any defective parts may be covered by the Builder within the 90 days of the Delivery Date; however, the Builder maintains the right to refuse warranty claims if the Builder, at its sole discretion, deems the claim unacceptable. After 90 days, but before 365 days, of the Delivery Date the Builder may agree to replace defective parts but associated labor and delivery costs for the repairs and/or replacement may be the responsibility of the Purchaser.
- b) The Builder shall provide a five (5) year building envelope coverage for defects caused by the original workmanship of the Home that separate the conditioned space from unconditioned space (example - roof and exterior walls).
- c) The Builder shall provide a ten (10) year structural coverage for all load bearing parts of the Home.

Any warranty provided by the Builder shall be void if damage is caused by accident, negligence, abuse, misapplication or misuse of the Home or its component parts by the Purchaser.

Any modifications, alterations, or repairs made without prior knowledge and written consent of the Builder shall also void any warranty provided by the Builder.

The Builder assumes no liability beyond the total amount originally quoted for any incidental or consequential damage or costs arising directly or indirectly from a defect in goods or services supplied.

The Builder reserves the right to effect warranty repairs in any manner of its choosing provided such repairs will be promptly performed in a workmanlike manner and that the repaired goods will operate to the originally intended standard.

The Purchaser hereby expressly accepts the scope, nature and limitations contained in the above paragraphs and understands that NO OTHER WARRANTY is to be provided by the Builder. All and any other warranties are hereby disclaimed by the Builder and from which the Purchaser hereby expressly releases the Builder.

The Purchaser hereby acknowledges that the above warranty is in lieu of any statutory or implied warranty, and that the Builder does not make any representation or warranties or merchantability or use for any particular purpose or use of the Home.

11. **WARRANTY WAIVER**

If the Purchaser occupies the Property prior to completion, or after completion, without having completed an inspection, having noted any defects or deficiencies under the Certificate of Inspection, or without full payment of the Total Price with adjustments to the Builder under the terms of this Agreement, the Purchaser shall be deemed to have accepted the Property as is and shall be deemed to waive all rights to object to or complain about any defects in workmanship, materials or construction of any kind, and all warranties of any kind.

12. **CONDITIONS SUBSEQUENT**

As a condition subsequent to this Agreement, the Builder intends to become registered, and have the Home registered, as a new home in Ontario. If the Builder fails to obtain registration within 90 days of the date hereof, either party may terminate this Agreement if the Home isn't registered, and the parties have not entered into an additional agreement for the builder to attach the home to the property.

13. **DEFAULT BY PURCHASER**

- a) If payment of any of the deposit amounts, or contract change orders that form part of the Agreement, herein agreed to be paid to the Builder are not made on the date required, or in the event the Purchaser is in default of the non-financial covenants in this Agreement, the Builder may, at its option provide seven (7) days written notice to the Purchaser requiring them to cure the default. Should the Purchaser fail to cure the default in the time specified, the Builder shall be entitled to treat the Agreement as terminated. On such, all deposits shall be forfeited, and the Purchaser shall have no right to reclaim any monies paid to the Builder under this Agreement and the same may be retained by the Builder as liquidated damages without limiting the Builder's claim for further damages.
- b) In the event of such default, the Builder may (in its absolute discretion) elect not to terminate the Agreement, but such election shall not act as waiver of the Builder's right to terminate the Agreement on any future breach of this Agreement in accordance with the terms of this clause.
- c) The above provisions shall not apply to the Purchasers' obligations to pay the Total Price along with contract change orders prior to the Delivery Date for which purpose, time is of the essence and in default of which the following paragraph shall apply.
- d) If on the Delivery Date, the Home is completed and the Purchaser fails to pay the Total Price, including contract change orders, the Builder may elect to terminate this Agreement forthwith and all deposits paid by the Purchaser shall be forfeited to the Builder as a genuine pre-estimate of the Builders damages. Such termination shall be without prejudice to and without limiting in any way, any other claims for damages and other remedies of the Builder against the Purchaser arising from the Purchasers failure to close on the Delivery Date. Transfer of title can be denied for this default.

14. **DISPUTE RESOLUTION**

- a) The Parties agree to attempt a peaceful resolution to all disputes. The Parties agree any dispute arising from this Agreement, or any dispute either may have with the other, shall be submitted to mediation prior to any other dispute resolution process. The Parties further agree that should the submission of any dispute to mediation not result in a resolution of the dispute satisfactory to the parties, then the parties shall submit the dispute to binding arbitration pursuant to the Arbitration Act (Alberta) prior to commencing any other dispute resolution.
- b) If a Court action is filed in relation to this Agreement, the unsuccessful party in said action shall pay to the successful party, in addition to any other sums or judgment ordered by the Court, the legal fees and costs of the successful party on a solicitor client full indemnity basis.

15. **NOTICE**

Any notices required to be given under this Agreement shall be given to either the Builder or the Purchaser in writing, e-mailed to or delivered to the other at the address shown in this Agreement.

16. **START OF CONSTRUCTION**

The Purchaser acknowledges that the Builder will not commence construction of the Home until such time as the Builder receives an executed copy of this Agreement and all monies, and deposits, required herein.

17. **PURCHASERS CONSENT TO DISCLOSURE OF PERSONAL INFORMATION**

The Purchaser expressly consents to the collection, use and disclosure of the Purchaser's personal information by the Builder for any applicable manufacturer, or other applicable, warranty programs.

18. **SCHEDULES OF CONTRACT DOCUMENTS**

The following Schedules are incorporated into and form part of this Agreement.

NOTE: If a change order is required, it will be included in Schedule C. See attached quote for additional details on change orders.

SCHEDULE "A"	SEED Homes Building Specifications – See attached Quote.
SCHEDULE "B"	Construction Drawings, if applicable.
SCHEDULE "C"	Change Order and Selection Confirmations, if applicable.

19. **GOVERNING LAW**

It is agreed that this Agreement shall be governed by, construed, and enforced in accordance with the laws of the Province of Ontario.

20. **TIME OF ESSENCE.**

All time stated herein, or in any of the attached Schedules, is of the essence.

21. **INTERPRETATION**

All words in this Agreement may be read and construed in the plural number or the singular if there be more than one Purchaser named and, in such case, this Agreement shall be deemed to bind the Purchaser individually, as well as severally and jointly and also the masculine gender shall be construed to include the feminine or a body corporate where the context of this Agreement so requires. The Builder and the Purchaser are collectively called the "Parties".

22. **ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the Parties. Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party or an authorized representative for each party.

23. **NO ASSIGNMENT**

No assignment of this Agreement shall be valid by either the Purchaser or the Builder without the written consent of the other party.

24. **BINDING EFFECT**

This Agreement shall ensure to the benefit of and be binding upon the Parties and their respective heirs, administrators, executors, successors, and assigns.

25. **SEVERABILITY**

If any provision of this Agreement is determined by any court of competent jurisdiction to be illegal or unenforceable, that provision will be severed from this Agreement and the remaining provisions will continue in full force and effect so long as the economic or legal substance of the transactions contemplated hereby is not affected in any manner materially adverse to either of the parties.

26. **CANCELLATION**

The Builder and Purchaser agree that should the Builder not be able to commence construction within a period of 90 days from the date this Agreement becomes a firm sale, due to causes beyond the Builder's control, such as, but not limited to: the inability to obtain necessary permits; failure to comply with provincial and/or municipal statutes; or if the Purchaser should fail or cease to qualify for financing; then the Builder may cancel this Agreement on written notice to the Purchaser. The Builder's liability to the Purchaser shall be limited to the refund of any monies paid by the Purchaser to the Builder after deducting any reasonable and necessary expenses incurred by the Builder prior to cancellation.

27. **PURCHASERS ACKNOWLEDGEMENT**

The Purchaser acknowledges that they have read and understand the Agreement and the terms, conditions, limits and exclusions that are contained in this Agreement. This Agreement contains binding legal obligations. The Purchaser is encouraged to obtain legal advice before signing.

28. **COUNTERPART**

This Agreement may be executed in several counterparts, each of which when executed shall be deemed to be an original and such counterparts together shall constitute one and the same agreement. Any party (or all of the parties) hereto may initially execute and deliver an executed copy of this Agreement by facsimile or electronic transmission which shall be sufficient to bind such party **IN WITNESS WHEREOF** the parties have signed this Agreement as of the date first written above.

<u>Brigitte Tremblay</u>	)	<u>By <i>Shelley B. Casey</i></u>
WITNESS	)	PURCHASER
<u>Chantal Croft</u>	)	<u><i>Shelley B. Casey</i></u>
WITNESS	)	PURCHASER

**SEED Homes Inc.**

*[Signature]*

PER:

Jim Stewart - General Manager



**SCHEDULE A**

**TOWN OF DUBREUILVILLE**

SH00038 Rev 1





# INTRODUCTION

Our boldly innovative technology influences the global discussion on industrial environmental impact.

Some say that creativity is thinking up new things.

At SEED Homes, we believe that innovation is doing new things. Imagine:

Purchasing a home that is beautiful and yet more affordable. A home that is built to last for decades and made from environmentally sustainable materials. A home that you can order online, have it delivered and installed just about anywhere, and move in within one day.

Impossible? No, reality.

We invite you to peruse the details in this document. As always, we stand ready to help you and your project achieve success.



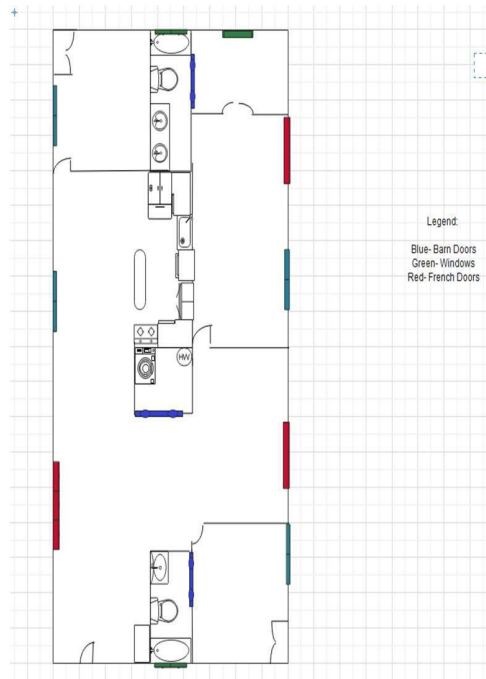
# PROJECT SCOPE

We at SEED Homes are pleased to present you with a quotation for a Haven Home to be located in Debreuilville, Ontario.

## HAVEN

### Architectural Scope

- Type: double drop.
- 1,200 square foot home.
- 44' L x 27.5' W x 10.5' peak with an 8.5' low eave (Outside Dimensions).
- Three bedrooms with a full main bathroom and a full ensuite. ○ Master bedroom with walk-in closet.
  - Second and third bedrooms with 60" x 30" closets.
- 60" x 30" closet at front door.
- Kitchen Island (80" long x 34" deep).
- Forced Air HVAC (heating system).





## BUDGETARY PRICING

HAVEN BUDGET	QUANTITY	PRICE (\$)
Haven – single bungalow 1,200 sq ft with island	1	\$193,700
Thermal Skirting R22 (71 linear ft by 2 ft high)	1	\$7,739
<b>Haven Estimated Home Total</b>		<b>\$201,439</b>
<b>Shipping and Installation Estimate</b>		
Shipping to Dubreuilville, Ontario	Estimated	\$6,500
Estimated installation for Base Unit including mobilization. (1 supervisor, 2 workers/three days) plus subsistence	Estimated	\$8,215
Estimated Crane (one day per load and unload on site)	Estimated	\$5,000
<b>Shipping and Install Subtotal</b>		<b>\$19,715</b>
<b>Haven Base Model Estimated Total before PST/GST</b>		<b>\$230,754</b>

HAVEN OPTIONS	CHECK
SEED Home Water Gathering System	\$15,000
Added windows on side of home (4 in total)	\$2,800
Solar panel estimate - 7 modules 3.25kW total + batteries for off-grid package	\$19,500
IoT (Scope to be defined)	\$4,375
Wireless Audio System (Sonos)	\$2,625
Air Conditioning System	\$10,000

## SEED DOUBLE GARAGE PACKAGE

Double Garage with: <ul style="list-style-type: none"> <li>• 22' x 22' w x 10' eave</li> <li>• R22 insulation in walls and roof</li> <li>• * Standard electrical package</li> <li>• Insulated double garage door with opener.</li> <li>• Robust self-framing build</li> <li>• Structurally Stamped</li> <li>• <i>Concrete pad not included</i></li> </ul>	1	\$29,000
<b>Subtotal</b>		<b>\$29,000</b>
<b>Shipping and Install Estimate</b>		
Estimated Shipping at cost plus 10%	Estimated	\$5,000
Install Supervisor and 3 field crew		\$7,500
Scissor lift and scaffolding	Estimated	\$1,000
<b>Subtotal</b>		<b>\$8,500</b>
<b>Base Model Total</b>		<b>\$42,500</b>

\*4 plugs, 2x8' light strips Pricing

### Notes:

- Canadian dollars (CAD).
- PST and GST is not included.
- Final pricing to be confirmed upon final design sign off.
- Screw pile foundation is assumed, but a concrete pad can be installed instead, eliminating the need for the R22 thermal skirting.
- **Due to the volatile supply chain industry, prices are subject to review and could change upon ordering.**

## BASE FEATURES

- R28 walls and R31 roof.
- 22 ga exterior walls and roof.
- Quartz counters
- Sliding barn doors for bathroom.
- Thermal windows and glass doors in the living room and master bedroom.
- Appliance package includes:
  - Fridge ○ Stove ○ Dishwasher
  - Microwave/vent over stove ○ Stacked washer/dryer
- LED lighting.
- Trusscore interior walls.
- Exterior lighting at entrances.
- Eaves troughs and downspouts with ice rakes.
- Ceramic backsplash in kitchen and bathrooms.

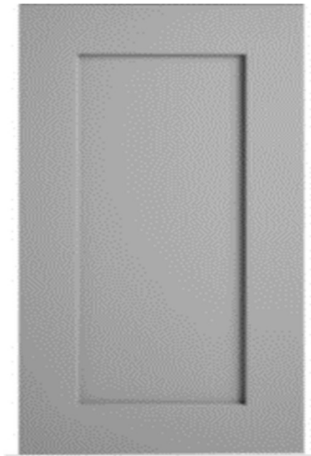
# OPTIONS

- Cabinet features in kitchen such as spice and utensil pullouts.
- Solar panels and batteries.
- Air Conditioning System.
- Internet of Things (IoT) capability.
- Exterior lighting package.
- Exterior rough-in for EV charging.

# EXTERIOR COLOUR OPTIONS

 Bone White QC8273	 White White QC8317	 Surf White QC8316	 Regent Grey QC8730
 Stone Grey QC8305	 Charcoal Grey QC8306	 Antique Linen QC8696	 Tan QC8315
 Metro Brown QC8228	 Dark Brown QC8229	 Black QC8262	
 Gold QC8276	 Bright Red QC8386	 Tile Red QC8259	 Dark Red QC8250
 Heron Blue QC8330	 Royal Blue QC8790	 Sapphire Blue QC8261	 Slate Blue QC8260
 Pacific Turquoise QC8258	 Mist Green QC8256	 Sage Green QC6089	 Melchers Green QC8307

## SAMPLE OF INTERIOR SEED HOME STANDARDS



## NEW HOME WARRANTY

( PROVIDED BY TRAVELER'S INSURANCE OF CANADA UNDER BUILDERS NUMBER A00000742 )

### **One year for labour and materials:**

Covers any defects in materials and labour related to how the home was constructed and materials used. This may include things such as flooring, staircases, baseboards, cabinets, railings and other trim and fixtures.

### **Two years for delivery and distribution systems:**

Covers defects related to the electrical, plumbing, heating, ventilation and air conditioning delivery systems.

### **Five years for building envelope protection:**

The building envelope is the shell of the home, including the roof and walls. It is the separation between the interior and exterior environments of a building, which protects the indoor environment and facilitates climate control.

The act requires a minimum 5 years of coverage, with the requirement that warranty providers offer builders the option of purchasing an additional 2 years of building envelope coverage.

### **10 years for major structural components:**

Major structural consists of the frame, including the roof's structural integrity, and the foundation.

SEED Homes is compliant with the **Alberta New Home Buyers Act** ([Alberta King's Printer](#)) is CSA A660 and CSA 277 certified.

## EXCLUSIONS

<b>Drawings</b>	Drawings of SEED HOMES equipment that may include proprietary and/or patented information are excluded.
<b>Shipping</b>	Costs for shipping excluded unless otherwise stated.
<b>Permitting</b>	SEED Homes does not include permitting, utility hook ups and surveys in our pricing but can be supplied upon request at project manager hourly rate.
<b>Over size loads</b>	Freight charges for shipping over-dimensional or over-weight loads are excluded.
<b>Pile/Foundations</b>	Pile/foundations engineering, supply and install are excluded but can be supplied through SEED Homes at extra costs.
<b>Utility Rerouting</b>	Routing or Re-routing of utilities from property line to home not included.
<b>Subcontractors</b>	<b>Third party subcontractors including but not limited to man lifts, welders, cranes, scaffolding and labour are estimated in this catalog and can be confirmed upon request. Available upon request at cost + 10%.</b>
<b>Design rework</b>	Any costs incurred for revising designs after drawings have been approved are excluded and will be billed out as per our standard rate sheet.
<b>Standby time</b>	Lost time due to weather, shutdowns, or other factors outside the control of SEED HOMES are excluded. Time required to make this up will be invoiced as per SEED HOMES Standard Rate Sheet.
<b>Site Orientations</b>	Time required for on-site safety orientations are excluded. Work completed for this purpose will be invoiced as per SEED HOMES Field Service Rate Sheet.
<b>Equipment Finish</b>	<b>Any color request that is not standard color finish will need to be sourced for availability. Costing is subject to change and may affect delivery times.</b>

## ENGINEERING

Approximately two weeks if there is any modification to the base design.

## MANUFACTURING

The manufacturing timeframe is between eight and twelve weeks for a single unit.

## DELIVERY TO SITE

SEED Homes are designed to be shipping compliant throughout North America. Your order would be shipped directly to site via flat-bed truck.

***Total delivery timeframe – approximately: eight to twelve weeks. Delivery will be confirmed upon contract signing based on supply chain and shop loads.***

## CHANGE ORDER PROCEDURES

Once an order has been placed, changes in scope of work requested by Purchaser or changes required as dictated by design or measure up will be evaluated and all detailed changes in materials, labor costs and timing impact will be reassessed.

The Purchaser will then be notified through our Change Order Process.

Subsequently, SEED HOMES will further require a signed Change Order reflecting the cost adjustments before proceeding. Respectfully submitted,

*David Blanchet*

# TERMS AND CONDITIONS

These terms and conditions form and become part of the original Proposal and together form this "Purchase Agreement" between SEED HOMES (hereafter referred to as "Supplier") and Mayor Beverly Nantel (Town of Dubreuilville) (hereafter referred to as the "Purchaser"). Each herein may be individually referred to as a "Party" or collectively as the "Parties."

## 1. **Definitions:**

- a. The Purchaser: or any of its affiliates as named in the attached Proposal.
- b. Goods: the materials, equipment, or supplies, as identified in the attached Proposal.
- c. Services: Shipping, installation services, labor, subcontractors, or Engineering services that are supplied to the Purchaser as per the attached Proposal.

## 2. **Acceptance:**

The Purchaser, upon issuing a purchase order to accept this Proposal, accepts all the provisions of the Proposal including these terms and conditions of this Purchase Agreement, unless exceptions are clearly noted in writing at the time of acceptance.

## 3. **Price and Payment:**

- a. Goods and/or services. The total prices payable by the Purchaser for the goods and services shall be the prices stated in the Quote letter. Any amendments, modifications, or adjustments to the prices must be agreed to by both Parties in writing.
- b. This Proposal is in Canadian Dollars.
- c. Payment and Invoicing structure:
  - 25% - Due and payable upon signing the Purchase Agreement.
  - 50% - Payable once final drawings are approved. Procurement and manufacturing will begin after payment has been received.
  - 25% - Upon ready to ship notice.
  - Shipping and Install (including Supervisor would be invoiced bi-weekly with timesheets).
- d. Federal and State/Provincial taxes where applicable, are not included in this Proposal and are the responsibility of the Purchaser.

## 4. **Expiration:**

Unless otherwise indicated, this Proposal expires in thirty (30) days from the date of Proposal.

## 5. **Shipping:**

- a. Goods unless otherwise stated are FOB manufacturing (Calgary).
- b. Supplier (via shipping company) will be responsible for goods damaged in shipping.
- c. Two (2) % of the Purchase Order will be charged back to the Purchaser for storage space if equipment is not picked up one (1) month after the agreed upon delivery date.
- d. Loading, unloading, and transport are to be billed at Cost.
- e. All shipment costs will be due 30 days from delivery of equipment.

## 6. **Safety:**

- a. The Purchaser will provide a safety inspector, complete with the necessary safety equipment, unless otherwise agreed to by both Parties in writing.
- b. On-site safety meetings required by the Purchaser, shall be at the expense of the Purchaser. Supplier normal hourly fees as per Supplier standard rate sheet will be in effect during such time.

## 7. **Purchaser Responsibilities:**



- a. The Purchaser will provide a safety inspector, complete with the necessary safety equipment, unless otherwise agreed to by both Parties in writing.
- b. All electrical work is to be completed by the Purchaser.
- c. Piles unless included in this Proposal, are to be completed by the Purchaser as per drawings submitted by Supplier.
- d. Unless specifically included in this Proposal gravel for the site is the responsibility of the Purchaser.
- e. Subject to the provisions of this Purchase Agreement, in the event of overdue or unpaid amounts subject to collection, all collection or arbitration expenses, attorney's fees and court costs will be borne by the Purchaser.

**8. Rights Reserved:**

Title to all items listed in this Purchase Agreement shall remain with Supplier until all invoices have been paid in full. When payment in full has been made, Supplier will promptly provide a paid in full notice to release the ownership to the Purchaser. Supplier reserves the right to enter the premises where the goods are kept, claim, and remove the goods at Supplier's discretion if forty-five (45) days has lapsed from the agreed upon date for which the account was to be paid in full.

**9. Overtime:**

All Supplier proposals for flat rate installation are based on a standard eight-hour workday from Monday to Friday and do not include statutory holidays. Only if the Purchaser requests services over and above these limitations, services will be offered at one and a half times the regular fees for Monday to Saturday and two times the regular fees for Sundays and statutory holidays.

**10. Cancellation:**

Cancellation must be in writing. The date of cancellation will be the date Supplier receives the written notice of cancellation. Upon cancellation of this Purchase Agreement, the Purchaser will be responsible for any expenses incurred by Supplier during and for the performance of this Purchase Agreement up to and including the date of cancellation including a ten per cent (10%) restocking fee for all goods ordered, and if applicable, any third party expenses incurred by Supplier which may include for example welders' fees and if applicable, the reasonable costs for shipping and installation of the goods. All expenses incurred by Supplier upon cancellation will be outlined in detail and may include design fees, project management fees, accounting fees and administration fees.

**11. Intellectual Property Rights:**

- a. All intellectual property and other rights owned by a Party or its affiliates or licensors as of this Purchase Agreement ("Pre-Existing Works") shall continue to be owned by such Party and its affiliates or licensors and, except as expressly provided in this Agreement, the other Party shall not acquire any right, title or interest in or to such rights, including, without limitation, all copyright, patent rights, trade secret rights, trademarks and any other proprietary rights or interest therein. All intellectual property rights created by the Purchaser, its directors, officers, employees, contractors, or agents, whether stemming from the acquisition of Supplier's goods and/or services or otherwise shall vest in Purchaser.
- b. Notwithstanding paragraph 4, this term shall continue in force and effect following the expiration of the thirty (30) days from issue of the Proposal.



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**SCHEDULE B**

**CONSTRUCTION DRAWINGS**

PURCHASER: \_\_\_\_\_ BUILDER: \_

CEGEN Environmental Group

Page 13 of 23

**SCHEDULE C**

**CHANGE ORDER AND SELECTION CONFIRMATIONS**